

**Clinton-Glen Gardner Board of Education**  
January 29, 2025  
**BUSINESS SESSION MINUTES**

The Clinton-Glen Gardner School District is a community who values traditions. Our MISSION is to nurture and cultivate each child to be a compassionate, curious, and creative thinker, entrusted and empowered to build and lead the future.

**Adopted 3/2016**

**1. Call to Order**

**2. Opening Statement:**

Mrs. Dunker called the meeting together at 7:00 pm by announcing this meeting is held in compliance with the New Jersey Open Public Meetings Law. The Clinton-Glen Gardner Board of Education has given the public adequate notice by having the date, time, and place of the meeting published in the Hunterdon County Democrat and Hunterdon Review, and by having duly posted the same information in the Board Office, the school bulletin board, the faculty room and the Town Hall.

**3. Roll Call**

Present: Ashley Dunker, Laura Burr, Dan Brkich, Theresa Tsakalakos, Benedict Valliere (Lebanon Representative)

Also Present: Seth Cohen, Superintendent/Principal

Bernadette Wang, Business Administrator/Board Secretary

Absent: Meghan Moore

**4. Monthly School Data:**

**A. Enrollment Data Report (Attachment #1)**

**B. Student Suspensions:**

1. In-School Suspensions:

2. Out-of-School Suspensions:

**C. School Nurse's Report (Attachment #2A and #2B)**

**D. Violence and Vandalism (EVVRS Data),**

**E. Fire Drill and Bus Evacuation Drill Report (Attachment #3)**

**RESOLUTION 2024-2025: 40**

**ACCEPT SCHOOL DATA REPORTS**

Mrs. Burr moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to accept the aforementioned monthly school data report, items 4A-E.

**Motion:** To approve submission of Reporting Period 1 Student Safety Data System (Attachment #4)

**RESOLUTION 2024-2025: 41    APPROVE SUBMISSION OF REPORTING PERIOD 1 STUDENT SAFETY DATA SYSTEM**

Mrs. Burr moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to approve submission of Reporting Period 1 Student Safety Data System  
**(Attachment #4)**

**1. Superintendent/Principal's Report**

**GEOY and ESP Celebration recognizing Mrs. Jamie Friedel, GEOY and Mrs. Courtney Duryea as ESP. Cake followed**

**A. Clinton Education Association Report****B. Assistant Principal- Curriculum Coordinator Report**

Mr. Stanbro updated the Board on Linkit data and the use of said data for preparing students in areas needing improvement. Acknowledgement of the entire staff for the care and attention given to students in academic, emotional and social areas.

**C. Special Services Report**

Dr Kastner updates on the award of two scholarships to CPS students through the VFW. The students were connected as a part of the Unified group. The essays on the voice of Democracy were submitted. On February 18th a celebration of the winners at dinner with veterans will be attended.

Dr. Cohen reports on success on Multicultural Night, enrichment offerings grade 2-5, NJASA online meeting re: State happenings in many areas for small schools

**RESOLUTION 2024-2025: 42****APPROVE LDTC INTERNS**

Mrs. Burr moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to approve LDTC clinical interns to be supervised by Dr. Jenine Kastner

- Tammy Sarnoski (LBORO) from Centenary University
- Alison Demarco (CALIFON) from Felician University

**(Motion: Approve SSDS December 2024 submission (see attached) RESOLUTION 2024-2025: 41)**

**6. Public Comment NONE****7. Personnel****RESOLUTION 2024-2025: 43****APPROVE ALL ITEMS 7-9**

Mrs. Burr moved, seconded by Dr. Tsakalakos, and passed by a roll call vote, 5-0-0, to approve all items under 7 - 9 ( addendum added under staff approvals and personnel items A-C, as well as Curriculum, Instruction, Assessment & Technology, Professional Development, Field Trips, and Policy & Regulations)

## Staff approvals

<b>Motion:</b> To approve the following staff member and rates for the listed position for the 2024/2025 school year: <b>RESOLUTION 2024-2025: 43</b>			
Position	Name	Rate	Effective Date
Substitute Custodian	Roy Fonseca	\$18/hour	pending completion of paperwork

### A. Maternity Leave

**Motion:** To approve the maternity leave request for employee #8199 with an anticipated start of May 24, 2025 and return date on or about November 10, 2025. (**Attachment #5**)**RESOLUTION 2024-2025: 43**

### B. Salary Increase

<b>Motion:</b> To advance the following teacher on the salary guide in accordance with CEA negotiated agreement: <b>RESOLUTION 2024-2025: 43</b>				
Position	Name	Current Step and Salary	New Step and Salary	Effective
Teacher	MaryAnn Gallaway	BA/step 4; \$64,350	BA+15/step 4; \$65,250	2/1/25

