NOTICE
REGULAR MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
February 25, 2025

PLACE: **DISTRICT EDUCATION CENTER**
BOARD ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

TUSD board meetings are held in person.

To View the live stream of this meeting, please follow this link: Board Meeting Live

TIME: **6:40 PM** **Closed Session**
7:00 PM **Open Session**

AGENDA

Pg. No.

1. Call to Order

2. Roll Call – Establish Quorum
Board: O. Alexander, D. Cheeseman, R. Fagin, L. Hawkins, S. Secker, J. Silcox, D. Traina
Staff: R. Pecot, Z. Boswell, T. Jalique, T. Salinas, S. Smith

3. Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes.

3.1 Administrative & Business Services: None.

3.2 Educational Services:

3.2.1 Finding of Facts: 24/25#37, 24/25#38

3.2.2 Early Graduation: TISCS#10331658, TISCS#10323483, TISCS# 10326379, TISCS#10327059, TISCS#10363746, TISCS#10323027, TISCS#10345779

Action: Motion__; Second__. **Vote:** Yes___; No _; Absent___; Abstain ___

3.2.3 PE Exemptions: MVMS#10336669

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3 Human Resources:

3.3.1 Consider Leave of Absence Requests for Certificated Employees #UC-1398, #UC-1399 pursuant to Article XX

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.2 Approve the Non-Reelection of Probationary Certificated Employees: ~~#UC-1400~~, ~~#UC-1401~~, ~~#UC-1402~~, #UC-1403, #UC-1404, #UC-1405, #UC-1406. Pursuant to Education Code Section 44929.21(b)

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.3 Consider Retroactive Unpaid Leave of Absence for Classified #UCL-517

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent __; Abstain ___

3.3.4 Consider Retroactive Unpaid Leave of Absence for Classified #UCL-518
Motion__; Second__. **Vote:** Yes___; No __; Absent __; Abstain ___

3.3.5 Consider Public Employee/Employment/Discipline/Dismissal/Release
Government Code §54957

Action: Motion__; Second__. **Vote:** Yes___; No___; Absent___; Abstain ___

3.3.6 Conference with Labor Negotiators
Government Code §54957.6
Agency Negotiator: Tammy Jalique, Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA

4. Adjourn to Open Session

5. Call to Order and Pledge of Allegiance

6. Closed Session Issues:

6a 3.2.1 Action Taken on Finding of Facts: 24/25#37, 24/25#38

Action: Motion ____ Second ___. **Vote:** Yes___; No___: Absent___; Abstain ___

6b 3.2.2 Report Out of Action Taken on Early Graduation: TISCS#10331658, TISCS# 10323483, TISCS#10326379, TISCS#10327059, TISCS#10363746, TISCS# 10323027, TISCS#10345779

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6c 3.2.3 Report Out of Action Taken on PE Exemptions: MVMS#10336669

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6d 3.3.1 Report Out of Action Taken on Consider Leave of Absence Requests for Certificated Employees #UC-1398, #UC-1399 pursuant to Article XX

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6e 3.3.2 Report Out of Action Taken on Approve the Non-Reelection of Probationary Certificated Employees: ~~#UC-1400~~, ~~#UC-1401~~, ~~#UC-1402~~, #UC-1403, #UC-1404, #UC-1405, #UC-1406. Pursuant to Education Code Section 44929.21(b)

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6f 3.3.3 Report Out of Action Taken on Consider Retroactive Unpaid Leave of Absence for Classified #UCL-517

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

6g 3.3.4 Report Out of Action Taken on Consider Retroactive Unpaid Leave of Absence for Classified #UCL-518

Action: **Vote:** Yes___; No___; Absent___; Abstain ___

7. Approve Regular Minutes of February 11, 2025 **1-4**
Action: Motion__ ; Second __. **Vote:** Yes __; No __; Absent ___; Abstain ___

8. Student Representative Reports:

8.1 Alternative Education: Brooke Dunn; **Tracy High:** Dayson Balsano; **West High:** Noah Watkins, Lucia Noor Behnam; **Kimball High:** Andrew Henano Megia

8.2 Kelly Elementary School; Poet Christian Elementary School

9. **Recognition & Presentations:** An opportunity to honor students, employees and community members for outstanding achievement:
   - **9.1** Recognize Violet Bravo, Supervision Assistant at George Kelly School, for Saving a Students' Life by Performing the Heimlich Maneuver
   - **9.2** Recognize Kimball High School Students for Receiving their FAA Drone Pilot Certification
   - **9.3** Recognize West High School Robotics Club Students for Receiving the Excellence Award at the San Joaquin Delta VEX V5 Robotics League
   - **9.4** Tracy Charter School

10. **Information & Discussion Items:** An opportunity to present information or reports concerning items that maybe considered by Trustees at a future meeting.

10.1 Administrative & Business Services: None.

10.2 Educational Services:

10.2.1	Receive Report on the California Assessment of Student Performance and Progress (CAASPP)	**5**
10.2.2	Receive Report on the Mid-Year LCAP Update for the 2024-2025 Local Control Accountability Plan (Separate Cover)	**6**
10.2.3	Receive Report on the Mid-Year LCAP Update for the 2024-2025 Tracy Independent Study Charter School Local Control Accountability Plan	**7**

11. **Hearing of Delegations:** Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed three (3) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent.

12. **PUBLIC HEARING:** None.

13. **Consent Items:** Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.

Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance received by Tracy Unified.

13.1 Administrative & Business Services:

13.1.1	Approve Entertainment, Assembly, Service, Business and Food Vendors	**8-9**
13.1.2	Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda	**10-13**
13.1.3	Approve Payroll Reports (January 2025)	**14-18**
13.1.4	Approve Revolving Cash Fund Reports (January 2025)	**19-21**
13.1.5	Approve Accounts Payable Warrants (January 2025)	**22-46**

13.2 Educational Services:

13.2.1	Approve Agreement for Contract Services with Operation Scholars for a Behaviorist, for the 2024-2025 School Year	**47-52**

13.2.2	Approve Agreement for Special Contract Services with Educational Plan Support Services, LLC for Consulting and Support Services on the District LCAP	**53-56**
13.2.3	Approve the District Summer Programs 2025	**57-58**
13.2.4	Ratify Agreement for Special Contract Services with Quest Science Center at Art Freiler School for the 2024 - 2025 School Year	**59-62**
13.2.5	Approve Agreement for Contract Services Between World of Wonders Science Museum and Jacobson Elementary School For the 2024-2025 School Year	**63-66**
13.2.6	Approve Agreement for Contract Services Between Sutter Tracy Community Hospital and Tracy Unified School District	**67-70**
13.2.7	Approve Contracts with Core Learning for Online Language and Literacy Academy, Elementary Reading Academy, and Leadership for Literacy Professional Development for Teachers and Administrators During the 2024-2025 and 2025-26 School Years (Separate Cover)	**71-72**
13.2.8	Ratify Non Public School Contract Agreement with Benchmark Behavioral Health Systems Inc. for the 2024-2025 School Year (Separate Cover)	**73**
13.2.9	Approve Agreement for Special Contract Services with Keynote Speaker Keith Hawkins (Real Inspirations, Inc.) at Tracy High School on April 9, 2025	**74-77**
13.2.10	Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Attend Arcadia Invitational at Arcadia High School in Arcadia, CA on April 10-13, 2025	**78**
13.2.11	Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Attend CIF State Track & Field Championships at Buchanan High School in Clovis, CA on May 29-June 1, 2025	**79**
13.2.12	Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to attend Mt. Sac Relays at Mt. San Antonio College in Walnut, CA on April 17-20, 2025	**80**
13.2.13	Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Attend West Coast Relays at Buchanan High School in Clovis, CA on April 4-5, 2025	**81**
13.2.14	Approve and/or Ratify Routine Agreements which meet the Criteria for Placement on the Consent Agenda	**82-83**

13.3 Human Resources:

13.3.1	Accept Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employment	**84-85**
13.3.2	Approve Classified, Certificated, and/or Management Employment	**86-91**
13.3.3	Approve Speech-Language Pathology Fieldwork Agreement with West Coast University	**92-102**
13.3.4	Approve Agreement for Special Contract Services with John Ford and Associates	**103-106**
13.3.5	Approve Agreement for Special Contract Services with International Services Corporation	**107-111**

14. Action Items: Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.

14.1 Administrative & Business Services:

14.1.1 Cast Ballot for CSBA 2025 Delegate Assembly Election **112-118**
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent ; Abstain__.

14.1.2 Consider Claim No. 650363 **119**
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.

14.1.3 Approve Piggyback Bid Between Omina Partners and Lakeshore Learning Materials (Separate Cover) **120-121**
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.

14.1.4 Approve Contract with Cumming Management Group for Interim Director of Facilities **122-125**
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.

14.2 Educational Services:

14.2.1 Adopt Revised Board Policy 6146.1 High School Graduation Requirements/ Standards of Proficiency (Second Reading) **126-136**
Action: Motion___; Second___. **Vote:** Yes ; No__; Absent__; Abstain__.

14.2.2 Approve Increase Funding for Pawar Transportation for the 2024-2025 School Year **137-140**
Action: Motion___; Second___. **Vote:** Yes__; No __; Absent__; Abstain__.

14.3 Human Resources:

14.3.1 Approve Revised Job Description for School Site Business Manager **141-142**
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.

14.3.2 Approve Revised Instructional Calendars 2025-2026, 2026-2027, and 2027-2028 **143-146**
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.

14.3.3 Approve Resolution 24-13, Authorizing Reduction and Elimination of Particular Kinds of Certificated Services for the 2025-2026 School Year **147-149**
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.

14.3.4 Approve Resolution 24-14, Criteria for Determining Order of Seniority (Tie-Breaking) in the Case of Certificated Reduction in Force for the 2025-2026 School Year **150-152**
Action: Motion___; Second___. **Vote:** Yes__; No__; Absent__; Abstain__.

14.3.5 Approve Revised Job Description for Director of Facilities and Planning **153-155**
Action: Motion___; Second___. **Vote:** Yes__; No ; Absent__; Abstain _.

15. Board Reports: An opportunity for board members to discuss items of particular importance or interest in the district.

16. Superintendent's Report: An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.

17. Board Meeting Calendar:

17.1 March 25, 2025
17.2 April 8, 2025
17.3 April 22, 2025
17.4 May 13, 2025

18. Upcoming Events:

18.1	March 10 – March 14	No School, Spring Break
18.2	April 18 – April 21, 2025	No School, Spring Recess Holiday
18.3	May 29, 2025	Last Day of School

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.

Minutes of
Regular Meeting of the Governing Board
For Tracy Unified School District
Held on Tuesday, February 11, 2025

6:30 PM: **1-3.** President Silcox called the meeting to order and adjourned to closed session.

Roll Call: **4.** Board: O. Alexander, D. Cheeseman, R. Fagin, L. Hawkins, S. Secker, J. Silcox, D. Traina
Staff: R. Pecot, T. Salinas, Erin Quintana, Z. Boswell, S. Smith. Absent: T. Jalique

7:00 PM **5.** President Silcox called the Tracy Unified School District Board of Education to order and led those present in the Pledge of Allegiance.

Closed Session:

6a 3.2.1	Action Taken on Finding of Facts: 24/25#35, 24/25#36
Action:	Hawkins, Cheeseman. **Vote:** Yes-7; No-0; Absent-0.
6b 3.2.2	Report Out of Action Taken on Reinstatements: AR#24-25/#31, AR#24-25/#32
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6c 3.2.3	Report Out of Action Taken on Early Graduation: TISCS#10339392, TISCS#10363803
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6d 3.3.1	Report Out of Action Taken on Consider Unpaid Leave of Absence for Certificated Employee #UC-1395, pursuant to Article XX
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6e 3.3.2	Report Out of Action Taken on Consider Leave of Absence Requests for Certificated Employees: #UC-1392, #UC-1393, #UC-1394, #UC-1396, #UC-1397 Pursuant to Article XX
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6f 3.3.3	Report Out of Action Taken on Consider Unpaid Leave of Absence for Classified #UCL - 515
Action:	Approved. **Vote:** Yes-7; No-0; Absent-0.
6g 3.3.4	Report Out of Action Taken on Release Probationary Classified Employee #UCL-516 Para Ed I
Action:	Agenda pulled, no vote taken.

Minutes: **7. Approve Regular Minutes of January 28, 2025.**
Action: Hawkins, Cheeseman . **Vote:** Yes-7; No-0; Absent-0.

Audience: Shannon Bancroft, Stacy Johnson, Kaleigh Felisberto, Bob Brownne, Derek Sprecksel, Jason Noll

Student Rep Reports: **8.1** None.

Recognition & Presentations:

9.1 Jacobson Elementary School

Principal Derek Sprecksel was accompanied by Teacher Jessica Hamlin and Assistant Principal Erica Cabral. They shared information regarding MTSS, the Multi-Tiered Systems of Support. All students receive Tier 1, functional instruction. Tier 2 supports small groups, intervention and the SST process. Tier 3 is more individualized support. Jacobson teachers collaborate as a professional learning community, looking at each student through an academic and behavioral lens. Jacobson has always had a STEM instructional focus. They've begun utilizing a Padlet which is organized by grade level, that is a collaborative way to share and celebrate school wide what is happening in each class. Para's support students on an intervention schedule within small groups and CMC provides additional support from a social emotional standpoint. The Student Success Team (SST) focuses on intervention action plans and accommodations, setting goals for the students. So far this year there have been 35 SST referrals.

9.2 McKinley Elementary School

Principal Shannon Bancroft was joined by Assistant Principal, Sophy Reece, and a group of 5th grade students whom presented information on McKinley's conflict management program. There are 18 conflict managers on campus that help younger students resolve conflict during the school day. They are first nominated by their teachers then receive training and are required to pass a conflict management quiz prior to participation. This program helps to keep the campus safer which benefits the entire school.

Information & Discussion Items:

10.1 Administrative & Business Services: None.

Hearing of Delegations

11. Jason Noll is President of TSMA which consists of secretaries, counselors, and administrators. There is an opportunity on the agenda to approve raises for teachers, classified staff and administrators. School district employees do an amazing job for the district, the ability to offer a raiser to all groups without effecting the district is an amazing thing.

Public Hearing:

12.1 Administrative & Business Services: None.

Consent Items:

13. Board approval of any agenda item requiring insurance is conditioned upon receipt of appropriate insurance by Tracy Unified. Action: Fagin, Secker. **Vote:** Yes-7; No-0; Absent-0.

13.1 Administrative & Business Services:

13.1.1 Approve Out of State Travel for Director of Food Services and Coordinator of Food Services to Attend the National Anti-Hunger Policy Conference in Washington D.C. from May 3-7, 2025

13.1.2 Accept the Generous Donations from the Various Individuals, Businesses, and School Site Parent Teacher Associations Listed Herein with Thanks and Appreciation from the Staff and Students of the Tracy Unified School District

13.1.3 Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda

13.1.4 Receive Report on Actuarial Study of Post Employment Benefits in Support of Governmental Accounting Standards Board Statement 75 (Separate Cover)

13.2 Educational Services:

13.2.1 Approve Overnight Travel for West High School Varsity Boy's & Girl's Wrestling Team to Attend CIF Wrestling State Finals in Bakersfield, CA. February 26 – March 1, 2025

13.2.2 Approve and/or Ratify Routine Agreements which meet the Criteria for Placement on the Consent Agenda

13.2.3 Approve Agreement for Contract Services Between World of Wonders Science Museum and South/West Park Elementary School for the 2024-2025 School Year

13.2.4 Approve Agreement for Contract Services Between San Joaquin County Office of Education, Boys and Girls Club of Tracy and TUSD for Spring Camps to the SJCOE Durham Ferry Outdoor Education Center for March 2025

13.3 Human Resources:

13.3.1 Accept the Resignations/Retirements/Leaves of Absence for Certificated, Classified and/or Management Employees

13.3.2 Approve Classified, Certificated and/or Management Employment

13.3.3 Approve Classroom Observation Agreement with Modesto Junior College

13.3.4 Approve Student Teacher Agreement with San Jose State University

Action Items:

14.1 Administrative & Business Services:

14.1.1 Approve Amended 2025 Board Meeting Calendar

Action: Hawkins, Traina. **Vote:** Yes-7; No-0; Absent-0.

14.1.2 Approve and Appoint Selected Applicants for the Bond Oversight Committee

Action: Secker, Fagin. **Vote:** Yes-6; No-0; Absent-0.

14.1.3 Approve AB 1200: Public Disclosure of Collective Bargaining Agreement (Separate Cover)

Action: Hawkins, Cheeseman. **Vote:** Yes-7; No-0; Absent-0.

14.2 Educational Services:

14.2.1 Adopt Revised Board Policy 6146.1 High School Graduation Requirements/ Standards of Proficiency (First Reading)

Action: Fagin, Cheeseman. **Vote:** Yes-7; No-0; Absent-0.

14.3 Human Resources:

14.3.1 Approve Tentative Agreements with CSEA for Reclassifications, including Revised and New Job Descriptions for the Following Positions: Maintenance Specialist (HVAC-R) and Food Service Specialist

Action: Hawkins, Cheeseman. **Vote:** Yes-7; No-0; Absent-0.

14.3.2 Approve a Variable Term Waiver for Multiple Subject, Single Subject and Education Specialist Teachers

Action: Cheeseman, Alexander. **Vote:** Yes-7; No-0; Absent-0.

14.3.3 Approve Tentative Agreements with the Tracy Educators Association (Separate Cover)

Action: Hawkins, Cheeseman. **Vote:** Yes-7; No-0; Absent-0.

14.3.4 Approve Tentative Agreements with the California School Employees Association (Separate Cover)

Action: Cheeseman, Secker. **Vote:** Yes-7; No-0; Absent-0.

14.3.5 Approve New TSMA Salary Agreement

Action: Hawkins, Cheeseman. **Vote:** Yes-7; No-0; Absent-0.

14.3.6 Approve Amendment to Superintendent Contract

Action: Cheeseman, Hawkins. **Vote:** Yes-7; No-0; Absent-0.

Board Reports:

Trustee Traina complimented the two school presentations and their focus on academics and the culture of their school. It was impressive and they are doing great work. Trustee Secker informed us that the Lions Club is having a cioppino dinner March 22nd. Trustee Cheeseman had the pleasure of attending North school and visiting the classrooms; the staff was awesome. Band is a favorite of hers and she enjoyed watching the 8th graders practice their music. Trustee Alexander enjoyed the school reports and having the students come in. She thanked everyone for coming out tonight. Trustees Hawkins and Fagin agreed with all the comments and thanked the principals for doing a great job. Trustee Silcox passed on comment.

Superintendent Report:

Dr. Pecot recognized the passing of the Measure O Bond Committee which consists of Maria Valenzuela, Casey Goodall, Rogelio Quintero, Gregory Balfour, Andrew Stokes, Ted Guzman, Kelly Lewis, and Amani Alexander. He agrees with Mr. Noll, there are great employees in this district, and we all blessed to work with them.

Adjourn: 7:28 PM

_____ _____

Clerk Date

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: January 30, 2025
SUBJECT: **Receive Report on the California Assessment of Student Performance and Progress (CAASPP)**

BACKGROUND: The California Assessment of Student Performance and Progress (CAASPP) System was established on January 1, 2014, to replace the Standardized Testing and Reporting (STAR) Program. The CAASPP includes several components, including the State Summative Assessments, which are comprehensive, end-of-year assessments of grade-level learning which measure progress toward college and career readiness. The Summative Assessment is an online assessment administered to grades 3 through 8, and grades 11-12. Tests include English Language Arts, Mathematics, and Science (grades 5, 8, and once in High School 11/12). This report reflects the scores from the Spring, 2024 administration.

RATIONALE: The report includes information on District and individual school site scores on the Summative State Assessment from previous years and the 2023-2024 school year. With this comparison data we can see where improvements have been made and where additional work is still needed. This supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: There is no cost associated with this Agenda Item.

RECOMMENDATION: Receive Report on the California Assessment of Student Performance and Progress (CAASPP).

Prepared by: Dr. Dean Reese, Director of STEM Curriculum and Local Assessment.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: January 31, 2025
SUBJECT: **Receive Report on the Mid-Year LCAP Update for the 2024-2025 Local Control Accountability Plan**

BACKGROUND: Senate Bill 114 (2023), added a requirement for LEAs to present a mid-year report on the annual update to the Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA. The report must include the following:

1. All available midyear outcome data related to metrics identified in the current LCAP; and,
2. All available mid-year expenditure and implementation data on all actions identified in the current LCAP.

RATIONALE: In order to meet these State and Federal reporting requirements, the Mid-Year report on the annual update to the 2024-2025 LCAP plans are attached to this Agenda Item for informational purposes. This agenda item directly supports and funds District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals, Goal # 2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential, and Goal # 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: There is no cost associated with this Agenda Item.

RECOMMENDATION: Receive Report on the Mid-Year LCAP Update for the 2024-2025 Local Control Accountability Plan.

Prepared by: Dr. Michael Bunch, Director of Continuous Improvement, State and Federal Programs.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Supt of Ed Services
DATE: January 8, 2024
SUBJECT: **Receive Report on the Mid-Year LCAP Update for the 2024-2025 Tracy Independent Study Charter School Local Control Accountability Plan**

BACKGROUND: Senate Bill 114 (2023), added a requirement for LEAs to present a mid-year report on the annual update to the Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP) on or before February 28 each at a regularly scheduled meeting of the governing board or body of the LEA. The report must include the following:

1. All available midyear outcome data related to metrics identified in the current LCAP; and,
2. All available mid-year expenditure and implementation data on all actions identified in the current LCAP.

RATIONALE: In order to meet these new State and Federal reporting requirements, the Mid-Year report on the annual update to the 2024-2025 LCAP plans are attached to this Agenda Item for informational purposes. This agenda item directly supports and funds District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals, Goal # 2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential, and Goal # 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: There is no cost associated with this Agenda Item.

RECOMMENDATION: Receive Report on the Mid-Year LCAP Update for the 2024-2025 Tracy Independent Study Charter School Local Control Accountability Plan.

Prepared by: Annabelle Lee, Principal of Tracy Independent Study Charter School.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Rob Pecot, Superintendent
FROM: Tania Salinas, Associate Superintendent of Business Services
DATE: February 12, 2025
SUBJECT: **Approve Entertainment, Assembly, Service, Business and Food Vendors**

BACKGROUND: To be valid or to constitute an enforceable obligation against the district, education code 17604 requires all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, and the advance notice staff has in procuring the services or materials.

RATIONALE: School site assemblies, services, business and food vendors require pre-approval to ensure three different documents are in place: an approved contract when applicable; a certificate of insurance; an endorsement letter naming the district an additional insured. In addition, all vendors are reviewed to ensure the content is appropriate for student audiences, and that conflicts do not occur with other school site or district events.

Board Meeting Date	Board Approval Required Vendor Name	Insurance Expiration
2/25/2025	**POP Boba LLC** - Vendor selling boba tea drinks for school events, Jamie Balagey, jamiepopintracy@gmail.com, 209.981.1818 **No food sales until 30 minutes after school, CONTRACT REQUIERED PRIOR TO OCCURRENCE.**	9/6/2025
2/25/2025	**Apparel Republic** - Creates onsite costomized apperal for school events, Inna Vino, 916-303-6848 - Info@apparelrepublic.com, apparelrepublic.com **CONTRACT REQUIRED PRIOR TO OCCURRENCE**	7/1/2025

To that end, the above list of vendors have met all of the criteria to provide assemblies at TUSD sites, and their presentation has been deemed appropriate for TUSD students. This list will be updated as needed and presented to the board for approval.

FUNDING: Per attached summary of requisitions.

RECOMMENDATIONS: Approve Entertainment, Assembly, Service, Business and Food Vendors.

PREPARED BY: Cerina V. Reyes, Facility Use Coordinator.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: February 25, 2025
SUBJECT: **Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation for or against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, the value of the fee, dedication, services or other requirements being offered to or by the District and the advance notice staff has in procuring the services or materials; or the timing required to negotiate the agreement on behalf of the District. Routine requisitions less than $5,000 are ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than $15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between $5,000 and $15,000, and requisitions greater than $15,000 which meet specific criteria, may be ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than $5,000 but which meet the criteria to be ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left-hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Ratify Routine Agreements, Expenditures and Notice of Completions Which Meet the Criteria for Placement on the Consent Agenda.

Prepared by: Tania Salinas, Associate Superintendent for Business Services.

BUSINESS SERVICES
FACILITIES DEVELOPMENT DEPARTMENT
SUMMARY OF SERVICES
February 25, 2025

A.

Vendor:	Forensic Analytical Consulting Services (FACS 35)
Sites:	2441 Holly Drive and Stein High School
Item:	Proposal
Services:	Asbestos and lead paint inspection of the roof area and of the main building at both sites
Cost:	Not to Exceed $10,000.00
Project Funding:	Environmental Compliance

B.

Vendor:	IT's Enterprises, INC.
Sites:	Various Sites
Item:	Proposal
Services:	DSA Project Inspector Services on Phase 3 TK renovation and expansion
Cost:	Not to Exceed $172,800.00
Project Funding:	Fund 01/Fund 25

C.

Vendor:	RJ Flooring
Sites:	Bohn Elementary School
Item:	Proposal
Services:	Removal and installation of new carpet tiles for the library
Cost:	$31,980.90
Project Funding:	Fund 14/Fund 25

D.

Vendor:	D & D Learning Spaces
Sites:	George Kelly School
Item:	Proposal
Services:	Furnish music room for instrument storage
Cost:	$68,668.05
Project Funding:	ELOP/Fund 22

E.

Vendor:	Cummin Group
Sites:	Various Sites
Item:	Agreement
Services:	Assist the district with Bidding, Construction management and project close out for the 2025 Roofing Projects
Cost:	Not to exceed $134,750.00
Project Funding:	Fund 01

F.

Vendor:	ARC Document Solution
Sites:	District Wide
Item:	Subscription
Services:	Annual subscription to Facilities Management Software
Cost:	$101,756.00
Project Funding:	Fund 01/ Fund7 MGT

G.

Vendor:	Dry Creek Construction
Sites:	2441 Holly Drive Building
Item:	Demolition/ Removal of Maintenance Building
Services:	Proposal
Cost:	$71,661.00
Project Funding:	Fund 01/Fund 7 MGT

H.

Vendor:	Opening Technologies
Sites:	Jacobson Elementary School
Item:	Proposal
Services:	Provide and install a new restrictive keying system.
Cost:	$201,682.00
Project Funding:	Fund 14

I.

Vendor:	Opening Technologies
Sites:	Art Freiler School
Item:	Proposal
Services:	Provide and install a new restrictive keying system.
Cost:	$123,235.00
Project Funding:	Fund 14

J.

Vendor:	Opening Technologies
Sites:	Southwest Park Elementary School
Item:	Proposal
Services:	Provide and install a new restrictive keying system.
Cost:	$91,374.00
Project Funding:	Fund 14

K.

Vendor:	Studio W Architects
Sites:	Stein High School
Item:	Proposal
Services:	Provide Architectural Services to convert classroom to a Barbery
Cost:	$6,785
Project Funding:	Fund 01

L.

Vendor:	Studio W Architects
Sites:	McKinley Elementary School
Item:	Proposal
Services:	Provide Architectural Services for school site reconstruction
Cost:	$74,172
Project Funding:	Measure O School Bond

M.

Vendor:	School Works
Sites:	District Wide
Item:	Proposal
Services:	Assistance and guidance will be provided to the district for determining the best application submittal strategies and options for maximizing School Facilities Program Eligibility and State Funding within the State School Building Program.
Cost:	$56,500
Project Funding:	Measure O School Bond

N.

Vendor:	Park Planet
Sites:	Central Elementary School
Item:	Proposal
Services:	Resurface Playground Areas
Cost:	$312,787.70
Project Funding:	Fund 25

O.

Vendor:	Park Planet
Sites:	Hirsch Elementary School
Item:	Proposal
Services:	New Playground area
Cost:	$241,258.53
Project Funding:	Fund 25

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: February 6, 2025
SUBJECT: **Approve Payroll Reports (January 2025)**

BACKGROUND: Financial Services Department submits summaries of payroll warrants issued each month to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #7-Develop Powerful Educational Leaders.

FUNDING: N/A.

RECOMMENDATION: Approve Payroll Reports (January 2025).

Prepared by: Lori Nelson, Director of Financial Services.

Pay Date 01/10/2025 **Fund 01**

LABOR DISTRIBUTION FOR EMPLOYEE SUMMARY

Fund 01	SACS Object	Amount	
	1100	528,057.03	Teachers' Salaries
	1200	811.41	Cert Pupil Support Salaries
	1300	1,044.55	
	1900	15,771.76	Other Certificated Salaries
	2100	37,090.34	Instructional Aides' Salaries
	2200	145,154.34	Classified Support Salaries
	2400	29,852.24	Clerical & Office Salaries
	2900	8,743.27	Other Classified Salaries
	Total Labor	**766,524.94**	

Fund 01	SACS Object	Amount	
	3101	60,592.51	STRS On 1000 Salaries
	3102	85.49	STRS On 2000 Salaries
	3202	9,049.28	PERS On 2000 Salaries
	3301	10,701.95	
	3302	12,818.18	
	3501	273.04	State Unemploy On 1000 Salary
	3502	109.80	State Unemploy On 2000 Salary
	3601	9,089.08	Worker'S Comp Ins On 1000 Sal
	3602	3,678.26	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**106,397.59**	

Fund 09	SACS Object	Amount	
	1100	1,400.00	Teachers' Salaries
	Total Labor	**1,400.00**	

Fund 09	SACS Object	Amount	
	3101	267.40	STRS On 1000 Salaries
	3301	20.30	
	3501	0.70	State Unemploy On 1000 Salary
	3601	23.32	Worker'S Comp Ins On 1000 Sal
	Total Contributions	**311.72**	

Fund 11	SACS Object	Amount	
	1100	7,880.18	Teachers' Salaries
	1200	811.41	Cert Pupil Support Salaries
	2100	705.10	Instructional Aides' Salaries
	2400	823.37	Clerical & Office Salaries
	Total Labor	**10,220.06**	

Fund 11	SACS Object	Amount	
	3101	1,571.16	STRS On 1000 Salaries
	3202	300.20	PERS On 2000 Salaries
	3301	126.02	
	3302	116.93	
	3501	4.36	State Unemploy On 1000 Salary
	3502	0.76	State Unemploy On 2000 Salary
	3601	144.77	Worker'S Comp Ins On 1000 Sal
	3602	25.45	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**2,289.65**	

Fund	12	SACS Object	Amount	
		1100	69.96	Teachers' Salaries
		2100	7,040.94	Instructional Aides' Salaries
		2400	1,458.38	Clerical & Office Salaries
		Total Labor	**8,569.28**	

Fund	12	SACS Object	Amount	
		3102	147.95	STRS On 2000 Salaries
		3202	1,049.45	PERS On 2000 Salaries
		3301	5.35	
		3302	464.95	
		3501	0.03	State Unemploy On 1000 Salary
		3502	4.28	State Unemploy On 2000 Salary
		3601	1.17	Worker'S Comp Ins On 1000 Sal
		3602	141.55	Worker'S Comp Ins On 2000 Sal
		Total Contributions	**1,814.73**	

Fund	13	SACS Object	Amount	
		2200	23,275.33	Classified Support Salaries
		Total Labor	**23,275.33**	

Fund	13	SACS Object	Amount	
		3202	2,300.84	PERS On 2000 Salaries
		3302	1,226.64	
		3502	11.64	State Unemploy On 2000 Salary
		3602	387.68	Worker'S Comp Ins On 2000 Sal
		Total Contributions	**3,926.80**	

ERP for California

Pay Date 01/31/2025 **Fund 01**

LABOR DISTRIBUTION FOR EMPLOYEE SUMMARY

Fund 01	SACS Object	Amount	
	1100	5,728,267.38	Teachers' Salaries
	1200	709,161.56	Cert Pupil Support Salaries
	1300	695,926.79	Cert Suprvsrs' & Admins' Sal
	1900	184,678.24	Other Certificated Salaries
	1999	0.00	1000 Salary Payroll Errors
	2100	773,964.00	Instructional Aides' Salaries
	2200	1,190,554.66	Classified Support Salaries
	2300	285,305.45	Class Suprvsrs' & Admins' Sal
	2400	619,906.19	Clerical & Office Salaries
	2900	57,273.29	Other Classified Salaries
	Total Labor	**10,245,037.56**	

Fund 01	SACS Object	Amount	
	3101	1,334,371.89	STRS On 1000 Salaries
	3102	13,315.54	STRS On 2000 Salaries
	3201	79,496.95	PERS On 1000 Salaries
	3202	759,568.57	PERS On 2000 Salaries
	3301	118,303.09	
	3302	211,599.93	
	3401	640,710.54	
	3402	344,085.99	
	3501	3,659.25	State Unemploy On 1000 Salary
	3502	1,462.71	State Unemploy On 2000 Salary
	3601	121,889.45	Worker'S Comp Ins On 1000 Sal
	3602	48,751.97	Worker'S Comp Ins On 2000 Sal
	3701	65,533.90	
	3702	29,912.56	
	3901	164.36	
	Total Contributions	**3,772,826.70**	

Fund 09	SACS Object	Amount	
	1100	203,637.75	Teachers' Salaries
	1200	11,798.12	Cert Pupil Support Salaries
	1300	11,233.18	Cert Suprvsrs' & Admins' Sal
	2100	2,232.61	Instructional Aides' Salaries
	2400	15,373.08	Clerical & Office Salaries
	Total Labor	**244,274.74**	

Fund 09	SACS Object	Amount	
	3101	43,355.03	STRS On 1000 Salaries
	3202	4,762.33	PERS On 2000 Salaries
	3301	3,086.36	
	3302	1,319.57	
	3401	15,936.34	
	3402	2,900.68	
	3501	113.33	State Unemploy On 1000 Salary
	3502	8.81	State Unemploy On 2000 Salary
	3601	3,775.41	Worker'S Comp Ins On 1000 Sal
	3602	293.24	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**75,551.10**	

Fund 11	SACS Object	Amount	
	1100	29,474.43	Teachers' Salaries
	1200	9,399.14	Cert Pupil Support Salaries
	1300	13,059.82	Cert Suprvsrs' & Admins' Sal
	2100	4,956.82	Instructional Aides' Salaries
	2400	9,134.71	Clerical & Office Salaries
	Total Labor	**66,024.92**	

Fund 11	SACS Object	Amount	
	3101	9,919.29	STRS On 1000 Salaries
	3202	3,811.75	PERS On 2000 Salaries
	3301	711.31	
	3302	1,025.71	
	3401	3,686.24	
	3402	1,402.71	
	3501	25.96	State Unemploy On 1000 Salary
	3502	7.03	State Unemploy On 2000 Salary
	3601	865.02	Worker'S Comp Ins On 1000 Sal
	3602	234.70	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**21,689.72**	

Fund 12	SACS Object	Amount	
	2100	52,720.70	Instructional Aides' Salaries
	2300	6,102.82	Class Suprvsrs' & Admins' Sal
	2400	4,723.34	Clerical & Office Salaries
	Total Labor	**63,546.86**	

Fund 12	SACS Object	Amount	
	3102	599.90	STRS On 2000 Salaries
	3202	13,502.65	PERS On 2000 Salaries
	3302	4,240.30	
	3402	3,077.40	
	3502	31.76	State Unemploy On 2000 Salary
	3602	1,058.48	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**22,510.49**	

Fund 13	SACS Object	Amount	
	2200	198,958.82	Classified Support Salaries
	2300	49,819.65	Class Suprvsrs' & Admins' Sal
	2400	20,111.62	Clerical & Office Salaries
	Total Labor	**268,890.09**	

Fund 13	SACS Object	Amount	
	3202	65,948.53	PERS On 2000 Salaries
	3302	19,361.67	
	3402	23,246.00	
	3502	134.47	State Unemploy On 2000 Salary
	3602	4,478.66	Worker'S Comp Ins On 2000 Sal
	Total Contributions	**113,169.33**	

ERP for California

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: February 6, 2025
SUBJECT: **Approve Revolving Cash Fund Reports (January 2025)**

BACKGROUND: Each month the Financial Services Department submits summaries of revolving cash fund checks issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Revolving Cash Fund Reports (January 2025).

Prepared by: Lori Nelson, Director of Financial Services.

TUSD
REVOLVING CASH FUND
January 2025

Date	Num	Name	Memo	Paid Amount
01/08/2025	**10106**	**CALIFORNIA HIGHWAY PATROL**	**PO25-00413 J.Gloria test 1-9-25**	
			01-0723-0-1110-3600-5800-840-9702	-57.00
TOTAL				-57.00
01/08/2025	**10106**	**CALIFORNIA HIGHWAY PATROL**	**PO25-00413 J.Gloria test 1-9-25**	
			01-0723-0-1110-3600-5800-840-9702	-57.00
TOTAL				-57.00
01/16/2025	**10107**	**Ewell Education Services**	**WHS Conf 1-17-25 FFA K.Cabrera B.Peterson...**	
			01-7010-0-1110-1000-5200-700-6512	-158.00
TOTAL				-158.00
01/16/2025	**10108**	**Sacramento Hilton Arden West**	**WHS CONF 1-17-25 K.Cabrera B.Petersen Ho...**	
			01-7010-0-1110-1000-5200-700-6512	-869.12
TOTAL				-869.12
01/16/2025	**10109**	**San Joaquin County Historical M...**	**PO25-02085 Field Trip 5/15/25 33 students TCS**	
			09-1100-0-1110-1000-5800-520-6904	-420.00
TOTAL				-420.00
01/16/2025	**10110**	**CITY OF TRACY**	**PO25-02133 BES Treasure Island Play**	
			01-3010-0-1110-1000-4300-100-3002	-50.00
TOTAL				-50.00
01/16/2025	**10111**	**Elissa Meyers**	**reissue RCF 9937 late timsheet**	
			01-6500-0-5770-1110-2107-806-2542	-48.18
TOTAL				-48.18
01/21/2025	**10112**	**TOGO'S**	**PO25-00072 1/21/24 pickup**	
			01-0000-0-0000-7150-4300-810-1001	-157.14
TOTAL				-157.14
01/23/2025	**10113**	**DEPARTMENT OF PESTICIDE RE...**	**REQ25-02361 L.Minten Reexamination**	
			01-8150-0-0000-8110-5800-800-9502	-115.00
TOTAL				-115.00
01/31/2025	**10114**	**California FCCLA**	**PO25-01201 Region 6 Meet PO25-01202 Regi...**	
			01-0965-0-6155-1000-5800-600-2962/01-0965-...	-120.00
TOTAL				-120.00

TUSD
REVOLVING CASH FUND
January 2025

Date	Num	Name	Memo	Paid Amount
01/31/2025	10115	DEPARTMENT OF SOCIAL SERVI...	PO25-02185 Capacity Increase Fee SWP	
			12-6105-0-7110-1000-5800-400-3002	-25.00
TOTAL				-25.00

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: February 6, 2025
SUBJECT: **Approve Accounts Payable Warrants (January 2025)**

BACKGROUND: Each month the Financial Services Department submits summaries of warrants issued monthly to the Board of Trustees for review.

RATIONALE: The Board of Trustees is required by law to approve the total expenditures of the district. The Board has requested to review detailed backup for expenditures. This agenda item meets Strategic Goal #6 – Forming Partnerships.

FUNDING: N/A.

RECOMMENDATION: Approve Accounts Payable Warrants (January 2025).

Prepared by: Lori Nelson, Director of Financial Services.

Checks Dated 01/01/2025 through 01/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment		Expensed Amount	Check Amount
10677524	01/03/2025	A-Z Bus Sales Inc	01-4300	Parts & Services			822.93
10677525	01/03/2025	Acco Brands USA, LLC	01-4300	Supplies			230.50
10677526	01/03/2025	Band Shoppe	01-4300	supplies			582.92
10677527	01/03/2025	Buttes/ Center Supply	01-4300	supplies and equipment		74.55	
			01-4400	supplies and equipment		1,394.40	1,468.95
10677528	01/03/2025	Calco Fence Supply	Cancelled	Services		457.67	*
					Unpaid Sales Tax	8.46	466.13
		Cancelled on 01/15/2025					
10677529	01/03/2025	CBX	01-4300	Supplies/Repairs			578.97
10677530	01/03/2025	Clark Cages Inc	01-4400	Equipment		3,877.52	
					Unpaid Sales Tax	295.52-	3,582.00
10677531	01/03/2025	Cosco Fire Protection Inc	01-5600	Services			465.00
10677532	01/03/2025	Demco Inc	01-4300	Supplies			250.50
10677533	01/03/2025	DigiCert, Inc	01-4300	Subscription			8,080.80
10677534	01/03/2025	Don's Mobile Glass Inc	01-5600	Repairs			1,155.00
10677535	01/03/2025	Emergent Technology Services, Inc	01-4400	Equipment		1,817.75	
			01-5800	Equipment		10.00	
				Supplies		490.00	2,317.75
10677536	01/03/2025	Outlaw Laptops LLC dba DentedTool	01-4300	Supplies			146.41
10677736	01/06/2025	Big West Distribution	13-4710	Food			1,549.04
10677737	01/06/2025	Bimbo Bakeries	13-4710	Food			258.54
10677738	01/06/2025	Bravo, Monica K	13-5200	MILEAGE DEC 2024		5.90	
				MILEAGE NOV 2024		4.02	9.92
10677739	01/06/2025	Danielsen Co	13-4710	Food			20,983.03
10677740	01/06/2025	Daylight Foods	13-4710	Food			1,956.08
10677741	01/06/2025	Gold Star Foods	13-4700	Food		883.60	
			13-4710	Food		18,655.39	19,538.99
10677742	01/06/2025	ImperialDade	13-4300	Supplies		1,334.47	
			13-4700	Supplies		6,585.95	7,920.42
10677743	01/06/2025	Kingdom IPM	13-5515	Services			1,605.00
10677744	01/06/2025	Lopez, Rebecca C	13-5200	SERVSAFE DEC 24 RL			57.15
10677745	01/06/2025	Old World Travel	13-5200	CSNA Conf 2024 lodging - supervisors			4,621.45
10677746	01/06/2025	PartsTown	13-4300	Materials			851.57
10677747	01/06/2025	Plares, Selia F	13-5200	SERVSAFE DEC 24 SP			42.08
10677748	01/06/2025	Refrigeration Supplies Dist	13-4300	Materials			312.24
10677749	01/06/2025	Sysco of Central California	13-4300	Food		246.10	
			13-4710	Food		8,161.18	8,407.28

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2025 through 01/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10677750	01/06/2025	Van's Ace Hardware	13-4300	Supplies		21.62
10677751	01/06/2025	Vestis	13-5580	Service		1,898.49
10677752	01/06/2025	AT&T	01-5900	Account 831-001-0134 527	556.60	
				Account 831-001-0344 844	554.60	1,111.20
10677753	01/06/2025	P G & E	01-5520	Utilities		34,678.42
10677754	01/06/2025	Platt	01-4300	Supplies		60.89
10677755	01/06/2025	Refrigeration Supplies Dist	01-4300	Supplies & Equipment		76.73
10677756	01/06/2025	Ricoh USA Inc	01-4400	Order 106734342		947.86
10677757	01/06/2025	Rittenbach Roofing & Waterproofing Services, Inc.	01-5600	Repairs		592.00
10677758	01/06/2025	Save Mart Supermarkets	01-4300	Account 67840		327.46
10677759	01/06/2025	Sherwin Williams	01-4300	supplies		48.95
10677760	01/06/2025	Snap-On Industrial	01-4300	supplies	406.83-	
			01-4400	Equipment	1,996.13	1,589.30
10677761	01/06/2025	Stockton Kings	01-5800	Stein High School ATTN: Megan Berg		495.00
10677762	01/06/2025	Summa Academy	01-5800	Service		6,729.75
10677763	01/06/2025	Sysco of Central California	01-4300	Supplies		1,852.47
10677764	01/06/2025	T-Mobile	01-5900	Services		60.00
10677765	01/06/2025	TK Elevator Corporation	01-5600	Service		319.80
10677766	01/06/2025	Tracy Material Recovery Inc	01-5800	service		78.00
10677767	01/06/2025	United Site Services	01-5600	SERVICE		394.73
10677768	01/06/2025	Van's Ace Hardware	01-4300	supplies		1,560.99
10677769	01/06/2025	Vestis	01-5800	Service		36.45
10677770	01/06/2025	Vestis	01-4300	UNIFORMS		298.98
10677771	01/06/2025	Ward's Science	01-4300	SUPPLIES		263.02
10677772	01/06/2025	Wille Electric Supply	01-4300	supplies		193.41
10677773	01/06/2025	ZYtech Solutions Inc	01-5600	Service		370.82
10677774	01/06/2025	Ams.Net Inc	01-4400	Equipment and Services		1,440.89
10677775	01/06/2025	City Of Tracy Finance Dept	01-5800	Services	50,930.10	
			01-9510	Service	8,326.04	59,256.14
10677776	01/06/2025	San Joaquin County Mosquito And Vector Control District	01-5884	Assessment		296.57
10677777	01/06/2025	Woods Irrigation Co S. Dean Ruiz, Esq.	01-5884	Assessment		103.60
10677778	01/06/2025	Zatopa, Stephens & Kurzrock	01-5800	reimbursement		3,750.00
10677779	01/06/2025	CABE	01-5200	CABE 3/26-3/29/25 reg. J.Escobedo		862.75
10677780	01/06/2025	CABE	01-5200	CABE 3/26-3/29/25 reg. R. Alvarez Mojica		1,050.00
10677781	01/06/2025	CABE	01-5200	CABE 3/26-3/29/25 reg. C.Carlfeldt K. Felisberto		1,990.25
10677782	01/06/2025	Hatching Results	01-5200	NSCLC 2/25-2/27 reg J.Almaraz inv 50432575		799.00

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Checks Dated 01/01/2025 through 01/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10677783	01/06/2025	Marriot Long Beach Downtown	Cancelled	CABE 3/26-3/29/25 hotel R. Alvarez Mojica		1,157.30 *
		Cancelled on 02/03/2025				
10677784	01/06/2025	The Dana on Mission Bay	01-5200	NSCLC 2/25-2/27 hotel J.Almaraz LL15T4T23Y		693.08
10677785	01/06/2025	California's Valued Trust	01-9513	district#2840		1,587,414.68
10677786	01/06/2025	Standard Insurance Company	01-9513	policy# 503165		9,112.66
10677914	01/07/2025	Bessemer, Paul F	01-1120	November-December 2024 Mileage Reimbursement		20.10
10677915	01/07/2025	Cage, Katie D	01-5200	November 2024 Mileage Reimbursement		44.76
10677916	01/07/2025	De Rosa, Maria E	01-5200	April 2024 Mileage Reimbursement	21.17	
				August 2024 Mileage Reimbursement	4.69	
				March 2024 Mileage Reimbursement	17.29	
				May 2024 Mileage Reimbursement	9.78	
				October 2024 Mileage Reimbursement	10.45	63.38
10677917	01/07/2025	DiBattista, Anne P	01-5200	November 2024 Mileage Reimbursement		24.12
10677918	01/07/2025	Duarte, Nicole L	01-5200	November 2024 Mileage Reimbursement	8.24	
				October 2024 Mileage Reimbursement	14.47	22.71
10677919	01/07/2025	Gamboa, Andres	01-5200	November 2024 Mileage Reimbursement		33.50
10677920	01/07/2025	Gapasin, Roel A	01-5200	November 2024 Mileage Reimbursement		60.97
10677921	01/07/2025	Lauron Ramos, Shirley D	01-5200	November 2024 Mileage Reimbursement		12.73
10677922	01/07/2025	Lee, Annabelle M	09-5200	December 2024 Mileage Reimbursement	72.36	
				November 2024 Mileage Reimbursement	72.36	144.72
10677923	01/07/2025	Mesones, Maria	01-5200	November 2024 Mileage Reimbursement		118.05
10677924	01/07/2025	Minten, Mark E	01-5200	November 2024 Mileage Reimbursement		11.39
10677925	01/07/2025	Motta, Joshua J	01-5200	November 2024 Mileage Reimbursement		12.80
10677926	01/07/2025	Nuno, Sarah R	01-5200	November 2024 Mileage Reimbursement		101.84
10677927	01/07/2025	Perez, Nereida	01-5200	December 2024 Mileage Reimbursement		100.17
10677928	01/07/2025	Salinas, Tania G	01-5200	November-December 2024 Mileage Reimbursment		252.59
10677929	01/07/2025	Shrout, Matthew A	01-5200	November 2024 Mileage Reimbursement		138.02
10677930	01/07/2025	Solano, Derek D	01-5200	November 2024 Mileage Reimbursement		203.68
10677931	01/07/2025	Smith, Nicholas	01-5200	November 2024 Mileage Reimbursement		6.70
10677932	01/07/2025	Toepfer, Jill M	01-5200	November 2024 Mileage Reimbursement		10.85
10677933	01/07/2025	Trueba Fregoso, Aline E	01-5200	November 2024 Mileage Reimbursement		13.40
10677934	01/07/2025	Waggle, Jonathan W	01-5200	October 2024 Mileage Reimbursement		120.60
10677935	01/07/2025	Watson, Roshanda C	01-5200	November 2024 Mileage Reimbursement	59.09	
				September 2024 Mileage Reimbursement	115.37	174.46
10678195	01/08/2025	Amazon Capital Services	01-4300	Supplies	2,176.05	

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10678195	01/08/2025	Amazon Capital Services	11-4300	Supplies	176.49	2,352.54
10678196	01/08/2025	360 Degree Customer Inc	01-5800	Service		556,006.77
10678197	01/08/2025	A-Z Bus Sales Inc	01-4300	Parts & Services		669.37
10678198	01/08/2025	Alegre Home Care	01-5800	Service		51,844.95
10678199	01/08/2025	Batteries Plus Bulbs	01-4300	Supplies		236.94
10678200	01/08/2025	Bay Area Education Institute DBA Bayhill High School	01-5800	Service		3,036.00
10678201	01/08/2025	BSN Sports LLC	01-4400	Equipment		7,426.13
10678202	01/08/2025	Building Connections Behavioral Health Inc	01-5800	Service		130.00
10678203	01/08/2025	California Welding Supply Co	01-4300	Repairs/Supplies		38.75
10678204	01/08/2025	CBX	01-4300	Supplies/Repairs		390.50
10678205	01/08/2025	CPI	01-5300	Service		200.00
10678206	01/08/2025	Creative Alternatives Inc	01-5800	Service		15,426.00
10678207	01/08/2025	Dexter Distribution Group	01-4300	Supplies		291.54
10678208	01/08/2025	Don's Mobile Glass Inc	01-5600	Repairs		394.00
10678209	01/08/2025	Emergent Tech Services	01-4400	SUPPLIES		4,962.18
10678210	01/08/2025	Excel Interpreting LLC	01-5800	Services		190.00
10678211	01/08/2025	Alegre Home Care	01-5800	Services		41,358.99
10678212	01/08/2025	American Crane Rental	01-5600	Repairs		1,595.00
10678213	01/08/2025	American Refrigeration Supplie s Inc	01-4400	supplies		1,476.03
10678214	01/08/2025	Apex Safety & Supply Inc	01-4300	supplies		201.56
10678215	01/08/2025	AquaSource	01-5600	Repairs		1,298.99
10678216	01/08/2025	California Welding Supply Co	01-4300	supplies		123.82
10678217	01/08/2025	East Valley Education Center I nc	01-5800	Service		8,700.00
10678218	01/08/2025	Santa Clara Coe ATTN: A/R	01-4300	SCILS		1,260.00
10678538	01/09/2025	Home Depot Credit Dept 32-2532533589	01-4300	Supplies		632.77
10678701	01/10/2025	Amazon Capital Services	01-4200	Books	203.73	
			01-4300	Supplies	2,049.94-	
			01-4400	supplies	11,852.90	10,006.69
10678702	01/10/2025	Action ASAP Delivery Inc	01-5800	Services		836.00
10678703	01/10/2025	AT&T	01-5900	Account 9391028413		6,461.47
10678704	01/10/2025	City of Tracy	01-5510	Utilities	24,295.29	
			01-5570	Utilities	46,317.93	70,613.22
10678705	01/10/2025	Crown Castle Fiber LLC	01-5900	Customer ID B18824		10,208.04
10678706	01/10/2025	FFP Fund VI P1 ProjectCo1, LLC	01-5520	Utilities-BES HES JES VES MES PCES SHS		13,071.52
10678707	01/10/2025	FFP Fund VI P1 ProjectCo2, LLC	01-5520	Utilities-SWP		2,784.37
10678708	01/10/2025	FFP Fund VI P1 ProjectCo3, LLC	01-5520	Utilities-KES		2,807.38
10678709	01/10/2025	FFP Fund VI P2 ProjectCo2, LLC	01-5520	Utilities-FES		3,022.29

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10678710	01/10/2025	FFP Fund VI P2 ProjectCo5,LLC	01-5520	Utilities-CES		2,291.96
10678711	01/10/2025	FFP Fund VI P2 ProjectCo8,LLc	01-5520	Utilities-MVMS		3,319.13
10678712	01/10/2025	FFP Fund VII TEI Partnership1	01-5520	Utilities		8,497.62
10678713	01/10/2025	P G & E	01-5520	Utilities		298,771.07
10678714	01/10/2025	T-Mobile	01-5600	Services		49.20
10678715	01/10/2025	Total Compensation Sys Inc	01-5800	Services		2,340.00
10678716	01/10/2025	Verizon Wireless	01-4300	Account 342439412-00001	953.31	
			01-5900	Account 342439412-00001	583.18	1,536.49
10678717	01/10/2025	Air Tutors LLC	09-4300	Services		2,525.00
10678718	01/10/2025	Amazon Capital Services	01-4200	Books	37.41	
			01-4300	Supplies	589.88	
			11-4300	Supplies	64.06	691.35
10678719	01/10/2025	ATX Learning LLC	01-5800	Service		18,548.90
10678720	01/10/2025	Excel Interpreting LLC	01-5800	Service		445.66
10678721	01/10/2025	Accounts Payable fbo Stockton Education Center	01-5800	Service		83,677.50
10678722	01/10/2025	AT&T	01-5900	Account 9391065166		1,622.39
10678723	01/10/2025	Brink's Inc	01-5800	Account 9999500806	3,784.19	
			13-5800	Account 9999500806	3,820.32	7,604.51
10678724	01/10/2025	Point Quest Education	01-5800	Service		31,610.00
10678725	01/10/2025	Ricoh USA Inc	01-4400	Order 107493861	13,420.46	
			12-4300	Order 107493899	777.08	14,197.54
10678726	01/10/2025	Science Olympiad	01-4300	Supplies	49.80	
				Unpaid Sales Tax	3.80-	46.00
10678727	01/10/2025	Sierra Vista Child & Family	01-5800	Services		133,160.00
10678728	01/10/2025	Specialized Education of California Inc	01-5800	Service		18,152.00
10678729	01/10/2025	Spectrum Center Inc.	01-5800	Service		19,874.40
10678730	01/10/2025	Stanislaus County Office Of Ed	01-5800	Services		921.00
10678731	01/10/2025	Summa Academy	01-5800	Service		3,951.75
10678732	01/10/2025	SurveyMonkey Inc	01-4300	Subscription 1/23/2025 to 1/22/2026		3,600.00
10678733	01/10/2025	Teamtalk Network	01-5800	Services		2,423.52
10678734	01/10/2025	Valley Community Counseling Services	01-5800	Service		21,720.00
10678735	01/10/2025	Park Planet	01-4300	supplies		473.91
10678736	01/10/2025	Platt	01-4300	Supplies	3,951.50	
			01-9320	Supplies	996.56	4,948.06
10678737	01/10/2025	Preferred Alliance Inc	01-5800	Services		769.16
10678738	01/10/2025	Premier Urgent Care, apmc	01-5800	Services		2,975.00
10678739	01/10/2025	R&H Wholesale Supply	01-4300	supplies		6,325.08

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10678740	01/10/2025	Radial Tire Wholesale	01-4300	Supplies		742.56
10678741	01/10/2025	Razzari Ford	01-6400	VIN 1FT7W2AA8REF76046	52,583.05	
				VIN 1FTBF2AA3REF92830	48,345.07	
				VIN 1FTBF2AA9REF89785	48,345.07	149,273.19
10678742	01/10/2025	Refrigeration Supplies Dist	01-4300	Supplies & Equipment		120.85
10678743	01/10/2025	Ricoh USA Inc	01-7439	1026407US3	240.23	
				1036407US1	150.66	
				1036407US15	308.61	
				1036407US16	308.61	
				1036407US17	433.09	
				1036407US18	342.95	
				1036407US19	563.97	
				1036407US2	330.08	
				1036407USC3	240.23	
				1036407USC4	120.70	
				1040186OM1	311.87	
				1040186OM2	256.24	
				1040186OM3	181.77	
				1040186OM4	233.19	
				1040186OMN	110.32	4,132.52
10678744	01/10/2025	Rittenbach Roofing & Waterproofing Services, Inc.	01-5600	Repairs		958.00
10678745	01/10/2025	RL Righetti Enterprises	01-4300	Supplies/Repairs		1,261.12
10678746	01/10/2025	Russell Sigler Inc	01-4300	supplies	1,058.49	
			01-4400	supplies	1,000.00-	58.49
10678747	01/10/2025	Storer Coachways Corp	01-5800	Services		13,143.30
10678748	01/10/2025	Whitecastle Tours Inc.	01-5800	Services		8,487.00
10679052	01/13/2025	Ams.Net Inc	01-4400	Equipment and Services		4,136.68
10679053	01/13/2025	Bockmon & Woody Electric Co In c	01-5600	Through 10/16/24 KHS New Oven		4,860.43
10679054	01/13/2025	CA Dept of Tax and Fee Admin Fuel Taxes Division	01-4300	fees		2,396.00
10679055	01/13/2025	CA Dept of Tax and Fee Admin Fuel Taxes Division	01-4300	fees		97.00
10679056	01/13/2025	Kimball High School ASB	01-5800	partial refund for the 23/24 HS athletics transportation		36,378.99
10679057	01/13/2025	Marisela Price	01-5800	reimbursement		1,000.00
10679058	01/13/2025	Roselia Medina Gutierrez	01-5800	reimbursement		455.00
10679059	01/13/2025	Tracy Unified School District TYAP	01-4300	Supplies		1,595.00
10679060	01/13/2025	CARDMEMBER SERVICE	01-4300	Supplies	91.00	
			01-5200	PAPA Cont Ed Seminar 12/12/24	135.00	
				SJCOE Summit Inclusion Reg 1/30-1/31/25	350.00	

