BOARD OF EDUCATION MEETING PACKET

February 24, 2025

7:00pm

Bates Boardroom

DEXTER COMMUNITY SCHOOLS

Our Vision:

Champion Learning –

Develop, Educate, and Inspire!

DEXTER COMMUNITY SCHOOLS

BOARD OF EDUCATION MEETING
MONDAY, FEBRUARY 24, 2025 – 7:00 P.M.
BATES BOARDROOM
2704 BAKER RD. DEXTER MI 48130
734-424-4100

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated in the agenda below. Upon request to the Superintendent the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

MEETING AGENDA

A. CALL TO ORDER – Roll Call

B. WORKSHOP MINUTES (2/10/2025)

C. APPROVAL OF AGENDA

D. SCHOOL PRESENTATIONS - none

E. PUBLIC PARTICIPATION (up to ~30 minutes/max 5 per person)

F. ADMINISTRATIVE & BOARD UPDATES
1. Superintendent
2. Board President
3. Student Representatives

G. CONSENT ITEMS
1. Personnel - Retirements
2. Personnel - Request for Leave
3. January Budget Report

H. ACTION ITEMS
1. Trap Team Conversion to School Sport
2. MASB Board of Directors Election
3. Policies - First Reading

I. DISCUSSION ITEMS - none

J. PUBLIC PARTICIPATION (up to ~15 minutes;max 3 per person)

K. BOARD COMMENTS

L. INFORMATION ITEMS
1. Policy Minutes 2/10/2025
2. Nice Job Notes - December 2024

M. TENURE CHARGE RECOMMENDATION

N. ACTION ON PROPOSED TENURE CHARGES

O. ADJOURNMENT

CALENDAR
*March 17, 2025 - Board Meeting - 7:00 pm Bates Boardroom
*Spring Break March 24-31 (inclusive)

Public Participation Policy 2504: *Those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce his/her name and address and indicate if he/she represents any organization or agency. No person may speak more than once on the same subject during a single meeting.*

BOARD OF EDUCATION MEETING NOTES
FEBRUARY 24, 2025

A. CALL TO ORDER

1. Roll Call

B. MEETING MINUTES

* An appropriate motion might be, "I move that the Board of Education approve the attached workshop minutes from February 10, 2025 as presented/amended."

C. APPROVAL OF AGENDA

Board policy provides that the Superintendent of Schools shall prepare an agenda for all Board meetings as directed by the President of the Board of Education.

* An appropriate motion might be, "I move that the Board of Education approve the agenda as presented/amended."

D. SCHOOL PRESENTATIONS - none

E. PUBLIC PARTICIPATION (full guidelines at link)

Each speaker is allotted a maximum of 5 minutes for a total of approximately 30 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a public comment form available at the meeting entrance and on our website.

F. ADMINISTRATIVE & BOARD UPDATES

1. Superintendent
2. Board President
3. Student Representatives

G. CONSENT ITEMS

Consent items are typically approved in bulk.

* An appropriate motion might be, "I move that the Board of Education approve the consent items in bulk."

1. Personnel - Retirements

Your packet includes retirement letters from Denise Dutcher, Robin Mentzer, Nancy Miller, Diane Romeo, Debra Sakowskim and Karen Touchstone.

* *If separated, an appropriate motion might be, "I move that the Board of Education acknowledge the retirements of Denise Dutcher, Robin Mentzer, Nancy Miller, Diane Romeo, Debra Sakowskim and Karen Touchstone."*

2. Personnel - Request for Leave
Your packet includes a request for leave for the 2025-2026 school year from Amara Karapas.

* *If separated, an appropriate motion might be, "I move that the Board of Education approve Amara Karapas's request for leave of absence."*

3. January Budget Report
Your packet includes summary financial information for January, 2025.

* *If separated, an appropriate motion might be, "I move that the Board of Education receive the January 2025 budget report."*

H. ACTION ITEMS

1. Trap Team Conversion to School Sport
This evening's packet includes a recommendation from Superintendent Timmis and Athletic Director Mike Bavineau to convert the DHS Trap Team from a club to a self-funded school sport. This item was previously discussed at the January 27, 2025 meeting and is presented for action this evening. Note: grades 6-8 students who participate in the club will become a Community Education program and participate in the same events as the DHS team.

* An appropriate motion might be, "I move that the Board of Education approve the conversion of the Dexter High School trap team from a club to a self-funded school sport effective immediately."

2. MASB Board of Directors Election
The MASB Board of Directors election is happening in early March.This evening's packet includes an election booklet with information about the Region 7 candidates: Guillermo Z. Lopez (incumbent; Lansing School District, Ingham County), Cory McLaughlin (Jefferson Schools, Monroe County), and Jack Temsey (Eaton RESA, Eaton County). The Board must cast their vote by March 5th, 2025.

* An appropriate motion might be, "I move that the Board of Education cast their MASB Board of Directors vote for _____."

3. Policies - First Reading
This evening's packet contains several policies for first reading: 3213 *Electronic Transactions of Funds and Automated Clearing House Arrangements*; 3302 *Acquisition of Real Property*; 3309 *Bus Inspections*; 6680 *Recognition* (Recision); 6604 *Required Designated Reserve Funds.* These policies were reviewed by the policy committee on February 10, 2025 and are recommended to the Board for first reading this evening.

Note: In the 2/10/2025 policy minutes (info item; attached), several NEOLA policies are flagged for renumbering to place them in the correct Thrun sections. For clarity, this will be done when the committee has finished their review of outstanding NEOLA policies.

* An appropriate motion might be, "I move that the Board of Education approve attached policies 3213, 3302, 3309, 6680, and 6604 for first reading."

I. DISCUSSION ITEMS - none

J. PUBLIC PARTICIPATION (up to ~ 15 minutes/max 3 per person)

Each speaker is allotted a maximum of 3 minutes for a total of 15 minutes unless otherwise notified. At this point in the meeting, those interested in making a public comment will be asked to raise their hands so the time may be divided equally. Each speaker will be asked to announce their name and district of residence and indicate if they represent any organization or agency. No person may speak more than once on the same subject during a single meeting nor yield their time to another speaker. The Board does not respond to comments during the meeting. Those wishing to receive a personal response from the Board or Superintendent must complete a public comment form available at the meeting entrance and on our website.

K. BOARD COMMENTS

L. INFORMATION ITEMS

1. Policy Minutes 2/10/2025
2. Nice Job Notes - December 2024

M. TENURE CHARGE RECOMMENDATION

If the employee opts for a closed session, at this time the Board would go into closed session.

M1. (IF NEEDED) CLOSED SESSION *per MCL 15.268(1)(a)*

* An appropriate motion might be, "I move that the Board of Education enter closed session to discuss proposed tenure charges, at the request of the employee, pursuant to Section 8(1)(a) of the Open Meetings Act."

N. ACTION ON PROPOSED TENURE CHARGES

O. ADJOURNMENT

DEXTER COMMUNITY SCHOOLS
BOARD OF EDUCATION WORKSHOP MINUTES
FEBRUARY 10, 2025

A. CALL TO ORDER – 6:00pm

1. Roll Call

Members Present: Brian Arnold, Elise Bruderly, Michael Cipolla, Jennifer Kangas, Amy Reiser (6:07pm), Melanie Szawara
Members Absent: Daniel Alabré
Administrative & Supervisory Staff: Chris Timmis
Guests: Greg Janicki (facilitator)

B. MEETING MINUTES

Jennifer Kangas was erroneously listed as present.

Jennifer Kangas made a motion to approve the meeting minutes from 1/27/2025 as amended. Brian Arnold seconded the motion. **Motion Carried (unanimous).**

C. APPROVAL OF AGENDA

Melanie Szawara made a motion to approve the agenda as presented. Jennifer Kangas seconded the motion. **Motion Carried (unanimous).**

D. PUBLIC PARTICIPATION – none

E. DISCUSSION

1. Board Workshop: Board Roles and Responsibilities

Greg Janicki facilitated a workshop on board roles and responsibilities.

F. PUBLIC PARTICIPATION – none

G. BOARD COMMENTS – none

H. ADJOURNMENT

At approximately 8:33pm, President Elise Bruderly adjourned the meeting.

MINUTES/hlv

_____
Daniel Alabré
Secretary, Board of Education

Denise Dutcher
[redacted]
Thursday, February 13, 2025

Board of Education
Dexter Community Schools
2704 Baker Rd.
Dexter, Michigan 48130

Subject: Notice of Retirement

Dear Members of the Board of Education,

I am writing to formally announce my retirement from my position as Personalized and Competency Based Learning Coordinator, effective June 30, 2025. After more than 30 years of service in education, I have made the decision to move into the next chapter of my life.

Serving the students, families, and staff of Dexter Community Schools has been one of the greatest joys of my career. Throughout my time here, I have been privileged to work alongside dedicated educators who share a deep commitment to student success. Witnessing the growth, achievements, and perseverance of our students has been both inspiring and rewarding.

I would like to express my appreciation to the Board for its leadership and support over the years. Your guidance and vision has played an essential role in shaping a dynamic learning environment for our students.

Thank you again for the opportunity to be part of Dexter Community Schools.

Sincerely,

Denise Dutcher

Robin Rohrs- Mentzer
School Psychologist
Wylie Elementary School
Creekside Intermediate School
Dexter, Michigan

January 30, 2025

Dear Dexter Board of Education,

I am writing to formally announce my retirement from my position as a School Psychologist with Dexter Community Schools effective June 30, 2025. This decision comes with mixed emotions, as I reflect on the many fulfilling years I have spent serving the students, staff, and families of our school community.

Over the years, it has been an honor and privilege to support the mental health, academic growth, and well-being of our students. Working alongside the dedicated teachers and incredible special education staff at Beacon, Wylie and Creekside, witnessing the progress of so many students and being a part of their journey has been one of the most rewarding aspects of my career.

I want to extend my deepest gratitude to my colleagues and the school families of Beacon, Wylie and Creekside. The relationships I have formed and the countless experiences I have gained will always hold a special place in my heart.

Sincerely,



Robin Rohrs-Mentzer SpA.

1/27/2025

Dear Melanie, Anne, Chris and Barb,

I am writing to tell you that I am retiring at the end of this school year.
I expect to begin retirement on July 1, of 2025.

It has truly been a privilege to work for Dexter Community Schools for the past 31 years!

How fortunate I was to have been hired here, all those years ago.

Much has changed, but the heart of the district is the same; filled with staff who genuinely care about students and families.

There is no other district I would have wanted to spend my career serving.

I plan to work part time (plans not defined) and spend time with my husband, daughter and family, etc .

Sincerely,

Nancy E. Miller

Nancy E. Miller, L.M.S.W., S.S.W.
Dexter High School
School Social Worker

January 28, 2025

Dear Dexter Community Schools Board of Education,

Please accept this letter as formal notification that I, Debra S. Sakowski, will be retiring from my position as Speech-Language Pathologist at Mill Creek Middle School and Dexter High School, effective November 30, 2025.

After 20 years of dedicated service to the Dexter Community School District, it is time to step back and pursue new opportunities in retirement. I am deeply grateful for the support and collaboration I have received from administration, colleagues, and most importantly, the students throughout my tenure. I am most proud of the creation of the SNAP program (*Students Need Accepting Peers*) I began many years ago with the help of Megan LaBarre, and to see how it has taken off and continues to thrive under the nurturing guidance of Kalli Nowitzke. The program will always hold a special place in my heart.

I am committed to ensuring a smooth transition during this time and am happy to assist with the recruitment and training of my replacement.

Thank you for the privilege of being a part of the Dexter Community Schools faculty. I wish you and the schools continued success in the future.

Sincerely,

Debra S. Sakowski, MA, CCC-SLP

KAREN E. TOUCHSTONE

[redacted]

January 29, 2025

Barb Leonard
Executive Director of Human Resources
Dexter Community Schools
2704 Baker Road
Dexter, Michigan 48130

Dear Ms. Leonard,

I want to inform you that I will be retiring from my position as school psychologist at the end of the school year in June. I want to thank you for all your support and encouragement over the past several years. My career with Dexter Community Schools has been such a positive and meaningful experience for me. Coming to work at DCS was a change in careers for me having previously worked in community mental health and the probate court. The school environment proved to be an uplifting place to be where continued learning and growing are the expectation.

My position at DCS has been truly defined by teamwork. I have had the opportunity to work with exceptional special education teachers/teacher consultants that are dedicated to helping students understand their learning challenges and or social and emotional struggles. Our team's help students build the skills they will need to become independent learners, feel comfortable interacting with others, and or learn ways to manage their emotions. We encourage students to recognize that their struggles do not define them and that they have areas of strength to be recognized and celebrated. It has been exciting for me to see the transformation that takes place once a student begins to believe in themselves and truly see that they are capable of achieving.

I have worked alongside our amazing general education staff who have welcomed me into their classrooms to get a first hand view of a struggling student. I have observed hundreds of classrooms over my twenty years in Dexter and I have seen how teachers take pride in creating a learning space that encourages creativity and problem solving, and at the same time emphasizes the importance of interacting with one another in kind and meaningful ways. The students in Dexter are very fortunate to have such dedicated teachers and special education staff.

Another significant part of our teams are parents and caregivers. I appreciate that they have been willing to share with me their children's stories which include both challenges and celebrations. Only with their input are we able to truly understand the life experiences of a student, where they are at now, and what goals are envisioned for their future.

The focal component of our teams is of course our students. We have worked hard to engage our students in the evaluation process, educate them about services, and give them a voice regarding their support. I would like to thank all the students that were willing to work with me even when it was not always easy. Our students have hopes and dreams for their future that we want to support.

I want to thank our counselors who do a wonderful job supporting our teams, our parents, and our students. The compassion they provide as they counsel and guide students is one of a kind. I have been fortunate to be able to work with them.

I also want to acknowledge the administration at DHS and Mill Creek. Even though staff have changed over the years, the overarching support and appreciation has remained the same. I am grateful for the personal connections that have taken place, and the genuine concern for myself and my family.

As I depart, my hope for Dexter Community Schools is to work toward creating a diverse staff so all of our students are able to see parts of themselves around them. Having teachers like themselves can raise a student's expectations for themselves and increase engagement in the classroom. Having a multicultural staff helps to break down stereotypes and provides exposure to other perspectives which benefits all students as they leave DCS to continue their education, join the work force or military in the diverse world around them. I know this is not an easy task but it will be well worth the effort.

Thank you so much for this opportunity. I have been honored to represent Dexter Community Schools.
Sincerely,

Karen Touchstone

Amara M. Karapas

[redacted]
2-12-25

Chris Timmis
Dexter Community Schools
2704 Baker, Rd.
Dexter, MI, 48130

Subject: Request for Leave of Absence for the 2025-2026 Academic Year

Dear Dr. Timmis,

I hope this letter finds you well. I am writing to formally request a leave of absence from my position as Middle School Art Teacher at Mill Creek for the 2025-2026 academic year. I have been accepted into the Master of Fine Arts Programme in Sculpture at The Glasgow School of Art in Scotland, an opportunity that will greatly enhance my artistic expertise and teaching practice.

I believe that furthering my education in this specialized field will allow me to bring enriched knowledge, techniques, and experiences back to the classroom, benefitting both my students and the school's art program. Prior to my leave, I will ensure a smooth transition by assisting in any necessary preparations, including curriculum planning or recommendations for interim coverage.

I sincerely appreciate your consideration of this request and would be grateful for the opportunity to return to my teaching position after the completion of my degree. Please let me know if you require any additional information or if there are any specific procedures I should follow. I look forward to discussing this matter further at your convenience.

Thank you for your time and support.

Sincerely,
Amara Karapas
Visual Arts Educator
Mill Creek Middle School

Board Monthly Financial Report

Fiscal Year to Date 01/31/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) **11 - General Fund**							
Account Type **Revenue**							
Function Code **R100 - Local Sources - 100**							
	6,680,120.00	1,756,456.32	2,264,455.10	.00	4,415,664.90	2,225,640.28	34
Function Code **R100 - Local Sources - 100** Totals	$6,680,120.00	$1,756,456.32	$2,264,455.10	$0.00	$4,415,664.90	$2,225,640.28	34%
Function Code **R200 - Non-Education Sources - 200**							
	.00	.00	.00	.00	.00	.00	+++
Function Code **R200 - Non-Education Sources - 200** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++
Function Code **R300 - State Sources - 300**							
	37,694,198.00	3,243,940.05	14,835,370.22	.00	22,858,827.78	13,909,370.20	39
Function Code **R300 - State Sources - 300** Totals	$37,694,198.00	$3,243,940.05	$14,835,370.22	$0.00	$22,858,827.78	$13,909,370.20	39%
Function Code **R400 - Federal Sources - 400**							
	994,250.00	17,634.00	50,627.52	.00	943,622.48	900.00	5
Function Code **R400 - Federal Sources - 400** Totals	$994,250.00	$17,634.00	$50,627.52	$0.00	$943,622.48	$900.00	5%
Function Code **R500 - ISD / Other Sources - 500**							
	8,848,303.00	2,149.44	4,152,123.71	.00	4,696,179.29	3,070,571.50	47
Function Code **R500 - ISD / Other Sources - 500** Totals	$8,848,303.00	$2,149.44	$4,152,123.71	$0.00	$4,696,179.29	$3,070,571.50	47%
Function Code **R600 - In from other Funds - 600**							
	487,108.00	.00	135,391.35	.00	351,716.65	158,042.18	28
Function Code **R600 - In from other Funds - 600** Totals	$487,108.00	$0.00	$135,391.35	$0.00	$351,716.65	$158,042.18	28%
Account Type **Revenue** Totals	$54,703,979.00	$5,020,179.81	$21,437,967.90	$0.00	$33,266,011.10	$19,364,524.16	39%
Account Type **Expense**							
Function Code **100 - Instruction**							
Sub Function Code 110 - Basic Functions - 110	25,758,493.00	2,704,578.37	11,361,614.93	7,251.70	14,396,878.07	11,883,610.59	44
Sub Function Code 120 - Added Needs - 120	7,859,771.00	1,090,330.38	3,454,211.42	9,733.00	4,405,559.58	3,085,295.37	44
Function Code **100 - Instruction** Totals	$33,618,264.00	$3,794,908.75	$14,815,826.35	$16,984.70	$18,802,437.65	$14,968,905.96	44%
Function Code **200 - Supporting Services**							
Sub Function Code 210 - Support Services-Pupil - 210	6,394,796.00	680,795.75	2,830,401.21	145,576.90	3,564,394.79	2,864,372.94	44
Sub Function Code 220 - Support Services-Instructional - 220	3,704,146.00	327,185.87	1,884,068.66	32,937.82	1,820,077.34	1,723,072.91	51
Sub Function Code 230 - Support Services-Administration - 230	914,415.00	104,122.63	553,614.61	9,245.00	360,800.39	418,068.04	61
Sub Function Code 240 - Support Services-School Admin - 240	2,908,168.00	304,368.09	1,518,135.68	.00	1,390,032.32	1,576,317.22	52
Sub Function Code 250 - Support Services-Business - 250	881,974.00	76,747.43	400,425.52	956.58	481,548.48	538,463.43	45
Sub Function Code 260 - Operations and Maintenance - 260	5,613,381.00	597,290.22	3,019,993.61	227,918.97	2,593,387.39	3,132,566.31	54
Sub Function Code 270 - Pupil Transportation - 270	2,103,388.00	222,627.02	1,024,767.14	29,228.99	1,078,620.86	982,267.58	49
Sub Function Code 280 - Support Services-Central - 280	686,369.00	54,392.81	330,628.35	.00	355,740.65	354,650.48	48
Function Code **200 - Supporting Services** Totals	$23,206,637.00	$2,367,529.82	$11,562,034.78	$445,864.26	$11,644,602.22	$11,589,778.91	50%
Function Code **300 - Community Services**							
Sub Function Code 320 - Community Recreation - 320	258,500.00	25,742.40	124,197.67	14,235.33	134,302.33	170,049.66	48
Sub Function Code 330 - Community Activities - 330	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 350 - Care of Children - 350	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 360 - Welfare Activities - 360	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 370 - Non Public School Pupils - 370	7,735.00	199.85	1,381.85	.00	6,353.15	950.00	18
Sub Function Code 390 - Other Community Services - 390	.00	.00	.00	.00	.00	.00	+++
Function Code **300 - Community Services** Totals	$266,235.00	$25,942.25	$125,579.52	$14,235.33	$140,655.48	$170,999.66	47%
Function Code **400 - Facilities Construction & Other Payments or Adjustments**							
Sub Function Code 400 - Other Government Agencies - 400	.00	.00	.00	.00	.00	.00	+++
Function Code **400 - Facilities Construction & Other Payments or Adjustments** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++
Function Code **500-600 - Other Financing Uses**							

Board Monthly Financial Report

Fiscal Year to Date 01/31/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Sub Function Code 500 - Debt Service - 500	25,750.00	.00	.00	.00	25,750.00	.00	0
Sub Function Code 600 - Fund Modifications - 600	336,385.00	.00	.00	.00	336,385.00	.00	0
Function Code **500-600 - Other Financing Uses** Totals	$362,135.00	$0.00	$0.00	$0.00	$362,135.00	$0.00	0%
Account Type **Expense** Totals	$57,453,271.00	$6,188,380.82	$26,503,440.65	$477,084.29	$30,949,830.35	$26,729,684.53	46%
Fund(COA) **11 - General Fund** Totals	($2,749,292.00)	($1,168,201.01)	($5,065,472.75)	($477,084.29)	$2,316,180.75	($7,365,160.37)	184%