### C. Substitutes 2023-2024 School Year

<b>Motion:</b> To approve the following staff member and rates for the listed position for the 2024-2025 school year: <b>RESOLUTION 2024-2025: 43</b>				
Position	Name	Rate	Effective Date	Att.
Substitute Teacher	Jessikah Goodale	\$125.00 per diem	1/29/25	

## 8. Curriculum, Instruction, Assessment, & Technology

### A. Co-Curricular 2024-2025

<b>Motion:</b> To approve the following staff member(s) for the following co-curricular appointments for 2024-2025 (Reapprove correcting school year) <b>RESOLUTION 2024-2025: 43</b>		
Activity	Staff Member	Rate
Aim High Session 2	Jamie Friedel	\$1,177
Aim High Session 2	Amy D'Esposito	\$1,177
Aim High Session 2	Deb Nolan	\$1,177
Aim High Session 2	Nicole Gosselin	\$1,177
Aim High Session 2	Joe Harris	\$1,177
WIDA Test Training	Jennifer Watkins	NTE 6 hours @ \$50.00 per hour

## B. Professional Development

<b>Motion:</b> To approve the following requests for professional development and travel related mileage in accordance with NJAC 18A: 11-12: <b>RESOLUTION 2024-2025: 43</b>					
Program Name	Date	# Employees	Event Cost	Substitute Pay	Total Cost
Hunterdon County Librarians Association 2025 (Late) Winter Workshop	4/3/25	Evelyn Ferro	\$75	\$125	\$200
<b>Cancelled due to schedule change</b> Handle with Care Full Program	3/5/25 3/6/25 3/7/25	Carolyn Schorr Katherine Kelsey	\$3050	\$375	\$3425 + mileage
NJPSA/FEA Best Practices in Gifted and Talented Education Programming	2/12/25	Matthew Stanbro	\$75	\$0	\$75
Autism PD	3/21/25	Carolyn Schorr	\$0	\$125	\$125 + mileage
NJTESOL/NJBE 2025 Spring Conference	5/20/25	Jen Watkins	\$325	\$125	\$450 + mileage
Hot Issues in Artificial Intelligence, Schools and the Law	2/6/25	Matthew Stanbro	\$125	\$0	\$125 + mileage
2025 NJSHA Convention	3/27/25 -3/28/25	Nicole Vazquez	\$255	\$0	\$255 + mileage

## C. Field Trips

<b>Motion:</b> To approve the following requests for field trips as listed: <b>RESOLUTION 2024-2025: 43</b>			
Date	Grade	Destination	Cost per student
February	3-8 Instrumental	Voorhees High School	\$6.00
February	3rd Grade	RVCC Planetarium	\$15.75
April	4th Grade	Ellis Island	\$45.00
April	5th Grade	Echo Hill	\$12.00
May	2nd Grade	Turtle Back Zoo	\$29.50
May	8th Grade	Pocono Springs	\$170.00
May	6th Grade	Somerset Patriots	\$29.25
May	5th Grade	Hugh Moore Park	\$29.50
June	7/8 Band, Chorus, 6/7/8 Orchestra	High Notes Music Festival	\$81.25
June	7th Grade	Hellerick's Adventure	\$37.25

## 9. Policy and Regulations

**Motion:** To approve the listed First and/or Second Readings and Adopt or Repeal the Policies and Bylaws with Second Readings (summaries attached): **RESOLUTION 2024-2025: 43**

Policy #	Title	Action	Att. #
P 2365	Acceptable Use of Generative Artificial Intelligence (AI)	1st rdg	6A
P 5111	Eligibility of Resident/Nonresident Students	1st rdg	6B
P 5512	Harassment, Intimidation, or Bullying (M)	1st rdg	6C
P&R 5516	Use of Electronic Communication	1st rdg	6D
P&R 5533	Student Smoking	1st rdg	6E
P 5701	Academic Integrity	1st rdg	6F
P 5710	Student Grievance	1st rdg	6G
P&R 7441	Electronic Surveillance in School Buildings and on School Grounds (M)	1st rdg	6H
P 8500	Food Services	1st rdg	6I
P 9163	Spectator Code of Conduct for Interscholastic Events (M)	1st rdg	6J
P&R 9320	Cooperation with Law enforcement Agencies (M)	1st rdg	6K

## 10. General Information: Business Administrator's Report

### **RESOLUTION 2024-2025: 44 APPROVE BUSINESS ADMINISTRATOR ITEMS A-E**

Mrs. Burr moved, seconded by Dr. Tsakalakos, and passed unanimously by a roll call vote, 5-0-0, to approve the following items **A-E**:

#### **A. SEMI Waiver**

**Motion:** To approve the SEMI (Special Education Medicaid Initiative) Waiver due to the number of qualifying students being less than 40. (**Attachment #7**) **RESOLUTION 2024-2025: 44**