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10679060	01/13/2025	CARDMEMBER SERVICE	01-5300	Toll Fees/Dues	100.00	
			01-5800	California Air Resources Board	2,075.90	
				California Air Resources Board Payment fee	62.07	
				Gov. Workshop	340.00	3,153.97
10679061	01/13/2025	Old World Travel	01-5200	Airfare CABE Carlfeldt & Neilson Felisberto	679.92	
				Airfare CABE Kassel & Garcia	659.92	
				Airfare CABE M.Gutierrez	349.97	
				Airfare CABE Pelayo	329.96	
				Airfare CABE Prev. Svcs.	3,629.56	
				Airfare CABE Theall	329.96	
				Airfare CABE Y.Franco	349.97	
				CBO Symp. 11/20-11/22 adtl hotel inv 1433 T.Salinas	57.78	6,387.04
10679062	01/13/2025	Adrianna Torres	01-5800	reimbursement		325.00
10679063	01/13/2025	Dannis Woliver Kelley	01-5810	Services		29,318.47
10679064	01/13/2025	International Baccalaureate	01-4300	Fees		23,481.00
10679065	01/13/2025	Temple or Kirsten Campbell	01-4100	refund book fine	142.00	
			01-4300	refund book fine	5.00-	137.00
10679529	01/15/2025	Factory Motor Parts	01-4300	Supplies		1,466.55
10679530	01/15/2025	Fastenal Company	01-4300	Supplies		306.50
10679531	01/15/2025	Fedex Office	01-5800	services	1,068.15	
				Supplies	40.75	1,108.90
10679532	01/15/2025	Fleetpride	01-4300	Supplies		464.42
10679533	01/15/2025	GoTo Technologies USA	01-5800	Services		5,040.00
10679534	01/15/2025	Helm Upholstery	01-5600	Service		573.26
10679535	01/15/2025	Livermore Saw and Mower	01-4300	Supplies		1,768.24
10679536	01/15/2025	McCoy Truck Tire Service Cntr	01-4300	Supplies		3,700.89
10679537	01/15/2025	Mitchell 1	01-4400	Supplies		2,160.00
10679538	01/15/2025	Napa Auto Parts	01-4300	Supplies		20.85
10679539	01/15/2025	Forensic Analytical Consulting Services Inc.	01-5800	Services		1,545.00
10679540	01/15/2025	G&L Irrigation Farm Supply	01-4300	Supplies		417.95
10679541	01/15/2025	Golden Protective Services	01-9320	Supplies		2,251.62
10679542	01/15/2025	Golden Valley Material Supply	01-4300	Supplies		1,159.12
10679543	01/15/2025	Grainger	01-4300	supplies		450.04
10679544	01/15/2025	Heritage Landscape Supply Group	01-4300	Supplies		882.22
10679545	01/15/2025	Imperial Dade	01-9320	Supplies		318.26

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10679546	01/15/2025	Industrial Plumbing Supply,LLC	01-4300	supplies		7,015.78
10679547	01/15/2025	Johnstone Supply	01-4300	Supplies and Equipment		982.87
10679548	01/15/2025	Kingdom IPM	01-5800	Services		275.00
10679549	01/15/2025	L & H Airco Service	01-5600	Repairs and supplies		1,605.00
10679550	01/15/2025	Modesto Overhead Door Inc	01-5600	Repairs		2,572.62
10679551	01/15/2025	Mr Rooter Plumbing	01-5600	Repairs		578.53
10679552	01/15/2025	NCS Pearson Inc	01-4300	Subscription		575.13
10679553	01/15/2025	Sarvey's Shoes	01-4300	Supplies		658.18
10679554	01/15/2025	Save Mart Supermarkets	01-4300	Account 67840	437.53	
			12-4300	Account 67840	301.56	739.09
10679555	01/15/2025	Sierra Building Systems Inc	01-5600	Repairs		700.00
10679556	01/15/2025	SiteOne Landscape Supply	01-4300	Supplies		613.86
10679557	01/15/2025	Snap-On Industrial	01-4300	supplies		435.12
10679558	01/15/2025	STEMfinity	01-4300	Supplies		951.58
10679559	01/15/2025	Stericycle Inc	01-5800	Services		940.62
10679560	01/15/2025	Superior Auto Parts	01-4300	Supplies		4,120.38
10679561	01/15/2025	Sysco of Central California	01-4300	Supplies		146.91
10679562	01/15/2025	TK Elevator Corporation	01-5600	Service		24,718.46
10679563	01/15/2025	Tracy High Catering Club	01-4300	Board Meeting 12/17/24		168.00
10679564	01/15/2025	Trane US Inc	01-4300	supplies and equipment		1,049.80
10679565	01/15/2025	Transfinder	01-4300	Subscription 1/20/24 to 1/19/25		7,000.00
10679566	01/15/2025	Transportation Accessories	01-4300	Supplies	131.22	
				Unpaid Sales Tax	10.00-	121.22
10679567	01/15/2025	Travln Toys Inc	01-4300	Parts and Repairs	85.11	
			01-5600	Parts and Repairs	21.81	106.92
10679568	01/15/2025	Onyx Asset Services Group Attn: Accounts Receivable	01-5520	Utilities		8,146.79
10679569	01/15/2025	Scholastic Book Fairs	01-4300	Book Fair		3,300.55
10679570	01/15/2025	SunE Solar Mission III LLC	01-5520	Utilities		13,357.35
10679571	01/15/2025	Tracy Ford	01-6400	VIN 1FBAX2Y88RKB70876		68,785.91
10679572	01/15/2025	Tracy Material Recovery Inc	01-5800	service		1,138.52
10679573	01/15/2025	Van's Ace Hardware	01-4300	Supplies		1,761.46
10679574	01/15/2025	Vestis	01-5580	Supplies	1,025.03	
			01-5800	Service	110.78	1,135.81
10679575	01/15/2025	All City Management Services	01-5800	Services		1,114.80
10679576	01/15/2025	City of Tracy	01-5510	Utilities	2,279.23	
			01-5570	Utilities	3,812.47	6,091.70
10679577	01/15/2025	Delta Disposal Service	01-5570	Account 3409600		1,541.12

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10679578	01/15/2025	P G & E	01-5520	Utilities		8,040.70
10679579	01/15/2025	Raptor Technologies	01-4300	Equipment		1,050.03
10679580	01/15/2025	Uline	01-4300	Supplies	315.70	
			01-4400	Supplies	878.05	1,193.75
10679581	01/15/2025	US Air Conditioning Distributors	01-4300	supplies		195.98
10679582	01/15/2025	Van Dermyden Makus Law Corp	01-5800	Services		476.00
10679583	01/15/2025	Van's Ace Hardware	01-4300	supplies		588.42
10679584	01/15/2025	Vestis	01-4300	Supplies	194.45	
				UNIFORMS	45.65	240.10
10679585	01/15/2025	Waxie Sanitary Supply	01-4300	Supplies	1,076.14	
			01-9320	Supplies	6,256.91	7,333.05
10679586	01/15/2025	West High School ASB	01-4300	FFA		350.00
10679587	01/15/2025	Wille Electric Supply	01-4300	supplies		3,124.85
10679588	01/15/2025	Witmer Public Safety Group	01-4300	Supplies		8,922.00
10679589	01/15/2025	Zonar Systems	01-4300	Supplies		978.82
10679590	01/15/2025	TUSD RCF	01-4300	Amazing Kitchen	875.74	
				Taqueria La Mexicana	952.60	
			01-5600	City of Tracy Rental	559.00	
			01-5800	BYU Ind Study	251.74	
				City of Tracy Nutcracker	30.00	
				Dept of Pesticide Lic. Renewal Alexander & Flores	280.00	
				DMV J.Garcia	98.00	
				Registration Ewell Advisors	158.00	3,205.08
10679591	01/15/2025	CABE	01-5200	CABE 3/26-3/29 reg 3 attendees		2,490.75
10679592	01/15/2025	California Teachers Associatio n	01-5200	Good Teaching Conf 2/1-2/2 reg. P.Farrens		129.00
10679593	01/15/2025	Courtyard Long Beach Downtown	01-5200	CABE 3/26-3/29 hotel 3 attendees		5,668.74
10679594	01/15/2025	Eide Bailly LLP	01-5820	Services		36,000.00
10679595	01/15/2025	Kimball High School ASB	01-4300	Supplies		1,015.00
10679596	01/15/2025	P G & E	01-5520	Utilities		1,147.71
10679597	01/15/2025	Patricia Flores	01-5800	Reimbursement		300.00
10679598	01/15/2025	Poppy & Michael Floyd	01-5800	december 2024 mileage reimbursement		1,163.12
10679599	01/15/2025	REV Capital	01-5800	Service	106,075.40	
				Services	16,509.60	
			09-5800	Services	4,050.00	
			12-5800	Services	16,030.30	142,665.30
10679600	01/15/2025	Discovery Charter School	01-5800	January 2025 payment in lieu of taxes		91,355.80
10679601	01/15/2025	Millennium Charter School	01-5800	January 2025 payment in lieu of taxes		120,256.35

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Checks Dated 01/01/2025 through 01/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10679602	01/15/2025	Primary Charter School	01-5800	January 2025 payment in lieu of taxes		99,724.91
10679603	01/15/2025	A-Z Bus Sales Inc	01-4300	Parts & Services		313.77
10679604	01/15/2025	ACES 2020 LLC	01-5800	Service		6,509.03
10679605	01/15/2025	Alegre Home Care	01-5800	Service	11,843.86	
				Services	19,247.25	31,091.11
10679606	01/15/2025	Apex Safety & Supply Inc	01-4300	supplies		9.62
10679607	01/15/2025	College Board	01-5800	Licenses		889.20
10679608	01/15/2025	eFoodhandlers Inc	01-4300	Supplies		780.00
10679609	01/15/2025	ETS Digital - PSI AR	11-4300	Supplies		108.00
10679610	01/15/2025	Ams.Net Inc	14-6220	Informacast BES 14-7240	9,040.91	
				Informacast FES 14-7240	106,111.84	
				Informacast HES 14-7240	9,930.58	125,083.33
10679611	01/15/2025	Cumming Management Group Inc	01-5881	Professional Svcs through 10/31/24 01-7250	3,360.00	
				Professional Svcs through 10/31/24 ELOP 01-7250	8,170.00	
				Professional Svcs through 10/31/24 Roofs 01-7250	160.00	
				Professional Svcs through 10/31/24 TK Mod 01-7250	21,607.50	
				Professional Svcs through 10/31/24 WHS Tennis 01-7250	160.00	
				Professional Svcs through 11/30/24 Roofs 01-7250	640.00	
				Professional Svcs through 11/30/24 TK-Mod 01-7250	7,102.50	
				Professional Svcs through 11/30/24 WHS Ag 01-7250	3,065.00	
				Professional Svcs through 11/30/24 WHS Ag Roofs 01-7250	2,560.00	46,825.00
10679612	01/15/2025	FedEx	01-5900	Service		74.64
10679613	01/15/2025	HMC Group DBA HMC Architects	01-5881	Through 11/30/24 THS Scoreboard 01-7250	1,600.00	
			35-6281	11/1-11/30/24 Auditoriums AG Architect 35-7277	31,435.56	
				11/1-11/30/24 TK Modular Bldgs 35-7276	214,646.50	247,682.06
10679614	01/15/2025	Terracon Consultants	25-6212	Through 10/12/24 JES Earthwork 25-7359	1,748.00	
				Through 10/26/24 JES Earthwork 25-7359	1,844.00	
				Through 11/09/24 JES Earthwork 25-7359	1,089.00	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10679614	01/15/2025	Terracon Consultants	25-6212	Through 11/23/24 JES Earthwork 25-7359	642.00	
				Through 12/21/24 PCES Earthwork 25-7359	2,746.00	
				Through 12/21/24 VES Earthwork 25-7359	642.00	
				Through 12/27/24 HES Earthwork 25-7359	852.00	
				Through 12/7/24 JES Earthwork 25-7359	1,102.00	10,665.00
10679615	01/15/2025	The Bank of New York Mellon Corporate Trust Dept	01-5884	TRACYUSD16 2/1/25-1/31/26		825.00
10679852	01/16/2025	Amazon Capital Services	13-4300	Supplies		554.40
10679853	01/16/2025	Big West Distribution	13-4710	Food		728.96
10679854	01/16/2025	Bimbo Bakeries	13-4710	Food		111.20
10679855	01/16/2025	Crystal Creamery	13-4710	Food		30,363.48
10679856	01/16/2025	Danielsen Co	13-4700	Food	1,055.37	
			13-4710	Food	27,733.25	28,788.62
10679857	01/16/2025	Daylight Foods	13-4710	Food		7,363.74
10679858	01/16/2025	F & A Pizza Inc	13-4710	Food		30,596.25
10679859	01/16/2025	Gold Star Foods	13-4700	Food	888.26	
			13-4710	Food	8,751.78	9,640.04
10679860	01/16/2025	ImperialDade	13-4300	Supplies		2,298.92
10679861	01/16/2025	ODP Business Solutions, LLC	13-4300	Supplies		749.57
10679862	01/16/2025	PartsTown	13-4300	Materials		1,547.17
10679863	01/16/2025	Refrigeration Supplies Dist	13-4300	Materials		242.82
10679864	01/16/2025	Safeway Inc	13-4710	Food		25.98
10679865	01/16/2025	Sarvey's Shoes	13-4300	Supplies		550.46
10679866	01/16/2025	Strasburg, Rebecca A	13-5200	MILEAGE DEC 2024		7.24
10679867	01/16/2025	Superior Printing, Inc. dba Su perior Press	13-4300	Supplies		294.74
10679868	01/16/2025	Sysco of Central California	13-4300	Food	338.11	
			13-4710	Food	13,460.15	13,798.26
10679869	01/16/2025	CABE	01-5200	CABE 3/26-3/29/25 reg E.Sanchez		915.00
10679870	01/16/2025	CADA Central	01-5200	CADA 2/26-3/1/25 Reg 4 attendees		2,100.00
10679871	01/16/2025	California School Library Association Cancelled on 02/03/2025	Cancelled	CSLA Conf 1/30-2/2/25 Z.Patino reg		295.00 *
10679872	01/16/2025	CALSA	01-5200	aPODER Symposium 2/6-2/8/25 reg J.nott		975.00
10679873	01/16/2025	CSADA	01-5200	CSADA Conf 4/8-4/13/25 reg M.Shrout		150.00
10679874	01/16/2025	CSADA	01-5200	CSADA Conf 4/9-4/13/25 reg N.Boyer		150.00
10679875	01/16/2025	LRP Conferences LLC	01-5200	LRP Natl Institute 4/27-4/30/25 Reg J.DAvis		1,710.00
10679876	01/16/2025	Peppermill Resort and Spa	01-5200	CSADA Conf 4/8-4/13/25 hotel M.Shrout		573.00
10679877	01/16/2025	SF Airport Marriott Waterfront	01-5200	aPODER Symposium 2/6-2/8/25 reg J.nott		711.65
10679878	01/16/2025	Signia by Hilton San Jose	01-5200	CSLA Conf 1/30-2/2/25 I.Perez hotel		724.77

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10679879	01/16/2025	Signia by Hilton San Jose	01-5200	CSLA Conf 1/30-2/2/25 L.Sanchez hotel		724.77
10679880	01/16/2025	TecHelp Fleet Training	01-5200	BIT 2/11-2/12/25 reg 3 attendees		1,500.00
10679881	01/16/2025	The Westin Long Beach	01-5200	CABE 3/26-3/29/25 hotel R.Mojica		1,157.30
10679882	01/16/2025	Amazon Capital Services	01-4200	Supplies	277.11	
			01-4300	Supplies	1,706.03	
			09-4300	Supplies	138.31	
			12-4300	Supplies	442.77	2,564.22
10679883	01/16/2025	Amazon Capital Services	01-4200	Supplies	6.44	
			01-4300	Supplies	677.67	
			09-4300	Supplies	568.17	
			12-4300	Supplies	626.31	1,878.59
10679884	01/16/2025	P G & E	01-5520	Utilities		1,631.50
10680126	01/17/2025	Alba Tienda or Juan Lopez	01-4300	refund science camp fees 24/25		225.00
10680127	01/17/2025	Alberto or Rosa Chavez	01-4300	refund science camp fees 24/25		225.00
10680128	01/17/2025	Alejandra Alvarado Mujica	01-4300	refund science camp fees 24/25		225.00
10680129	01/17/2025	Arlaindo or Jocelyn Asuncion	01-4300	refund science camp fees 24/25		225.00
10680130	01/17/2025	Azhar Nasher	01-4300	refund science camp fees 24/25		275.00
10680131	01/17/2025	Cherie Johnston	01-4300	refund science camp fees 24/25		370.00
10680132	01/17/2025	David Lane	01-4300	refund science camp fees 24/25		225.00
10680133	01/17/2025	Dhirendra or Shikha Rai	01-4300	refund science camp fees 24/25		225.00
10680134	01/17/2025	Dilfuza Sanginova or Nodirkhon Ironov	01-4300	refund science camp fees 24/25		225.00
10680135	01/17/2025	Emmy Le	01-4300	refund science camp fees 24/25		225.00
10680136	01/17/2025	Esmeralda Peralta or Juan Conc has	01-4300	refund science camp fees 24/25		225.00
10680137	01/17/2025	Frank Castro	01-4300	refund science camp fees 24/25		150.00
10680138	01/17/2025	Imelda or Christopher Ellenber ger	01-4300	refund science camp fees 24/25		225.00
10680139	01/17/2025	Jared Huerta or Pedro Muniz Vi rge	01-4300	refund science camp fees 24/25		225.00
10680140	01/17/2025	Jessica Keegan	01-4300	refund science camp fees 24/25		225.00
10680141	01/17/2025	Joe or Anna Ocampo	01-4300	refund science camp fees 24/25		100.00
10680142	01/17/2025	Joey Flores or Gaye Ann Mayo	01-4300	refund science camp fees 24/25		225.00
10680143	01/17/2025	Juan or Fabiola Saavedra	01-4300	refund science camp fees 24/25		225.00
10680144	01/17/2025	Kamiliah Edmon	01-4300	refund science camp fees 24/25		225.00
10680145	01/17/2025	Kristina Reyes or Angel Avalos	01-4300	refund science camp fees 24/25		80.00
10680146	01/17/2025	Leigh Bible	01-4300	refund science camp fees 24/25		225.00
10680147	01/17/2025	Maria Garcia or Jason Olvera	01-4300	refund science camp fees 24/25		225.00
10680148	01/17/2025	Maria O Chagoya Moreno	01-4300	refund science camp fees 24/25		225.00
10680149	01/17/2025	Martha or Rafael Reynoso	01-4300	refund science camp fees 24/25		100.00
10680150	01/17/2025	Mehal Singh or Nindujit Kaur	01-4300	refund science camp fees 24/25		175.00

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10680151	01/17/2025	Michelle Mallamo	01-4300	refund science camp fees 24/25		225.00
10680152	01/17/2025	Minh Dinh	01-4300	refund science camp fees 24/25		225.00
10680153	01/17/2025	Nadine Salazar or James Huffor d	01-4300	refund science camp fees 24/25		225.00
10680154	01/17/2025	Nancy Cadena Sanchez	01-4300	refund science camp fees 24/25		225.00
10680155	01/17/2025	RajWant Pabla	01-4300	refund science camp fees 24/25		225.00
10680156	01/17/2025	Ranjeet Singh	01-4300	refund science camp fees 24/25		225.00
10680157	01/17/2025	Veronica Svensson-Ching//or Ke nnedy Ching	01-4300	refund science camp fees 24/25		225.00
10680158	01/17/2025	Zarina or Aslam Azizi	01-4300	refund science camp fees 24/25		225.00
10680435	01/21/2025	Comcast	01-5900	Account 930899129		1,589.21
10680436	01/21/2025	P G & E	01-5520	Utilities		11,180.22
10680437	01/21/2025	Pacific Office Automation	01-4300	Supplies		3,056.80
10680438	01/21/2025	Paradigm Healthcare Srvcs	01-5800	Services		79.36
10680439	01/21/2025	Platt	01-4300	Supplies		3,209.45
10680440	01/21/2025	Quest Science Center	01-5800	Engineering Explorations Event 2/05/2025		2,000.00
10680441	01/21/2025	Russell Sigler Inc	01-4300	supplies	328.42	
			01-4400	supplies	532.22	
			01-5690	Equipment	18,719.88	19,580.52
10680442	01/21/2025	Save Mart Supermarkets	01-4300	Account 67840		268.34
10680443	01/21/2025	Scholastic Book Fairs	01-4300	Account 278916	2,590.10	
				Account 278919	4,507.91	7,098.01
10680444	01/21/2025	Sequoia Floral International	01-4300	Supplies		749.98
10680445	01/21/2025	Snap-On Industrial	01-4300	supplies		97.28
10680446	01/21/2025	Spectrum Center Inc.	01-5800	Service		5,733.00
10680447	01/21/2025	STEMfinity	01-4300	Supplies		15,619.91
10680448	01/21/2025	Target Specialty Products	01-4300	supplies		450.05
10680449	01/21/2025	TouchDown Fire, Inc	01-5800	Services		2,625.00
10680450	01/21/2025	Tracy Material Recovery Inc	01-5800	service		126.40
10680451	01/21/2025	Valley Community Counseling Services	01-5800	Services		59,220.00
10680452	01/21/2025	Van's Ace Hardware	01-4300	supplies		795.26
10680453	01/21/2025	Waxie Sanitary Supply	01-9320	Supplies		5,236.27
10680454	01/21/2025	REV Capital	01-5800	Service	15,256.80	
				Services	42,339.60	
			09-5800	Services	11,250.00	68,846.40
10680455	01/21/2025	P G & E	01-5520	Utilities		8,903.56
10680456	01/21/2025	Pacific Office Automation	01-4300	supplies		512.74
10680457	01/21/2025	Positive Promotions Inc	01-4300	supplies	1,404.99	
				Unpaid Sales Tax	107.08-	1,297.91

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10680458	01/21/2025	Preferred Alliance Inc	01-5800	Services		717.32
10680459	01/21/2025	Premier Urgent Care, apmc	01-5800	Services		172.00
10680460	01/21/2025	Quality Sound Inc	01-5600	Repairs and supplies		1,852.50
10680461	01/21/2025	Radial Tire Wholesale	01-4300	Supplies		179.08
10680462	01/21/2025	Realityworks Inc	01-6400	Equipment		8,983.67
10680463	01/21/2025	Refrigeration Supplies Dist	01-4300	Supplies & Equipment		78.55
10680464	01/21/2025	Ricoh USA Inc	01-5640	4021424	382.80	
				4041038	1,750.87	
				4041097	1,370.82	
				4041250	1,222.33	
				4041269	1,097.84	
				4042845	4,760.43	
				4043879	662.40	
				4052520	1,735.52	
				4052528	2,392.57	
				4053191	1,299.36	
				4053193	1,585.04	
				4053483	1,556.90	
				4056801	374.56	
				4056802	43.80	
				4056803	48.10	
				4897908	1,324.15	
				4897936	1,087.77	
				5462866	98.93	
				5544694	5,033.28	
			01-5800	Services	65,881.61	
			09-5640	5523477	882.57	
			12-5640	4056804	534.84	95,126.49
10680465	01/21/2025	Russell Sigler Inc	01-4300	supplies		539.90
10680466	01/21/2025	Save Mart Supermarkets	01-4300	Account 67840		339.99
10680467	01/21/2025	Scholastic Book Fairs	01-4300	Account 278934		3,781.58
10680468	01/21/2025	School Services of California	01-5300	Service		195.00
10680469	01/21/2025	SchoolStatus LLC	01-4300	Subscription 9/27/2024 to 9/26/2025		1,050.00
10680470	01/21/2025	State Water Resources Control Board - Accounting Office	01-5800	Facility ID 5S391017999		1,723.00
10680471	01/21/2025	Superior Auto Parts	01-4300	Supplies		1,287.09
10680472	01/21/2025	Sysco of Central California	01-4300	Supplies		852.46
10680473	01/21/2025	Target Specialty Products	01-4300	supplies		406.26

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10680474	01/21/2025	Tracy High Catering Club	01-4300	Board Meeting on 1/14/2025		168.00
10680475	01/21/2025	Tracy Material Recovery Inc	01-5800	service		143.16
10680476	01/21/2025	Trane US Inc	01-4300	supplies and equipment		3,003.62
10680477	01/21/2025	Transfinder	01-4300	Subscription		750.00
10680478	01/21/2025	UC Regents-UC Berkeley	01-5800	Tracy Unified School District		9,396.00
10680479	01/21/2025	Valley Community Counseling Services	01-5800	services		360.00
10680480	01/21/2025	Van's Ace Hardware	01-4300	Supplies		3,253.12
10680481	01/21/2025	Vestis	01-5580	Supplies		674.38
10680482	01/21/2025	West Coast Arborist, Inc.	01-5600	Repairs		15,500.00
10680483	01/21/2025	Fedex Office	01-5800	Service		579.49
10680484	01/21/2025	Heritage Landscape Supply Group	01-4300	Supplies		13,676.75
10680485	01/21/2025	McGraw-Hill School Education Holdings LLC	01-4200	Textbooks		128.80
10680689	01/22/2025	Amazon Capital Services	01-4300	supplies	1,493.24	
			09-4300	Supplies	567.58	
			12-4300	Supplies	385.12	2,445.94
10680690	01/22/2025	Amazon Capital Services	01-4300	Supplies	2,933.56	
			09-4300	Supplies	10.80	
			12-4300	Supplies	906.79	3,851.15
10680691	01/22/2025	Amazon Capital Services	01-4200	supplies	73.49	
			01-4300	Supplies	4,823.23	4,896.72
10680692	01/22/2025	Fedex Office	01-5800	Service	21.87	
				Services	2,478.99	2,500.86
10680693	01/22/2025	Imagine Learning LLC	01-5800	Service		1,500.00
10681296	01/24/2025	A-Z Bus Sales Inc	01-4300	Parts & Services		588.91
10681297	01/24/2025	Anglim Flags	01-4300	supplies		51.96
10681298	01/24/2025	Anova Education and Behavior C onsultation	01-5800	Service		5,306.50
10681299	01/24/2025	Bagley Enterprises Inc	01-5600	Service/Repairs	933.20	
			01-5800	Service/Repairs	600.00	1,533.20
10681300	01/24/2025	Biometrics4all LLC	01-5800	Services		24.75
10681301	01/24/2025	Blick Art Materials	01-4400	SUPPLIES		1,174.51
10681302	01/24/2025	BSN Sports LLC	01-4400	Supplies		2,034.28
10681303	01/24/2025	Carolina Biological Supply Co	01-4300	SUPPLIES		5,058.64
10681304	01/24/2025	CBX	01-4300	Supplies/Repairs	1,474.47	
				Unpaid Sales Tax	1.03-	1,473.44
10681305	01/24/2025	Co Occupational Medical Partne rs	01-5800	Services		20.00
10681306	01/24/2025	Creative Alternatives Inc	01-5800	Service		11,844.00
10681307	01/24/2025	California Welding Supply Co	01-5600	supplies		46.50