Board Monthly Financial Report

Fiscal Year to Date 01/31/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) **23 - Community Service Fund**							
Account Type **Revenue**							
Function Code **R100 - Local Sources - 100**							
	2,794,338.00	220,249.87	1,872,373.79	.00	921,964.21	1,814,299.14	67
Function Code **R100 - Local Sources - 100** Totals	$2,794,338.00	$220,249.87	$1,872,373.79	$0.00	$921,964.21	$1,814,299.14	67%
Function Code **R300 - State Sources - 300**							
	116,992.00	.00	907.00	.00	116,085.00	365.00	1
Function Code **R300 - State Sources - 300** Totals	$116,992.00	$0.00	$907.00	$0.00	$116,085.00	$365.00	1%
Function Code **R400 - Federal Sources - 400**							
	.00	.00	48,133.26	.00	(48,133.26)	55,074.08	+++
Function Code **R400 - Federal Sources - 400** Totals	$0.00	$0.00	$48,133.26	$0.00	($48,133.26)	$55,074.08	+++
Function Code **R500 - ISD / Other Sources - 500**							
	.00	.00	.00	.00	.00	.00	+++
Function Code **R500 - ISD / Other Sources - 500** Totals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	+++
Function Code **R600 - In from other Funds - 600**							
	336,385.00	.00	.00	.00	336,385.00	.00	0
Function Code **R600 - In from other Funds - 600** Totals	$336,385.00	$0.00	$0.00	$0.00	$336,385.00	$0.00	0%
Account Type **Revenue** Totals	$3,247,715.00	$220,249.87	$1,921,414.05	$0.00	$1,326,300.95	$1,869,738.22	59%
Account Type **Expense**							
Function Code **100 - Instruction**							
Sub Function Code 110 - Basic Functions - 110	205,337.00	19,723.81	88,620.23	.00	116,716.77	79,786.62	43
Function Code **100 - Instruction** Totals	$205,337.00	$19,723.81	$88,620.23	$0.00	$116,716.77	$79,786.62	43%
Function Code **200 - Supporting Services**							
Sub Function Code 220 - Support Services-Instructional - 220	17,568.00	.00	.00	.00	17,568.00	.00	0
Sub Function Code 240 - Support Services-School Admin - 240	4,362.00	.00	.00	.00	4,362.00	.00	0
Sub Function Code 250 - Support Services-Business - 250	1,478.00	.00	12.06	.00	1,465.94	.00	1
Sub Function Code 260 - Operations and Maintenance - 260	61,800.00	2,637.13	39,097.97	1,879.59	22,702.03	39,191.28	63
Sub Function Code 270 - Pupil Transportation - 270	1.00	.00	674.86	.00	(673.86)	.00	67,486
Sub Function Code 290 - Support Services-Other - 290	1,793,511.00	120,315.40	989,435.13	215,099.74	804,075.87	902,602.90	55
Function Code **200 - Supporting Services** Totals	$1,878,720.00	$122,952.53	$1,029,220.02	$216,979.33	$849,499.98	$941,794.18	55%
Function Code **300 - Community Services**							
Sub Function Code 310 - Community Services Direction - 310	309,192.00	30,828.59	158,742.39	.00	150,449.61	165,839.15	51
Sub Function Code 320 - Community Recreation - 320	227,154.00	20,281.22	136,609.22	2,371.40	90,544.78	144,078.28	60
Sub Function Code 350 - Care of Children - 350	1,088,053.00	103,300.14	673,850.00	92.00	414,203.00	647,287.63	62
Sub Function Code 390 - Other Community Services - 390	.00	.00	43,758.20	.00	(43,758.20)	74,180.05	+++
Function Code **300 - Community Services** Totals	$1,624,399.00	$154,409.95	$1,012,959.81	$2,463.40	$611,439.19	$1,031,385.11	62%
Function Code **500-600 - Other Financing Uses**							
Sub Function Code 600 - Fund Modifications - 600	189,995.00	.00	73,952.74	.00	116,042.26	80,647.47	39
Function Code **500-600 - Other Financing Uses** Totals	$189,995.00	$0.00	$73,952.74	$0.00	$116,042.26	$80,647.47	39%
Account Type **Expense** Totals	$3,898,451.00	$297,086.29	$2,204,752.80	$219,442.73	$1,693,698.20	$2,133,613.38	57%
Fund(COA) **23 - Community Service Fund** Totals	($650,736.00)	($76,836.42)	($283,338.75)	($219,442.73)	($367,397.25)	($263,875.16)	44%

Board Monthly Financial Report

Fiscal Year to Date 01/31/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) **25 - School Lunch Fund**							
Account Type **Revenue**							
Function Code **R100 - Local Sources - 100**							
	360,707.00	38,946.95	206,152.37	.00	154,554.63	227,822.72	57
Function Code **R100 - Local Sources - 100** Totals	$360,707.00	$38,946.95	$206,152.37	$0.00	$154,554.63	$227,822.72	57%
Function Code **R300 - State Sources - 300**							
	1,522,139.00	5,393.60	489,471.42	.00	1,032,667.58	594,319.35	32
Function Code **R300 - State Sources - 300** Totals	$1,522,139.00	$5,393.60	$489,471.42	$0.00	$1,032,667.58	$594,319.35	32%
Function Code **R400 - Federal Sources - 400**							
	592,730.00	31,289.17	129,366.93	.00	463,363.07	264,369.01	22
Function Code **R400 - Federal Sources - 400** Totals	$592,730.00	$31,289.17	$129,366.93	$0.00	$463,363.07	$264,369.01	22%
Function Code **R500 - ISD / Other Sources - 500**							
	250,000.00	20,825.20	96,980.26	.00	153,019.74	38,791.10	39
Function Code **R500 - ISD / Other Sources - 500** Totals	$250,000.00	$20,825.20	$96,980.26	$0.00	$153,019.74	$38,791.10	39%
Account Type **Revenue** Totals	$2,725,576.00	$96,454.92	$921,970.98	$0.00	$1,803,605.02	$1,125,302.18	34%
Account Type **Expense**							
Function Code **200 - Supporting Services**							
Sub Function Code 210 - Support Services-Pupil - 210	.00	.00	.00	.00	.00	.00	+++
Sub Function Code 260 - Operations and Maintenance - 260	4,830.00	.00	2,761.44	.00	2,068.56	1,919.12	57
Sub Function Code 290 - Support Services-Other - 290	2,852,674.00	195,656.49	1,063,396.57	631,766.88	1,789,277.43	1,196,884.44	37
Function Code **200 - Supporting Services** Totals	$2,857,504.00	$195,656.49	$1,066,158.01	$631,766.88	$1,791,345.99	$1,198,803.56	37%
Function Code **500-600 - Other Financing Uses**							
Sub Function Code 600 - Fund Modifications - 600	285,750.00	.00	61,438.61	.00	224,311.39	77,394.71	22
Function Code **500-600 - Other Financing Uses** Totals	$285,750.00	$0.00	$61,438.61	$0.00	$224,311.39	$77,394.71	22%
Account Type **Expense** Totals	$3,143,254.00	$195,656.49	$1,127,596.62	$631,766.88	$2,015,657.38	$1,276,198.27	36%
Fund(COA) **25 - School Lunch Fund** Totals	($417,678.00)	($99,201.57)	($205,625.64)	($631,766.88)	($212,052.36)	($150,896.09)	49%



Board Monthly Financial Report

Fiscal Year to Date 01/31/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) **27 - Cooperative Activities Fund**							
Account Type **Revenue**							
Function Code **R100 - Local Sources - 100**							
	2,361,462.00	213,518.48	1,168,194.27	.00	1,193,267.73	1,098.65	49
Function Code **R100 - Local Sources - 100** Totals	$2,361,462.00	$213,518.48	$1,168,194.27	$0.00	$1,193,267.73	$1,098.65	49%
Function Code **R200 - Non-Education Sources - 200**							
	155,708.00	512.44	2,796.61	.00	152,911.39	.00	2
Function Code **R200 - Non-Education Sources - 200** Totals	$155,708.00	$512.44	$2,796.61	$0.00	$152,911.39	$0.00	2%
Function Code **R300 - State Sources - 300**							
	8,500,000.00	14,509.99	2,481,173.37	.00	6,018,826.63	.00	29
Function Code **R300 - State Sources - 300** Totals	$8,500,000.00	$14,509.99	$2,481,173.37	$0.00	$6,018,826.63	$0.00	29%
Function Code **R400 - Federal Sources - 400**							
	1,050,000.00	417,023.84	462,823.84	.00	587,176.16	.00	44
Function Code **R400 - Federal Sources - 400** Totals	$1,050,000.00	$417,023.84	$462,823.84	$0.00	$587,176.16	$0.00	44%
Function Code **R600 - In from other Funds - 600**							
	127,500.00	23,066.81	54,394.40	.00	73,105.60	.00	43
Function Code **R600 - In from other Funds - 600** Totals	$127,500.00	$23,066.81	$54,394.40	$0.00	$73,105.60	$0.00	43%
Account Type **Revenue** Totals	$12,194,670.00	$668,631.56	$4,169,382.49	$0.00	$8,025,287.51	$1,098.65	34%
Account Type **Expense**							
Function Code **300 - Community Services**							
Sub Function Code 300 - Community Services - 300	2,865,768.00	219,410.13	1,263,888.13	120,279.42	1,601,879.87	19,488.38	44
Sub Function Code 390 - Other Community Services - 390	716,060.00	141,262.86	349,560.94	.00	366,499.06	.00	49
Function Code **300 - Community Services** Totals	$3,581,828.00	$360,672.99	$1,613,449.07	$120,279.42	$1,968,378.93	$19,488.38	45%
Function Code **400 - Facilities Construction & Other Payments or Adjustments**							
Sub Function Code 400 - Other Government Agencies - 400	8,357,842.00	28,546.44	2,483,285.48	1,787.90	5,874,556.52	6,450.00	30
Function Code **400 - Facilities Construction & Other Payments or Adjustments** Totals	$8,357,842.00	$28,546.44	$2,483,285.48	$1,787.90	$5,874,556.52	$6,450.00	30%
Function Code **500-600 - Other Financing Uses**							
Sub Function Code 600 - Fund Modifications - 600	127,500.00	23,066.81	54,394.40	.00	73,105.60	.00	43
Function Code **500-600 - Other Financing Uses** Totals	$127,500.00	$23,066.81	$54,394.40	$0.00	$73,105.60	$0.00	43%
Account Type **Expense** Totals	$12,067,170.00	$412,286.24	$4,151,128.95	$122,067.32	$7,916,041.05	$25,938.38	34%
Fund(COA) **27 - Cooperative Activities Fund** Totals	$127,500.00	$256,345.32	$18,253.54	($122,067.32)	$109,246.46	($24,839.73)	14%



Board Monthly Financial Report

Fiscal Year to Date 01/31/25

Sub Function Code	Amended Budget	Current Month Actual	Actual FYTD	Encumbrances	Budget - Actual	Prior Year FYTD	% Rec'd/Spent
Fund(COA) **29 - Student/School Activity Fund**							
Account Type **Revenue**							
Function Code **<N/A> - <No Function defined>**							
	.00	.00	972.00	.00	(972.00)	.00	+++
Function Code **<N/A> - <No Function defined>** Totals	$0.00	$0.00	$972.00	$0.00	($972.00)	$0.00	+++
Function Code **R100 - Local Sources - 100**							
	2,086,831.00	35,734.98	613,629.74	.00	1,473,201.26	655,866.29	29
Function Code **R100 - Local Sources - 100** Totals	$2,086,831.00	$35,734.98	$613,629.74	$0.00	$1,473,201.26	$655,866.29	29%
Account Type **Revenue** Totals	$2,086,831.00	$35,734.98	$614,601.74	$0.00	$1,472,229.26	$655,866.29	29%
Account Type **Expense**							
Function Code **R100 - Local Sources - 100**							
	.00	360.52	360.52	.00	(360.52)	.00	+++
Function Code **R100 - Local Sources - 100** Totals	$0.00	$360.52	$360.52	$0.00	($360.52)	$0.00	+++
Function Code **200 - Supporting Services**							
Sub Function Code 290 - Support Services-Other - 290	2,086,831.00	64,531.40	459,949.14	23,333.01	1,626,881.86	564,445.68	22
Function Code **200 - Supporting Services** Totals	$2,086,831.00	$64,531.40	$459,949.14	$23,333.01	$1,626,881.86	$564,445.68	22%
Account Type **Expense** Totals	$2,086,831.00	$64,891.92	$460,309.66	$23,333.01	$1,626,521.34	$564,445.68	22%
Fund(COA) **29 - Student/School Activity Fund** Totals	$0.00	($29,156.94)	$154,292.08	($23,333.01)	($154,292.08)	$91,420.61	+++
Grand Totals	($3,690,206.00)	($1,117,050.62)	($5,381,891.52)	($1,473,694.23)	$1,691,685.52	($7,713,350.74)	146%

Dexter Community Schools
Board of Education
Executive Summary and Recommendation

Purpose

To approve the DHS Trap Team as a self-funded sport.

Explanation

The Dexter Trap Club started in 2017 as a student club. At one point, the club grew to over 40 students and participated in the USA Clays program. Since its inception as a student club, it has morphed into a sport and has been functioning more as a sport than a student-directed club. A 501(c)3 parent-led board currently exists to facilitate associated costs and activities. In structure, the club functions very similar to hockey, equestrian, and dance which are all DHS self-funded sports. The recommendation is to approve the DHS Trap Team as a high school self-funded sport that follows the same structure as hockey, equestrian, and dance.

Currently, our athletic program supports several self-funded sports where the team is fully-funded by the students, families, and external groups due to the cost of specific complexity of the sport. Most of these programs require specialized facilities not owned by the district (i.e., hockey rink, horses, etc) and/or national travel to compete (i.e., dance). Trap shooting teams are growing throughout the State of Michigan and are fully insured through USA Clays. Moving the Dexter Trap Club from a DHS student club to a DHS self-funded sport would allow the team to formally operate under athletics, raise money for paid coach(es), and follow the same process as any other sport (i.e., physicals, registration through the school systems, grade checks, etc). This structure provides a long-term structure to support a student activity of interest to our students.

Recommendation

It is the recommendation of the Superintendent and the Athletic Director that the Board of Education approve adding the DHS Trap Team as a self-funded sport starting in the spring of 2025.

DEXTER DREADNAUGHTS

MASB Board of Directors Ballots

1 message

Cheryl Huffman <chuffman@masb.org>
Reply-To: chuffman@masb.org

Thu, Jan 23, 2025 at 10:01 AM

MASB
MICHIGAN ASSOCIATION OF SCHOOL BOARDS

Tomorrow, you will be receiving the official 2025 ballot to elect members to the MASB Board of Directors. The ballot is how your school board members exercise their voice and decide who governs their Association. We are asking for your help to get maximum participation in this election.

Due to timing, we ask that you include this vote on the agenda of your February board meeting. We will be reaching out to your school board members to let them know, but we also understand the important role you play in putting that agenda together.

This year, eight seats are up for election (three-year terms unless otherwise noted). Five candidates are unopposed (Regions 1, 3 and 4 and Groups V and VI). **Thus, we will only be distributing ballots for Regions 6, 7 and 8.**

You can access the Candidate Booklet here for details.

Each district will receive **ONE** ballot, which will be emailed to you separately. The ballot will come from **announcement @associationvoting.com** and the subject line will be **Cast Your Vote in the Michigan Association of School Boards 2025 Election.** Please **DO NOT** forward this ballot to anyone else or unsubscribe from these messages. If you oversee more than one district, please contact me.

After casting your vote, you will be asked to confirm your selection. Upon confirmation, you will receive a voting receipt.

Please note:

- The ballot deadline is **1 p.m. on Wednesday, March 5, 2025.**
- No local district/ISD funds can be used to campaign for anyone running for a seat.

If you have any questions, please contact me at chuffman@masb.org or 517.327.5915.

Thank you again for your help with this important Association process.

Regards,
Cheryl

Cheryl Huffman | Board Liaison
Michigan Association of School Boards
1001 Centennial Way, Suite 400 | Lansing, MI 48917
P: 517.327.5915 | F: 517.327.6447



MASB
MICHIGAN ASSOCIATION
OF SCHOOL BOARDS

BOARD *of* DIRECTORS ELECTIONS

2025

MASB Bylaws – Article IV – Membership

Section 2. Active Members. The board of education of any public school district in Michigan may become an active member of the Association. Active members of the Association shall be divided into eight regions. The regions shall be designated according to intermediate school district boundaries. The regions shall be as follows:

Region 1. Copper Country ISD, Delta-Schoolcraft ISD, Dickinson-Iron ISD, Eastern Upper Peninsula ISD, Gogebic-Ontonagon ISD, Marquette-Alger RESA and Menominee County ISD.

Region 2. Alpena-Montmorency-Alcona ESD, Charlevoix- Emmet ISD, Cheboygan-Otsego-Presque Isle ESD, COOR ISD, Iosco RESA, Manistee ISD, Northwest Education Services and Wexford-Missaukee ISD.

Region 3. Ionia County ISD, Kent ISD, Mecosta-Osceola ISD, Montcalm Area ISD, Muskegon Area ISD, Newaygo County RESA, Ottawa Area ISD and West Shore ESD.

Region 4. Bay-Arenac ISD, Clare-Gladwin RESD, Clinton County RESA, Gratiot-Isabella RESD, Midland County ESA, Saginaw ISD and Shiawassee RESD.

Region 5. Genesee ISD, Huron ISD, Lapeer County ISD, Sanilac ISD, St. Clair County RESA and Tuscola ISD.

Region 6. Allegan Area ESA, Barry ISD, Berrien RESA, Branch ISD, Calhoun ISD, Heritage Southwest ISD, Kalamazoo RESA, St. Joseph County ISD and Van Buren ISD.

Region 7. Eaton RESA, Hillsdale County ISD, Ingham ISD, Jackson County ISD, Lenawee ISD, Livingston ESA, Monroe County ISD and Washtenaw ISD.

Region 8. Macomb ISD, Oakland Schools and Wayne RESA.

Active members shall also be divided into the following seven groups based on pupil membership.

Group I All intermediate districts;

Group II School districts with a pupil membership of 0 - 1,400;

Group III School districts with a pupil membership of 1,401 - 2,500;

Group IV School districts with a pupil membership of 2,501 - 5,000;

Group V School districts with a pupil membership of 5,001 - 11,000;

Group VI School districts with a pupil membership of 11,001 - 40,000; and

Group VII School districts with a pupil membership more than 40,000.

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Note: Incumbents are **bolded**

Board of Directors' Elections—Candidate Information and Email Voting Procedures

This year, eight seats on the MASB Board of Directors are up for election.

The MASB Board of Directors is comprised of 23 members, including three at-large directors. Sixteen directors shall be elected from the eight regions, with two elected from each region; and one director per group shall be elected from Groups V, VI and VII. Directors are elected by active member school boards and, each year, several seats are up for election. The MASB President will nominate a member to serve as an at-large director, subject to Board approval.

Board Limitations:
Article VIII, Section 6 of the MASB Bylaws permits only one director to be elected or appointed from any one local or intermediate school district board.

According to MASB Bylaws Article VIII, Section 8, if any nomination for the Board of Directors is unopposed, the Board of Directors shall declare the unopposed candidate elected without conducting an election for the uncontested group or region.

This year, the following seats on the MASB Board are up for election (one seat each, three-year terms unless otherwise noted): Regions 1 (two-year term), 3, 4, 6 (open seat; one-year term), 7, 8 (open seat) and Groups V and VI. If you're unsure of your district's region or group, please see the list on page 2.

- **Region 1 will continue to be represented by Kristen Cambensy, Marquette Area Public Schools, (unopposed, no ballots will be sent)**
- **Region 3 will continue to be represented by Rick Dernberger, Zeeland Public Schools and Ottawa Area Intermediate School District, (unopposed, no ballots will be sent)**
- **Region 4 will continue to be represented by John Tramontana, DeWitt Public Schools, (unopposed, no ballots will be sent)**
- **Group V will continue to be represented by Stephen Hyer, Clarkston Community Schools, (unopposed, no ballots will be sent)**
- **Group VI will continue to be represented by Marc Siegler, Walled Lake Consolidated Schools, (unopposed, no ballots will be sent)**

Voting in Regions 6, 7 and 8 will take place via an online ballot. No local district/ISD funds can be used to campaign for anyone running for a seat. To help your board make an informed decision, the following pages contain background information and statements from each of the candidates.

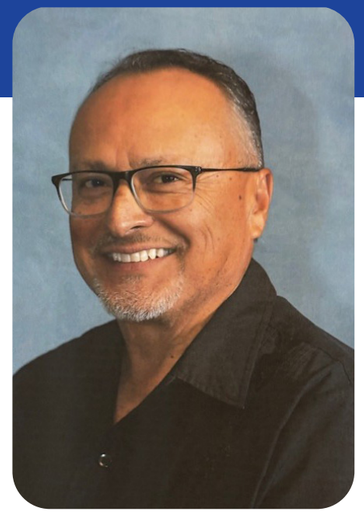
Each district received ONE ballot, which was emailed to the superintendent secretary on record with MASB on Friday, Jan. 24, 2025. These ballots **CANNOT** be forwarded to anyone else. Once your board makes a decision on which candidate it wishes to vote for, please convey this information to your superintendent secretary.

Completed ballots must be cast and confirmed by the superintendent secretary by **1 p.m. on Wednesday, March 5, 2025**.

Unofficial election results will be available on the voicemail recording at 517.327.5915 as soon as possible, but generally after 2 p.m. on the deadline date. They will also be sent out via email that afternoon. Official results will be approved at the March 14, 2025, Board of Directors' meeting, which newly elected directors should plan to attend.

To summarize:
- Ballot deadline is **1 p.m.** on **Wednesday, March 5, 2025**.
- MASB would like to remind all candidates for the MASB Board of Directors that no school district funds can be used for campaigning during the election. This rule prohibits a candidate from using their school district email account to send messages to other school board members. Therefore, a personal email account must be used for campaigning purposes when running for the MASB Board of Directors. If you have any questions about what may or may not constitute an expenditure of school district funds, please contact MASB's Legal Counsel Brad Banasik, J.D. at **bbanasik@masb.org** or **517.327.5929**.
- An electronic file containing the physical addresses and email addresses for the voting group or region shall be made available to each candidate running for election to the board of directors. The revokable license to use the addresses shall be limited to contacting school board members to share information about the MASB Board of Directors' election.
- Have questions? Contact Cheryl Huffman at **517.327.5915** or **chuffman@masb.org**.

