

Mansfield Township Board of Education



February 20, 2025

7:00 p.m.

Call to Order - Alison Lorentson, President

Roll Call – Kelly Morris, Board Secretary

Mansfield Township Board of Education

Alison Lorentson, President	Judy Irwin	Jennifer Rosenblum
Linda Watters, Vice President	Jonathan Lemp	Richard Stewart
Sean Breheny	Jonathan Rood	James J. Winand

Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

- Matters rendered confidential by Federal Law, State Law, or Court Rule*
- Pending Litigation*
- Personnel Matters*
- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and **BE IT FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

President’s Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the District website and in the Mansfield Township Municipal Building, and sent to the following newspapers: *The Express Times and Star Ledger*.

Pledge of Allegiance - Alison Lorentson

President’s Report - Alison Lorentson

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Superintendent’s Report - Diana Mai

- HIB Report
- SSDS Report for Reporting Period 1

Administrators’ Reports

Business Administrator - Kelly Morris

- Ethics Commission Financial Disclosures

Principal - Noreen Matias

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Public Comment - Agenda Items Only

Public Comment on Agenda Items Only, in accordance with Board Policy 6130 which is available for review on our website, will be heard at this time. Each speaker must state their name, address, and group affiliation, if applicable. Comments are limited to 3 minutes per person.

The Board bears no responsibility for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Consent Agenda - Recommended Action(s)**Board Member: Linda Watters****Approval of Minutes and Reports**

1. Motion to approve the open and closed session **minutes** of the January 16, 2025 Regular meeting.
2. Motion to accept, with sincere gratitude, the donation of services for renovation of baseball/softball field #1 from the **Warren Hills Baseball Association** in the amount of \$8,650.00, as recommended by the Superintendent.
3. Motion to approve the below requests for use of school facilities as presented, as recommended by the Superintendent.

Requestor	Event/Location	Dates/Times	Fees Payable
Mansfield Softball % M. Santoiemma	Recreation Softball Practices MES Gymnasium	3/17 - 4/10 (as requested) 6pm - 9pm	none

4. Motion to receive/approve the **HIB Report Cases**, as presented, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Approval Agenda**Chair: Linda Watters****Education/Policy Committee - Recommended Action(s):**

1. Motion to approve the below Student Field Trips for the 2024-2025 school year, as recommended by the Superintendent.

Grade/Group	Location	Dates/Times	Cost Per Student
Grade 6 All Star Band	WHRHS (Parents to transport)	Feb. 19, 2025 11:30 am	\$0.00
Grade 5	RVCC Planetarium	Feb. 19, 2025 9:00 am - 12:00 pm	\$11.00
Grade 4	Washington's Crossing	May 8, 2025 8:45 am - 2:00 pm	\$11.00
Grade 5	Musconetcong River	May 21, 2025	\$11.00

	(One class attends per day)	May 22, 2025 May 23, 2025 May 27, 2025 11:30 am - 1:30 pm	
Grades K & 1	The Growing Stage	May 22, 2025 9:00 am - 12:00 pm	\$13.50

2. Motion to approve an agreement between the Mansfield Township Board of Education and Warren County Special Services School District for the provision of **Professional Educational Services** for the 2024-2025 school year, as needed, as recommended by the Superintendent.
3. Motion to approve a Shared Services agreement with ARC of Warren County for the provision of **Early Intervention Instruction**, for the 2024-2025 school year, as needed, as recommended by the Superintendent.
4. Motion to approve the **2025-2026 Preschool Tuition Rate** in the amount of \$5,250.00 per student enrolled, as recommended by the Superintendent.
5. Motion to approve the **Second Reading** of the below policies, as presented, as recommended by the Superintendent.

- A. Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials – 2023 Revisions
 - P 5512 Harassment, Intimidation, or Bullying (M) (Revised)
 - P 5533 Student Smoking (M) (Revised)
 - R 5533 Student Smoking (Revised)
 - P & R 7441 Electronic Surveillance In School Buildings and On School Grounds (M) (Revised)
 - P & R 9320 Cooperation with Law Enforcement Agencies (M) (Revised)
- B. General Policy and Regulation Updates
 - P 2365 Acceptable Use of Generative Artificial Intelligence (AI) (New)
 - P 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
 - P 5516 Use of Electronic Communication Devices (Revised)
 - R 5516 Use of Electronic Communication Devices (New)
 - P 5701 Academic Integrity (Revised)
 - P 5710 Student Grievance (Revised)
 - P 8500 Food Services (M) (Revised)

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Approval Agenda**Chair: James Winand****Personnel Committee - Recommended Action(s)**