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10681308	01/24/2025	Carolina Biological Supply Co	01-4300	Supplies		328.18
10681309	01/24/2025	Co Occupational Medical Partne rs	01-5800	Services		20.00
10681310	01/24/2025	CSM Consulting Inc	01-5800	Services		4,250.00
10681311	01/24/2025	Demco Inc	01-4300	Supplies		152.47
10681312	01/24/2025	Department Of Justice Accounting Office	01-5844	Service		2,383.00
10681313	01/24/2025	Dept Of Industrial Relations Payment Processing Center	01-5800	Fees		375.00
10681314	01/24/2025	Discount School Supply	01-4400	Equipment		1,483.83
10681315	01/24/2025	Emergent Tech Services	01-4400	SUPPLIES		3,600.40
10681316	01/24/2025	ETS Digital - PSI AR	11-4300	Supplies		102.00
10681317	01/24/2025	Excel Interpreting LLC	01-5800	Service	509.16	
				supplies	255.66	764.82
10681318	01/24/2025	FGL Environmental	01-5800	Services		96.00
10681691	01/27/2025	First Book PNC Bank C/O First Book	01-4200	supply		250.64
10681692	01/27/2025	Fisher Wireless	01-4400	Equipment	19,387.63	
			01-5800	Equipment	50.00	19,437.63
10681693	01/27/2025	Fleetpride	01-4300	Supplies		144.27
10681694	01/27/2025	Garton Tractor Inc	01-4300	Supplies		322.26
10681695	01/27/2025	Houghton Mifflin Harcourt Publishing Co	01-4100	Textbooks		665.74
10681696	01/27/2025	Imperial Dade	01-9320	Supplies		2,575.92
10681697	01/27/2025	John Deere Financial	01-4300	Supplies		641.75
10681698	01/27/2025	JW Pepper & Son Inc	01-4300	SUPPLIES		54.13
10681699	01/27/2025	Kaeser Compressors	01-5600	Service		2,496.73
10681700	01/27/2025	Lakeshore Learning Materials, LLC	01-4300	Supplies		647.34
10681701	01/27/2025	Livermore Saw and Mower	01-4300	Supplies		41.96
10681702	01/27/2025	Main Street Music	01-4300	SUPPLIES		4,999.90
10681703	01/27/2025	Marenem	01-4300	Supplies		173.25
10681704	01/27/2025	Napa Auto Parts	01-4300	Supplies		28.67
10681705	01/27/2025	Nasco Education	01-4300	SUPPLIES		2,097.14
10681706	01/27/2025	ODP Business Solutions, LLC	01-4300	SUPPLIES		1,488.95
10681707	01/27/2025	Dept-Toxic Substance Control Accounting Unit	01-5884	Service		366.66
10681708	01/27/2025	Dryco Construction Inc	14-5680	Through 12/31/24 WMS Paving 14-7227	11,260.80	
			22-6170	Through 11/29/24 KHS Fence 22-7245	71,632.80	82,893.60
10681709	01/27/2025	Eide Bailly LLP	01-5820	service		17,000.00
10681710	01/27/2025	ITS Enterprise	25-6282	DSA Inspector Services TK Dec 2024		19,200.00
10681711	01/27/2025	Knowledge Saves Lives	01-5809	Consulting Services Jan 2025 01-7250		39,995.00
10681712	01/27/2025	Modern Air Mechanical	14-6500	Through 1/16/25 HVAC Williams Bldg B, C, D, E, 14-7229		201,827.48
10681713	01/27/2025	Peninsulators	14-5690	Through 6/30/24 WHS Blinds 14-7246		3,462.00

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Checks Dated 01/01/2025 through 01/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10681714	01/27/2025	Peninsulators	14-5690	Through 6/30/24 TCS Blinds 14-7246		19,020.00
10681715	01/27/2025	Peninsulators	14-5690	Through 6/30/24 KHS Blinds 14-7246		14,115.00
10681716	01/27/2025	Peninsulators	14-5690	Through 6/30/24 MCK Blinds 14-7246		3,095.00
10681717	01/27/2025	RJ-Inc	14-5690	Through 1/6/25 WHS Cafeteria 14-7230		104,917.25
10681718	01/27/2025	Studio W Architects	01-6218	Through 11/30/24 Architect KHS 01-7161	7,616.55	
				Through 11/30/24 Architect Restroom Assessment 01-7355	21,643.63	
				Through 12/31/24 Architect KHS 01-7161	605.00	
				Through 12/31/24 Architect Restroom Assessment 01-7355	14,077.50	43,942.68
10681719	01/27/2025	Terracon Consultants	25-6212	Through 1/4/25 HES Earthwork 25-7359	2,104.00	
				Through 1/4/25 VES Earthwork 25-7359	1,102.00	3,206.00
10681720	01/27/2025	Vortex Industries, Inc.	14-5690	Through 10/31/24 PCES Fire Partition 14-7231		157,092.53
10681721	01/27/2025	Hallen, Ashley S	01-5200	reissue damaged 10658727		2,372.56
10681722	01/27/2025	Wahidi, Najia H	01-4300	reissue staledated 11222051		2,497.39
10681723	01/27/2025	Amazon Capital Services	01-4300	Supplies	3,246.49	
			11-4300	Supplies	141.13	3,387.62
10681724	01/27/2025	P G & E	01-5520	Utilities	40,644.85	
			12-5520	Services	438.15	41,083.00
10681725	01/27/2025	Pacific Office Automation	01-4300	Supplies		428.41
10681726	01/27/2025	PCP Motorsports	01-4400	RGSW643A7RBG70126 & RGSW643A1RBG70123		29,445.76
10681727	01/27/2025	Platt	01-4300	Supplies	58.86	
			01-9320	Supplies	8,808.52	8,867.38
10681728	01/27/2025	Ricoh USA Inc	01-4300	Order 107594893	388.54	
			01-5640	4041285	1,074.32	
				4056799	762.91	
				4897918	1,555.45	
				4898004	483.83	
				4933272	3,535.96	
			11-5640	5433572	783.06	8,584.07
10681729	01/27/2025	Safe-T-Lite	01-4300	Supplies		445.42
10681730	01/27/2025	Safety-Kleen Systems, Inc	01-5800	Services		60.00
10681731	01/27/2025	Save Mart Supermarkets	01-4300	Account 67840		242.41
10681732	01/27/2025	Scholastic Inc	01-4200	Supplies		692.39
10681733	01/27/2025	School Specialty	01-4300	Supplies		1,852.20
10681734	01/27/2025	Sierra Building Systems Inc	01-5600	Repairs		692.24

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10681735	01/27/2025	Snap-On Industrial	01-4300	supplies		57.23
10681736	01/27/2025	Storer Coachways Corp	01-5800	Services		15,918.00
10681737	01/27/2025	Superior Auto Parts	01-4300	Supplies		538.94
10681738	01/27/2025	Total Compensation Sys Inc	01-5800	Services		2,340.00
10681739	01/27/2025	Uline	01-4300	Supplies		11,162.41
10681740	01/27/2025	United Site Services	01-5600	rentals		3,769.58
10681741	01/27/2025	Van's Ace Hardware	01-4300	Supplies		744.44
10681742	01/27/2025	Waxie Sanitary Supply	01-9320	Supplies		4,059.38
10681743	01/27/2025	Wille Electric Supply	01-4300	supplies		1,208.06
10681744	01/27/2025	ZYtech Solutions Inc	01-5600	Service		6,715.83
10681745	01/27/2025	Amazon Capital Services	01-4300	Supplies		1,832.24
10681746	01/27/2025	Bonilla, Josias	01-4300	late timesheets		1,204.45
10681876	01/28/2025	Arce, Paula	01-5200	December 2024 Mileage Reimbursement		8.04
10681877	01/28/2025	Arellano Torres, Nora L	11-5200	September 2024 Mileage Reimbursement		32.16
10681878	01/28/2025	Arranaga, RoseLorraine A	01-5200	December 2024 Mileage Reimbursement		100.50
10681879	01/28/2025	Backman, Talitha D	01-5200	December 2024 Mileage Reimbursement		3.75
10681880	01/28/2025	Bailey, Amanda R	01-5200	December 2024 Mileage Reimbursement		16.48
10681881	01/28/2025	Boyer, Nathan T	01-5200	December 2024 Mileage Reimbursement		206.36
10681882	01/28/2025	Cabrera, Kari	01-5200	December 2024 Mileage Reimbursement	29.21	
				November 2024 Mileage Reimbursement	10.72	39.93
10681883	01/28/2025	Cage, Katie D	01-5200	December 2024 Mileage Reimbursement		32.83
10681884	01/28/2025	Carlfeldt, Cynthia V	01-5200	December 2024 Mileage Reimbursement	20.63	
				November 2024 Mileage Reimbursement	41.67	
				October 2024 Mileage Reimbursement	46.16	
				September 2024 Mileage Reimbursement	32.96	141.42
10681885	01/28/2025	Correa, Alvaro	01-5200	November 2024 Mileage Reimbursement		26.26
10681886	01/28/2025	Gapasin, Roel A	01-5200	December 2024 Mileage Reimbursement		62.71
10681887	01/28/2025	Gaudreau, Jennifer L	01-5200	December 2024 Mileage Reimbursement		82.27
10681888	01/28/2025	Gonzales, Tiffany L	01-5200	December 2024 Mileage Reimbursement		106.39
10681889	01/28/2025	Grijalva, Nicole	01-5200	December 2024 Mileage Reimbursement		10.65
10681890	01/28/2025	Guzman, Jesus A	01-5200	December 2024 Mileage Reimbursement		26.13
10681891	01/28/2025	Hirata, Susanne A	01-5200	December 2024 Mileage Reimbursement		53.60
10681892	01/28/2025	Jimenez, Carlos L	01-5200	December 2024 Mileage Reimbursement		10.65
10681893	01/28/2025	Koti, Robin	01-5200	December 2024 Mileage Reimbursement		35.50
10681894	01/28/2025	Kunde, Sarah B	01-5200	December 2024 Mileage Reimbursement		109.34
10681895	01/28/2025	Lauron Ramos, Shirley D	01-5200	December 2024 Mileage Reimbursement		17.15
10681896	01/28/2025	Amazon Capital Services	13-4300	Supplies		5.29

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Checks Dated 01/01/2025 through 01/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10681897	01/28/2025	Avanti Restaurant Solutions	13-6400	Equipment		55,077.21
10681898	01/28/2025	Big West Distribution	13-4710	Food		2,516.80
10681899	01/28/2025	Bimbo Bakeries	13-4710	Food		2,874.52
10681900	01/28/2025	Commercial Appliance Serv Inc	13-4300	Materials & Repairs	2,884.84	
			13-5600	Materials & Repairs	2,775.00	5,659.84
10681901	01/28/2025	Danielsen Co	13-4710	Food		50,617.66
10681902	01/28/2025	Daylight Foods	13-4710	Food		16,728.07
10681903	01/28/2025	East Bay Restaurant Supply Inc	13-4300	Supplies		1,900.67
10681904	01/28/2025	Gold Star Foods	13-4700	Food	6,206.81	
			13-4710	Food	42,392.80	48,599.61
10681905	01/28/2025	ImperialDade	13-4300	Supplies	9,293.17	
			13-4700	Supplies	6,581.92	15,875.09
10681906	01/28/2025	Kingdom IPM	13-5515	Services		1,605.00
10681907	01/28/2025	Maroufkhani, Graziella C	13-5200	MILEAGE DEC 2024	14.61	
				MILEAGE JAN 2025	17.08	31.69
10681908	01/28/2025	Myers Restaurant Supply LLC	13-4300	Supplies		2,185.57
10681909	01/28/2025	ODP Business Solutions, LLC	13-4300	Supplies		1,466.76
10681910	01/28/2025	PartsTown	13-4300	Materials		679.39
10681911	01/28/2025	Refrigeration Supplies Dist	13-4300	Materials		1,494.81
10681912	01/28/2025	Ricoh USA Inc	13-5640	Service Agreement		739.21
10681913	01/28/2025	Sarvey's Shoes	13-4300	Supplies		185.10
10681914	01/28/2025	Sysco of Central California	13-4300	Food	238.16	
			13-4700	Food	2,518.87	
			13-4710	Food	14,738.93	
				Unpaid Sales Tax	.50-	17,495.46
10681915	01/28/2025	ADT Security Services Inc	01-5835	Security		967.80
10681916	01/28/2025	Ams.Net Inc	01-4300	Equipment and Services		729.61
10681917	01/28/2025	AT&T	01-5900	9391028413		6,660.57
10681918	01/28/2025	AT&T	01-5900	831-001-0134 527	556.05	
				831-001-0344-844	554.04	1,110.09
10681919	01/28/2025	P G & E	01-5520	Utilities		23,866.26
10681920	01/28/2025	Valerie Courtney	01-5800	reimbursement		8,200.00
10681921	01/28/2025	Verizon Wireless	01-5900	Communications 342439412-00001		1,557.34
10681922	01/28/2025	Standard Insurance Company	01-9513	policy 503165		9,082.07
10681923	01/28/2025	California's Valued Trust	01-9513	district 2840		1,583,419.69
10681924	01/28/2025	Amazon Capital Services	01-4200	Books	337.99	
			01-4300	Supplies	2,330.99	2,668.98

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10682125	01/29/2025	DiBattista, Anne P	01-5200	December 2024 Mileage Reimbursement		26.80
10682126	01/29/2025	Etcheverry, Renee M	01-5200	December 2024 Mileage Reimbursement		101.84
10682127	01/29/2025	Lopez, Christian	01-5200	December 2024 Mileage Reimbursement		79.86
10682128	01/29/2025	Martinez Nebreja, Aurelio P	01-5200	December 2024 Mileage Reimbursement		66.73
10682129	01/29/2025	Matsuda, Greg T	01-5200	December 2024 Mileage Reimbursement		41.87
10682130	01/29/2025	Motta, Joshua J	01-5200	December 2024 Mileage Reimbursement		16.01
10682131	01/29/2025	Nunez, Esthela	01-5200	December 2024 Mileage Reimbursement		9.98
10682132	01/29/2025	Odell, Jeanelle	01-5200	December 2024 Mileage Reimbursement		98.49
10682133	01/29/2025	Pecot, Robert A	01-5200	December 2024 Mileage Reimbursement		83.75
10682134	01/29/2025	Samayoa, Jason R	01-5200	December 2024 Mileage Reimbursement		54.43
10682135	01/29/2025	Shrout, Matthew A	01-5200	December 2024 Mileage Reimbursement		116.58
10682136	01/29/2025	Smith, Nicholas	01-5200	December 2024 Mileage Reimbursement		22.11
10682137	01/29/2025	Solano, Derek D	01-5200	December 2024 Mileage Reimbursement		135.34
10682138	01/29/2025	Tango, Travis D	01-5200	December 2024 Mileage Reimbursement		79.86
10682139	01/29/2025	Toepfer, Jill M	01-5200	December 2024 Mileage Reimbursement		10.85
10682140	01/29/2025	Torres Aguilar, Irving L	01-5200	December 2024 Mileage Reimbursement		28.74
10682141	01/29/2025	Trueba Fregoso, Aline E	01-5200	December 2024 Mileage Reimbursement		13.40
10682142	01/29/2025	Watson, Roshanda C	01-5200	December 2024 Mileage Reimbursement		92.86
10682143	01/29/2025	Williams, Tia M	01-5200	December 2024 Mileage Reimbursement	19.29	
				November 2024 Mileage Reimbursement	9.64	28.93
10682144	01/29/2025	Hanna Academy	01-5800	Service		5,390.75
10682145	01/29/2025	Home Depot Credit Dept 32-2532533589	01-4300	supplies		5,880.15
10682146	01/29/2025	Learning Without Tears	12-4300	Supplies		1,092.57
10682147	01/29/2025	Left Coast Scales	01-5800	Service		393.75
10682148	01/29/2025	Magic School	01-4300	Subscription		4,750.00
10682149	01/29/2025	McArthur & Levin LLP Attorneys At Law	01-5810	Services		5,639.00
10682150	01/29/2025	McCormick, Barstow LLP	01-5810	Services		83.95
10682151	01/29/2025	Midwest Technology Products	01-4400	Equipment		27,953.29
10682152	01/29/2025	Oxbow Academy	01-5800	Service		5,680.00
10682153	01/29/2025	CSEA LBX/Dept.Number: C500027	01-4300	reissue lost warrant 10676327 Dec 2024 dues		30,825.33
10682438	01/30/2025	REV Capital	01-5800	Service	45,344.90	
				services	11,928.60	57,273.50
10682439	01/30/2025	Bunch, Michael K	01-5200	mileage parking reimbursement Governor's Workshop		122.28
10682440	01/30/2025	Cabrera, Kari	01-5200	CATA conf 11/22-11/23/24 reimb mileage meals		121.26

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10682441	01/30/2025	Daniel, Michelle	01-5200	january 2025 mileage parking reimbursement		37.92
10682442	01/30/2025	Farmer, Audrianna N	01-5200	CATA conf 11/22-11/23/24 reimb mileage		67.00
10682443	01/30/2025	Hepner, Marlene M	01-5200	CATA conf 11/22-11/23/24 reimb mileage meals		83.45
10682444	01/30/2025	Jalique, Tammy L	01-5200	SHRM Ca Law 12/4-12/5 reimb miles air meals parking		400.40
10682445	01/30/2025	Nelson, Ashley M	01-5200	CATA conf 11/22-11/23/24 reimb mileage		33.23
10682446	01/30/2025	Osejo, Graciela	01-5200	september 2024 mileage reimbursement		27.87
10682447	01/30/2025	Petersen, Brenda A	01-5200	CATA conf 11/22-11/23/24 reimb mileage		84.76
10682448	01/30/2025	Quintana, Erin M	01-5200	SHRM Ca Law 12/4-12/5 reimb miles air meals parking		424.92
10682449	01/30/2025	Rooney, Patrick C	01-5200	CATA conf 11/22-11/23/24 reimb mileage		1,331.23
10682450	01/30/2025	Amazon Capital Services	01-4300	Supplies		3,437.18
10682451	01/30/2025	Amazon Capital Services	01-4200	supplies	52.72	
			01-4300	supplies	1,824.92	
				Teacher supplies (site)	22.54-	1,855.10
10682452	01/30/2025	CABE	09-5200	CABE 3/25-3/29 registration Kimberly Elkins		787.75
10682453	01/30/2025	CABE	01-5200	CABE 3/25-3/29/25 registration Desi Rosales		965.00
10682454	01/30/2025	CADA Central	01-5200	CADA 2/25-3/1/25 registration Scott Behnam		575.00
10682455	01/30/2025	Californians Dedicated to Ed.	01-5200	CA Steam 2/7-2/8 Registration Nijar Smolensky		1,250.00
10682456	01/30/2025	CBDA	01-5200	CASMEC 1/16-1/18/25 registration C.Leonard ID 52142		285.00
10682457	01/30/2025	CSADA	01-5200	CSADA 4/9-4/13 registration Mauricio Martin Derek Solano		300.00
10682458	01/30/2025	Residence Inn Long Beach Downt on	01-5200	CABE 3/25-3/29 hotel Desi Rosales 79515884 79520313		1,300.36
10682459	01/30/2025	The Westin	09-5200	CABE 3/25-3/29 hotel Elkins 88207159 88220848 88214921		1,589.49
10682460	01/30/2025	REV Capital	01-5800	Service		13,165.20
10682461	01/30/2025	Boys & Girls Clubs Of Tracy	01-5800	Services Q3		700,000.00
10682462	01/30/2025	Doubletree Hotel Modesto	01-5200	FFA 2/7-2/8/25 hotel Paige Henry Jason Gentry		1,044.72
10682463	01/30/2025	Instructure	01-5800	Services		16,550.00

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10682464	01/30/2025	Salinas, Tania G	01-5200	january 2025 mileage and parking reimbursement		218.80
10682717	01/31/2025	Fastenal Company	01-4300	Supplies		188.81
10682718	01/31/2025	Fisher Wireless	01-4300	Supplies		2,581.88
10682719	01/31/2025	Fleetpride	01-4300	Supplies		182.40
10682720	01/31/2025	Follett Content Solutions LLC	01-4200	Books		20,007.61
10682721	01/31/2025	Follett Software LLC	01-4200	Books	134.54	
			01-4300	Books	134.54	269.08
10682722	01/31/2025	Home Depot Credit Dept 32-2532533589	01-4300	supplies		523.93
10682723	01/31/2025	Hunt Oil of California Inc.	01-4300	Supplies		2,788.52
10682724	01/31/2025	JPW Industries Inc	01-4400	Equipment	5,569.46	
			01-6400	Equipment	10,446.71	16,016.17
10682725	01/31/2025	JW Pepper & Son Inc	01-4300	SUPPLIES		172.51
10682726	01/31/2025	Kaeser Compressors	01-5600	Service		641.72
10682727	01/31/2025	Lakeshore Learning Materials, LLC	12-4300	Supplies		910.32
10682728	01/31/2025	Modesto Welding Products	01-5600	Service		8.00
10682729	01/31/2025	Napa Auto Parts	01-4300	Supplies		289.93
10682730	01/31/2025	Nasco Education	01-4300	SUPPLIES		4,104.62
10682731	01/31/2025	ODP Business Solutions, LLC	01-4300	supplies	956.33	
			11-4300	Supplies	287.94	
			12-4300	Supplies	277.75	1,522.02
10682732	01/31/2025	AT&T	01-5900	Account 831-000-9168 111		1,455.48
10682733	01/31/2025	City of Tracy	01-5510	Utilities	3,924.09	
			01-5570	Utilities	11,142.61	15,066.70
10682734	01/31/2025	P G & E	01-5520	Utilities		1,046.88
10682735	01/31/2025	Parent Institute For Quality Education	01-5800	Central Elementary	12,500.00	
				Kimball High School	12,500.00	
				Tracy High School	15,500.00	40,500.00
10682736	01/31/2025	T-Mobile	01-5900	Services		60.00
10682737	01/31/2025	Dryco Construction Inc	14-9510	Through 11/21/24 VES Pave 14-7227 Retention		4,481.50
10682738	01/31/2025	HMC Group DBA HMC Architects	01-5881	Through 10/31/24 THS Scoreboard 01-7250	22,395.00	
				Through 12/31/24 THS Scoreboard 01-7250	3,200.00	
			35-6281	Through 10/31/24 Auditoriums AG Architect 35-7277	66,103.42	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2025 through 01/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10682738	01/31/2025	HMC Group DBA HMC Architects	35-6281	Through 10/31/24 TK Classrooms Shade 35-7276	1,202.81	
				Through 12/31/24 Auditoriums AG Architect 35-7277	31,020.00	123,921.23
10682739	01/31/2025	Mid Pacific Engineering	01-5883	Through 8/31/24 Earthwork WHS AG 01-7160		17,435.34
10682740	01/31/2025	360 Degree Customer Inc	01-5800	Service		6,468.00
10682741	01/31/2025	AA & Bob Allen Inc	01-4300	supplies		4,971.54
10682742	01/31/2025	AAF International	01-4300	Supplies		40,660.57
10682743	01/31/2025	Acuity Specialty Products Inc Zep Sales and Service	01-4300	supplies		1,996.27
10682744	01/31/2025	Alegre Home Care	01-5800	Services		18,714.25
10682745	01/31/2025	Apex Safety & Supply Inc	01-4300	supplies		152.03
10682746	01/31/2025	Apple Inc	01-4300	Equipment		17,071.28
10682747	01/31/2025	AquaSource	01-4400	Repairs		10,232.53
10682748	01/31/2025	Axis Community Health Inc	01-5800	Services		6,720.00
10682749	01/31/2025	Brady Industries	01-4300	Equipment		1,641.03
10682750	01/31/2025	BSN Sports LLC	01-4400	Supplies		14,069.70
10682751	01/31/2025	California IT in Education	01-4300	Services		375.00
10682752	01/31/2025	California Welding Supply Co	01-5600	supplies		102.50
10682753	01/31/2025	Cambridge University Press & A ssessment	11-4300	Supplies		7,662.58
10682754	01/31/2025	CBX	01-4300	Supplies/Repairs		92.25
10682755	01/31/2025	Co Occupational Medical Partne rs	01-5800	Services		20.00
10682756	01/31/2025	Costume Inventory Resources	01-4300	SUPPLIES		272.79
10682757	01/31/2025	Don's Mobile Glass Inc	01-5600	Repairs		69.00
10682758	01/31/2025	Epic Special Education Staffing	01-5800	Service		79,735.40
10682759	01/31/2025	Ewing Irrigation Products Inc	01-4300	supplies		946.37
10682760	01/31/2025	Amazon Capital Services	01-4200	Supplies	34.13	
			01-4300	SUPPLIES	1,419.06	1,453.19
10682761	01/31/2025	Big West Distribution	13-4710	Food		798.80
10682762	01/31/2025	Bimbo Bakeries	13-4710	Food		917.40
10682763	01/31/2025	Danielsen Co	13-4700	Food	1,154.90	
			13-4710	Food	17,570.11	18,725.01
10682764	01/31/2025	Daylight Foods	13-4710	Food		1,808.36
10682765	01/31/2025	Gold Star Foods	13-4700	Food	2,102.20	
			13-4710	Food	17,983.99	20,086.19
10682766	01/31/2025	Holt of California	13-5600	Materials & Repairs		1,512.81
10682767	01/31/2025	ODP Business Solutions, LLC	13-4300	Supplies		641.20
10682768	01/31/2025	PartsTown	13-4300	Materials		197.75

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2025 through 01/31/2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
10682769	01/31/2025	Sysco of Central California	13-4300	Food	319.02	
			13-4700	Food	4,603.76	
			13-4710	Food	15,777.25	20,700.03
10682770	01/31/2025	Waltrip, Derek I	13-4300	RETURN SHIPPING - PARTS TOWN		17.33
10682771	01/31/2025	P G & E	01-5520	Utilities		20,256.07
10682772	01/31/2025	T-Mobile	01-5600	Services		49.20
11228685	01/10/2025	Salvador R. Solorio Jr.	Cancelled			465.64 *
		Cancelled on 01/28/2025, Cancel Register # PM250129				
				Total Number of Checks	**623**	**9,616,512.31**

	Count	Amount
Cancel	4	2,384.07
Net Issue		9,614,128.24

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	01	534	7,973,825.62
09	09	11	22,514.39
11	11	9	9,357.42
12	12	12	22,723.56
13	13	63	492,658.20
14	14	10	644,354.89
22	22	1	71,632.80
25	25	3	33,071.00
35	35	2	344,408.29
	Total Number of Checks	619	9,614,546.17
	Less Unpaid Sales Tax Liability		417.93
	Net (Check Amount)		**9,614,128.24**

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: February 5, 2025
SUBJECT: **Approve Agreement for Contract Services with Operation Scholars for a Behaviorist for the 2024-2025 School Year**

BACKGROUND: Operations Scholars is dedicated to creating a safe and supportive environment where youth can explore their identity, build character, and achieve their academic and personal aspirations. Through comprehensive social and emotional counseling, behavioral services, and assessments, the program supports diverse students in their journey toward success. Committed to fostering resilience, self-advocacy, and essential life skills, Operations Scholars empowers students to thrive academically and develop into confident, goal-driven leaders in an ever-evolving world.

RATIONALE: Students who have experienced trauma or exhibit negative and disruptive behaviors are considered high-risk and encounter daily challenges. Operation Scholars will implement Tier 2 whole-child approach interventions to provide support both in and outside the classroom, as well as during before- and after-school programs. This service is designed to help students develop skills in stress management, impulse control, behavioral regulation, respect for others, self-discipline, social awareness, and other key areas that influence behavior. The services of this program are in alignment with TUSD's LCAP Goal#: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: Fees shall not exceed $34,188.00. Services will be paid with CYBHI Grant Funds.

RECOMMENDATION: Approve Agreement for Contract Services with Operation Scholars for a Behaviorist for the 2024-2025 School Year.

Prepared by: Samia Basravi, Coordinator of Prevention Services.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Operation Scholars, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Provide one full-time Behaviorist to service all TUSD schools. Behaviorist will have a caseload of students that they will meet with regarding behavioral concerns, as well as respond to behavior situations that arise on campus before, during and after school. Services are not limited to a specific number of students as long as the caseloads is within the capacity of the Behaviorist.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 444 ( ) [X] **HOURS** [ ] **DAYS**, under the terms of this agreement at the following location All TUSD Schools.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $ 77 per [X] **HOUR** [ ] **DAY** [ ] **FLAT RATE**, not to exceed a total of $ 34,188.00. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   b. District [ ] **SHALL** [X] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $ 0.00 for the term of this agreement.

   c. District shall make payment on a [X] **MONTHLY PROGRESS BASIS** [ ] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on March 1, 2025, and shall terminate on June 30, 2025.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee, Samia Basravi, at (209) 830-3218 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor **[X] WILL [ ] WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature Title	Tracy Unified School District
IRS Identification Number	Date
Title	Account Number to be Charged
Address	Department/Site Approval
	Budget Approval
	Date Approved by the Board

Student Testimonies

"Mr. D helped me to find happiness in every situation even in the worst thing.....As for me being new to Tracy and Williams Middle School, he made me feel comfortable on the school grounds."
-8th Grade student

"Mr.D has helped me grow in ways because I come to school everyday with a different attitude everyday... [He] also has help me look at situations different I see beauty in every situation."
-8th Grade student

As a result of working with Mr. D, I have learned "to not let anyone get the reaction they want and to do better in school."
-8th Grade student

"When preparation meets opportunity success explodes.

-De'Marieya Nelson

About

The Founder

De'Marieya Nelson is the founder and driving force behind Operation Scholars. The adversity he faced and overcame growing up in a drug and gang-ridden environment inspired him to establish a safe space and beacon of hope for youth who faced similar hardships as he did. At a young age, he decided to use sports as a vehicle to pursue higher education and an opportunity to break generational cycles and set a new standard of success for himself and those who proceded him.

