

**St. Mary Catholic Schools
Board of Trustees Agenda
Wednesday, October 16th, 2024
6:00pm- SMCS Administrative Offices**

Mission: Preparing and inspiring students to lead meaningful lives rooted in the teachings of Christ in our Catholic tradition.

Vision: To be celebrated as the school system where students discover and develop their God-given talents and experience success through learning, faith and service.

<ul style="list-style-type: none"> ● Opening Prayer and Review of Mission Statement 	Kristen Bergstrom
<ul style="list-style-type: none"> ● Presentation of Audit Results <ul style="list-style-type: none"> ○ Review of Audited Financial Statements ○ Governance Communication Letter ○ Internal Control Communication Letter 	CliftonLarsenAllen-
<ul style="list-style-type: none"> ● Open Forum 	
<ul style="list-style-type: none"> ● Consent Resolution Agenda <ul style="list-style-type: none"> ○ Minutes of the September 2024 BOT Meeting ● Minutes of the October Executive Committee Meetings 	Patti Purcell
<ul style="list-style-type: none"> ● Presidents Report 	Dan McKenna
<ul style="list-style-type: none"> ● Finance Committee Update <ul style="list-style-type: none"> ○ Presentation of Modified Budget ○ Presentation of Cash Flow ○ Assumptions for 10-year plan 	Bill Bittner
<ul style="list-style-type: none"> ● Governance Committee <ul style="list-style-type: none"> ○ Approval of Committee Charters ○ Reminder of/Collection of Conflicts of Interest 	Meghan Healy
<ul style="list-style-type: none"> ● New Business 	Kristen Bergstrom
<ul style="list-style-type: none"> ● Executive Session 	
<ul style="list-style-type: none"> ● Closing Blessing 	

St. Mary Catholic Schools

Board of Trustees Agenda

Wednesday, September 18th, 2024

6:15pm- SMCS Administrative Offices

Attendance; Kristen Bergstrom, Kaydee Rupert, Dave Dewitt, Bill Bittner, Patti Purcell, Kelly Beisenstein Weiss, Father Judah, Megan Healy, Lance Ernsting, Leila Mousai, Ryan Valentine, Ron Schreier, Troy Noel, Paul Seveska via Microsoft Teams

Guest in attendance: Raisa Ramos

Missing: Father Bob, Father Mike and Father Nonnito

This was a WPCP open forum opportunity. The BOT had not received notice from anybody they were intending to come, therefore after 5 minutes of waiting for a walk-in the regular meeting was started.

Meeting began at 6:20 pm

Opening Prayer and Review of Mission Statement-Kristen Bergstrom

Consent Resolution Agenda-Patti Purcell

- Minutes of the April 2024 BOT Meeting
- Minutes of the May 2024 BOT Meeting
- Minutes of the July Executive Committee Meetings
- Minutes of the September Executive Committee Meetings

Patti Purcell presented the April/May minutes and motioned to approve them. Ron Schreier seconded the motion. Motion carried. Minutes for the July and September Executive Committee Meetings were provided to the Trustees in the packet for the meeting for informational purposes.

President's Report-Dan McKenna

Report on Academic Excellence-Kelly Beisenstein-Weiss

- Kelly presented recent Forward test results for various grades and subjects
- Overall results are showing improvement from 2022-2023, with most of the improvement coming from those in the lowest percentiles

- Kelly talked about iReady and how it is getting used in K-8; will become predictive of our Forward test scores eventually
- We are the only private school in the Diocese using the Forward exams and iReady, currently
- Other area schools data will be made public in November
- This information is informing how we instruct the kids; it helps us be more proactive in educating our students
 - Kelly used an example of how the school has moved geometry earlier in the school year to ready kids for the Forward exam and used a teacher with this expertise across the system to help the students prepare

Finance Committee Update - Bill Bittner

Report on Business Operations - Lance Ernsting

- Lance presented an overview of the Business Services department
- He also presented the FY25 vs. FY 24 budget; showed a predicted deficit with opportunity to shore up through expense monitoring
 - Budget does include salaries and benefits for 6 positions that remain unfilled
- 293 Choice Students in FY 25 vs. 248 in FY24
- Students are funded all the way through graduation even if the WPCP program is eliminated by the state

Strategic Plan- Leila Mousai

- Leila presented the strategic plan and metrics.
- Leila motioned to approve the 2025 Strategic Plan with metrics. Ron Schreier seconded it.
- Ron asked where recruitment comes into this. Ryan Valentine pointed out that it's in the objectives of the financial section.
- Motion passed.

Committees Update-Meghan Healy

- Meghan will send out conflict of interest forms to everyone, and charters for all the committees to BOT committee chairs.
- Executive Committee:
 - is full; Kristen Bergstrom is chair
 - Leila Mousai, Meghan Healy, Patti Purcell, Bill Bittner, and Dan McKenna make up additional members
- Finance Committee:

- o Bill Bittner is the chair
- o Other BOT members include Troy Noel and Kristen Bergstrom
- o Bill is inviting Kaydee Ruppert to join
- Buildings and Grounds Committee:
 - o Ryan Valentine will chair
 - o Dan McKenna and staff (Joe Roth and Lance Ernsting) complete this committee
- Athletic Committee:
 - o Dave Dewitt chairs this
 - o Hh has asked Ryan Valentine to join the committee
 - o Patti Purcell has interest in joining
 - o Paul Seveska is on this committee too as are Matt Schoultz; Kathleen Healy Osland and Nathan Vogel
 - o Will meet every other month; 2nd Wednesday of the month in the evenings
- Catholic Identity Committee:
 - o Meghan Healy is chair
 - o Dave Dewitt and Leila Mousai offered to join this committee
- Governance Committee:
 - o Meghan Healy is chair
 - o Dave Dewitt, Paul Seveska and Dan McKenna are also part of this committee

Open Forum

School Choice Open Forum-No school choice representatives present.

New Business-none

Calendar-Kristen Bergstrom

- Kristen handed out the calendar of events ([linked here](#)). BOT members should get some of these events on their calendars to periodically support throughout the year.

Executive Session

- Dave Dewitt made a motion to move into executive session at 8:05 pm and Ron Schreier seconded it. Motion passed.
- Ron Schreier moved to leave executive session at 8:42, and Dave Dewitt seconded. Motion passed.
- Action was taken during the session.

Meghan Healy motioned to adjourn, and Kaydee Rupert seconded it at 8:43 pm.