1. Motion to accept the resignation for reason of retirement of **Elizabeth (Tracy) Marmorato**, Special Education Teacher, with sincere gratitude for 11 years of service to the District, effective December 31, 2025, as recommended by the Superintendent.
2. Motion to accept the resignation of **Danielle Reber**, Custodian, effective March 14, 2025, as recommended by the Superintendent.
3. Motion to approve the appointment of **Kerri Seyfarth** to the position of Paraprofessional, effective February 21, 2025, at a salary per BA/Step 1 (Para Guide) of the MTEA Agreement, as recommended by the Superintendent.
4. Motion to approve the placement of **Kelly Sheridan**, Education Student at Centenary University, to fulfill a five-hour observation requirement during the 2024-2025 school year, as recommended by the Superintendent.
5. Motion to approve the placement of **Georgina Destefano**, Education Student at Centenary University, to fulfill a four-hour observation requirement during the 2024-2025 school year, as recommended by the Superintendent.
6. Motion to approve the appointment of the below **Substitute Teacher(s)**, as presented, as recommended by the Superintendent.

Virginia Moran	Effective upon completion of paperwork
Brooklyn Clifford	Effective upon completion of paperwork
Dan Weissman	Effective upon completion of paperwork.

7. Motion to approve the below staff requests for **Tuition Reimbursement**, as recommended by the Superintendent.

Employee	School/Course	Date(s)	District Cost
Selena Donaldson	ELLM 5130: Foundations Of School Librarianship William Paterson University	Spring 2025	\$1,947.00

8. Motion to approve the below staff requests for **Professional Development**, as recommended by the Superintendent.

Employee	Program/Location	Date(s)	District Cost
Kelly Morris	NJASBO - Purchasing Update Whippany, NJ	03/27/2025	Fee: \$145 Mileage: \$42.30
Kelly Morris	NJASBO - Audit Review Whippany, NJ	04/10/2025	Fee: \$145 Mileage: \$42.30
Lauri Favreau	Behavioral Health Conference	02/07/2025	Fee: \$0.00

	Passaic County Academy		Mileage: \$14.00
Deobranne Marley	Woodcock Johnson V Virtual	02/27/2025	Fee: \$75.00 Mileage: \$0.00
Joe Kady	NAETI - Asbestos Operations and Maintenance Refresher Virtual	04/11/2025	Fee: \$195.00 Mileage: \$0.00
Joe Kady	NJ SBGA Convention Atlantic City, NJ	3/23-3/26	Fee: \$350.00 Mileage: \$114.68
Noreen Matias	NJPSA - Anti-Bullying Specialist Training Virtual	01/31/2025	Fee: \$500.00 Mileage: \$0.00
Jake Wilson	DTC - District Testing Coordinator Training Princeton, NJ	01/22/2025	Fee: \$0.00 Mileage: \$37.60
Jake Wilson	NJPSA - MTSS Training Monroe, NJ	01/24/2025	Fee: \$400.00 Mileage: \$51.70

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheny					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
Jonathan Rood					Alison Lorentson				
Jennifer Rosenblum									

Township Liaison Agenda

Township Chair: Jennifer Rosenblum

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: Judy Irwin

Facilities/Finance Committee - Recommended Action(s)

1. Motion to approve the **payment of bills** for the period of January 17, 2025 through February 20, 2025, as presented, in the amount of \$1,111,202.56
2. Motion to acknowledge that there are no **line item transfers** for the month of January 2025.
3. Motion to approve the submission of a waiver from participation in the **Special Education Medicaid-Initiative (SEMI)** for the 2025-2026 school year, as supporting documentation from October 15, 2024 N.J. Smart snapshot reflects a count of 40 Special Education / Medicaid-eligible students, which is below the state required threshold, as recommended by the Superintendent.

4. Motion to approve an agreement between the Mansfield Township Board of Education and **Bayada Home Health Care** for the provision of 1:1 nursing services as required within a student's IEP at a rate of \$65.00 per hour, as recommended by the Superintendent.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Sean Breheney					Richard Stewart				
Judy Irwin					Linda Watters				
Jonathan Lemp					James J. Winand				
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Public Comment

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New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, March 13, 2025 - Regular Business Meeting

Thursday, April 10, 2025 - Regular Business Meeting

Executive Session

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

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- Matters of Attorney/Client Privilege*
- Confidential Student Matters*

Approval to go into Executive Session

Motion by _____, seconded by _____ to move to Closed Session at _____ (time) for approximately _____ minutes. Action will / will not be taken upon return to open session. Voice Vote.

Reconvene to Open Session

Motion by _____, seconded by _____ to return to Open Session at _____ (time). Voice Vote.

Adjournment

Recommended Action - Motion to adjourn the meeting.

Motion by _____, seconded by _____ to Adjourn the meeting at _____ (time). Voice Vote.