Let's Connect

Phone
(209) 242-1189
Email
operationscholars@gmail.com

operation scholars

Implementation Plan

Tier 1

- Building rapport with students during passing periods, before and after school dismissal, and lunch supervision
- Collaborate with school personnel-teachers, counselors, and administrators
- Provide behavioral classroom support

Tier 2

- Small groups
  - Social-emotional
  - Academic
  - Goalsetting
  - Healthy Peer Relationships
- Conflict Mediations
- Targeted Behavioral Interventions

Tier 3

- 1:1 check-in
  - Academics-review grades, prioritize tasks, time management
  - SEL check-ins-self-advocacy, discuss peer relationships and family/home dynamics, compare and contrast strengths and weaknesses
- Review attendance and tardies.
- Collaborate with relevant staff to support students with IEP or 504 plans.
- Serve as an advocate for students who need additional support.



> **"There's beauty in any and every situation**
> **-De' Marieya Nelson**

BENEFITS OF PROGRAM

1. **Attendance**-decrease of unexcused absences and class tardies
2. **Discipline**-decrease suspension rates
3. **Academics**-increase promotion rates for middle school students and graduation rates for high school students, student eligibility

operation scholars.

Vision

The vision of Operation Scholars is to develop a relentless pursuit to identify purpose and greatness and teach youth how to establish attainable goals to graduate from high school with a plan for the future.

Mission

Operation Scholars' mission is to provide youth a safe environment to discover their identity and character, develop and reach their academic and personal goals, and become lifelong learners in a diverse and changing world. The program is committed to empowering students with the skills, resilience, self-advocacy needed to excel academically and grow into positive, goal-oriented leaders.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: February 6, 2025
SUBJECT: **Approve Agreement for Special Contract Services with Educational Plan Support Services, LLC for Consulting and Support Services on the District LCAP**

BACKGROUND: Governing Board approval is requested to contract for consulting and support services on the Tracy Unified School District's yearly Local Control and Accountability Plan (LCAP). The District's Director of Continuous Improvement, State and Federal Programs is responsible for all aspects of the TUSD LCAP – developing, updating, data-gathering, reporting, working with stakeholder groups, monitoring for adherence and financial solvency. The LCAP is a complex series of documents with strict timelines and reporting requirements that must meet State requirements and is currently required to be formally updated and submitted to the State twice yearly. In order to ensure that all of these requirements are met in a timely manner, the District is requesting to contract with Educational Plan Support Services, LLC (EPSS), to help support, navigate and advise District staff on all of these requirements and deadlines.

RATIONALE: As the LCAP is the main funding/revenue Plan for the District, it is critical that the District leverage the expertise of Educational Plan Support Services. The reporting requirements for both LCAP writing and mid-year reviews continue to evolve. Contracting with EPSS will allow the District to draw on the experience of EPSS to include all newly identified requirements into the LCAP revisions. In doing so, the District is in a strong position to maximize the ongoing revenues received.

The services provided will be as follows:

- Direct support to the District in completion of the 2025-2026 LCAP, inclusive of all requirements of Education Codes (EC) as they apply to the LCAP and the Statewide System of Supports
- Create resources for gathering feedback from Educational Partners (stakeholders) and assist in disseminating data on the results of such feedback
- Review and supply feedback as the LCAP is built and completed

This agenda request supports District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Expenses for this contract will not exceed a total of $17,000.00 for the remainder of the 2024-2025 year (through June 30, 2025). The costs will be paid out of District LCAP Funds.

RECOMMENDATION: Approve Agreement for Special Contract Services with Educational Plan Support Services, LLC for Consulting and Support Services on the District LCAP.

Prepared by: Michael Bunch, Ed.D., Director of Continuous Improvement, State and Federal Programs.

MEMORANDUM OF UNDERSTANDING
(MOU) BY AND BETWEEN
THE TRACY UNIFIED SCHOOL DISTRICT
EDUCATION AND
EDUCATIONAL PLAN SUPPORT SERVICES, LLC
February 26, 2025 through June 30, 2025

This Agreement is made and entered into this 26th day of February 2025, by and between Tracy Joint Unified School District, an Independent Contractor (hereinafter "TUSD"), and Educational Plan Support Services, LLC (hereinafter "EPSS").

I. PURPOSE
The purpose of this agreement is to provide resources and expertise for the development of the Tracy Joint Unified School District 2025-26 Local Control and Accountability Plan.

The parties, TUSD and EPSS mutually agree to the following terms and condition:

II. SCOPE OF SERVICES
TUSD shall:

A. Provide a Project Leader to be a thought partner in the development of the 2025-26 LCAP.
B. Provide access to the 2025-26 LCAP draft documents through Document Tracking Services and any other platform TUSD utilizes for development of the 2025-26 LCAP.
C. Compose the 2025-26 LCAP, inclusive of all requirements of Education Code Article 4.5 Local Control and Accountability Plans and the Statewide System of Supports [52059.5 – 52077] as applicable.
D. Adhere to any timelines mutually agreed upon between TUSD and EPSS.
    a. In-person meetings shall be a minimum of two hours.
        i. Cancellation or rescheduling of meetings shall be made within 24 hours via email.
        ii. Not adhering to the cancellation/reschedule terms may result in a fee of $200.

EPSS shall:

A. Provide direct support to the Project Leader as a thought partner as requested in completion of the 2025-26 LCAP, inclusive of all requirements of Education Code Article 4.5 Local Control and Accountability Plans and the Statewide System of Supports [52059.5 – 52077] as applicable.
B. Create resources for gathering feedback from Educational Partners.
C. Review and provide feedback to TUSD on the 2025-26 LCAP in accordance with Education Code Article 4.5 Local Control and Accountability Plans and the Statewide System of Supports [52059.5 – 52077] as requested by SJCOE.
D. Adhere to any timelines mutually agreed upon between TUSD and EPSS.
    a. In-person meetings shall be a minimum of two hours.
        i. Cancellation or rescheduling of meetings shall be made within 24 hours via email.
        ii. Failure to adhere to the cancellation/rescheduling terms does not absolve EPSS from meeting previously agreed revision timelines.

III. Compensation:

A. The Contractor shall provide compensation to EPSS as follows:
    a. Resource document creation and consultation not to exceed $2,000.00
    b. LCAP development and review consultation not to exceed $15,000.00
B. EPSS will submit an invoice to the Contractor for all services as follows: March 30, 2025, and June 30, 2025.

The Contractor shall make payments within 30 days of the receipt of invoice from EPSS.

IV. GENERAL PROVISIONS

A. The term of this Agreement shall be in operation commencing on the twenty-sixth day of February 2025 through June 30, 2025. If the Participants mutually agree, and funding is available, this Agreement may be renewed for an additional 12-month period, July 1, 2025, through June 30, 2026. This Agreement may be amended by mutual consent of the Participants and may be terminated by either Participant upon thirty (30) days advance written notification.
B. Indemnification: The TUSD shall, at its expense, defend, indemnify and hold harmless the EPSS from and against any losses, liabilities, damages, penalties, costs, fees, including without limitation reasonable attorneys' fees, and expenses from any claim or action, including without limitation for bodily injury or death, to the extent caused by or arising from the active and/or passive negligence or willful misconduct of the TUSD, its employees, officers, agents or subcontractors. The EPSS shall, at its expense, defend, indemnify and hold harmless the TUSD and its employees, officers, directors, contractors and agents from and against any losses, liabilities, damages, penalties, costs, fees, including without limitation reasonable attorneys' fees, and expenses from any claim or action, including without limitation for bodily injury or death, to the extent caused by or arising from the active and/or passive negligence or willful misconduct of the EPSS, its employees, officers, agents or subcontractors.

Tania Salinas
Associate Superintendent of Business Services
Tracy Joint Unified School District

Date

Brandon Hitchcock, Member
Educational Plan Support Services, LLC

02/02/2025
Date

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: February 4, 2025
SUBJECT: **Approve the District Summer Programs 2025**

BACKGROUND: The goal of Tracy Unified Summer School Programs is to provide students with academic, social, credit recovery and personal enrichment opportunities to best meet the academic needs of our students and comply with federal mandates, an expanded Summer Program is being proposed again this school year.

RATIONALE: The District is required to provide an extended year Special Education Program each summer. The district is also planning to offer a number of credit recovery, enrichment, and acceleration programs for our students.

The dates for all Summer School programs are as follows:

Program	Grade	Location	Dates
Special Education	Pre-K-12	Villalovoz Elementary	June 09-July 3, 2025
Special Education/Young Adult	9-12	Tracy High School	June 09-July 3, 2025
Reg Ed Summer Intervention	K-8	North School	June 09-July 3, 2025
Credit Recovery	9-12	Tracy High School	June 09-July 3, 2025
High School Bridge	9	West/Kimball/Tracy High	June 09-June 20, 2025
Adult School	11-12	Adult School	June 09-July 3, 2025
Kindergarten Bridge	K	McKinley Elementary	June 09-June 20, 2025
English Learner Academy	9-12	Tracy High School	June 09-July 3, 2025
English Learner Academy	1-8	North School	June 09-July 3, 2025
Bilingual program	K-2	North School	June 09-July 3, 2025
Acceleration Program	9-11	Williams Middle School	June 09-July 3, 2025
Tracy Charter School	9-12	Tracy Charter School	June 09-July 3, 2025

In recognition of the Juneteenth National Holiday, Thursday, June 19, 2025, there will be (no students/staff) for all Summer Programs.

This agenda item meets Strategic Goal # 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and Goal # 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: All Special Education classes, Credit Recovery Summer Program, and High School Bridge Program will be funded with State designated and District funds. Language Academy Program will be funded with Title III. The Kindergarten Bridge Program will be funded by Early Intervention Preschool funds and ELOP funds. Accelerated Math courses offered during summer school will be funded using ELOP funds. Costs associated with Credit Recovery and Acceleration courses taken outside of the district will be the responsibility of the student, parent, or guardian.

RECOMMENDATION: Approve the District Summer Programs 2025.

Prepared by: Dr. Zachary Boswell, Associate Superintendent of Educational Services.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: February 6, 2025
SUBJECT: **Ratify Agreement for Special Contract Services with Quest Science Center at Art Freiler School for the 2024 - 2025 School Year**

BACKGROUND: The mission of Quest Science Center in Livermore, CA, is to inspire and nurture everyday exploration for lifelong engagement with science and technology. The center is dedicated to connecting everyone to the value of science by fostering inclusivity and creating a welcoming experience. Quest Science Center is committed to ensuring that people of all ages and backgrounds feel a sense of belonging and excitement in the exploration of science. Through interactive exhibits, educational programs, and outreach initiatives, the center strives to make science accessible and enjoyable, encouraging a curiosity-driven approach to learning and discovery. By promoting inclusion and providing an engaging environment, Quest Science Center aims to contribute to a community where science is embraced and celebrated by all.

RATIONALE: This is an extended learning opportunity that aligns with the district's focus on STEM education as well as Art Freiler's goal to prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or career. The projected outcome is to provide dedicated space for hands-on, interactive science technology experiences that complement the district's STEM curriculum. We hope through the collaboration with Quest Science Center we foster a deeper connection between students, families, and the broader community with the world of science. It will provide a unique opportunity for families to actively participate in STEM related activities.

FUNDING: This contract is to be paid with Title I funds. The contract will not exceed $2,000.

RECOMMENDATION: Ratify Agreement for Special Contract Services with Quest Science Center at Art Freiler School for the 2024 - 2025 School Year.

Prepared by: Maureen Riley, Principal, Art Freiler School.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Quest Science Center, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Wednesday, February 19th
Quest will bring their Engineering Exploration Stations. This includes all science materials where students and families can engage in and experience different hands on science activities at Art Freiler School.
1.5 hour set up, 2 hour event, 1 hour tear down.

Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 4.5 ( ) [X] **HOURS** [ ] **DAYS**, under the terms of this agreement at the following location Art Freiler Elementary.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $2,000.00 per [ ] **HOUR** [ ] **DAY** [X] **FLAT RATE**, not to exceed a total of $_____. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   b. District [ ] **SHALL** [ ] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $N/A for the term of this agreement.

   c. District shall make payment on a [ ] **MONTHLY PROGRESS BASIS** [ ] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on February 19th, 2025, and shall terminate on February 19th, 2025.

5. This agreement may be terminated at any time during the term by either party upon 30 _____ days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee, Zachary Boswell, at (209) 830-3302 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor [ ] **WILL** [X] **WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

P.P Deborah Bryant — CFO
Contractor Signature — Title

for Monya Lane
IRS Identification Number

Tax ID# 82-4865787
Title

CEO, Quest Science Center
Address

P.O. Box 2129

Livermore, CA 94551

Tracy Unified School District

Date
2/6/25
Account Number to be Charged

Department/Site Approval

Budget Approval

Date Approved by the Board

Rev. 06.28.16

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Assoc. Supt of Ed Services
DATE: February 5, 2025
SUBJECT: **Approve Agreement for Contract Services Between World of Wonders Science Museum and Jacobson Elementary School For the 2024-2025 School Year**

BACKGROUND: One of TUSD's key initiatives is to provide STEM experiences for each student. We want to bring the World of Wonders Science Museum on Wheels to Jacobson Elementary School to have students engage in standards-based, hands-on science education for elementary students (4th grade), to enrich our STEM units and spark our students' curiosity about the world around them. During a WOW Field Study Trip, WOW educations will engage in science experiments and design challenges for each grade level based on targeted Next Generation Science Standards.

RATIONALE: The Tracy Unified School District is committed to meeting the educational needs for all students. High quality Science, Technology, Engineering, and Math (STEM) education is a foundational set of skills and knowledge that help students better understand the natural and human-made systems around them and will also equip TUSD students for success in the 21st Century. Equitable STEM education is an important value in TUSD, and it is critical that all students have equitable access to frequent STEM experiences throughout their PreK-12 journey. Exposure to Math, Science, Engineering, and Computer Science from an early age provides students with experiences that foster a STEM identity in our students. STEM on-campus field study trips are interactive, engaging, and bring classroom concepts to life for students. This kind of engagement helps students to see how professionals use STEM each day, and it also prompts our students to consider STEM for their own future. This supports TUSD's Strategic Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers.

FUNDING: The cost, not to exceed $764.24, will be paid for through Title I funds.

RECOMMENDATION: Approve Agreement for Contract Services Between World of Wonders Science Museum and Jacobson Elementary School for the 2024-2025 School Year.

Prepared by: Mr. Derek Sprecksel, Jacobson Elementary School Principal.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and World of Wonders Science Museum, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: World of Wonders is to offer hands-on, science based exhibits and programs for Jacobson Elementary School students.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 1 ( ) [ ] **HOURS** [X] **DAYS**, under the terms of this agreement at the following location Jacobson Elementary School.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $764.24 per [ ] **HOUR** [ ] **DAY** [X] **FLAT RATE**, not to exceed a total of $764.24. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   b. District [ ] **SHALL** [X] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $N/A for the term of this agreement.

   c. District shall make payment on a [ ] **MONTHLY PROGRESS BASIS** [X] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub). automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on 3/18/2025, and shall terminate on 3/18/2025.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee, Derek Sprecksel, at (209) 830-3315 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor [X] **WILL** [ ] **WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature Title	Tracy Unified School District
IRS Identification Number	Date
Title	Account Number to be Charged
World of Wonders Science Museum	Department/Site Approval
Address 2 N Sacramento Street	Budget Approval
Lodi, CA 95376	Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: February 12, 2025
SUBJECT: **Approve Agreement for Contract Services Between Sutter Tracy Community Hospital and Tracy Unified School District**

BACKGROUND: Sutter Tracy Community Hospital has partnered with TUSD to provide high quality relevant STEM opportunities for students as part of their participation on the Prek-12 STEM Community Collaboratory. Sutter Tracy Community Hospital has the capability of providing a Da Vinci Surgical Robot for a student event. Sutter Tracy Community Hospital will provide the Da Vinci Surgical Robot and coordinate to have surgeons and robot operators give a demonstration for students in the Kimball High School library throughout the day on March 17th.

RATIONALE: Access to STEM professionals in the community is central to the PreK-12 STEM initiative in TUSD. Sutter Tracy Community Hospital will provide students with access to the purpose, operation, and potential of a Da Vinci Surgical Robot. Surgeons and Robot Operators will share their knowledge and skills with students regarding the use of this high technology machine. This aligns with Strategic Goal #1, Prepare all students to be well rounded individuals with the knowledge and skills to pursue their college and/or career goals.

FUNDING: There is no funding required for this contracted service.

RECOMMENDATION: Approve Agreement for Contract Services between Sutter Tracy Community Hospital and Tracy Unified School District.

Prepared by: William Maslyar, Principal Kimball High School.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Tracy Sutter Community Hospital, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Sutter Health will deliver a DaVinci Robot to the Kimball HS Library. Sutter Health will provide workshops throughout the day to approximately 250 total students regarding how to operate the DaVinci Robot and will coordinate to have surgeons who use this type of robot share their experience with students. A credentialed teacher will be present during each workshop where students attend.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 1 ( ) [ ] **HOURS** [x] **DAYS**, under the terms of this agreement at the following location _____.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $0 per [ ] **HOUR** [ ] **DAY** [ ] **FLAT RATE**, not to exceed a total of $0. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   b. District [ ] **SHALL** [ ] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $_____ for the term of this agreement.

   c. District shall make payment on a [ ] **MONTHLY PROGRESS BASIS** [ ] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on March 17th, 2025, and shall terminate on March 18th, 2025.

5. This agreement may be terminated at any time during the term by either party upon _____ days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee, Dante Dell'Aringa, at (209) 91444442 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor **[ ] WILL [x] WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature Title	Tracy Unified School District
IRS Identification Number	Date
Title	Account Number to be Charged
Address	Department/Site Approval
	Budget Approval
	Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Supt of Ed Services
DATE: February 3, 2025
RE: **Approve Contracts with Core Learning for Online Language and Literacy Academy, Elementary Reading Academy, and Leadership for Literacy Professional Development for Teachers and Administrators During the 2024-2025 and 2025-26 School Years**

BACKGROUND: The Elementary Reading Academy is one of Core Learning's flagship programs. It is designed for K-6 teachers, literacy coaches, reading specialists, and reading intervention teachers. The ERA provides fundamental knowledge in effective, standards-aligned, and evidence-based reading practices based on the science of reading. The program covers essential components of reading instruction, such as phonological awareness, phonics, fluency, vocabulary, and comprehension. It also includes training on how to identify and support students with dyslexia.

RATIONALE: Partnering with Core Learning to provide an Online Language and Literacy Academy and Elementary Reading Academy Professional Learning is a strategic investment in enhancing the quality of reading instruction in our schools. These trainings equip educators with evidence-based practices and a deep understanding of the science of reading, which are crucial for fostering early literacy skills in students. By participating in this program, teachers will be better prepared to address diverse learning needs, identify, and support students with reading difficulties, and implement effective instructional strategies. This, in turn, will lead to improved student reading outcomes, laying a strong foundation for their future academic success and lifelong learning. Leading site and district leadership through the Leadership for Literacy training will ensure schools have the systems and structures in place for students to acquire these skills. This aligns with District Strategic Goal #1: Prepare all students for college and careers and ensure all students meet grade level standards with a focus on closing the achievement gap between all student groups using accelerated learning and tiered supports.

FUNDING: Core Learning Online Language and Literacy Academy Professional Development has a cost of $166,420 and will be funded through RS 0709 funds.

RECOMMENDATION: Approve Contract with Core Learning to provide Online Language and Literacy Academy, Elementary Reading Academy, and Leadership for Literacy professional development for teachers and administrators during the 2024-2025 and 2025-26 school years.

Prepared by: Stephen Theall, Director, Professional Learning and Curriculum.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: February 11, 2025
SUBJECT: **Ratify Non Public School Contract Agreement with Benchmark Behavioral Health Systems Inc. for the 2024-2025 School Year**

BACKGROUND: Board approval is requested to contract with Benchmark Behavioral Health Systems Inc., a residential facility for placement of one student for the 2024-2025 school year. Ratification is necessary at this time to fulfill district responsibility to allow for agreed upon agency per student's IEP Team recommendation.

RATIONALE: Districts must offer a continuum of services including, when necessary, placement at a Residential Treatment Center (RTC). This agenda request supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Expense for the education at this residential facility will not exceed $14,848.62 for the remainder of the 2024-2025 school year. Per San Joaquin SELPA local plan agreement, SJ SELPA pays for the room and board and Tracy Unified School District (TUSD) pays for educational services. Special Education contract expenses are funded through 602 funding for Special Education and budgeted into account 01-6500-0-5750-1180-5800-800-2542.

RECOMMENDATION: Ratify Non Public School Contract Agreement with Benchmark Behavioral Health Systems, Inc. for the 2024-2025 School Year.

Prepared by: Jason Davis, Director of Special Education.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: February 4, 2025
SUBJECT: **Approve Agreement for Special Contract Services with Keynote Speaker Keith Hawkins (Real Inspirations, Inc.) at Tracy High School on April 9, 2025**

BACKGROUND: Keith Hawkins will provide three grade level assemblies "Stepping up to the Challenge" keynote for Freshman, Sophomores and Seniors. The keynote will be presented three times and last approximately 45-60 minutes each on April 9, 2025.

RATIONALE: This agenda item meets LCAP Goal 2.15, focusing on the continuation of programs designed to support high school students in areas such as mental health, behavior, and attendance. Keith Hawkins will deliver an inspiring keynote titled "Stepping up to the Challenge," aiming at cultivating self-determination and accountability among high school students. Emphasizing the significance of personal empowerment and resilience in navigating challenges. This aligns with Strategic Goal #4 (Developing the Whole Student).

FUNDING: This contract is $5,000.00 and will be paid out of Tracy High School Title 1 funds.

RECOMMENDATION: Approve Agreement for Special Contract Services with Keynote Speaker Keith Hawkins (Real Inspirations, Inc.) at Tracy High School on April 9, 2025.

Prepared by: Mr. Jon Waggle, Tracy High School Principal.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and Real Inspirations, Inc. (Keith Hawkins), hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Real Inspirations, Inc. speaker, Keith Hawkins, will provide three individual grade appropriate presentations to THS students (freshman, sophomore and seniors). The presentation is "Stepping Up to the Challenge" aiming at cultivating self-determination and accountability among high school students.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of one day ( ) [ ] **HOURS** [X] **DAYS**, under the terms of this agreement at the following location Tracy High School.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $5,000.00 per [ ] **HOUR** [ ] **DAY** [x] **FLAT RATE**, not to exceed a total of $5,000.00. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   b. District [ ] **SHALL** [X] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $ zero for the term of this agreement.

   c. District shall make payment on a [ ] **MONTHLY PROGRESS BASIS** [X] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on April 9, 2025, and shall terminate on April 9, 2025.

5. This agreement may be terminated at any time during the term by either party upon 30 days days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee, Tara Nelson, at (209) 830-3360 x2018 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor **[x] WILL [ ] WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature	Title: owner
IRS Identification Number: 20-0457023	Tracy Unified School District
Title: Real Inspiration, Inc.	Date
Address: 811 Tyler Drive	Account Number to be Charged
Auburn, CA 95603	Department/Site Approval
	Budget Approval
	Date Approved by the Board

Rev. 06.23.16

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: January 23, 2025
SUBJECT: **Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Attend Arcadia Invitational at Arcadia High School in Arcadia, CA on April 10-13, 2025**

BACKGROUND: The West High School Track & Field Team would like to attend West Coast Relays. The trip consists of approximately 14 students and 3 advisors (Coach Williams, Coach Hupman, & Coach Renshaw) to attend Arcadia HS in Arcadia, CA. Students and advisors will travel via District vans. The students and advisors will be staying at Embassy Suites in Arcadia, CA.

RATIONALE: The opportunity to participate in a 2-day Arcadia Invitational will provide the student-athletes a chance to compete at the highest state level and the possibility to achieve a collegiate athletic scholarship. This supports Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers.

FUNDING: The cost for hotel accommodations; $7,000.00, depending on how many that will qualify (Maximum 4 rooms for 1 night), Team Dinner $500.00 will be funded through Home Field Advantage in the maximum amount of $7,750.00. Miscellaneous items $250.00 will be funded by Home Field Advantage.

RECOMMENDATION: Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Arcadia Invitational at Arcadia High School in Arcadia, CA on April 10-13, 2025.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: January 23, 2025
SUBJECT: **Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Attend CIF State Track & Field Championships at Buchanan High School in Clovis, CA on May 29-June 1, 2025**

BACKGROUND: The West High School Track & Field Team would like to attend Mt. Sac Relays. The trip consists of approximately 8 students and 2 advisors (Coach Williams & Coach Hupman) to attend Buchanan HS in Clovis, CA. Students and advisors will travel via District vans. The students and advisors will be staying at Home 2 Suites in Clovis, CA.

RATIONALE: The opportunity to participate in a 2-day CIF State Championships will provide the student-athletes a chance to compete at the highest state level and the possibility to achieve a collegiate athletic scholarship. This supports Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers.

FUNDING: The cost for hotel accommodations; $2,200.00, depending how many will qualify (Maximum 4 rooms for 1 night), Dinner/Lunches $1,040.00 will be funded through ASB Athletics in the maximum amount of $3,240.00. Miscellaneous items, $250.00, will be funded by ASB Track & Field.

RECOMMENDATION: Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Attend CIF State Championships at Buchanan High School in Clovis, CA on May 29-June 1, 2025.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: January 23, 2025
SUBJECT: **Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to attend Mt. Sac Relays at Mt. San Antonio College in Walnut, CA on April 17-20, 2025**

BACKGROUND: The West High School Track & Field Team would like to attend Mt. Sac Relays. The trip consists of approximately 14 students and 3 advisors (Coach Williams, Coach Hupman, & Coach Renshaw) to attend Mt. San Antonio College in Walnut, CA. Students and advisors will travel via District vans. The students and advisors will be staying at Best Western Plus Executive Inn in Walnut, CA.

RATIONALE: The opportunity to participate in a 2-day Mt. Sac Relays will provide the student-athletes with a chance to compete at the highest state level and the possibility to achieve a collegiate athletic scholarship. This supports Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers.

FUNDING: The cost for hotel accommodations; $3,500.00, depending how many that will qualify (Maximum 4 rooms for 1 night), Team Dinner $500.00 will be funded through Home Field Advantage in the maximum amount of $4,250.00. Home Field Advantage will fund miscellaneous items of $250.00.

RECOMMENDATION: Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Mt. Sac Relays at Mt. San Antonio College in Walnut, CA on April 17-20, 2025.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: January 23, 2025
SUBJECT: **Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Attend West Coast Relays at Buchanan High School in Clovis, CA on April 4-5, 2025**

BACKGROUND: The West High School Track & Field Team would like to attend West Coast Relays. The trip consists of approximately 21 students and 3 advisors (Coach Williams, Coach Hupman, & Coach Renshaw) to attend Buchanan HS in Clovis, CA. Students and advisors will travel via District vans. The students and advisors will be staying at Home 2 Suites in Clovis, CA.

RATIONALE: The opportunity to participate in a 1-day West Coast Relays will provide the student athletes with a chance to compete at the highest state level and the possibility to achieve a collegiate athletic scholarship. This supports Goal 1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers.

FUNDING: The cost for hotel accommodations; $1,500.00, depending on how many will qualify (Maximum 4 rooms for 1 night), Dinners $700.00 will be funded through Home Field Advantage in the maximum amount of $2,450.00. Home Field Advantage will fund miscellaneous items of $250.00.

RECOMMENDATION: Approve Agreement for Overnight Travel for the West High School Track & Field Team and Advisors to Attend West Coast Relays at Buchanan High School in Clovis, CA on April 4-5, 2025.

Prepared by: Gary Henderson, Principal, Merrill F. West High School.

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Assoc Supt of Educational Services
DATE: February 12, 2025
SUBJECT: **Approve and/or Ratify Routine Agreements which meet the Criteria for Placement on the Consent Agenda**

BACKGROUND: To be valid or to constitute an enforceable obligation for or against the district, education code 17604 requires that all contracts must be approved and/or ratified by the board of trustees. This requirement is met in several different ways, depending on the value of the requisition, the types of services or materials being procured, the value of the fee, dedication, services or other requirements being offered to or by the District and the advance notice staff has in procuring the services or materials; or the timing required to negotiate the agreement on behalf of the District. Routine requisitions less than $5,000 are approved and/or ratified on the consent calendar when the board approves the warrants list. Except when specific exceptions are detailed in board policies and procedures, requisitions greater than $15,000 are submitted as action items for board pre-approval. Also, Special Services and advice in financial, accounting, engineering, legal or administrative matters pursuant to Government Code 63060 meet the requirements.

Routine requisitions between $5,000 and $15,000, and requisitions greater than $15,000 which meet specific criteria, may be approved, and/or ratified on the consent calendar by board approval of a summary list, more detailed than the warrants listing. This may also include ratification of "Notice of Completion" of construction projects.