Region 7 (Three-Year Term)



Guillermo Z Lopez

Lansing School District, Ingham County

Time served on this board:
24 years

Offices held:
President, and Treasurer

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember

Election Statement:

As we welcome the new year, we are also aware that changes in education funding from the federal government are very possible. As your director from Region 7, I will work closely with our MASB staff and pay close attention to how these changes may affect our educational system here in Michigan. I will also continue to support the work MASB has done in the area of equity in education in all its forms. Additionally, I will continue supporting districts that need training but are not in a position to cover the costs. I very much appreciate MASB staff who are continually looking at ways that we can expand these funding efforts. Finally, I hope you have enjoyed the newsletter coming directly from Region 7.



Region 7 (Three-Year Term)

Cory McLaughlin

Jefferson Schools, Monroe County

Time served on this board:

11 years

Offices held:

President and Secretary

MASB Certification:

Certified Boardmember (CBA 101)

Election Statement:

Since joining the Jefferson School Board in 2014, I have been dedicated to ensuring that every decision we make is in the best interest of our students. I am passionate about creating opportunities for all learners and believe that every child deserves access to a high-quality education that meets their unique needs and aspirations.

Career and Technical Education (CTE) programs are a priority for me because they provide students with real-world skills and open doors to meaningful careers. I also strongly advocate for advanced classes to challenge and inspire high-achieving students, ensuring they are prepared for post-secondary education and beyond. Equally important is my commitment to special education, as I believe every child, regardless of ability, deserves the resources and support to thrive.

My experience on the Jefferson School Board has taught me the importance of collaboration, fiscal responsibility and community engagement. I bring a student-centered approach to decision-making and strive to build partnerships that benefit our schools. Serving on the MASB Board of Directors would allow me to expand this work, sharing best practices and advocating for policies that empower all districts to succeed.

I am running for this position because I am deeply committed to advancing education in Michigan and ensuring that every child has access to the tools and opportunities they need to achieve their full potential.



Region 7 (Three-Year Term)

Jack Temsey

Eaton RESA, Eaton County

Time served on another board:

8 years

Potterville Public Schools

Offices held:

Secretary and Treasurer

Time served on this board:

8 years

Offices held:

President, Vice President, Secretary and Treasurer

MASB Certification:

Certified Boardmember Award

Award of Merit

Award of Distinction

Master Boardmember

Master Diamond

Master Platinum

Election Statement:

As a Board of Education Trustee, I feel we are the voice for our children. We need to utilize this voice to ensure we can offer our children the education they deserve, regardless of the struggles that we face behind the scenes.

We need to direct this voice to those who create legislation that we feel will adversely affect public education, as well as remember to offer praise to those who show us favor and offer to help. I believe the voice of our boards and communities can make a difference. I have strived to become the best board member I can be. One of the ways that I have tried to accomplish this is by becoming certified through the MASB's CBA program. I have gained a wealth of knowledge by attending classes, conferences and other various events as well as networking with board members from around the state.

Public education is as diverse as our country. There are no single fix-all solutions that work for every school district. I feel that bringing the voice of small communities and small districts to the forefront is important. I would like to continue advocating to provide adequate and equitable funding for ALL districts. Adequate funding is sufficient funding to provide basic schooling. Equitable funding is based on fairness.

I previously served the Potterville Public Schools Board of Education for eight years. During this time, I served on the Policy, Community Relations and Technology Committees, as well as Secretary and Treasurer. I have been an Eaton RESA Trustee for eight years, serving on the Building and Grounds and Finance and Audit Committees as well as Secretary, Vice President and Treasurer. I am currently serving again as President.

Additionally, I have served MASB as a member of the Curriculum and Instruction Committee and Government Relations Committee plus served as its Vice Chairman, also on the Resolutions and Bylaws committee, and as its Vice Chairman. I am currently serving again on the Government Relations Committee as its Vice Chairman.

I would be honored to serve on the MASB Board of Directors to represent you, our Region, and our students. I want to bring your voices to the table to further benefit the future of public education.

MASB
MICHIGAN ASSOCIATION OF SCHOOL BOARDS

BOARD *of* DIRECTORS ELECTIONS 2025

MISSION

To provide high-quality educational leadership services for all Michigan boards of education and to advocate for an equitable and exceptional public education that leads to improved outcomes for all students.

VISION

A well-governed, effective public school for every Michigan student.

INFO@MASB.ORG | MASB.ORG | 517.327.5900

1001 Centennial Way, Suite 400 • Lansing, Michigan 48917-8249

Series 3000: Operations, Finance, and Property

3200 Finance and Borrowing

3213 Electronic Transactions of Funds and Automated Clearing House Arrangements

The District may engage in electronic transactions of funds and automated clearing house arrangements in accordance with this Policy.

A. Definitions

1. "Automated clearing house" or "ACH" means a national and governmental organization with authority to process electronic payments, including the National Automated Clearing House Association and the Federal Reserve System.

2. "ACH arrangement" means an agreement between the originator and the receiver of an ACH transaction.

3. "ACH transaction" means an electronic payment, debit, or credit transfer processed through an ACH pursuant to an authorized ACH arrangement.

4. "Electronic transactions officer" or "ETO" means the Superintendent or another person designated by the ~~Board~~ Superintendent to have the rights and responsibilities of the ETO set forth in this Policy.

B. ACH Arrangements and Transactions

Only the ETO may enter into an ACH arrangement. The chief business official or another employee designated by the ETO (ACH Supervisor) will be responsible for the District's ACH transactions, including payment approval, accounting, reporting, and overseeing compliance with this Policy.

C. Internal Auditing Controls

1. ~~The ACH Supervisor and ETO will each~~ The ETO will designate two individuals to separately review and approve in writing all incoming and outgoing payments. Written approvals will be retained in accordance with usual District procedures.

2. For outgoing payments, the ACH Supervisor will document:

   a. the goods or services purchased;

   b. the cost of the goods or services purchased;

   c. the date of the payment; and

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d. the department serviced by the payment.

This documentation can be contained in the District's electronic general ledger software system or in a separate report to the Board.

Legal authority: MCL 124.301 et seq.

Date adopted:

Date revised:

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Series 3000: Operations, Finance, and Property

3300 Facilities, Real, and Personal Property

3302 Acquisition of Real Property

The Board may acquire real property for any purpose and through any means permitted by law.

A. Acquisition costs must be reasonable, as determined by the Board. Reasonable cost may not be the same as fair market value.

B. [~~Optional:~~ Subject to Board parameters and legal review, the Superintendent may obtain, negotiate, modify, and execute transaction documents for any Board-authorized acquisition of real property.]

C. The Board may meet in closed session to discuss the purchase or lease of real property as permitted by law.

D. When title to real property is acquired, the District should provide written notice via registered mail to the local tax assessor by December 31 of the year of acquisition that the property will be tax-exempt.

Legal authority: MCL 15.268; MCL 207.501 et seq., 207.521 et seq.; MCL 380.553, 380.1225, 380.1351 et seq.; MCL 565.351 et seq.

