

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
January 22, 2025
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Mr. Goodman, BOE Vice President presided and voiced the call to order at 6:05 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2024-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Roll Call

Dr. Giardina	Absent *Arrived at 6:07 p.m.
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

IV. EXECUTIVE SESSION

Mr. Meroney made a motion to go into executive session at 6:07 p.m. for the purpose of discussing an HIB appeal, residency, pending litigation, student matters, and collective negotiations. Seconded by Mrs. Kovacs passed unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Kovacs made a motion to go out of executive session at 7:04 p.m. Seconded by Mr. Goodman, passed unanimously.

V. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Present *Returned at 7:06 p.m.
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mrs.Morgan made a motion, with a second by Mrs. Raywood that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for January 22, 2025.

Roll Call	
Yes	Mrs. Morgan, Mrs. Raywood, Mrs. Kovacs, Mr. Meroney Mr. Stepnowski, Mr. Goodman, Dr. Giardina
No	None

VIII. APPROVAL OF MINUTES

Mrs. Kovacs made a motion, with a second by Mrs. Morgan that VIII.A. and VIII.B. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on December 11, 2024.

- B. The minutes are presented for necessary correction and approval for the reorganization meeting on January 7, 2025.

Roll Call

Yes

Mrs. Kovacs, Mrs. Morgan,
Mr. Meroney (VIII.A.), Mrs. Raywood,
Mr. Stepnowski, Mr. Goodman,
Dr. Giardina

No

None

Abstain

Mr. Meroney (VIII.B.)

IX. BOARD OF EDUCATION COMMITTEE REPORTS

None

X. STUDENT REPRESENTATIVE COMMENTS - Jordan Lanuto

[Presentation](#)

XI. PRESIDENT and SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

Congratulated Mrs. Raywood, Mr. Goodman, and Dr. Giardina for being selected to serve another term. Thanked the Board, Plumsted Police Department, former Mayor Cuzzo, Mayor Bowen, and Chief Meroney for working together to get an SRO assigned to the district.

Spoke about S2 and the need for a new funding formula. S2 caused our district to lose \$7 million in state aid. As a result, the district had to cut student clubs and 85 staff members and close the middle school. District was awarded a \$1 million grant for cybersecurity. This will allow us to train staff and update district devices to be more secure.

Thanked Heather DeGrandis for all her hard work and effort in securing grants for the district. In the short time she's been with the district she has been able to secure much-needed grant funding for curriculum programs and other district needs.

XII. PRESENTATIONS/AWARDS

Annual Comprehensive Financial Report - Christopher Bodeker, CPA, Holman Frenia Allison, P.C. - The presentation was canceled and it will be rescheduled for a future board meeting.

Recognition of Board Members - Mr. Ytreboe played a video, compliments of the Guidance Department, showing our staff and students who thanked our Board Members for their service and leadership.

School Board Recognition [Resolution](#) - Mr. Ytreboe read the resolution and thanked our Board Members for their service to our district.

XIII. PUBLIC COMMENT ON AGENDA ITEMS - Opened at 7:22 p.m. and Closed at 7:22 p.m.

XIV. SUPERINTENDENT'S AGENDA

Mrs. Morgan made a motion, with a second by Mrs. Raywood that A.1 - A.13 be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for January 22, 2025, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for January 22, 2025, which required handwritten checks after the December 11, 2024, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend approval of the transferring of funds, for the period ending October 31, 2024.
4. Recommend approval of the Board Secretary's Report and the Treasurer of School Monies Report, for the period ending October 31, 2024.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of October 31, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of October 31, 2024, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of a revision of a contract with The Arc, Ocean County Chapter, from September 17, 2024 through June 12, 2025, for student number 202310, at a cost of \$8,120.00.
8. Recommend approval of a contract with The Arc, Ocean County Chapter, from January 7, 2025 through June 10, 2025, for student number 202615, at a cost of \$3,080.00.
9. Recommend approval of the revision of a contract with RJWBarnabas Health Corporate Care to provide the following services for the 2024-2025 school year, effective January 1, 2025: Office Visit/Physical - \$70.00, Drug Screen (9 Panel) - \$115.00, BAT - \$40.00 and Urinalysis Auto W/O scope- \$45.00. Optional: Drug Screen (7 Panel)-\$98.00, BAT Confirmation - \$40.00, After hours ER Drug Screen - \$175.00.
10. Recommend approval of an agreement with Josten's and the New Egypt Primary School to publish the 2024-2025 yearbook, at an estimated cost of \$18.50 each, at no cost to the Board of Education.
11. Recommend approval of a contract with LORS Photography and New Egypt High School for Senior student portraits for the 2025-2026 and 2026-2027 school years, to be paid by the students and at no cost to the Board of Education.
12. Recommend approval of a contract with LORS Photography and New Egypt High School for undergrad student portraits for the 2025-2026 and 2026-2027 school years, to be paid by the students and at no cost to the Board of Education.
13. Recommend approval of an agreement with Teaching Strategies to provide (2) online PD Teacher Memberships at the New Egypt Primary School, at a cost not to exceed \$680.00.

