



Regular Meeting Minutes
Steilacoom Historical School District Professional Development Center
January 15, 2025

I. CALL TO ORDER

Chair Scott called the meeting to order at 6:00 p.m.

Executive Director Susanne Beauchaine led the Pledge of Allegiance.

Director Rohrer made a motion to excuse Director McDonald, Director Tinsley seconded the motion, and the motion passed (4/0).

Directors Lewis, Rohrer, Scott, and Tinsley present.

Chair Scott asked if anyone had any questions about the agenda. No questions.

Director Tinsley made a motion to approve the agenda, Director Lewis seconded the motion, and the motion passed (4/0).

II. PRESENTATIONS

A. Cherrydale Mileage Club

Christine Firth, principal of Cherrydale Primary School, introduced Cherrydale's PE teacher, Mr. Brian Kirby, who shared this will be the 16th year Cherrydale has offered Mileage Club to their entire student population. On average, Cherrydale students run and log 4,000 miles during the time Mileage Club is open. Every 5 miles earns students a toe token, and at the end of the year, students who have consistently committed their time and effort into the Mileage Club receive a Mileage Club t-shirt. Several Cherrydale students were present and wore their Mileage Club t-shirts. Mr. Kirby explained this program has also helped student attendance at Cherrydale, and shared his goal of the club is for kids to have fun, and have great attitudes about being physically active that carry into adulthood.

B. Dyslexia Certification Recognition

Laurie Vallieres, Executive Director of Teaching & Learning, shared that through a partnership with Pacific University and funded by the DoDEA 23 Operation ELEVATE grant, SHSD is equipping teachers with the expertise to support students with dyslexia. The Dyslexia Certificate Program empowers district teachers to recognize, understand, and implement evidence-based instruction grounded in the science of reading. This initiative enables SHSD educators to become advocates and leaders, ensuring all students can access literacy and thrive.

The following teachers earned their Dyslexia Certificate from Pacific University: Buffie DeSalvo, Bianca Kirby, Melody Rae, Brittany Pruitt, Courtney Taylor, and Meleesa York from Cherrydale Primary School; Mindy Cinqmars, Bonnie Landes, Laura Mercier, Denise Isler, Sandy Lee, Shelley Moritz, and Jennifer Reger from Chloe Clark Elementary School; and Danielle Asato, Michelle Tate, Katelyn Manglona, and Matt Rauschendorfer from Saltar's Point Elementary School.

Directors congratulated the educators on this accomplishment, and acknowledged the very high quality of teachers we have in the district.

Dr. Weight shared this is not typical - in fact it is unheard of – and she commended the amount of time and energy given by our teachers to receive this certification. She also shared the district does not receive enough state funding to fund these types of programs, and we could not have offered this without the efforts of Dr. Vallieres to acquire DoDEA grant funding that allows these types of programs to happen.

C. NBCT Recognition

Dr. Vallieres shared information regarding National Board Certification. Caroline Sanne from Cherrydale Primary School has earned a new NBCT Certificate. Ms. Sanne shared this program really helped her to fall in love with teaching again. She joins the following current SHSD National Board Certificate holders: Steilacoom High School - Rachel Axtelle, Renee Chase, Sarah Dorsch, Marilyn Wynn, and Meggan Zajac-Mattes Pioneer Middle School - Kristen Barton, Aimee Brown, Kylie Martin, Stephanie Mateus, Jenessa Stout, and Trina Swift Saltar's Point Elementary School - Deirdre Davis and Keane Hansen Chloe Clark Elementary School - Kaitlyn Almeida, Karen Antonowicz, Rod Enos, Bonnie Landes, and Shannon Schmitz Cherrydale Primary School - Lanae Olson and Meleesa York.

Board members congratulated all the exceptional district staff members who hold their National Board Certification.

D. School Board Appreciation

Dr. Weight acknowledged the all-volunteer SHSD Board of Directors and thanked them for their year-round dedicated service to the district's staff, students, and families. Each district school shared cards and notes of appreciation with the board members.

Director Tinsley shared it is a privilege to serve on the school board.

