SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING August 17, 2017 6:00p.m.

Present: John Stahl, Darin Clark, Susie Polentini, Peggy Moede, Aaron Dentz, Melissa Thompson, Jeremy Struss, Kyle Moore and Sue Martin.

Also present were staff: Jessie Zarling, Rachel Crockford, Krissy Perugini, Ashley Wolf, Kelly Cavaiani; citizens Greg and Lisa Rudy, Tony from State Painting, Steve from TEC Electric, Drew from CG Schmidt Construction Company, Eagle Scout candidate Anthony Polentini.

CALL TO ORDER

John Stahl called the meeting to order at 6:00p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Susie Polentini motioned to approve the agenda. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

Dr. Thompson introduced and welcomed the following new staff members: Nicole Gaglione, new 4K teacher and Instructional Aide and Lauren Simon, Special Education teacher.

Dr. Thompson thanked custodial staff Jeff Grunwald and Jessie Zarling, along with summer helper Dan, for all they have done this summer working with contractors and getting the building ready for our school year.

Dr. Thompson thanked Contractors/Vendors/ Volunteers for their contributions to our summer projects:

Bohman & Vick, playground site work and landscaping

CJ & Associates, library painting and furniture throughout building

CG Schmidt, Projector Project in 10 classrooms

Eagle Scout candidate, Anthony Polentini for Gaga Pit

Lee Recreation, new playground equipment, basketball hoops, tetherball, border timbers, and mulch

State Painting, paint for new projector areas in 10 classrooms

TEC Electric, electrical for new projector areas in 10 classrooms

At this time (6:20pm) the meeting attendees toured the building.

Whereupon the tour ended and the meeting reconvened (6:40)

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Dr. Thompson presented the following information:

Teaching and Learning– Student Enrollment Forecast-Dr. Thompson shared the student enrollment forecast for the upcoming school year which in total is expected to be around 510 students.

Education for Employment Plan-The District's Education for Employment Plan which addresses Academic and Career Planning activities for all students enrolled which is required by State statute was discussed.

Employee Relations –2016-17 Wellness Program in Review- work as a coop to improve wellness programming during the 2017-18 school year was reviewed.

Job Description Updates for Administration and Reading Specialist Positions- reconfigured administrative/leadership staffing and proposed job descriptions were reviewed.

Finance and Operations – Jeremy Struss discussed the 2017-18 Budget for Presentation and Publication at the Annual Meeting. It is estimated that the Mill Rate will decrease for the next year based on enrollment projections.

Building and Grounds Project Updates were shared and Board members toured the school and grounds to see progress. The school board also discussed the Master Facility Planning process and asked Dr. Thompson to issue a Request for Proposal for Construction Management Services in mid-August. The development of a Facilities Study Committee to assist with Master Facility Planning was also discussed.

Resolution Authorizing Appointment of School Crossing Guards-Due to the new Four Winds West subdivision and state statute, the need to authorize appointment of school crossing guards and enter a partnership with the Village of Hartland was discussed.

Village of Hartland Crossing Guard Contract 2017-18- Due to the new Four Winds West subdivision, the contract with the Village of Hartland for a crossing guard was discussed.

Amended Wisconsin Youth Contract to Include 4K Wrap Around Care for 2017-18- As the district is adding 4K wrap around care during the school day, the current contract with Wisconsin Youth was reviewed and an amendment proposed to account for this change.

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Principal's Report

Mr. Moore presented the following information:

Preview of 2017-18 School Year - Mr. Moore presented the board with the upcoming important dates it the school year as well as areas of focus in the coming school year.

Professional Development Plans– The structure of staff development for the coming school year and framework for the six days back in August were shared.

8th Grade Washington, D.C. trip – Mr. Moore shared plans being developed to offer the 8th Grade Washington, D.C. trip in May 2018, including that Lake Country Travel will coordinate the trip and an informational meeting is scheduled for September 11th for families

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Peggy Moede motioned to approve the following minutes: July 14, 2017 – School Board Meeting; August 4, 2017 – School Board Work Session. Darin Clark seconded and the motion carried on a 5-0 voice vote.

Finance and Operations

Monthly Accounts – Darin Clark moved to approve receipt of **$14,493.96** in revenue during the month of July, and expenditures in the amount **$289,729.33** since the July 14, 2017 school board meeting. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Aaron Dentz moved to approve Resolution Authorizing Appointment of School Crossing Guards. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

Susie Polentini moved to approve Village of Hartland Crossing Guard Contract 2017-18. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

Peggy Moede moved to approve the Amended Wisconsin Youth Contract to Include 4K Wrap Around Care for 2017-18. Darin Clark seconded and the motion carried 5-0 on a voice vote.

Policy

The Second Reading of Policy Revisions to the Employee Handbook, Employment Addendum: Teachers, and Employment Addendum: Non-Contracted Staff was discussed.

Teaching and Learning

Approval of Alternative Open Enrollment Applications – Darin Clark moved to approve the Alternative Open Enrollment Applications as presented. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Washington, D.C. 8th Grade Trip – Aaron Dentz moved to approve the 8th Grade Washington, D.C. trip as presented. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

Education for Employment Plan- Susie Polentini moved to approve the Education for Employment Plan as presented. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

DISCUSSION

The Board discussed and planned for the Annual Meeting and Budget Hearing to be held on August 23, 2017 and the Staff Welcome Back Breakfast on August 22, 2017.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

ADJOURNMENT

At 8:23 p.m., Peggy Moede made the motion to adjourn which was seconded by Darin Clark and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk