

**St. Mary Catholic Schools  
Board of Trustees Agenda  
Wednesday, January 15th, 2025  
6:30pm- SMCS Administrative Offices**

**Mission:** Preparing and inspiring students to lead meaningful lives rooted in the teachings of Christ in our Catholic tradition.

**Vision:** To be celebrated as the school system where students discover and develop their God-given talents and experience success through learning, faith and service.

<ul style="list-style-type: none"> <li>● Opening Prayer and Review of Mission Statement</li> </ul>	Kristen Bergstrom
<ul style="list-style-type: none"> <li>● Open Forum</li> </ul>	
<ul style="list-style-type: none"> <li>● Consent Resolution Agenda <ul style="list-style-type: none"> <li>○ Minutes of December 2024 BOT Meeting</li> </ul> </li> <li>● Minutes of November 2024 Governance Meeting</li> <li>● Minutes of December 2024 Governance Meeting</li> <li>● Minutes of January 2025 Executive Committee Meeting</li> </ul>	Patti Purcell
<ul style="list-style-type: none"> <li>● SMCS Safety Committee Presentation (15 Minutes)</li> </ul>	Lance Ernsting
<ul style="list-style-type: none"> <li>● Presidents Report (20 Minutes) <ul style="list-style-type: none"> <li>○ Update on Open Positions</li> <li>○ Enrollment Update</li> </ul> </li> </ul>	Dan McKenna
<ul style="list-style-type: none"> <li>● Finance Committee Update (15 Minutes) <ul style="list-style-type: none"> <li>○ Cash Flow Update</li> <li>○ Modified Budget Updated through November</li> <li>○ 2025-2026 Budget Assumptions</li> <li>○ 2025-2026 Budget (for approval)</li> </ul> </li> </ul>	Bill Bittner/Lance Ernsting
<ul style="list-style-type: none"> <li>● Old Business <ul style="list-style-type: none"> <li>○ SMCS Staff Breakfast</li> <li>○ Strategic Planning Update moved to February</li> </ul> </li> </ul>	Kristen Bergstrom
<ul style="list-style-type: none"> <li>● New Business</li> </ul>	
<ul style="list-style-type: none"> <li>● Executive Session</li> </ul>	
<ul style="list-style-type: none"> <li>● Closing Blessing</li> </ul>	



**St. Mary Catholic Schools  
Board of Trustees Meeting Minutes  
Wednesday, December 18th, 2024  
6:15 pm- SMCS Administrative Offices**

**Mission:** Preparing and inspiring students to lead meaningful lives rooted in the teachings of Christ in our Catholic tradition.

**Vision:** To be celebrated as the school system where students discover and develop their God-given talents and experience success through learning, faith and service.

**Attendees:** Paul Seveska (via Google Meet), Patti Purcell, Kristen Bergstrom, Leila Mousai, Meghan Healy, Troy Noel (via Google Meet), Ryan Valentine, Bill Bittner, Kaydee Ruppert, Dan McKenna, Dave Dewitt, Father Judah, Ron Schreier, Father Bob Kollath.

**Absent:** Father Michael Lightner, Father Nonnito.

**Guests:** Raisa Ramos, Colleen Post

<ul style="list-style-type: none"> <li>● Opening Prayer and Review of Mission Statement <ul style="list-style-type: none"> <li>○ The meeting began at 6:17 pm in prayer led by Kristen Bergstrom.</li> </ul> </li> </ul>	Kristen Bergstrom
<ul style="list-style-type: none"> <li>● Open Forum <ul style="list-style-type: none"> <li>○ Susan Kraft spoke to the BOT about advancements made in the VEX program despite the lack of a VEX coach currently. Looking for support from BOT to find someone to teach/mentor the kids, likely for pay, similar to a coach on another extracurricular.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● Consent Resolution Agenda <ul style="list-style-type: none"> <li>○ Patti Purcell presented the November BOT minutes and motioned to approve them. Ron seconded the motion. Motion carried.</li> </ul> </li> <li>● Minutes for the December Executive Committee Meeting and October Athletic Committee Meeting were provided to the Trustees in the packet for the meeting for informational purposes.</li> </ul>	Patti Purcell
<ul style="list-style-type: none"> <li>● Presidents Report (20 Minutes) <ul style="list-style-type: none"> <li>○ Michael Picard, campus minister, is leaving SMCS for a position up at the Diocese effective January, 2025</li> </ul> </li> </ul>	Dan McKenna

