

Marin County SELPA
Special Education Advisory Committee (SEAC) Meeting
February 25, 2025
9:30 – 11:00 AM
1111 Las Gallinas Avenue, San Rafael, CA
AGENDA

Interpreter available upon request
(48-hour notice is required)

1. Call to Order
2. Establishment of a Quorum
3. Public Comment
Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.
4. Action Items
 - a. Approval of Minutes of January 22, 2025 SEAC meeting
The Minutes from the January 22, 2025 SEAC Meeting will be presented for adoption.
 - b. Approval of the Agenda for the February 25, 2025 SEAC Meeting.
The Agenda for the February 25, 2025 SEAC Meeting will be presented for adoption.
 - c. 2025 – 2026 Special Education Advisory Meeting Calendar
The 2025 – 2026 Special Education Advisory Meeting Calendar will be presented for adoption.
5. Information Items
 - a. SEAC Chairperson Report
Information and communication will be presented by the SEAC Chairperson.
 - b. SEAC Advisory Steering Committee (ASC) Liaison Report
Information and communication will be presented by the SEAC ASC Liaison.
 - c. SELPA Director Report
Information and communication will be presented by the SELPA Director.
6. Discussion Items
 - a. SEAC Member Nomination(s) – Standing Item
SEAC member nomination(s) will be presented by the SELPA Director for consideration.
 - b. Marin County 2025 SEAC Child and Family Resource Fair

A discussion will occur regarding the development of the 2025 SEAC Child and Family Resource Fair.

c. Child Find Activities

A discussion will occur regarding Child Find activities in the Marin County SELPA.

7. SEAC Recommendations to SELPA Governing Board

Recommendations will be identified to move forward to the SELPA Governing Board for consideration.

8. Future Planning

Topics and/or areas for future SEAC discussion(s) will be identified and/or reviewed, as needed.

9. Next Meeting Date: May 7, 2025 at 9:30 am at Marin County Office of Education

10. Adjournment

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Marin County SELPA
Special Education Advisory Committee (SEAC) Meeting
January 22, 2024
9:30 – 11:00 AM
1111 Las Gallinas Avenue, San Rafael, CA
MINUTES

1. Call to Order

Birgit Switenki called the meeting to order at 9:33 am.

2. Establishment of a Quorum

A quorum was established with four (4) members in attendance.

The following members were in attendance: Birgit Switenki, Christina Fass, Arwen Brown, and Theresa Pham.

3. Public Comment

Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

Ellen Chestnut introduced herself as a member of the community interested in understanding more about the Special Education Advisory Committee.

Daniel Hernandez, Matrix Parent Advisor, introduced himself.

4. Action Items

- a. Approval of Minutes of November 20, 2024 SEAC meeting
The Minutes from the November 20, 2024 SEAC Meeting will be presented for adoption.

The Minutes from the November 20, 2024 SEAC Meeting were adopted as presented.

Motion: Arwen Brown

Second: Theresa Pham

Carried: Unanimous

- b. Approval of the Agenda for the January 22, 2025 SEAC Meeting.
The Agenda for the January 22, 2025 SEAC Meeting will be presented for adoption.

The Agenda for the January 22, 2025 SEAC Meeting was adopted as presented.

Motion: Arwen Brown Second: Theresa Pham Carried: Unanimous

5. Information Items

- a. SEAC Chairperson Report
Information and communication will be presented by the SEAC Chairperson.

The SEAC Chairperson did not have any information to present to the SEAC.

- b. SEAC Advisory Steering Committee (ASC) Liaison Report
Information and communication will be presented by the SEAC ASC Liaison.

The SEAC Advisory Steering Committee Liaison shared the following information:

- ***Novato Unified School District intends to only transfer a mild/moderate postsecondary/transition program in the 2025 – 2026 school year;***
- ***Districts in Marin County are exploring various service delivery models for students in preschool that require special education services;***
- ***Federal and State Legislation related to education;***
- ***The California Department of Education has approved four (4) screeners for reading difficulties;***
- ***The SELPA and Golden Gate Regional Center continue discussions to develop a Memorandum of Understanding; and,***
- ***SELPA has drafted a policy and procedures related to the referral of students to extended school year special day class programs.***

- c. SELPA Director Report
Information and communication will be presented by the SELPA Director.

The SELPA Director shared the following information:

- ***Marin County SELPA hosted its second of three NorCal Inclusion Collaborative workshops on January 17th with seventy (70) attendees from preschools, elementary schools, and high schools in Marin County. The event was facilitated by two (2) California Department of Education System Improvement Leads Facilitation Leaders. Attendees focused on the development of their action plans related to inclusive practices and***

reviewed data related to the least restrictive environment. The third and final session for this school year is scheduled for March 28th;

- *The Marin County SELPA is a recipient of the CDE Supporting Inclusive Practices grant for the 2024 - 2025 school year. This grant will continue to support the work of the SELPA and its member LEAs related to increasing meaningful and effective inclusive experiences for students with disabilities ages 3 years through 22 years in Marin County;*
- *The Marin County SELPA Local Plan was approved by the California Department of Education in December 2024; and,*
- *The Governor's 2025 – 2026 Budget as it relates to special education.*

6. Discussion Items

- a. SEAC Member Nomination(s) – Standing Item
SEAC member nomination(s) will be presented by the SELPA Director for consideration.

The SELPA Director presented a SEAC member nomination from Novato Unified for consideration. The SEAC discussed and agreed to move the nomination forward to the Operational Steering Committee.

- b. Marin County SELPA Parent Education: 2025 SEAC Family Resource Fair
A discussion will occur regarding the development of the 2025 SEAC Family Resource Fair.

The SEAC discussed the upcoming Marin County 2025 SEAC Child and Family Resource Fair that will take place on March 29, 2025 at the Marin County Office of Education from 9:00 am – 12:00 pm. The Committee discussed ways to advertise the event in the community, their continued outreach to agencies to confirm participation, and new members were assigned agencies to contact prior to the next SEAC meeting.

- c. 2025 – 2026 Special Education Advisory Meeting Calendar
A discussion will occur regarding the development of the 2025 – 2026 Special Education Advisory Meeting Calendar.

The SEAC discussed the development of the 2025 – 2026 Special Education Advisory Meeting Calendar. The Committee agreed that the current duration of 1.5 hours is appropriate for business meetings, and it will be necessary to meet five times next school year to support SEAC activities. The SEAC asked the SELPA Director to draft a calendar that reflected five meeting dates in the 2025-2026 school year for consideration and adoption at the next SEAC meeting.

7. SEAC Recommendations to SELPA Governing Board
Recommendations will be identified to move forward to the SELPA Governing Board for consideration.

The SEAC recommends the Operational Steering Committee approves the SEAC nomination from Novato Unified School District.

8. Future Planning
Topics and/or areas for future SEAC discussion(s) will be identified and/or reviewed, as needed.

The following topics will be brought to the SEAC Meeting in February for future discussion:

- ***Child and Family Resource Fair***
- ***2025 – 2026 SEAC Meeting Calendar***
- ***Child Find Activities***

The SEAC discussed the next SEAC Meeting date and agreed to change the February SEAC Meeting date from February 26, 2025 to February 25, 2025.

9. Next Meeting Date: February 25, 2025 at 9:30 am at Marin County Office of Education

10. Adjournment

The meeting was adjourned at 11:00 am.

Motion: Christina Fass Second: Theresa Pham Carried: Unanimous

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