III. COMMENTS FROM THE AUDIENCE

David Bungert, DuPont resident, shared WIAA Representative Assembly will vote on 16 proposed amendments in April. Mr. Bungert shared his support of proposed amendments 7, 8, and 13. If these amendments are passed, he requested the district act quickly regarding amendments 7 and 8, and implement the girls' flag football program proposed in amendment 13 in the 2025-26 school year.

Regarding the Board Operating Protocol on tonight's agenda, Mr. Bungert referenced Item 4 and questioned the board's accountability to the community.

IV. REPORT - Budget Status Report

Dr. Weight introduced Sarah Jahn, the district's new Chief Financial Officer. Ms. Jahn will begin sharing the monthly Budget Status Report at next month's meeting.

Dr. Weight shared budget status reports for all funds as of the end of December 2024, along with charts and data showing monthly attendance, general fund balance, and general fund cash balance.

No questions from the board.

V. CONSENT AGENDA

Director Lewis made a motion to approve the Consent Agenda, Director Rohrer seconded the motion, and the motion passed (4/0).

The Consent Agenda consisted of Approval of December 2024 and January 2025 Accounts Payable and December 2024 Payroll; Approval of the December 18, 2024 Regular Board Meeting Minutes; Approval of Personnel Reports; Approval of Resolution 930-01-15-25 Authorization to Invest Funds; Approval of Resolution 931-01-15-25 Designation of Auditing Officers; and Approval of SHS Cheer Donation.

VI. NEW BUSINESS

A. Adoption of Environmental Science for the AP Course(Action)

Dr. Vallieres shared information regarding the proposed adoption of Environmental Science for the AP Course, 4th Edition (2023). Dr. Vallieres explained the Instructional Materials Committee reviewed and approved the textbook on December 4, 2024. The district's Diversity Committee evaluated the textbook using OSPI's Bias Rubric during the week of January 6, 2025, and confirmed its alignment with district equity goals. Steilacoom High School hosted a community curriculum review night on Monday, January 13, providing an opportunity for public input and review of the proposed materials. She also shared the textbook adoption will be funded through Career and Technical Educaiton (CTE) resources, reflecting the integration of AP Environmental Science within the CTE pathway.

Director Lewis made a motion to approve the adoption of Environmental Science for the AP Course, 4th Edition (2023), Director Tinsley seconded the motion, and the motion passed (4/0).

Director Rohrer inquired about the cost of the textbooks. Dr. Vallieres shared she will get that information for the board, and also shared it is not a very large class so the cost will not be significant.

B. Adoption of Math for Financial Literacy

Dr. Vallieres shared information regarding the proposed adoption of Math for Financial Literacy, 2nd Edition (2023). Dr. Vallieres explained the Instructional Materials Committee reviewed and approved the textbook on December 4, 2024. The district's Diversity Committee evaluated the textbook using OSPI's Bias Rubric during the week of January 6, 2025, and confirmed its alignment with district equity goals. Steilacoom High School hosted a community curriculum review night on Monday, January 13, providing an opportunity for public input and review of the proposed materials. She also shared the adoption will be funded through Career and Technical Education (CTE) resources, reflecting its integration into CTE Business and Marketing pathways.

Director Rohrer made a motion to approve the adoption of Math for Financial Literacy, 2nd Edition (2023), Director Tinsley seconded the motion, and the motion passed (4/0)

No questions from board directors.

C. Review and Approval of Board Operating Protocol

Director Tinsley made a motion to approve the 2025 Board Operating Protocol, Director Rohrer seconded the motion, and the motion passed (4/0).

D. Board Goal - Professional Learning

Director Lewis shared he is taking an AI for Business Strategy class, and how the class has benefited him.

Chair Scott reviewed a few more items in the WSSDA's FAQs for financial literacy. He would like the district to use this information when it is time to share levy/bond information with the community.

VII. BOARD COMMUNICATION

No communication received by the board.

VIII. ANNOUNCEMENTS

Director Rohrer shared the Legislative Session started January 13. The SHS Chamber Choir performed ahead of Governor-elect Ferguson's inaugural address, and they did an exceptional job representing the school and the district, receiving a standing ovation.

IX. ADJOURNMENT

Director Tinsley made a motion to adjourn the meeting at 6:51 p.m., Director Lewis seconded the motion, and the motion passed (4/0).



(Chair)



K. Weight
(Secretary/Superintendent)