RATIONALE: The attached summary of these requisitions with related support documentation details financial obligations greater than $5,000 but which meet the criteria to be approved and/or ratified in this format. The summary is organized alphabetically so that the project's back-up material is identified with the same letter in the lower left-hand corner.

FUNDING: Per attached summary of requisitions.

RECOMMENDATION: Approve and/or Ratify Routine Agreements which meet the Criteria for Placement on the Consent Agenda.

Prepared by: Dr. Zachary Boswell, Associate Superintendent for Educational Services.

EDUCATIONAL SERVICES
February 25, 2025
SUMMARY OF SERVICES

Vendor:	Excel Interpreting LLC
Sites:	District Wide
Item:	Increase Funding for 2024-2025 school year.
Services:	A board agenda was previously approved on 06/2024. Request to increase funding is necessary at this time due to the increase in need for interpreters and translators that is provided by Excel Interpreting LLC. The District's Special Education Department would like to contract with Excel Interpreting LLC for the 2024-2025 school year to provide translation of documents as well as interpretation in-person, on-line and telephone.
Cost:	$15,000.00
Project Funding:	Special Education Department 602 funding

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 12, 2025
SUBJECT: **Accept Resignations/Retirements/Leave of Absences for Classified, Certificated, and/or Management Employees**

BACKGROUND: **CERTIFICATED RETIREMENTS**

NAME/TITLE	SITE	EFFECTIVE DATE	REASON
Chakraverty, Arghya Teacher	MVMS	05/30/2025	Retirement
Frizzi, Joann Teacher	AFES	05/14/2025	Retirement
Kalnins, Paul Teacher	WMS	07/04/2025	Retirement

BACKGROUND: **CLASSIFIED RESIGNATION**

NAME/TITLE	SITE	EFFECTIVE DATE	REASON
Castillo, Amanda Bilingual Para Educator I	PCES	2/2/2025	Accepted Position
Chavez, Monica Utility Person II	WMS	2/6/2025	Personal

Manzo, Maribel High School Attendance Clerk	Stein/DR	2/21/2025	Personal
Mejia Arreguin, Lizbeth High School Attendance Clerk	THS	2/7/2025	Personal
Murillo, Mitzi Para Educator I	TISCS	2/11/2025	Personal

RECOMMENDATION: Accept Resignations/Retirements/Leave of Absence for Classified, Certificated, and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 12, 2025
SUBJECT: **Approve Classified, Certificated, and/or Management Employment**

BACKGROUND:	**MANAGEMENT/CLASSIFIED CONFIDENTIAL**
Perez-Serna, Flor	School Site Business Manager (Replacement) West High School LMH Range 15, Step C - $38.73 per hour Funding: General Fund
BACKGROUND:	**CLASSIFIED**
Aguilera, Yessica	IEP Para Educator I (Replacement) Poet-Christian School Range 24, Step B - $19.39 per hour Funding: Special Education
Barraza Martinez, Isela	Para Educator I (New) South/West Park Elementary School Range 24, Step E - $22.30 per hour Funding: Prop 28 Grant
Castillo, Amanda	Para Educator II (Replacement) Poet-Christian School Range 30, Step A - $21.29 per hour Funding: AMIM
Espinosa, Celina	School Supervision Assistant (New) Villalovoz Elementary School Range 21, Step B - $18.13 per hour Funding: General Fund

Gangwal, Priyanka	School Supervision Assistant (New) McKinley Elementary School Range 21, Step A - $17.31 per hour Fund: General Fund
Juarez, Joe	Utility Person III (Replacement) Tracy High/MOT Range 38, Step E - $30.97 per hour + ND Funding: 62.5% General 37.5% Special Education Transportation
Laverne, David	Utility Person II (Replacement) North Elementary School/MOT Range 35, Step B - $25.08 per hour + ND Funding: 25% Ongoing and Major Maintenance 25% General 50% Special Education Transportation
Lewis, Courtney	Para Educator I (Replacement) Art Freiler School Range 24, Step B - $19.39 per hour Funding: ELO Grant
Rahmatullah, Shahla	Food Service Worker (Replacement) Art Freiler School Range 25, Step A - $18.98 per hour Funding: Child Nutrition – School Program
Ramirez, Denise	Food Service Worker I (New) Hirsch Elementary School Range 25, Step E - $22.83 per hour Funding: Child Nutrition – School Program
Rathnakaramin, Mamatha	IEP Para Educator I (Replacement) Poet-Christian School Range 24, Step B - $19.39 per hour Funding: Special Education
Reyes, Isabelle	Para Educator I (Replacement) Bohn Elementary School Range 24, Step B - $19.39 per hour Funding: General Fund
Vadapalli, Madhavi	Para Educator I (Replacement) South/West Park Elementary School Range 24, Step A - $18.53 per hour Funding: Targeted SES

BACKGROUND:	COACHES
Aguilar, Julie	JV Softball Tracy High School $5,769.01
Anastasio, Jillian	Boys' Varsity Volleyball Kimball High School $7,208.01
Anastasio, Stephen	Boy's JV Volleyball Kimball High School $5,769.01
Bigler, Justin	Varsity Softball Kimball High School $7,208.01
Calvillo, Alejandro	Boys' Varsity Tennis West High School $4,805.34
Davis, Shannon	JV Softball West High School $5,769.01
DeHaro, Adam	JV Baseball Tracy High School $5,769.01
Doran, Rebekah	Swimming Head Tracy High School $6,250.85
Dyrda, Courtney	Frosh Softball Tracy High School $4,805.34
Ebojo, Catherine	Boys' Varsity Volleyball West High School $7,208.01
Ervin, Ciara	Varsity Softball Coach West High School $7,208.01
Espino, Felipe	Boys' Varsity Tennis Kimball High School $4,805.34

Farfan, David	Varsity Baseball West High School $7,208.01
Fielsch, Mischelle	Boys' Varsity Tennis Tracy High School $4,805.34
Goh, Hayne	Track & Field Assistant Kimball High School $5,769.01
Gonzales, Jennifer	Swimming Assistant Kimball High School $4,805.34
Haliczer, Denise	Swimming Assistant West High School $4,805.34
Heinen, Casey	Swimming Head Kimball High School $ 6,250.85
Hupman, Tida	Track & Field Assistant West High School $5,769.01
Keeney, Paulette	Varsity Softball Coach Tracy High School $7,208.01
Lafever, Ernest	JV Baseball Kimball High School $5,769.01
Larios, Gissel	Boys' JV Volleyball West High School $5,769.01
Lozano, Frank	Track & Field Assistant West High School $5,769.01
McIntyre, JaRell	Varsity Baseball Tracy High School $7,208.01
Morris, Jessica	Swimming Head West High School $6,250.85

Nunn, Michael	Track & Field Assistant Kimball High School $5,769.01
Peltz, David	JV Baseball West High School $5,769.01
Pombo, Richard	Varsity Baseball Kimball High School $7,208.01
Renshaw, David	Track & Field Assistant West High School $5,769.01
Sanchez, Julie	JV Softball Kimball High School $5,769.01
Shelton, Nathaniel	Track & Field Head Tracy High School $7,208.01
Stevers, Joclyn	Swimming Assistant West High School $4,805.34
Tomek, Justin	Frosh Baseball Tracy High School $4,805.34
Trombley, Benjamin	Track & Field Head Kimball High School $7,208.01
Tsirelas, John	Boys' Varsity Golf Kimball High School $4,805.34
Villafuerte, Ralph	Frosh Baseball Kimball High School $4,805.34
Wescott, Marc	Boys' Varsity Golf Tracy High School $4,805.34

Wichman, Casey	Boys' Varsity Golf West High School $4,805.34
Williams, Theodore	Track & Field Head West High School $7,208.01
Williams, Warren	Track & Field Assistant West High School $5,769.01
Zamzow, Ryan	Swimming Assistant Kimball High School $4,805.34

RECOMMENDATION: Approve Classified, Certificated and/or Management Employment.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Assoc. Supt. Of Human Resources
DATE: February 7, 2025
RE: **Approve Speech-Language Pathology Fieldwork Agreement with West Coast University**

BACKGROUND: Tracy Unified School District currently employs interns through several colleges and universities. This has aided the District in increasing the number of candidates that are available for speech-language pathologist within the district. A contract between West Coast University and Tracy Unified School District will expand options for meeting staffing needs. This Agreement will be effective starting February 26, 2025.

RATIONALE: By approving this agreement, the district will expand its pool of applicants for Speech-Language Pathologist positions. This agenda item meets strategic goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: None.

RECOMMENDATION: Approve Speech-Language Pathology Fieldwork Agreement with West Coast University.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

CLINICAL AFFILIATION AGREEMENT
Between
West Coast University, Inc.
151 Innovation Drive, Irvine, CA 92617
2323 N. Central Expressway, Richardson, TX 75080
And
Tracy Unified School District
1875 W. Lowell Avenue Tracy, CA 95376

This Affiliation Agreement ("Agreement") is made and entered into as of February 26, 2025 ("Effective Date") between West Coast University, Inc. (hereafter referred to as "University"), and Tracy Unified School District (hereafter referred to as "Facility"). University and Facility agree that educational experiences will be provided at Facility for students in the programs of University.

RECITALS

WHEREAS, University desires the cooperation of Facility in implementing its programs ("Programs"), as outlined in SCHEDULE A – PROGRAM CONTACTS, where students may participate in a clinical/community/externship experience, a required and integral component of the University curricula; and

WHEREAS, Facility wishes to assist University by providing training to students in the practical applications of their fields of study.

NOW, THEREFORE, in consideration of the mutual agreements set forth herein, University and Facility enter into this Agreement on the terms and conditions set forth below.

1. Responsibilities of University

   A. University Designee. University shall designate a member of University staff ("University Designee") to participate with the designee of Facility in planning, implementing, and evaluating the clinical experiences provided to University students. University shall provide Facility with contact information for the University Designee.

   B. Student Assignments. University shall assign students only to facilities that can provide the experience necessary to meet the objectives of the clinical experience.

   C. Schedule of Assignments. University shall notify Facility of its planned schedule of student assignments, including the name(s) of the student(s), their level(s) of academic preparation, and length(s) and date(s) of planned clinical experience(s).

   D. Student Profile. University shall complete and provide to Facility a profile for each student who will be provided with training at Facility which shall include the appropriate student contact information prior to the beginning date of the planned clinical experience. The facility shall use such information for its own purposes and shall not release the information to any third party.

   E. Faculty-Student Ratio. University shall ensure that students are supervised by an appropriate University faculty member at a ratio agreed upon by University and Facility, and in compliance with regulations governing the clinical experience. This section does not apply to precepted clinical experiences.

F. Rules and Regulations. University shall enforce rules and regulations governing the students that are mutually agreed upon by University and Facility. University students being provided with training at Facility will comply with all applicable federal, state, county, and city regulatory requirements.

G. Student Insurance. University shall maintain liability insurance for student(s) in an amount not less than one million dollars ($1,000,000.00) per incident with three million dollars ($3,000,000.00) annual aggregate. Upon request, University shall provide Facility with written confirmation that each student being provided with training at Facility is covered by health insurance.

H. Indemnification. University agrees to indemnify, defend, and hold harmless the Facility, its agents, officers, and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever, including, but not limited to, bodily injury, death, personal injury, or property damage suits arising from services performed by the University's enrolled students or University employees pursuant to this agreement.

2. Responsibilities of the Faculty.

A. Student Assignments. University faculty members ("University Faculty") will assume responsibility, in collaboration with Facility staff, for the assignment of students consistent with the objectives of the clinical experience. When applicable, emphasis will be placed on the teaching and application of principles and practices according to professional standards.

B. Clinical Objectives. University Faculty will provide copies of current syllabi to Facility managers and educators as requested. University Faculty will make copies of the clinical experience objectives available to Facility staff at locations where students are assigned.

C. Clinical Supervision. University Faculty will be responsible for clinical supervision only of those students enrolled in the University Program to which they are assigned.

D. Faculty Availability. University Faculty will be present at Facility at all times when students are present, unless the student is assigned to a precepted experience, in which case University Faculty will be available by phone and/or email.

E. Student Evaluation. University Faculty will evaluate student performance, with input from Facility staff, according to guidelines outlined in the approved curriculum.

3. Responsibilities of the Student.

University shall notify students assigned to clinical experiences at Facility that they are responsible for the following:

A. Following the clinical and administrative policies, procedures, rules, and regulations of the Facility.

B. Completing required Facility orientation.

C. Maintaining confidentiality of patient information. No student shall have access to or have the right to receive any health record, except when necessary, in the regular course of the clinical experience. The discussion, transmission, or narration in any form by students of any patient information, medical or otherwise, obtained during the clinical experience is forbidden except as a necessary part of the clinical experience.

D. Adhering to patient's rights in accordance with the Facility, state, and federal rules and regulations, as they apply.

E. Adhering to rules and regulations developed by University to govern student activities during clinical experiences, including following the dress code and wearing name badges identifying themselves as students.

F. Arranging their own transportation when not provided by University.

G. Arranging for and assuming the cost of their own health insurance.

H. Assuming responsibility for personal illness, necessary immunizations, titers, tests, background checks, and annual health examinations if required by the Facility.

I. Refusing to accept financial compensation that is not previously authorized by both University and Facility, or any form of gratuity for rendering patient care.

J. Attending all scheduled days at Facility.

K. Obtaining supervision when performing procedures, when University or Facility regulations require such supervision or when lack of supervision may pose a safety risk.

L. Adhering to patient consent regulations required by Facility.

4. Responsibilities of the Facility

A. The Facility Designee. Facility shall designate a member of Facility staff ("Facility Designee") to participate with the University Designee in planning, implementing, and evaluating clinical experiences provided to University students. Facility shall provide University with contact information for the Facility Designee.

B. Facility Orientation. Facility will provide University faculty members and students assigned to clinical experiences at said Facility with an orientation prior to the beginning date of the planned clinical experience.

C. Clinical Experience. Facility shall accept from University the mutually agreed-upon number of students enrolled in the Program and shall provide said students with clinical experiences consistent with the objectives of the clinical experiences.

D. Access to Facilities. Facility shall permit students enrolled in the Program access to Facility as appropriate and necessary for their Program, provided that the presence of the students shall not interfere with the activities of Facility.

E. Facility Communication with University. Facility shall notify University designee and/or faculty member as soon as possible when concerns arise and provide University faculty with the opportunity to address and resolve said concern.

F. Withdrawal of Students. Facility may request University to withdraw from Facility any student whom Facility determines is not performing satisfactorily, or who refuses to follow Facility's administrative policies, procedures, rules, and regulations. Such request must be in writing and must include a statement as to the reason or reasons Facility desires to have the student withdrawn.

G. Adequacy of Facility Staff. Facility shall assure that Facility staff is adequate in number and quality to ensure safe and continuous health care services to their patients.

H. Emergency Health Care First Aid. Facility shall, on any day when one or more students are receiving training at Facility, provide to students and/or faculty members of University necessary emergency health care or first aid for accidents occurring at Facility. Except as provided regarding such emergencies, Facility shall have no obligation to furnish medical or surgical care.

I. Indemnification. Facility agrees to indemnify, defend and hold harmless the University, its agents, officers, and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever, including, but not limited to, bodily injury, death, personal injury, or property damage suits arising from the negligent, reckless or willful acts of the Facility or its employees, agents or officers, pursuant to this agreement.

J. Standard of Care. Facility will retain full authority and responsibility for patient care and quality standards and will maintain a level of care that meets generally accepted standards conducive to satisfactory instruction. Facility agrees that students will have the status of trainees; are not to replace Facility staff; and are not to render unsupervised patient care and/or services. Facility agrees all services rendered by students must have educational value and meet the goals of the education program. Facility and its staff will provide supervision of the educational and clinical activities in a reasonable and appropriate manner, in relation to the student's level of training.

K. Safety. Facility shall orient the student with respect to policies and procedures with which students are expected to comply. These policies and procedures include but are not limited to those that promote personal safety, security measures, and workplace security. Facility agrees to take reasonable steps to ensure the personal security and safety of students while engaged in the supervised clinical practice experience.

5. Student Role

The parties agree that students are fulfilling specific requirements for clinical experiences as part of a degree requirement and, therefore, regardless of the nature or extent of the acts performed by them, the students are not to be considered employees nor agents of either University or Facility for any purpose, including Workers' Compensation or employee benefit programs. Students shall not be entitled to any monetary remuneration for services performed by them in the course of their training under this Agreement.

6. Term and Termination

The term of this agreement is one (1) year from the effective date. This agreement will automatically be renewed for additional one (1) year terms unless otherwise terminated in writing by either party. Either party may terminate this agreement on written notice to the other at least thirty (30) days in advance of the next training experience. Such termination shall not take effect, however, with regard to students already enrolled until those students have completed their training for the University term during which such termination notice is given.

7. Complete Agreement

This Agreement constitutes the complete understanding of University and Facility regarding their relationship, and it supersedes all prior understandings and agreements between the parties, whether written or oral. Any modification or amendment to this Agreement shall be effective only if it is in writing and signed by both parties.

8. Governing Law

This Agreement will be governed by and construed in accordance with the laws of the State of California applicable to agreements made and/or to be performed in California, without regard to any choice of law provisions thereof.

9. Arbitration

Any dispute, controversy, or claim arising out of or relating to this Agreement, or breach thereof, shall be settled by arbitration in Orange County, California in accordance with the rules of the American Arbitration Association by a single arbitrator. The arbitrator's award shall be final and binding upon the parties, and judgment upon the award may be entered in any court having competent jurisdiction thereof.

10. Severability

Wherever possible, each provision of this Agreement will be interpreted in a manner to be effective and valid, but if any provision is held invalid or unenforceable by any body of competent jurisdiction, then such provision will be ineffective only to the extent of such invalidity or unenforceability, without invalidating or affecting in any manner the remainder of such provision or the other provisions of this Agreement.

11. Breach of Privacy and/or Security of Protected Health Information and/or Other Private Information, Documents and/or Data

Pursuant to all applicable laws, rules, regulations, and orders of any state, local, federal, and non-U.S. jurisdiction, and any administrative agency, each party agrees to notify the other within 24 business hours of any breach or suspected or potential breach of the privacy and/or security of any Protected Health Information and/or other private information, documents and/or any other data.

12. FERPA

Facility agrees to maintain the confidentiality of all participating students' academic records pursuant to the Family Education Rights and Privacy Act of 1974 ("FERPA"), as amended.

13. HIPAA and Related Regulations

University hereby agrees to comply, and to cause its faculty members and students to comply, with all applicable requirements of the Health Insurance Portability and Accountability Act (HIPAA), Public Law 104-191, and all amendments and regulations thereto. University agrees to inform its students and faculty members of these requirements. University will provide information to its students and faculty in safeguarding the privacy of Protected Health Information (PHI).

14. Notice

All notices to be given under this Agreement shall be in writing, given at the respective addresses of the parties as set forth below, unless notification of a change of address is given in writing. Any notice required by this Agreement shall be deemed to have been properly received when delivered in person or when mailed by registered or certified first-class mail, return receipt requested, to the address as given herein, or such addresses as may be designated from time to time during the term of this Agreement.

UNIVERSITY:	FACILITY:
West Coast University 151 Innovation Drive Irvine, CA 92617 Attn: Legal Dept	Tracy Unified School District 1875 W. Lowell Avenue Tracy, CA 95376 Attn: Legal Dept

15. No Waiver

Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed as an act of waiver of said party's subsequent right to enforce any provisions contained herein.

16. No Third-Party Beneficiaries

This Agreement shall not create any rights, including without limitation third-party beneficiary rights, in any person or entity not a party to this Agreement.

17. Insurance

I. Certificate of Liability Insurance (Acord 25) signed by the insurer's representative.

a. List the "Certificate Holder" as follows:
Tracy Unified School District
1875 W. Lowell Avenue
Tracy, CA 95376

b. Comprehensive General Liability with limits of $1,000,000 combined single limit per occurrence and $2,000,000 aggregate with endorsement. If the minimum insurance requirements need to be changed, the parties will negotiate.

c. Proof of Automobile Liability, if transporting students or routinely driving on campus.

d. Proof of Workers Compensation, a waiver of subrogation to be part of this coverage.

e. Proof of Professional Liability Insurance with coverage for Sexual Abuse and Molestation Coverage ($1,000,000) with endorsement.

f. Sexual Abuse and Molestations coverage in the amount of $1,000,000.

II. An Additional Insured Endorsement (Form Number CG 2026 - Additional Insured - Owners, Lessee or Contractors, Scheduled Person or Organization or its direct equivalent) must accompany the General Liability, Automobile Liability, and Professional Liability Insurance. Please note the following:

a. List the "Additional Insured" as follows:
Tracy Unified School District, its Governing Board, its Officers, its Agents are named as additional insured with the respects to Liability.

b. The coverage shall be primary and non-contributory, with respect to general liability with waiver of subrogation for workers compensation.

c. The additional insured endorsement should indicate the effective date, policy number, and the name of the insurance carrier.

18. Authority to Sign

The parties signing below are authorized and empowered to execute this Agreement and bind the parties to the terms and conditions contained herein.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

_____	_____
Date	Signature
	Name: Cheryl Rojas Title: Director, Clinical Contracts West Coast University, Inc.
_____	_____
Date	Signature
	Name: Tammy Jalique Title: Associate Superintendent for HR Tracy Unified School District

SCHEDULE A – PROGRAM CONTACTS

Please check the box next to the programs to which this Clinical Affiliation Agreement will apply and provide contact information for the person responsible for that area:

	Facility Program & Contact	West Coast University Program & Contact
☐	**Nursing**	**Nursing Department [including but not limited to ADN, LPN, BSN, MSN, NP Tracks, and DNP]**
	Contact name: Phone: Email: Address:	Renee Schweitzer, DNP, RN, FNP Vice President of University Relations/Nursing Faculty 151 Innovation Drive Irvine, CA 92617 Direct: (949) 783-4811 Email: rschweitzer@westcoastuniversity.edu
☐	**Pharmacy**	**Pharmacy Department [Pharm D]**
	Contact name: Phone: Email: Address:	Kurt Wargo Dean, School of Pharmacy 590 N. Vermont Avenue Los Angeles, CA 90004 Office: (323) 454-5028 Email: EKobayashi@westcoastuniversity.edu
☐	**Physical Therapy**	**Physical Therapy Department [DPT]**
	Contact name: Phone: Email: Address:	Jennyfer Oh & Ryan Lovell Directors of Clinical Education 590 N. Vermont Ave, Los Angeles, CA 90004 Phone: (323) 454-5062 Email: JeOh@westcoastuniversity.edu RLovell@westcoastuniversity.edu
☐	**California Occupational Therapy**	**California Occupational Therapy Department [OTD & MSOT]**
	Contact name: Phone: Email: Address:	Dr. Ronnie Dallatorre Assistant Professor, Fieldwork Coordinator, Occupational Therapy Email: RDallatorre@westcoastuniversity.edu Elise Leizerovich Capstone Coordinator, Occupational Therapy 590 N. Vermont Ave Los Angeles, CA 90004 Phone: 323-284-7920 Email: ELeizerovich@westcoastuniversity.edu

	Clinical Mental Health Counseling	**Clinical Mental Health Counseling Program [CMHCP]**
	Contact name: Phone: Email: Address:	Colleen R. Logan, PhD, LPC-S. NCC Dean, College of Counseling 151 Innovation Drive Irvine, CA 92617 Phone: 323-454-5187 Email: Clogan@westcoastuniversity.edu
X	**Speech-Language Pathology**	**Speech-Language Pathology Department [MSLP]**
	Contact name: Antonia Velasco Phone: 209-830-3200 x 1301 Email: avelasco@tusd.net Address: 1875 W. Lowell Avenue Tracy, CA 95376	Kayla Alvarez Campus Assistant Director, Clinical Education - Speech Language Pathology 2323 N. Central Expressway Richardson, TX 75080 Phone: 214-453-4533 Email: KaAlvarez@westcoastuniversity.edu
	California Physician Assistant	**Physician Assistant Department [PA Program]**
	Contact name: Phone: Email: Address:	Laura Cipperly Manager, Clinical Education – Physician Assistant 590 N. Vermont Ave Los Angeles, CA 90004 Phone: 323-454-5044 Email: LCipperly@westcoastuniversity.edu
	Texas Physician Assistant	**Physician Assistant Department [PA Program]**
	Contact name: Phone: Email: Address:	Paige Sassmann Manager, Clinical Education – Physician Assistant 2323 N. Central Expressway Richardson, TX 75080 Phone: 469-283-7493 Email: PSassmann@westcoastuniversity.edu
	Health Administration	**Health Administration Department [MHA]**
	Contact name: Phone: Email: Address:	Justin Ako, DC, BSBA Dean, Program Director, Health Administration 151 Innovation Drive Irvine, CA 92617 Phone: 323-454-5041 Email: jako@westcoastuniversity.edu

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 11, 2025
SUBJECT: **Approve Agreement for Special Contract Services with John Ford and Associates**

BACKGROUND: John Ford and Associates has provided training to thousands of employees in the workplace, at all levels, across a wide range of industries. He is the current trainer of the two-day Mastering Workplace Mediation seminar to members of the Northern California Human Resources Management Association. He has taught Emotional Intelligence, Negotiation, Conflict Resolution and Mediation to graduate students at JFK University, Golden Gate University, UC Berkeley and online with Creighton University.

RATIONALE: Staff training and team development is one of the most effective means to improve the functioning of a department as they meet the daily challenges in the workplace. John Ford supports organizational harmony through a focus on communication, team building and conflict management. The facilitation and team development will include a joint meeting, interviews, group facilitation and follow-up. This supports District Goal 2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential, and District Goal 3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Human Resources.

RECOMMENDATION: Approve Agreement for Special Contract Services with John Ford and Associates.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and John Ford and Associates, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Mediation services with members of the TUSD transporation department. Work performed will include in-person meetings with members of the transportation department to resolve interpersonal conflict and establish protocols and norms for group communication. John Ford will perform this work over a series of meetings with department staff. Agreement includes travel time reimbursement at a rate of $150/hr; work and meetings at a rate of $300/hr.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 45 ( ) [X] **HOURS** [ ] **DAYS**, under the terms of this agreement at the following location Tracy Unified School District.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $ 300 for work; $150 for travel per [X] **HOUR** [ ] **DAY** [ ] **FLAT RATE**, not to exceed a total of $ 21,000. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   b. District [ ] **SHALL** [X] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $_____ for the term of this agreement.

   c. District shall make payment on a [ ] **MONTHLY PROGRESS BASIS** [X] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on February 26, 2025, and shall terminate on June 30, 2025.

5. This agreement may be terminated at any time during the term by either party upon 30 days' written notice of termination delivered by certified mail, return receipt requested.

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6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee, Tammy Jalique, at (209) 830-3260 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor [ ] **WILL** [x] **WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

OWNER	
Contractor Signature Title	Tracy Unified School District
20-1999299	
IRS Identification Number	Date
OWNER	
Title	Account Number to be Charged
7405 Sunkist Dr	
Address	Department/Site Approval
Oakland CA 94605	
	Budget Approval
	Date Approved by the Board

Rev. 06.23.16

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 11, 2025
SUBJECT: **Approve Agreement for Special Contract Services with International Services Corporation**

BACKGROUND: International Services Corporation provides assistance in the filing of VISA sponsorship documents. Tracy Unified School District, to retain qualified teachers, is seeking assistance in becoming a sponsor for teachers currently employed with the District.

RATIONALE: TUSD currently employs teachers who are in need of VISA sponsorship to remain employed by the District. The District can provide for this sponsorship as a cap-exempt organization and is not subject to restrictions placed on private sector employers. International Services Corporation is currently working with the teacher candidate, and approval of this item will allow for sponsorship and continued employment of the teacher candidate. This supports District Goal 2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential.

FUNDING: Human Resources.

RECOMMENDATION: Approve Agreement for Special Contract Services with International Services Corporation.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and International Services Corporation, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: Provide professional services and assistance in the filing of an H1-B petition for TUSD certificated staff. Payment for services includes a flat rate fee, as well as fees associated with the filing of documents with the United States Citizenship and Immigration Services.

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of ~~up to a total of~~ not to exceed June 30, 2026. ( ) [ ] **HOURS** [ ] **DAYS**, under the terms of this agreement at the following location International Services Corporation.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $flat rate plus fees per [ ] **HOUR** [ ] **DAY** [x] **FLAT RATE**, not to exceed a total of $6,000. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   b. District [ ] **SHALL** [x] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $_____ for the term of this agreement.

   c. District shall make payment on a [x] **MONTHLY PROGRESS BASIS** [ ] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on February 26, 2025, and shall terminate on completion of filing process, no later than June 30, 2026.