Date adopted:

Date revised:

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Series 3000: Operations, Finance, and Property

3300 Facilities, Real, and Personal Property

3309 Bus Inspections

A. Each school bus used to transport students to or from school or school-related events must meet or exceed safety standards required by law.

B. The Michigan State Police or its authorized designee must inspect a new school bus before the District accepts delivery. The District may not accept delivery of a new school bus unless it passes inspection.

C. The Michigan State Police or its authorized designee must inspect each school bus annually. Use of a school bus may be approved, restricted, or prohibited based on the results of an inspection.

D. Any entity providing school bus services to the District may only use school buses that have passed inspection by the Michigan State Police.

Legal authority: MCL 257.1810, 257.1839, 257.1841, 257.1843

Date adopted:

Date revised:

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Series 6000: Finances

Book	Policy Manual
Section	6000 Finances
Title	Required Designated Reserve Funds
Code	po6604
Status	Active
Adopted	June 3, 2005

6604 - **REQUIRED DESIGNATED RESERVE FUNDS**

The Dexter Community Schools shall follow Generally Accepted Accounting Standards and other appropriate policies and establish and review the following non-discretionary reserves annually:

~~A. Health Insurance Claims~~

~~For the purpose of recognizing district liability for health insurance claims Incurred But Not Reported (IBNR) as of the end of each Fiscal Year. The amount shall be calculated by an appropriate outside expert insurance source.~~

B. Prepaid Expenses

For the purpose of recognizing district liabilities for prepaid expenses as determined by the district auditors during the Annual District Audit.

C. Instructional Supply Carry Forward

For the purpose of complying with Board policy which allows Building Principals to carry forward funds budgeted for Building Supplies each year but which are not spent during the Fiscal Year. This amount shall be calculated annually by the business office for each K-12 Building.

RESCIND

Book	Policy Manual
Section	6000 Finances
Title	RECOGNITION
Code	po6680
Status	Active
Adopted	March 17, 2003
Last Revised	November 21, 2005

6680 - **RECOGNITION**

The purpose of this policy is to permit the Board of Education to honor its students, former students, current and former Board members and staff, and other nonemployees who have some relationship with the District and/or whose accomplishments or contributions enhance the District.

Recognition may be carried out in accordance with the chart below and may be accompanied by plaques, pins, token gifts and awards, and other amenities.

The use of public funds for the purchase of a plaque, medal, trophy, or other award for the recognition of an employee, volunteer or student may not exceed $100.00 per recipient.

Public funds under the control of the District may NOT be used to purchase alcoholic beverages, jewelry, gifts, fees for golf, or any item whose purchase or possession is illegal. Any such expenditure violates this policy.

The Board authorizes expenses incurred as listed above only when they serve a public purpose. Public purposes include, but are not limited to, the promotion of education, rapport with the business community, community relations, and the encouragement of nonemployees to serve as volunteers as well as furthering other interests.

	Local or Regional Recognition	State Recognition	National and Heroic Recognition or Service to Country
Single Event (Students, Former Students, Non-Students	Recognition, posting on District website	Publicity, Recognition, posting on Distriict website	Recognition at an event, Publicity, posting on District website
Lifetime Achievement (Former Students, Non-Students)	Continuous Recognition, posting on District website	Publicity, Continuous Recognition, posting on District website	Continuous Recognition, Recognition at an event, Publicity, posting on District website
Donors (Former Student, Non-Students or Corporations	Defined Period of Recognition, Recognition at an event, Publicity, posting on District website	Defined Period of Recognition, Recognition at an event, Publicity, positing on District website	Defined Period of Recognition, Recognition at an event, Publicity, posting on District website

Policy Committee Minutes
February 10, 2025 11:15 am
Bates Boardroom

Meeting called to order at 11:15am

Present: Committee Members Melanie Szawara (chair), Elise Bruderly, Amy Reiser,
Community Member: Mara Greatorex
Staff: Christie Bueche, Barb Leonard, Chris Timmis, Hope Vestergaard

1. **Minutes**. Elise Bruderly made a motion to approve the minutes from 6-24-2024. Amy Reiser seconded the motion. Motion carried (unanimous).
2. **Agenda**. Elise Bruderly made a motion to approve the agenda. Amy Reiser seconded the motion. Motion carried (unanimous).
3. **Public Participation** - none
4. **Discussion**
    a. **3200 - Finance Policies/NEOLA 6000 policies**
        i. Discussed which 6000 policies to keep. Keep the following policies as they currently read: 6107, 6110, 6111, 6112, 6114, 6116, 6130, 6144, 6145, 6147, 6152, 6231, 6231.01, 6321.02, 6320, 6320.02, 6321, 6325, 6420, 6424, 6470, 6471, 6520, 6550, 6605, 6611, 6612, 6700, 6800, 6830.
        i. Edit policy 6604 to remove item *A. Health Insurance Claims: For the purpose of recognizing district liability for health insurance claims Incurred But Not Reported (IBNR) as of the end of each Fiscal Year. The amount shall be calculated by an appropriate outside expert insurance source* and bring to the Board for first reading.
        ii. Rescind policy 6680
    b. 3300 Property Policies/NEOLA 7000 policies
        i. Renumber the following currently effective NEOLA policies (unedited) to place them in the correct Thrun policy section:
            - 8120 (Iran Economic Sanctions Act Compliance) to 6850
            - 7230 (GIfts and Bequests) to 6860
            - 7450 (Fixed Assets and Property Inventory) to 6870
            - 7510 (Use of School Facilities) to 6880
        iii. Send to the Board for first reading: 3213 Electronic Transactions of Funds and Automated Clearing House Arrangements; 3302 Acquisition of Real Property; 3309 Bus Inspections

5. **Future Business**
    a. Review outstanding NEOLA 7000 policies
    b. Revisit policies: 3212 (Post-Issuance Disclosure Compliance); 3308 (Distribution of Printed Materials and Advertising in School); 6700 (FSLA);
    c. 5207 (Anti-Bullying) - requires public hearing
    d. Review all old policies to rescind
6. **Adjournment** - 12:45pm

Dexter Community Schools
Nice Job Notes
DECEMBER 2024

Beacon 1st Grade
Angela Anderson
Laura Ayers (3)
Ryan Baese
Britney Bell
Kylie Benson
Sabrene Blumberg
Eleanor Budd
Courtney Burk (2)
Brandey Butler
Jill Covington
Jaime Dudash
Adrian Edwards
Jessica Elkin
Laurie Farmer
Antwan Ficklen
Dalton Fietzer
Kelli Gatecliff
Brooke Hartman
Nikki Hartman
Elizabeth Hashikawa
Suzy Heinzman
Kate Hoffman
Tamara Hytinen
Jessica Kelley
Mollie Kemp
Mary Leach
Adrienne Losh
Mary Lynch
Sarah Mahatzke
Jennifer Mattison
Roxanne Maze-Frick
Craig McCalla
Robin Mentzer
Theresa Nelligan
Lyra Phillips
Dawn Poinier
Tracie Randolph
Jensen Reames
Erica Rescorla
Sarah Russell
Janie Schultz
Katie See
Andrea Sellman
Lori Sheldon
Deneen Smith
Neil Stinebaugh
Carmen Stinebaugh
Raven Thompson
Chris Timmis
Lauren Tykoski
Sarah VanDeRyt
Leigh Vaughn
Anouk Weiss
Josh Whitaker
Steve Wincent
Tricia Winder

DECEMBER = 60

POSTCARD CONNECTORS = 30

RUNNING TOTAL = 42900