Roll Call

Yes

Mrs. Morgan, Mrs. Raywood,
Mrs. Kovacs, Mr. Meroney
Mr. Stepnowski, Mr. Goodman,
Dr. Giardina
None

No

B. Personnel Motions

Mrs. Morgan made a motion, with a second by Mrs. Kovacs that B.1 - B.18 be approved:

1. Recommend acceptance of the retirement of Carolyn Videla, Principal at the New Egypt High School, effective February 28, 2025, with regrets.
2. Recommend acceptance of the retirement of Mark Dyba, Teacher at the Dr. Gerald H. Woehr Elementary School, effective June 30, 2025, with regrets.
3. Recommend the acceptance of the retirement of Kathleen LoPresti, Teacher at the Dr. Gerald H. Woehr Elementary School, effective June 30, 2025, with regrets.
4. Recommend approval of Andrew Teeple, a Substitute Principal, for Plumsted Township Schools, effective January 23, 2025, at a daily rate of \$375.00, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
5. Recommend approval of Madyson Reilly, as a CPIS, at the New Egypt Primary School, effective on or about February 3, 2025, at a prorated salary of \$61,895.00, equal to MA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
6. Recommend approval of Tiffany Paduch, as a Tenured Track Position, Resource Room/In-Class Resource Teacher, at the Dr. Gerald H. Woehr Elementary School, effective January 27, 2025 at a prorated salary of \$59,803.00, BA Step 1, of the PTEA/PTBOE Collective Bargaining Agreement.
7. Recommend approval of Lisa Kern, as a Paraprofessional, at the New Egypt High School, effective January 23, 2025, at a prorated salary of \$18,747.00, equal to Para Step 2, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law,
8. Recommend revision of ratification of approval of the tenured certified staff for the 2024-2025 school year, [as per the attached](#):
9. Recommend revision of ratification of approval of the non-tenured certified staff for the 2024-2025 school year, [as per the attached](#):
10. Recommend revision of ratification of approval of paraprofessionals for the 2024-2025 school year, as [per the attached](#):
11. Recommend ratification of approval of non-affiliated staff and their salaries for the 2024-2025 school year, [as per the attached](#):

12. Recommend ratification of approval of substitute lunchroom monitor salary for the 2024-2025 school year, [as per the attached](#):
13. Recommend ratification of approval of New Egypt High School staff to teach an additional 80 minutes per day, beyond their contractual time, in accordance with the PTEA/PTBOE Collective Bargaining Agreements, [as per the attached](#):
14. Recommend approval staff transfers, [as per the attached](#):
15. Recommend ratification of approval of Bus Aide's for the 2024-2025 school year, [as per the attached](#):
16. Recommend approval of additional staff stipend positions for the 2024-2025 school year, as per the [attached](#):
17. Recommend approval of salary adjustments for 2024-2025, [as per the attached](#):
18. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):

Roll Call

Yes

Mrs. Morgan, Mrs. Kovacs,
Mr. Meroney, Mrs. Raywood,
Mr. Stepnowski, Mr. Goodman,
Dr. Giardina

No

None

C. Policy - None

D. Other Motions

Mr. Meroney made a motion, with a second by Mrs. Raywood that D.1 - D.6 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on January 22, 2025, by the Board of Education.

HIBs Reported - 5 2 - founded for all 1 - founded for some 2 - unfounded

2. Recommend approval of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Improvement Plan for the Plumsted Township School District.
3. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of December 2024.
4. Recommend approval of field trips, [as per the attached](#):
5. Recommend approval of the job descriptions, [as per the attached](#):
6. Recommend approval for Plumsted Township School District to participate in, and seek to obtain certification in the Sustainable Jersey for Schools.

Roll Call

Yes

Mr. Meroney, Mrs. Raywood,
Mrs. Kovacs, Mrs. Morgan
Mr. Stepnowski, Mr. Goodman,
Dr. Giardina
None

No

E. Facilities

Mrs. Morgan made a motion, with a second by Mr. Meroney that E.1 be approved:

1. Recommend approval for Lax For The Cure to hold Lacrosse Tournaments on the New Egypt School District fields on June 7- June 8, 2025, at no cost to the Board of Education.

Roll Call

Yes

Mrs. Morgan, Mr. Meroney
Mrs. Kovacs, Mrs. Raywood,
Mr. Stepnowski, Mr. Goodman,
Dr. Giardina
None

No

- XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - Opened at 7:25 p.m. - Closed at 7:25 p.m.
None

XVI. NEW BUSINESS

Budget calendar review - Mr. Gately provided the Board with a list of important dates including the dates they are releasing state aid, the preliminary budget due date, the tentative budget public hearing date, and the final budget submission due date.

XVII. OLD BUSINESS

XVIII. EXECUTIVE SESSION

Mr. Meroney made a motion to go into executive session at 7:30 p.m. for the purpose of discussing an HIB appeal, residency, pending litigation, student matters, and collective negotiations.
Seconded by Mr. Goodman passed unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

No further action was taken by the Board of Education and the public portion of the meeting was then adjourned.

XIX. ADJOURNMENT

Mr. Meroney made a motion to adjourn at 7:30 p.m.
Seconded by Mr. Goodman passed unanimously.

Sean Gately
Business Administrator/Board Secretary