5. This agreement may be terminated at any time during the term by either party upon 30 _____ days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee, Tammy Jalique, at (209) 830-3260 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide proof (Certificate of Insurance) of comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor **[ ] WILL [x] WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature — Title	Tracy Unified School District
52-2025253	
IRS Identification Number	Date
President & CEO	
Title	Account Number to be Charged
International Services Corp.	
Address	Department/Site Approval
11905 Webb Ct	
	Budget Approval
Bowie, MD 20720	
	Date Approved by the Board

International Services Corporation
11905 Webb CT
Bowie, MD 20720
Tel: (301) 587-7044
Fax: (301) 587-0475

PROFESSIONAL SERVICES AGREEMENT FOR H-1B PROCESSING

This Professional Services Agreement ("Agreement") is entered into by and between Tracy Unified School District (Client) of Tracy, California and International Services Corporation (Provider) of Bowie, Maryland.

1. **SCOPE AND DUTIES:** Client retains Provider to provide professional services in connection with the preparation and filing I-129/H-1B petitions for teachers and related professionals that Client is intending to employ. Such petitions are administratively processed by the USCIS in designated regional centers and Provider is not obligated to appear in person at local USCIS offices.
2. **PROFESSIONAL FEES**: Client agrees to pay for professional services as follows: Upon the execution of any I-129 H-1B petition as prepared by Provider Client must pay a non-refundable fee of $1,400.00 to Provider as payment for professional fees for each of the petitions that were prepared by Provider.
3. **FILING FEES**: Client also agrees to pay all filing fees that are required by the USCIS for the filing of petitions according to their published fee schedules. Current USCIS fee schedules for the filing of I-129 H-1B petitions typically require a $500.00 anti-fraud fee for new H-1B filings, along with an application fee of $460.00. Other fees that may be required from time to time might include $470.00 for the inclusion of dependent family members using Form I-539 and/or $2,805.00 for the optional use of the USCIS premium processing service using Form I-907. Such filing fees will be disclosed to and agreed upon by Client before each petition is prepared and executed. USCIS filing fees are subject to change without notice at the discretion of the USCIS.
4. **MODIFICATIONS**: Any modification of the Agreement must be in writing and signed by Client and Provider.
5. **PRIOR AGREEMENTS**: This Agreement incorporates all prior agreements and understandings between Client and Provider.
6. **GUARANTEE OF PROFESSIONAL COMPETENCE**: Provider agrees to use due diligence in furthering Client's best interests under the laws. However, the USCIS is entirely in control of the H-1B process and as such Provider makes no guarantees on the outcome of any petition that is filed even when best efforts are employed.
7. **EFFECTIVE DATE**: This Agreement shall become effective upon Provider's receipt of the initial fee as listed in clause 2 above, and each petition that Provider is asked to subsequently prepare and file is covered by this Agreement as an entirely new and separate matter.
8. **GOVERNING LAW AND JURISDICTION**: This Agreement shall be governed and construed under the laws of the State of Maryland. Client consents to the jurisdiction of the State of Maryland for any litigation regarding this Agreement.

For Client:

Name: _____
Tracy Unified School District
Title: _____
Telephone Number: _____
Email Address: _____

Signature: _____

Date: _____

For Provider:

Richard T. Frysinger
International Services Corporation
President & CEO
(301) 587-7044
rtfrysinger@gmail.com

_____

_____

TRACY
UNIFIED SCHOOL DISTRICT

ADMINISTRATIVE SERVICES MEMORANDUM

TO: Board of Education
FROM: Dr. Robert Pecot, Superintendent
DATE: February 11, 2025
SUBJECT: **Cast Ballot for CSBA 2025 Delegate Assembly Election**

BACKGROUND: There are two (2) vacancies to be filled in Subregion 8-A.

RATIONALE: The official ballot for Subregion 8-A has been received for the CSBA Delegate Assembly election. Each board submits one ballot. Each Board may vote for up to two candidates. A biographical sketch form for each candidate is enclosed. The ballot for subregion 8-A also allows spaces for write-in candidates. The positions will be filled by the candidates receiving the highest number of votes. The candidates are:

____ Sandra Chan (Lincoln USD)

____ Susan Macfarlane (Lodi USD)*

* denotes incumbent

FUNDING: N/A.

RECOMMENDATION: Cast Ballot for CSBA 2025 Delegate Assembly Election.

Prepared by: Dr. Robert Pecot, Superintendent.

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 17, 2025**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2025 DELEGATE ASSEMBLY BALLOT
SUBREGION 8-A
(San Joaquin County)

Number of seats: 2 (Vote for no more than 2 candidates)

Delegates will serve two-year terms beginning April 1, 2025 - March 31, 2027

**denotes incumbent*

☐ Sandra Chan (Lincoln USD)

☐ Susan Macfarlane (Lodi USD)*

SAMPLE

Provision for Write-in Candidate Name _____ *School District* _____

Signature of Superintendent or Board Clerk _____ *Title* _____

School District Name _____ *Date of Board Action* _____

See reverse side for list of all current Delegates in your Region.

REGION 8 – 14 Delegates (12 elected/2 appointed◈)

Director: Christopher "Kit" Oase (Ripon USD)

Below is a list of all elected or appointed Delegates from this Region.

***Please note as of 2025, subregion 8A will have 1 loss of an appointed seat (Stockton USD)**

Subregion 8-A (San Joaquin)
Donald Donaire (Stockton USD) ◈, appointed term expires 2025
Susan Macfarlane (Lodi USD), term expires 2025
David Pombo (Lammersville USD), term expires 2025
Kate Powell (Escalon USD), term expires 2026
Marla Sousa Livengood (Linden USD), terms expires 2026
Kennetha Stevens (Stockton USD)◈, appointed term expires 2026
Vacant, term expires 2026

Subregion 8-B (Amador, Calaveras, Tuolumne)
Vacant, term expires 2025

Subregion 8-C (Stanislaus)
Mary Jackson (Turlock USD), term expires 2025
Lourdes Perez (Ceres USD), term expires 2026
Vacant, term expires 2025

Subregion 8-D (Merced)
Zachery David Ramos (Gustine USD), term expires 2026
Kelly Thomas (Winton SD), term expires 2025

County Delegate:
Vacant, term expires 2026

Counties

San Joaquin (Subregion A)
Amador, Calaveras, Tuolumne (Subregion B)
Stanislaus (Subregion C)
Merced (Subregion D)

View results

Respondent

114 Anonymous

212:16
Time to complete

1. I have been... *

- ◯ Appointed
- ◉ Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Sandra P. Chan

3. Full name *

Sandra Chan

4. Region/subregion *

8A

5. Name of District or COE *

Lincoln Unified School District

6. Years on board *

Four

7. Profession

Homemaker and Office Manager (Part-Time)

8. Contact number *

209-565-2129

9. Primary email address *

schan@lusd.net

10. Are you an incumbent Delegate? *

- ◯ Yes
- ◉ No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I am deeply committed to strengthening public education in California and believe in its transformative power to shape our future. As the largest body of elected officials in the state, CSBA provides a vital platform to advocate for quality education. As a school board member, I've actively engaged in advocacy efforts, including meeting with U.S. Congressman Josh Harder to discuss education issues. Last June, I joined fellow school board members and CSBA PACER Steve Reid to meet with State Senator Susan Eggman's office, urging opposition to the Governor's budget maneuver that would have negatively impacted Prop 98. I also participate annually in CSBA's Legislative Action Week. These experiences strengthen my resolve to contribute further as a CSBA Delegate.

Drawing on my experience as a trustee on the Lincoln Unified Board of Education and board member of two additional organizations, I bring a strong foundation in governance, advocacy, and collaboration. My professional background in marketing and public relations helps me to support CSBA in enhancing communication and engagement with members and the public. I am passionate about driving awareness of critical policies and legislation impacting our schools and would be honored to bring my voice, skills, and dedication to the Delegate Assembly.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

Trustee Roles and Related Memberships:

- LUSD Boad of Trustees, President, 2024
- LUSD Board of Trustees, Vice President, 2023
- Stockton City Council-LUSD 2x2 Committee, 2021-2024
- Executive Board of LUSD district-dependent STEM charter school, 2023-current
- Stockton Parks and Recreation Commission, 2022
- Asian Pacific Islander School Board Member Association, Member
- California Latino School Board Association, Member
- CSBA Annual Education Conference, Attendee, 2020-2024
- Host monthly office hours at local coffee shop to engage with district's community

Creating more and better opportunities for children and youth has been the consistent thread in my service as both an elected official and a community volunteer. For over 12 years, I have proudly served on the Board of Directors of the Children's Museum of Stockton, holding leadership roles as Board Secretary and Vice President. I am also a founding member of the Board of Directors for a Christian camp serving youth and families on Catalina Island. At my local church, I am an active lay leader and have served on the Leadership Council, including as the first female Chairperson in its 100-year history. Currently, I coordinate my church's participation in Family Promise of San Joaquin County, an interfaith ministry that provides housing for homeless families on a weekly rotation across 13 local congregations. In 2024, alongside my husband and other committed parents, I helped relaunch and now operate the Stockton Youth Symphony, a nonprofit organization dedicated to nurturing high school musicians in San Joaquin County.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

1. Adequate and Equitable Funding
California's public schools are underfunded, and decades of budget cuts and unfunded mandates have had a negative impact on our schools. Reliance on local property taxes and complex funding formulas contributes to disparities, leaving schools in low-income communities under-resourced. CSBA can address this by continuing to advocate for increased overall education funding, reforms to ensure more equitable state and federal funding, and directing resources towards underserved students and high-need areas.

2. Teacher Shortage and Retention
California faces a significant teacher shortage, particularly in high-demand areas like STEM, special education, and bilingual education. We need to think creatively about how to recruit new teachers to the profession while retaining and supporting qualified veteran teachers. CSBA can lead in this area by working in regional collaboration with Districts and County Offices of Education to share best practices, resources, and innovations to attract and retain. How can we invest in teacher development programs and mentorship opportunities? How can we partner with universities to create pathways for aspiring teachers?

3. Mental Health and Student Well-Being
Rising rates of anxiety, depression, and other mental health issues among students contribute to chronic absenteeism and impact their ability to learn and succeed. CSBA can help advocate for an increased investment in school counselors, social workers, and mental health training for educators and staff to identify and support at-risk students. The recent adoption of AB 272 to ban or restrict cell phone usage during school hours will be helpful in curbing the effects of cyberbullying and related mental health issues surrounding social media. How can we direct resources to train and educate students to have a healthier relationship with social media?

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Assoc Supt of Business Services
DATE: February 13, 2025
SUBJECT: **Consider Claim No. 650363**

BACKGROUND: On February 3, 2025, a claim was received by the Tracy Unified School District in which the claimant stated that a loss occurred on October 24, 2024

The District's insurance providers reviewed the subsequent claim and determined:

a. The information provided to date does not suggest that there is a liability on behalf of the School District.

The District's insurance providers recommend a rejection/denial of this claim by the Board of Trustees.

The claim amount is noted to be less than $10,000.00.

RATIONALE: The District's insurance advisors, legal advisors, and District staff recommend rejection/denial of this claim. This is standard practice in order to protect the District from future litigation.

FUNDING: The District insurance account covers costs up to the board-approved deductible amount.

RECOMMENDATIONS: Reject Claim No. 650363.

Prepared by: Tania Salinas, Associate Superintendent for Business Services.

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Associate Superintendent of Business Services
DATE: February 7, 2025
SUBJECT: **Approve Piggyback Bid Between Omina Partners and Lakeshore Learning Materials**

BACKGROUND: TUSD will be adding twelve additional TK classes for the 25/26 school year. Each classroom will need to be furnished with furniture and supplies. Lakeshore has been the district standard for TK furnishings. Lakeshore has secured a bid contract with Omnia Partners that offers a 5% discount.

RATIONALE: Participation in Omnia Partners' piggyback bid #R230301 will enable Tracy Unified School District to procure essential classroom furnishings in compliance with the requirements of the Public Contract Code. District staff have conducted a thorough review of the contract's costs and terms and have determined that the pricing is fair and competitive. Utilizing this piggyback contract will streamline the procurement process, ensuring timely acquisition of necessary resources while maintaining fiscal responsibility.

Approval of this agreement aligns with the District's Strategic Goal #5—continuously improving fiscal, facilities, and operational processes—by optimizing purchasing efficiency and leveraging cost-effective solutions.

FUNDING: Re-Development Funds.

RECOMMENDATION: Approve Piggyback Bid Between Omina Partners and Lakeshore Learning Materials.

Prepared by: Michelle Daniel, Director of School Business Support Services and Purchasing.

Lakeshore®

December 16, 2024

Tracy Unified School District
1875 W LOWELL AVE
TRACY, CA 95376

RE: OMNIA Joinder

Dear Tracy Unified School District staff,

This is a notification that Lakeshore will extend to Tracy Unified School District a discount based on the following Omina Partners bid contract.

Lakeshore Omnia Contract

Contract Number:	R230301
Contract Name:	Educational School Supplies
Terms:	5% Discount, no minimum purchase amount / Free shipping on orders over $500.00 shipping to one location within the contiguous U.S.
Expiration Date:	12/31/2026

In addition, only for Tracy Unified School District, Lakeshore will offer free freight on all orders!

Attached you will find the documentation related to the original bid, along with documentation related to the award, to fully support this discount offering.

Please reference "Per OMNIA Contract #R230301" on all purchase orders.

If you have questions or if I may be of further assistance, please don't hesitate to contact me.

We look forward to doing business with you!

Sincerely,
Lakeshore Learning Materials

Eunice Peterson
Bid Special Projects Manager
Lakeshore Learning Materials

TRACY
UNIFIED SCHOOL DISTRICT

BUSINESS SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tania Salinas, Associate Superintendent of Business Services
DATE: February 7, 2025
SUBJECT: **Approve Contract with Cumming Management Group for Interim Director of Facilities**

BACKGROUND: The District's current Director of Facilities will be vacating the position effective February 28, 2025. To ensure continuity in leadership and the ongoing management of district facilities, it is necessary to appoint an interim director while the district conducts a search for a permanent replacement.

To address this need, the District has identified Cumming Management Group as a qualified provider to supply an interim professional for this role. Cumming Management Group has proposed Mr. Don Dias as the Full-Time Interim Director of Facilities Services. Mr. Dias will assume this role at 40 hours per week for an estimated six-month period (27 weeks). The contract allows for flexibility, permitting the District to adjust the duration as needed.

RATIONALE: Having an interim Director of Facilities ensures that critical operations, maintenance, and capital improvement projects continue without disruption during the transition period. Mr. Don Dias, provided by Cumming Management Group, brings extensive experience in facilities management and will provide leadership and oversight while the District searches for a permanent replacement.

Under this contract, Mr. Dias will:

- Represent and uphold the District's goals and objectives for facilities projects.
- Coordinate activities with the Project Inspector, Architect, and consultants.
- Provide oversight of project submittals, specifications, and contractor performance.
- Analyze recommendations from project stakeholders to optimize efficiency and reduce costs.
- Assist in the recruitment and training of a permanent Director of Facilities, if requested.

The proposed agreement is for 40 hours per week over six months (27 weeks) at $185 per hour, with a total time-and-materials budget of $199,800.00 ($7,400 per week). The District retains the flexibility to adjust the duration as needed.

Upon board approval, Mr. Dias will begin his interim role on or around February 27, 2025, ensuring a smooth transition before the current Director's departure on February 28, 2025 (contract pending legal review).

FUNDING: Facilities Development.

RECOMMENDATION: Approve Contract with Cumming Management Group for Interim Director of Facilities.

Prepared by: Tania Salinas, Associate Superintendent of Business Services.

CUMMING
GROUP

3230 Monument Way
Concord CA. 94518

T 925-671-7717

February 18, 2025

Tania Salinas
Associate Superintendent
Tracy Unified School District
1100 W. Lowell Ave
Tracy CA 95376

RE: CM Service proposal for Tracy Unified School District

Dear Tania Salinas, Associate Superintendent

Cumming Management Group is pleased to provide a Construction Management Service proposal in accordance with the Agreement for Consulting Services dated, February 27, 2025, to August 30, 2025, or for a total of 27 weeks for– Full Time Interim Director of Facilities Services Mr. Don Dias, Don will Assume 40 hours per week for 6 Months. The district can decrease or increase the duration on a as is needed basis. 27 weeks x 40 hours per week @ $185.00 per hour time and material Budget of $199,800.00 ($7400.00 per week). This would be for Mr. Don Dias, Interim Director of Facilities Please see the attached Fee Schedule with billing rates, Preliminary Budget, for your reference. Board approval of the Agreement for these services will need to be at or before the February board meeting. The anticipated start date would be on or about February 27, 2025.

If you have any comments or questions, please let us know.

Thank You,

John Caputo
VP Operations and Development
925-303-9790

Documents: Fee Schedule, Preliminary Budget

Tracy Unifeid Scool District
Interin Director of Facilities

FEE SCHEDULE
Conceptual Budget

Construction Management Services
February 17, 2025 - August 30, 2025

CUMMING GROUP

3230 Monument Way
Concord, CA 94521
1/31/2025

I.	**CONSTRUCTION MANAGEMENT PERIOD - 6 Month**	**27** Weeks			
	Provide Interim Director of Facilities, Mr. Don Dias - 40 hours per week	1,080 hours	X	$185.00	199,800.00
		1,080			199,800.00

	TOTAL FEES	**$199,800.00**
REIMBURSABLES - Cost Plus 10%, If Applicable		**$0.00**
	GRAND TOTAL	**$199,800.00**

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Associate Superintendent of Educational Services
DATE: January 30, 2025
SUBJECT: **Adopt Revised Board Policy 6146.1 High School Graduation Requirements/ Standards of Proficiency (Second Reading)**

BACKGROUND: Existing Board Policies related to High School Graduation Requirements/ Standards of Proficiency are no longer current.

RATIONALE: The Tracy Unified School District (TUSD) needs to review, revise, and update current Board Policy 6146.1 High School Graduation Requirements/Standards of Proficiency, to reflect updated language.

FUNDING: There is no cost to the District.

RECOMMENDATION: Adopt Revised Board Policy 6146.1 High School Graduation Requirements/Standards of Proficiency (Second Reading).

Prepared by: Dr. Zachary Boswell, Associate Superintendent of Educational Services.

HIGH SCHOOL GRADUATION REQUIREMENTS/ STANDARDS OF PROFICIENCY

The Governing Board desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

District students shall complete graduation course requirements as specified in Education Code 51225.3. Unless exempted as provided in "Exemptions from District-Adopted Graduation Requirements," district students shall also complete other course requirements adopted by the Board. Students who are exempted from district-adopted graduation requirements shall be eligible to participate in any graduation ceremony and school activity related to graduation in which other students are eligible to participate.

Graduation Requirements from Tracy's Comprehensive High Schools

A student must complete 220 credits and will normally carry a minimum of thirty credits each semester while in school. Passing the California High School Exit Exam is required for graduation. Students must complete the total number of credits in each of the areas listed below:

English	40 credits
Social Studies	30 credits
Science	30 credits
Math	20 credits
Fine Arts or World Language	10 credits
Physical Education	20 credits
Required Course Total	150 credits
Elective Courses	70 credits
TOTAL	220 credits

For high school students graduating in 2025 and after, three years of science is to include one course in biology, one course in chemistry or physics, and one other science course.

All students must take and pass at least two years of math while enrolled in high school and one of the two classes must be Algebra I. This requirement may be completed prior to grade 9. Education Code 51224.5 clarifies that completion of algebra coursework prior to grade 9 may satisfy the algebra coursework requirement but does not exempt a student from the requirement to take at least two years of mathematics in grades 9-12.

Successful completion of an approved computer science course that is classified as a "category C" course based on the University of California (UC) and California State University (CSU) "A-G" admission requirements shall be counted toward the satisfaction of additional graduation requirements in mathematics. (Education Code 51225.3, 51225.35)

Adopted: 06.12.07
Revised: 06.12.18, 08.13.24

HIGH SCHOOL GRADUATION REQUIREMENTS/ STANDARDS OF PROFICIENCY

Foreign exchange students may receive honorary diplomas pursuant to Education Code 51225.5.

Students shall not be required to have resided within the District for any minimum length of time as a condition of high school graduation (Ed Code 51411)

The Golden State Seal Merit Diploma shall be issued to eligible students who meet the criteria as set forth by the State Board of Education.

Exemptions from District-Adopted Graduation Requirements

In addition, a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, or migrant student who transfers into the district or between district schools any time after completing the second year of high school, or a newly arrived immigrant student who is in the third or fourth year of high school and is participating in a newcomer program, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the additional requirements in time to graduate by the end of the fourth year of high school.

Within 30 days of the transfer into a school by a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, migrant student, or a newly arrived immigrant student, or of the commencement of participation in a newcomer program, as applicable, the Superintendent or designee shall notify any eligible student, and others as required by law, of the availability of the exemption from local graduation requirements and whether the student qualifies for it. (Education Code 51225.1)

The Superintendent or designee shall not require or request a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, migrant student, or a newly arrived immigrant student participating in a newcomer program who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, to graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

If a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, migrant student, or a newly arrived immigrant student participating in a newcomer program was not properly notified of an exemption, declined the exemption, or was not previously exempted, the student or the person holding the right to make educational decisions for the student may request the exemption and the Superintendent or designee shall exempt the student within 30 days of the request. Any such student who at one time qualified for the exemption may request the exemption even if the student is no longer eligible. (Education Code 51225.1)

Annually, the Superintendent or designee shall report to the California Department of Education, in

accordance with Education Code 51225.1, the number of student's graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district-established graduation requirements that are in addition to statewide coursework requirements.

Retroactive Diplomas

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

In addition, the district may retroactively grant high school diplomas to former students who: (Education Code 48204.4, 51430, 51440)

1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure

   Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

   In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the U.S. or through online or virtual courses.

2. Were interned by order of the federal government during World War II or are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district high school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

   Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received by their next of kin.

3. Are veterans who entered the military service of the U.S. while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school

4. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis

Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the student's home country following the completion of one academic school year in the district

2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

Limitations:

1. Except where specified, courses which are repeated earn credit one time only. In the instance where a course is repeated, the second set of grades will be included on the student's permanent record.

2. A maximum of 40 credits from any work experience education may be credited toward graduation requirements. Students may be enrolled in no more than two (2) periods of outside work experience.

3. A maximum of 40 credits of physical education may be credited toward graduation requirements.

4. Units of credit earned at all other accredited schools and correspondence schools may be transferred. Units from correspondence schools must have prior approval of the student's counselor and administrator.

5. By arrangement, and with prior approval, certain units earned concurrently at other institutions may also be accepted toward graduation. ROP/ROC classes and centers are examples, and more information can be obtained from the counseling staff.

6. Units of credit earned on independent contract study or home teaching must have prior approval of the student's counselor and administrator.

7. Units of credit earned at non-accredited schools may be accepted provided there is substantial supportive evidence that the units earned conform to the Carnegie standard of earned credit.

8. Units of credit received through the Tracy Adult School must be earned concurrently and have prior approval of the student's counselor and the adult school administrator or designee to be applied toward graduation from high school.

9. Units of credit earned from an institution of higher learning; i.e., an accredited community college or a four (4) year college; may be considered for graduation only if the following criteria is met:

    a. The student must be currently enrolled as a ninth grader, tenth grader, eleventh grader, or twelfth grader in high school during the time that the college classes are being taken.

    b. The student must obtain prior written approval from the high school principal and the junior college/college involved in order for units of college credit to be applied toward high school graduation.

    c. The student must be enrolled in at least four classes at high school during the semester he/she is concurrently enrolled.

    ~~d. A maximum of twenty (20) units from the higher institution of learning may be credited toward graduation from high school.~~

    e. Consideration for credit transfer will not be granted to former students, who left high school before graduation, or who are not age appropriate for reenrollment.

Early Graduation from Tracy's Comprehensive High Schools

American government, economics, and English IV courses shall be primarily limited to twelfth grade students and to students who are age appropriate for twelfth grade. Enrollment of eleventh grade students in Senior required courses will be based on space availability, student grades and attendance, and the ability of the student to graduate early.

Early graduation petitions must be submitted to the site administration by September 10th of the school year that the student intends to graduate. Special consideration can be given

to hardship cases after the September 10th deadline. The petition must be signed by the student, parent/legal guardian, counselor, and school principal, and must include:

1. The rationale for the request to graduate early

HIGH SCHOOL GRADUATION REQUIREMENTS/ STANDARDS OF PROFICIENCY

2. An action plan for completing the required course work for early graduation
3. A complete record of the student's grades and credits earned to date
4. The attendance record for the student.

Once completed, the petition to graduate early must be submitted to Student Services for review, then to the Board of Trustees for final approval.

Students who graduate at the end of the first semester will not be allowed to participate in second semester Senior activities. The student will be allowed to participate in the graduation ceremonies and post-graduation activities, subject to the approval of the principal. Students, who graduate early, must be in good behavior standing in order to participate in the graduation ceremony and any post-graduation activities.

Standards of Proficiency

Graduation Requirements from George and Evelyn Stein Continuation High School

Students must earn 135 credits and complete all required subjects as outlined below. Credit requirements are:

Requirements

English	30 credits
Social Studies	30 credits
Science	20 credits
Math (including Algebra I or equivalent)	20 credits
Visual/Performing Arts or World Language	10 credits
Physical Education	N/A
Electives (Portfolio	25 credits
Total	135 credits

For high school students graduating in 2025 and after, three years of science is to include one course in biology, one course in chemistry, and one other science course.

Legal Reference:

EDUCATION CODE

State	Description
5 CCR 1600-1651	Graduation of students from grade 12 and credit toward graduation
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 220	Prohibition of discrimination
Ed. Code 47612	Average daily attendance in charter school

TUSD Adopted: 06.12.07
TUSD Revised: 06.12.18, 08.13.24

HIGH SCHOOL GRADUATION REQUIREMENTS/ STANDARDS OF PROFICIENCY

Ed. Code 48200	Compulsory attendance
Ed. Code 48204.4	Parents/guardians departing California against their will
Ed. Code 48412	Certificate of proficiency
Ed. Code 48430	Continuation education schools and classes
Ed. Code 48645.5	Former juvenile court school students: enrollment
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49701	Provisions of the Interstate Compact on Educational Opportunities for Military Children
Ed. Code 51224	Skills and knowledge required for adult life
Ed. Code 51224.5	Algebra in course of study for grades 7-12
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Course credits
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51225.31	Graduation exemption for students with disabilities
Ed. Code 51225.35	Mathematics course requirements: computer science
Ed. Code 51225.36	Instruction in sexual harassment and violence; districts that require health education for graduation
Ed. Code 51225.5	Honorary diplomas: foreign exchange and terminally ill students
Ed. Code 51225.6	Instruction in cardiopulmonary resuscitation; districts that require health education for graduation
Ed. Code 51225.9	Courses of study, grades 7 to 12; career technical education
Ed. Code 51226.7	Model curriculum in ethnic studies
Ed. Code 51228	Course of study; offerings and timely opportunity
Ed. Code 51230	Credit for community emergency response training
Ed. Code 51240-51246	Exemptions from requirements
Ed. Code 51250-51251	Assistance to military dependents
Ed. Code 51410-51413	Diplomas
Ed. Code 51420-51427	High school equivalency certificates
Ed. Code 51430	Retroactive high school diplomas
Ed. Code 51440	Credit and granting of diploma to veterans and members of the military service
Ed. Code 51450-51455	Golden State Seal Merit Diploma
Ed. Code 51744-51749.6	Independent study
Ed. Code 56390-56392	Recognition for educational achievement; special education
Ed. Code 60640	California Assessment of Student Performance and Progress
Ed. Code 66204	Certification of high school courses as meeting university admission criteria
Ed. Code 67386	Student safety; affirmative consent standard
Management Resources	**Description**
Court Decision	O'Connell v. Superior Court (Valenzuela) (2006) 141 Cal.App.4th 1452
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education, High School
Website	University of California, List of Approved A-G Courses
Website	CSBA

TUSD Adopted: 06.12.07
TUSD Revised: 06.12.18, 08.13.24

HIGH SCHOOL GRADUATION REQUIREMENTS/ STANDARDS OF PROFICIENCY

Cross References

Code	Description
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0470	COVID-19 Mitigation Plan
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
4112.2	Certification
4112.2	Certification
5113.2	Work Permits
5113.2	Work Permits
5126	Awards For Achievement
5126	Awards For Achievement
5127	Graduation Ceremonies And Activities
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5147	Dropout Prevention
6000	Concepts And Roles
6011	Academic Standards
6141	Curriculum Development And Evaluation
6141	Curriculum Development And Evaluation
6142.1	Sexual Health And HIV/AIDS Prevention Instruction
6142.1	Sexual Health And HIV/AIDS Prevention Instruction
6142.2	World Language Instruction
6142.2	World Language Instruction
6142.3	Civic Education
6142.4	Service Learning/Community Service Classes
6142.6	Visual And Performing Arts Education
6142.7	Physical Education And Activity
6142.7	Physical Education And Activity
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6142.91	Reading/Language Arts Instruction
6142.92	Mathematics Instruction
6142.93	Science Instruction
6142.94	History-Social Science Instruction
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6145.6	International Exchange

TUSD Adopted: 06.12.07
TUSD Revised: 06.12.18, 08.13.24

HIGH SCHOOL GRADUATION REQUIREMENTS/ STANDARDS OF PROFICIENCY

6145.6	International Exchange
6146.11	Alternative Credits Toward Graduation
6146.11	Alternative Credits Toward Graduation
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2-E(1)	Certificate Of Proficiency/High School Equivalency
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6146.4	Differential Graduation And Competency Standards For Students With Disabilities
6151	Class Size
6152.1	Placement In Mathematics Courses
6152.1	Placement In Mathematics Courses
6155	Challenging Courses By Examination
6155	Challenging Courses By Examination
6158	Independent Study
6158	Independent Study
6159	Individualized Education Program
6159	Individualized Education Program
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6161.1	Selection And Evaluation Of Instructional Materials
6161.1	Selection And Evaluation Of Instructional Materials
6161.1-E(1)	Selection And Evaluation Of Instructional Materials
6162.5	Student Assessment
6172.1	Concurrent Enrollment In College Classes
6172.1	Concurrent Enrollment In College Classes
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6173.2	Education Of Children Of Military Families
6173.2	Education Of Children Of Military Families
6173.3	Education For Juvenile Court School Students
6175	Migrant Education Program
6175	Migrant Education Program
6176	Weekend/Saturday Classes
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education
6178.1	Work-Based Learning
6178.1	Work-Based Learning

TUSD Adopted: 06.12.07
TUSD Revised: 06.12.18, 08.13.24

HIGH SCHOOL GRADUATION REQUIREMENTS/ STANDARDS OF PROFICIENCY

6178.2	Regional Occupational Center Program
6179	Supplemental Instruction
6181	Alternative Schools/Programs Of Choice
6181	Alternative Schools/Programs Of Choice
6184	Continuation Education
6184	Continuation Education
6200	Adult Education
6200	Adult Education
9000	Role Of The Board

TRACY
UNIFIED SCHOOL DISTRICT

EDUCATIONAL SERVICES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Dr. Zachary Boswell, Assoc Supt of Ed Services
DATE: February 11, 2025
SUBJECT: **Approve Increased Funding for Pawar Transportation for the 2024-2025 School Year**

BACKGROUND: A board agenda was previously approved on June 11, 2024 in the amount of $180,000.00. We are seeking a budget increase due to a growth in student placement at Non-Public Schools and our 2 current buses are full, therefore we need additional routes. We are requesting to increase funding to contract with Pawar Transportation to provide additional transportation routes to special education students to a Non-Public school for the 2024-2025 school year.