#### **B. SDA Grant Execution and Delivery Agreement**

**Motion:** Authorizing execution and delivery of the Grant Agreement. (**Attachment #8**) **RESOLUTION 2024-2025: 44**

#### **C. SDA Delegation of Authority**

**Motion:** To authorize delegation of authority to the School Business Administrator for supervision of the School Facilities Project under the SDA ROD Grant.**RESOLUTION 2024-2025: 44**

#### **D. Revised 2025 Board Meeting Schedule**

**Motion:** To approve the revised 2025 Board meeting schedule. Change the first April meeting date to April 9th. **(Attachment #9)RESOLUTION 2024-2025: 44**

#### **D1. Conversion of Storage Area to Small Group Instruction Room**

**Motion:** The Clinton-Glen Gardner Board of Education approves the submission of the project application for the conversion of the storage area in the Clinton Public School to a Small Group Instruction Room. The Board of Education also approves the Educational Specifications associated with the conversion of the space. Furthermore, the Board of Education approves any/all changes necessary to the Long Range Facilities Plan.**RESOLUTION 2024-2025: 44**

#### **E. Monthly Minutes and Financial Approval**

**Motion:** To approve the Minutes and monthly financial transactions and reports items 1-5: **RESOLUTION 2024-2025: 44**

1. Approval of Board of Education Minutes from the November 19, 2024 and January 7, 2025 Business Sessions and Executive Session on November 19, 2024. No December meeting was held **(Attachment #10A and #10B)**
2. Certification of the Secretary's and Cash Reconciler's Reports that the cash receipts, cash expenditures, and cash balances in the specified amounts, are in agreement and further approve that in compliance with NJAC 6:A:23A-16/10(c) 3 and 4, there are sufficient funds available to meet financial obligations for the remainder of the 2024-2025 school year. That no major account or fund has been over-expended pursuant to NJSA 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in totally exceed the line-item appropriation in violation of NJAC 6A23-2.22(a) that as of the date of their reports **(Attachment #11)**

October 2024	\$3,829,079.55 (reapprove from Nov's meeting)
November 2024	\$4,303,951.17

3. Approval of the Bill List in the specified amounts **(Attachment #12)**
  - a. General Account: \$ 2,978,522.59 (11/20/24-1/24/25)

b. Cafeteria Account: \$ 48,035.79 (NOV; NO DEC CKS WRITTEN)

4. Checking Account Balances – October 2024 (no December meeting)

- a. Student Activities \$ 70,936.79
- b. Cafeteria: \$ 230,655.39
- c. Payroll Agency: \$ 171,296.37
- d. Unemployment: \$ 115,183.35

5. Checking Account Balances – November 2024

- a. Student Activities \$ 71,661.53
- b. Cafeteria: \$ 204,260.22
- c. Payroll Agency: \$ 37,972.24
- d. Unemployment: \$ 115,310.81

6. Transfers in the amount of:

Fund 10 \$137,602.86

ExAid YTD Allocated \$ 591,284.86 out of \$638,284 received

**11. Correspondence**

Dr. Tsakalakos updated the Board on the PTO funding for repairs of Broken instruments for families in need, bulletin board decorating for Black History Month, Sweethearts dance on Feb 7 for PreK - grade 4, donation of books for Bedtime stories, and planning Spring Book fair and assemblies for students.

Mrs. Burr reports on Bonfire 2/22, St Patrick Parade on 3/16, registration for Summer Camp to open 2/15 online only. Open to town for the first 2 days.

**12. New Business**

**A. 2025-2026 Calendar Draft (Attachment #13)**

**B. 2025 Personal Relative Disclosure Statement**

**13. Old Business**

**A. Budget for 25-26**

**B. Board Liaison Reports**

**Clinton Public School Goals 2024-2025**

**Goal Statement:** To create a learning environment and foster academic programs focused on meeting the needs of each learner and cultivate independence.

- Find out/identify what resources teachers need and provide
- Identify areas for cross-curricular/interdisciplinary instruction
- Provide opportunities for cross-grade learning
- Balance the use of technology and interpersonal SEL, real-world applications.

**14. Public Comment NONE**

**15. Executive Session NONE**

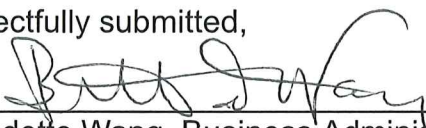
**16. Adjournment**


**RESOLUTION 2024-2025: 45**

**ADJOURNMENT**

Mrs. Burr moved, seconded by Mr. Valliere, and passed unanimously by a roll call vote, 5-0-0, to adjourn the Board Meeting at 8:40 pm.

Respectfully submitted,

  
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Bernadette Wang, Business Administrator

  
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Ashley Dunker, President