<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>■ Father Bob offered to help put together a revised job description to assist in recruiting a new campus minister.</li> <li>■ Meghan offered to have the Catholic Identity committee help as well.</li> </ul> </li> <li>○ Patty Foulks (HR assistant) is also leaving SMCS.</li> <li>○ Dan announced that uniforms will be coming back next year for P3-8<sup>th</sup> grade (not for the High School for 2025)</li> <li>○ Dan provided an enthusiastic enrollment update.</li> <li>○ Additional Renovations at St. Mary Elementary School are in motion and will be donor funded</li> </ul>	
<ul style="list-style-type: none"> <li>● Finance Committee Update (30 Minutes) <ul style="list-style-type: none"> <li>○ Presentation of current Cash Flow Analysis including projections</li> <li>○ Updated Modified Budget through October results presented.</li> <li>○ Presentation of updated Enrollment Projections</li> <li>○ Discussion on Budget Assumptions</li> </ul> </li> </ul>	Bill Bittner
<ul style="list-style-type: none"> <li>● Strategic Planning Update (10 Minutes) <ul style="list-style-type: none"> <li>○ Moved to January BOT meeting</li> </ul> </li> </ul>	Leila Mousai
<ul style="list-style-type: none"> <li>● Athletic Committee Update (10 Minutes) <ul style="list-style-type: none"> <li>○ Dave updated the BOT on the recent Athletic Committee's meeting: <ul style="list-style-type: none"> <li>■ SMCS is searching new football coaching staff.</li> <li>■ Mike Kerwin will return as soccer coach next year.</li> <li>■ A new Basketball Slam fundraiser will be conducted this year in tandem with the NCAA playoffs.</li> <li>■ Dave asked a question about having Sunday practices. Father Bob reminded us about the Bishop's push for Reclaiming Sunday as a Day of Rest and encouraged all teams to avoid it.</li> </ul> </li> </ul> </li> </ul>	Dave DeWitt
<ul style="list-style-type: none"> <li>● Old Business (5 Minutes) <ul style="list-style-type: none"> <li>○ Diocesan Updates: Kristen reported that there will not be any changes from the Diocese regarding healthcare premiums.</li> </ul> </li> </ul>	Kristen Bergstrom
<ul style="list-style-type: none"> <li>● New Business <ul style="list-style-type: none"> <li>○ The proposed 2025-2026 School Calendar was distributed for approval by the Board.</li> </ul> </li> </ul>	Dan McKenna

<ul style="list-style-type: none"> <li> <ul style="list-style-type: none"> <li>■ Very similar to the 2024-2025 calendar.</li> <li>■ Meghan motioned to approve. Kaydee seconded. Motion passed unanimously.</li> </ul> </li> <li>○ The BOT will host breakfast for the staff on Monday, January 20. We would like to get as many BOT members to help as possible.</li> </ul>	
<ul style="list-style-type: none"> <li>● Executive Session <ul style="list-style-type: none"> <li>○ Dave made a motion to move into Executive Session at 8:01 pm. Kaydee seconded it. Motion carried.</li> <li>○ Dave moved to exit Executive Session at 8:40 pm. Meghan seconded. The motion passed. No action was taken.</li> </ul> </li> </ul>	
<ul style="list-style-type: none"> <li>● Dave moved to adjourn at 8:41. Meghan seconded and the motion carried. The meeting adjourned at 8:42 p.m.</li> </ul>	

Minutes submitted by Patti Purcell.