RATIONALE: TUSD does not have the additional bus routes to transport TUSD students attending non-public schools. This agenda request supports District Strategic Goal #1: Prepare all students to be well-rounded individuals with the knowledge and skills to pursue their college and/or careers; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: Expense for this contract will be $146,000.00 and will not exceed $326,000.00 for the 2024-2025 school year. Special Education contract expenses are funded through 602 funding for Special education, budgeted in account #01-6500-0-5770-1110-5800-800-2542.

RECOMMENDATION: Approve Increased Funding for Pawar Transportation for the 2024-2025 School Year.

Prepared by: Jason Davis, Director of Special Education.

TRACY UNIFIED SCHOOL DISTRICT

1875 W. Lowell Ave., Tracy, California 95376

AGREEMENT FOR SPECIAL CONTRACT SERVICES

This agreement, by and between Tracy Unified School District, hereinafter referred to as "District," and PAWAR TRANSPORTATION, hereinafter referred to as "Contractor," is for consultant or special services to be performed by a non-employee of the District. District and Contractor, herein named, do mutually agree to the following terms and conditions:

1. Contractor shall perform the following duties: PROVIDE TRANSPORTATION SERVICES TO SPECIAL EDUCATION STUDENTS TO AND FROM DISTRICT WIDE SCHOOLS SITES AND NON-PUBLIC SCHOOLS (NPS).

   Contractor shall do all work, attend all meetings, produce all reports and carry out all activities necessary for completion of the services described in this paragraph (1) AND OR [the attached hereto and incorporated herein by this reference as Exhibit "A".] This Agreement and its exhibits shall be known as the "Agreement Documents." Terms set forth in any Agreement Document shall be deemed to be incorporated in all Agreement Documents as if set forth in full therein. In the event of conflict between terms contained in these Agreement Documents, the more specific term shall control. If any portion of the Agreement Documents shall be in conflict with any other portion, provisions contained in the Agreement shall govern over conflicting provisions contained in the exhibits to the Agreement.

2. Contractor will provide the above services(s), as outlined in Paragraph 1, for a period of up to a total of 200 ( ) [ ] **HOURS** [✔] **DAYS**, under the terms of this agreement at the following location DISTRICT WIDE.

3. In consideration of the services performed by Contractor, District shall pay Contractor according to the following fee schedule:

   a. District shall pay $ $145.00-$320.00 per [ ] **HOUR** [ ] **DAY** [✔] **FLAT RATE**, not to exceed a total of $ 326,000.00. Contractor shall only be paid for work completed to the satisfaction of District through the termination date of this agreement.

   b. District [ ] **SHALL** [✔] **SHALL NOT** reimburse Contractor for out-of-pocket expenses incurred during Contractor's performance of the services, including: mileage, meals and lodging in the District, with rates not to exceed those currently in effect for employees of the District. Reimbursement of expenses shall not exceed $ -0- for the term of this agreement.

   c. District shall make payment on a [ ] **MONTHLY PROGRESS BASIS** [✔] **SINGLE PAYMENT UPON COMPLETION OF THE DUTIES** and within thirty (30) working days from Contractor's presentation of a detailed invoice or on a claim form provided by District. Original paid receipts are required for lodging, air fare (passenger coupon or ticket stub), automobile rental, and parking. Claims for unusual expenses, such as teaching materials, photocopying, etc., must be accompanied by original paid invoices.

4. The terms of the agreement shall commence on July 1st, 2024, and shall terminate on June 30, 2025.

5. This agreement may be terminated at any time during the term by either party upon Thirty (30) days' written notice of termination delivered by certified mail, return receipt requested.

6. Amendments, changes or modifications in the terms of this Agreement may only be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

7. Contractor shall contact the District's designee, Jason Davis, at ( ) 209-830-3270 with any questions regarding performance of the services outlined above. District's designee shall determine if and when Contractor has completed the services described.

8. Contractor enters into this Agreement as an independent contractor and not as an employee of the District. The Contractor shall have no power or authority by this Agreement to bind the District in any respect except as provided herein. Nothing in this Agreement shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the District. The District shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this Agreement.

   a. CONTRACTOR shall be required to provide comprehensive general liability insurance coverage in the amount of one million dollars ($1,000,000.00) combined single limit per occurrence; two million dollars ($2,000,000.00) general aggregate. A separate additional insured endorsement shall be provided to include the DISTRICT and its officers, officials, employees, agents and volunteers as additional insured in the policy. It is agreed that insurance coverage provided by CONTRACTOR herein is endorsed as primary and noncontributory to any similar insurance or self-insurance carried by DISTRICT. The DISTRICT reserves the right to adjust its insurance requirements as needed.

   b. Contractor [✔] **WILL** [ ] **WILL NOT** have significant contact with students. If applicable, proof of professional liability insurance, to include one million dollars ($1,000,000.00) per occurrence for Sexual Abuse/Molestation is also required. If applicable, CONTRACTOR will comply with the provisions of Education Code 45125 regarding the submission of fingerprints to the California Department of Justice and the completion of criminal background investigations of the CONTRACTOR and/or its employees.

   Contractor agrees to hold harmless and to indemnify District for:

   Any injury to person or property sustained by Contractor or by any person, firm or corporation employed directly or indirectly by the Contractor or by any of the individuals participating in or associated with him or her, however caused; and any injury to person or property sustained by any person, firm or corporation, caused by act, neglect, default or omission of Contractor, or any person, firm or corporation directly or indirectly employed by Contractor upon or in connection with this Agreement, or any of the participants arising out of or in the course of their term of this Agreement, and Contractor at his or her own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings that may be instituted against District for any such claim or demand, and pay or satisfy any judgment that may be rendered against District in any such action, suit or legal proceedings or the result thereof. Nothing herein provided shall be construed to require Contractor to hold harmless or indemnify District for liability or damages resulting from the negligence or willful act or omission of District or its officers, agents or employees.

9. This Agreement is for the personal services of the Contractor and Contractor may not assign the performance of the services to any person or persons who are not parties to this Agreement except for employees of Contractor. None of the services covered by this Agreement shall be subcontracted without the prior written consent of the District, which will not be unreasonably withheld. Contractor shall be as fully responsible to the District for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly

employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

10. Contractor certifies that his or her current employer, if any, is fully cognizant of this Agreement and that payments hereunder are not in conflict with any federal, state, or local statutes, rules or regulations or with any policies of Contractor's current employer. Contractor covenants that neither it, nor any of its employees, agents, contractors or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Agreement, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the District's conflict of interest code in accordance with the category designated by the District, unless the District determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the District code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the District conflict of interest code if, at any time after the execution of this Agreement, District determines and notifies Contractor in writing that Contractor's duties under this Agreement warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the District.

11. District shall become the owner of, and entitled to, exclusive possession of all records, documents, graphs, photographic or other reproductions of any kind produced in the scope of services performed and no other uses thereof will be permitted except by permission of the District. Proprietary materials will be exempted from this clause.

12. Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, applicable federal, state, county and municipal laws, ordinances, regulations, orders and decrees which in any manner affect those engaged or employed on the work described by this Agreement or the materials used or which in any way affect the conduct of the work.

13. Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship, or sexual orientation.

14. Contractor shall maintain and make available for inspection by the District and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Agreement are made to the Contractor.

AGREED:

Contractor Signature — Title

Amen Pawar-LaRosa

IRS Identification Number

76-0723826

Title

Marketing/Business Development

Address

2815 Mitchell Dr., Suite 120

Walnut Creek, CA, United States

Tracy Unified School District

Date

01-6500-0-5770-1110-5800-800-2542

Account Number to be Charged

Special Education Department

Department/Site Approval

Budget Approval

Date Approved by the Board

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 11, 2025
RE: Approve Revised Job Description for School Site Business Manager

BACKGROUND: The District continues the process of developing and updating job descriptions to ensure they accurately reflect current essential functions of the position, District requirements and any Federal or California Department of Education requirements. The School Site Business Manager position will change from 190 days of service to 210 days of service. This change will allow the School Site Business Managers to better serve our students and sites by being present prior to the start of the school year and to be in attendance on all student instructional days.

RATIONALE: This agenda item meets District Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: General fund.

RECOMMENDATION: Approve Revised Job Description for School Site Business Manager.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY UNIFIED SCHOOL DISTRICT JOB DESCRIPTION

POSITION TITLE: School Site Business Manager

DEPARTMENT: School Site

POSITION SUMMARY: Under the general direction of the site principal is responsible for administration and management of the school budgets, facilities and transportation. The business manager collects, maintains and evaluates data to make continuous improvements to services for staff, students and the public.

ESSENTIAL FUNCTIONS:

1. Manages school budgets (digital high school, conferences, payroll, budget transfers, site, department and administrative budgets, categorical and copy costs)
2. Manages facilities requests (collects fees, books facilities, monitors and coordinates appropriate use)
3. Keeps records of jobs planned, in progress, awaiting elements, and completed
4. Coordinates use of buildings and facilities for special school and community events
5. Works with department chairs, clubs, student body organization, etc., to facilitate appropriate accounting procedures for budgets.
6. Sets custodial schedules and organizes for special needs
7. Arranges for clerical and security substitutes
8. Manages transportation request and arrangements for all site needs
9. Oversees accounting in student store
10. Prioritizes work orders and works with maintenance to schedule work
11. Interfaces with District maintenance and operations, business department and transportation
12. Works with the assistant principal in charge of custodians to evaluate staff
13. Consults with a broad range of community members and staff to measure and improve services
14. Advises on long term maintenance needs
15. Maintains prompt and regular attendance in the workplace.
16. Performs related duties as assigned.

EDUCATION AND EXPERIENCE: Ability to provide and carry out oral and written directions in English, to read and speak at a level sufficient to fulfill the duties described. Ability to communicate in Spanish desirable. Two years of experience in budget management and/or business operations desired; possession of an appropriate California driver's license; insurable.

SKILLS AND QUALIFICATIONS:

1. Knowledge of public facility management
2. Knowledge of budget management
3. Knowledge of business management
4. Knowledge of computer applications
5. Ability to plan and administer school site facilities program
6. Ability to apply quality management tools to organizational data and make process improvement changes
7. Ability to anticipate, recognize and evaluate site needs in budgeting, facilities and transportation
8. Ability to coordinate facility uses to maximize community and site benefits while minimizing impacts on school district resources.
9. Ability to maintain cooperative working relationships with those contacted in the course of work.

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

1. Sit for extended periods of time.
2. Stand and/or walk on hard and/or uneven surfaces for extended periods of time.
3. Bend, squat, stoop and/or climb for extended periods of time.
4. Work on computers for extended periods of time.
5. Lift and carry up to 25 lbs. at shoulder height for short distances.

WORK ENVIRONMENT: Employees in this position will be required to work indoors in a standard office environment and come in direct contact with students, school site staff, district office staff and the public.

SALARY: Leadership/Management Range 15 **DAYS OF SERVICE:** ~~190~~ **210** days

Board Approved: TUSD 2/27/01 Revised Days of Service: 4/12/2011; **TBD**

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 11, 2025
SUBJECT: **Approve Revised Instructional Calendars 2025-2026, 2026-2027, and 2027-2028**

BACKGROUND: At the November 12, 2024, board meeting the original instructional calendars for 2025-2026, 2026-2027, and 2027-2028 were approved. Following contract negotiations with TEA, agreement was reached to add an additional day of required service to the calendar. This modification in contract language was approved by the board at the February 11, 2025 board meeting.

RATIONALE: Approval of the revised calendars is necessary to reflect the appropriate days of service and agreed upon contract language.

FUNDING: Human Resources.

RECOMMENDATION: Approve Revised Instructional Calendars 2025-2026, 2026-2027, and 2027-2028.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

2/13/2025 10:13 AM

DRAFT 2025-2026 Calendar AMENDED

Revised 2.11.2025 @ 8:18 am

July 2025

S	M	T	W	T	F	S	
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			0

August 2025

S	M	T	W	T	F	S	
					1	2	
3	E 4	5	6	7	8	9	
10	E 11	12	13	14	15	16	
17	E 18	19	20	21	22	23	20
24	E 25	26	27	28	29	30	
31							

September 2025

S	M	T	W	T	F	S	
	1	2	3	4	5	6	
7	E 8	9	10	11	12	13	
14	E 15	16	17	18	19	20	
21	E 22	23	24	25	26	27	21
28	E 29	30					

October 2025

S	M	T	W	T	F	S	
			1	2	M 3	4	
5	6	7	8	9	10	11	
12	E 13	14	15	16	17	18	
19	[illegible]	21	M-2 22	M-2 23	M-2 24	25	58
26	E 27	28	29	30	31		
							17

November 2025

S	M	T	W	T	F	S	
						1	
2	E 3	4	5	6	7	8	
9	[illegible]	11	12	13	14	15	
16	E 17	18	19	20	21	22	13
23	24	25	26	27	28	29	
30							

December 2025

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January 2026

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February 2026

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March 2026

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29	E 30	31					17

April 2026

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May 2026

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June 2026

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180

180

First and Last Days of School

Student Attendance Days

Holidays

Board Designated Holiday (No Students)

M — Minimum Day, all grades, K-12 (All Schools)

M-1 — Minimum Day, grades K-5 & K-8 (Bohn, Central, Freiler, Hirsch, Jacobson, Kelly, McKinley, North Poet, South/West Park, Villalovoz)

M-2 — Minimum Day, grades K-5, K-8 & 6-8 (M-1 schools plus Monte Vista and Williams)

E — Early Release Monday

M-3 — Minimum Day, grades 6-12 (Monte Vista, Williams, Tracy, West, Stein, Kimball)

M-4 — Minimum Day, grades 9-12, only (Tracy, West, Stein, Kimball)

P/T Conference (no students)

Staff BBD (no students)

Teacher Pre-Service Days (no students)

Voluntary Classroom Prep Day. (Optional. May be utilized as follows: 1 Full day or two half days)

2/13/2025 10:11 AM

DRAFT 2026-2027 Calendar AMENDED

Updated 2.11.2025 @ 8:22 am

July 2026

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
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August 2026

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September 2026

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October 2026

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25	E 26	27	28	29	30	31

16

58

November 2026

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December 2026

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January 2027

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February 2027

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March 2027

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16

April 2027

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May 2027

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June 2027

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27	28	29	30			

0

57

180

180

First and Last Days of School

Student Attendance Days

Holidays

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E — Early Release Monday

M-3 — Minimum Day, grades 6-12 (Monte Vista, Williams, Tracy, West, Stein, Kimball)

M-4 — Minimum Day, grades 9-12, only (Tracy, West, Stein, Kimball)

P/T Conference (no students)

Staff BBD (no students)

Teacher Pre-Service Days (no students)

Voluntary Classroom Prep Day. (Optional. May be utilized as follows: 1 Full day or two half days)

2/13/2025 10:13 AM

DRAFT 2027-2028 Calendar AMENDED

Updated 2.11.2025 @ 8:31 am

July 2027

S	M	T	W	T	F	S	
				1	2	3	
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18	19	20	21	22	23	24	
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August 2027

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15	E 16	17	18	19	20	21	
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29	E 30	31					22

September 2027

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October 2027

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17		19	M-2 20	M-2 21	M-2 22	23	58
24	E 25	26	27	28	29	30	
31							15

November 2027

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28	E 29	30					15

December 2027

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January 2028

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30	E 31						

February 2028

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March 2028

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April 2028

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9	E 10	11	12	13	14	15	
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May 2028

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28	29	30	31				19

June 2028

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18	19	20	21	22	23	24	
25	26	27	28	29	30		0

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180
180

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Teacher Pre-Service Days (no students)

Voluntary Classroom Prep Day. (Optional. May be utilized as follows: 1 Full day or two half days)

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 7, 2025
SUBJECT: **Approve Resolution 24-13, Authorizing Reduction and Elimination of Particular Kinds of Certificated Services for the 2025-2026 School Year**

BACKGROUND: Pursuant to Education Codes 44949 and 44955, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District.

RATIONALE: Reduction or discontinuance of particular kinds of service is needed to address staffing needs and budget concerns for the 2025-2026 school year.

FUNDING: None.

RECOMMENDATION: Approve Resolution 24-13, Authorizing Reduction and Elimination of Particular Kinds of Certificated Services for the 2025-2026 School Year.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 24-13
REDUCTION AND ELIMINATION
OF PARTICULAR KINDS OF CERTIFICATED SERVICES
FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, Education Code section 44955 permits the Governing Board to reduce or discontinue particular kinds of services not later than the beginning of the next school year; and

WHEREAS, the Governing Board of the Tracy Unified School District has determined that it shall be necessary to decrease the following programs and services of the District no later than the beginning of the 2025-2026 school year; and

WHEREAS, it shall be necessary to terminate at the end of the 2024-2025 school year the employment of certain certificated employees of the District as a result of the elimination of the programs and services; and

WHEREAS, the Governing Board of the Tracy Unified School District has further determined that among employees who first rendered paid service to the District on the same day, the order of termination will be based solely on the needs of the District and students thereof;

THEREFORE, BE IT RESOLVED by the Governing Board of the Tracy Unified School District that the following particular kinds of services shall be reduced or eliminated no later than the beginning of the 2025-2026 school year:

PARTICULAR KIND OF SERVICE	**NUMBER OF FULL TIME (FTE) POSITIONS**
a. High School English Teaching Program	1.8 FTE
b. High School Chemistry Teaching Program	0.6 FTE
c. High School Physics Teaching Program	1.6 FTE
d. Middle School Science Teaching Program	0.6 FTE
e. High School Business Teaching Program	0.2 FTE
f. High School Industrial Technology Teaching Program	0.2 FTE
g. High School Video Production/Drone Certification Teaching Program	0.2 FTE
h. High School French Teaching Program	0.6 FTE
i. High School Credit Recovery Teaching Program	0.2 FTE
TOTAL FTE	6.0 FTE

BE IT FURTHER RESOLVED that the District may deviate from terminating certificated employees in order of seniority, based on a specific need for personnel who possess special training and/or experience, or competency, necessary to teach specific courses or courses of study or to provide specific services, which others with more seniority do not possess, as follows:

1. He or she holds a BCLAD, CLAD, SB 2042, AB 1059, SB 395 or equivalent certification and training authorizing him/her to provide instruction to English Learners; and

2. His or her credential authorizing the service to be provided is a regular credential, and not solely on a Short-Term Staff Permit (STSP) or a Provisional Internship Permit (PIP); and

3. He or she has a single subject credential authorizing the full spectrum of courses within that subject area or has a credential authorizing the teaching of foundational-level courses in grades 9-12.

BE IT FURTHER RESOLVED that the Superintendent or his/her designee is directed to send appropriate notices to all employees whose positions may be lost by virtue of this action. Nothing herein shall be deemed to confer any status or rights upon temporary certificated employees or other employee in addition to those specifically granted to such employees by statute.

PASSED AND ADOPTED by the Board of Trustees of the Tracy Unified School District on February 25, 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
President
Board of Trustees
Tracy Unified School District

ATTESTED:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

_____
Clerk
Board of Trustees
Tracy Unified School District

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 7, 2025
SUBJECT: **Approve Resolution 24-14, Criteria for Determining Order of Seniority (Tie-Breaking) in the Case of Certificated Reduction in Force for the 2025-2026 School Year**

BACKGROUND: Pursuant to Education Codes 44949 and 44955, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with that recommendation, it is necessary to adopt criteria for tie-breaking when two or more certificated employees possess the same seniority date.

RATIONALE: Reduction or discontinuance of particular kinds of service are needed to address staffing needs and budget concerns for the 2025-2026 school year and the District must have a way to break ties between two or more certificated employees with the same seniority date who are both currently providing the same particular kind of service identified for reduction or discontinuance.

FUNDING: None.

RECOMMENDATION: Approve Resolution 24-14, Criteria for Determining Order of Seniority (Tie-Breaking) in the Case of Certificated Reduction in Force for the 2025-2026 School Year.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 24-14
CRITERIA FOR DETERMINING ORDER OF SENIORITY (TIE BREAKING)
IN THE CASE OF CERTIFICATED REDUCTION IN FORCE
FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, Education Code section 44955 provides for the termination of certificated employees because of reduction of particular kinds of services;

WHEREAS, the order of termination is generally based on the date a teacher first rendered paid service in a probationary position;

WHEREAS, as among employees who first rendered paid service to the District on the same date, the law requires the Governing Board to determine the order of termination solely on the basis of the needs of the District and its students;

THEREFORE, BE IT RESOLVED that to meet the requirements of section 44955, the following point system shall be used for determining the order of seniority for those hired on the same date, with the person with the most points having the greatest relative seniority:

1. Individuals with a BCLAD certificate will be given preference. If these factors are identical then;

2. Individuals with CLAD, SB 2042, AB 1059, SB 395, SDA1E or an equivalent training and certificate will be given preference. If these factors are identical then;

3. Individuals who currently hold a regular credential, not a provisional or short term credential as defined by the California Commission on Teacher Credentialing, which authorizes the service to be provided will be given preference. If these factors are identical then;

4. Individuals who hold multiple (2 or more) single subject credentials will receive preference as follows:

    a, Those who hold the most single subject credentials will be given preference from most to least,

    b. For individuals who hold the same number of single subject credentials, preference will be given first to those who hold:
        1. Special education credentials, then
        2. Science credentials, then
        3. Math credentials, then
        4. English credentials

    If these factors are identical then;

5. A lottery shall be conducted among those remaining.

PASSED AND ADOPTED by the Board of Trustees of the Tracy Unified School District on February 25, 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
President
Board of Trustees
Tracy Unified School District

ATTESTED:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

_____
Clerk
Board of Trustees
Tracy Unified School District

TRACY
UNIFIED SCHOOL DISTRICT

HUMAN RESOURCES MEMORANDUM

TO: Dr. Robert Pecot, Superintendent
FROM: Tammy Jalique, Associate Superintendent of Human Resources
DATE: February 11, 2025
RE: **Approve Revised Job Description for Director of Facilities and Planning**

BACKGROUND: The District continues the process of developing and updating job descriptions to ensure they accurately reflect current essential functions of the position, District requirements and any Federal or California Department of Education requirements. By updating the description for the Director of Facilities and Planning, the District hopes to open the position to a wider range of candidates.

RATIONALE: This agenda item meets District Strategic Goal #2: Hire, support, develop, train, and sustain district employees who create a singleness of purpose focused on maximizing students' academic, social, and emotional potential; and District Strategic Goal #3: Apply fiscal, operational and community resources to ensure a safe learning environment that supports staff and student goals.

FUNDING: There is no additional cost due to this revision.

RECOMMENDATION: Approve Revised Job Description for Director of Facilities and Planning.

Prepared by: Tammy Jalique, Associate Superintendent of Human Resources.

TRACY UNIFIED SCHOOL DISTRICT JOB DESCRIPTION

POSITION: Director of Facilities & Planning
DEPARTMENT: Facilities Development
POSITION SUMMARY:
Under general direction of the Associate Superintendent for Business Services, responsible for property acquisition, facility planning, facility construction and reconstruction, maintenance of cooperative relationships with federal, state and local agencies, contractors, and management of facilities related funds including developer fees and other mitigation funds, bond funds, the deferred maintenance fund, redevelopment funds and reconstruction funds.

ESSENTIAL FUNCTIONS:
1. Directs the District facility planning efforts for the construction of new school auxiliary structures.
2. Supervises planning and implementation of temporary housing.
3. Plans, organizes and manages maintenance projects deemed to be outside the scope of the district maintenance team.
4. Directs the activities of construction and reconstruction projects.
5. Prepares reports on projects.
6. Prepare resolutions, agenda items and documentation required for Board action.
7. Serves as the District's authorized agent for property acquisition, the State School Building Program and California Environmental Quality Act.
8. Represents the District in relationships with local, state and federal agencies in the process of developing and implementing facility planning and construction; including State and Federal funding applications and forms.
9. Works closely with city, community and consultants to ensure projects are cooperatively implemented.
10. Directs and evaluates other District personnel.
11. Advises District administrators concerning the requirements of facility planning, construction and maintenance.
12. Prepares and maintains appropriate records of District facilities development.
13. Set up project budgets within appropriate funds; verify expenditures per budget and contract; maintain up-to-date financial statements by project within fund; monitor cash flow; prepare and verify income and expenditures.
14. Prepare, monitor and record community facilities district and bond financial statements, issue disbursements requests and receipts.
15. Act as liaison with consultants, staff, and fiscal agents in the administration of Community Facilities Districts and Bond Oversight Committees.
16. Negotiates school construction financing plans with private sector.
17. Maintains regular and prompt attendance in the workplace.
18. Performs other related duties as required.

EDUCATION AND EXPERIENCE:
Bachelor's Degree **or ability to obtain. Alternately, a minimum of four (4) years experience in the field of school construction may be considered in lieu of degree.** ~~and t~~ The ability to carry out oral and

written directions, read and speak at a level sufficient to fulfill the duties to be performed for the position described; ~~three (3)~~ **four (4)** years of experience in California public school facility planning and development. Must hold a valid California driver's license.

SKILLS AND QUALIFICATIONS:

1. Knowledge of principles and practices or organizing and coordination of a comprehensive planning, construction and maintenance program.
2. Knowledge of school district organization, operations, policies and objectives.
3. Knowledge of building construction methods and materials.
4. Knowledge of laws relating to school planning, construction and maintenance.
5. Knowledge of educational space planning and design.
6. Knowledge of principles and practices of administration, supervision and training.
7. Ability to prepare a departmental program and supporting budgets.
8. Ability to read and interpret plans and specifications.
9. Ability to prepare reports and perform research.
10. Ability to select, supervise and evaluate personnel.
11. Ability to interpret state and local laws, codes and District regulations.
12. Ability to communicate effectively both orally and in writing.
13. Ability to maintain cooperative working relationships with those contacted in the course of work (consultants and professional experts as well as all levels of District staff).

PHYSICAL REQUIREMENTS:

Employees in this position must have the ability to:

1. Sit for extended periods of time.
2. Stand and/or walk on hard and/or uneven surfaces for extended periods of time.
3. Bend, squat, stoop and/or climb for extended periods of time.
4. Work on computers for extended periods of time.
5. Lift and carry up to 25 lbs. at shoulder height for short distances.

WORK ENVIRONMENT:

Employees in this position will be required to work indoors and outdoors in various conditions during the course of the required schedule. Exposure to noise, dust, and fume levels will vary according to equipment and projects. As required, must wear protective devices such as hard hat, closed toe shoes, earplugs, dust mask, and safety glasses.

SALARY: LME 58 **DAYS OF SERVICE: 225**

Board Approved:
HS:11/12/96
Elem:11/12/96

Revised: 05/13/03
Revised: 8/11/09
Revised: 11.8.16 (range only)