



MILLCREEK TOWNSHIP SCHOOL DISTRICT  
 3740 West 26<sup>th</sup> St. Erie, PA 16506  
 Ph: 814.835.5312 Fax: 814.835.5308

Change of Address form  
 One form per Household  
 Version 24  
 1-9-25

**ADDRESS INFORMATION:**

Old Address: \_\_\_\_\_  
 End date of Old Address: \_\_\_\_\_  
 New Address: \_\_\_\_\_  
 Start date of New Address: \_\_\_\_\_ Date new transportation to begin: \_\_\_\_\_

**LIST ALL ADULTS IN THIS HOUSEHOLD MOVING TO NEW ADDRESS:**

First & Last Name	Relationship to Student	Primary Phone #	Email address:

**LIST ALL STUDENTS IN THIS HOUSEHOLD MOVING TO NEW ADDRESS:**

First & Last Name	School	Gr	Does Student have an IEP (Yes OR No)	Custody order?

**MUST PROVIDE PROOF OF RESIDENCY IN MILLCREEK: three (3) documents with the same address:**

Note: We cannot accept bank or mortgage loan statements, phone bills, credit card bills or temporary driver's licenses

- \_\_\_\_\_ Valid PA Driver's License with Address Update Card or PA Identification Card or Military Photo ID
- AND
- \_\_\_\_\_ Public Utility Bill: Penelec, National Fuel or Water/Sewer Bill
- AND
- \_\_\_\_\_ Renters: Lease Agreement (signed and dated by landlord and tenant)
- OR
- \_\_\_\_\_ Home Owners: Property or School Tax Bill, Deed, or Closing Disclosure Statement

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**REGISTRATION OFFICE USE:**

Change of School for this student? Yes: \_\_\_ No: \_\_\_  
 From this School: \_\_\_\_\_ on this date: \_\_\_\_\_ To this School: \_\_\_\_\_ on this date: \_\_\_\_\_  
 Comments: \_\_\_\_\_  
 Registration Signature: \_\_\_\_\_ Date completed: \_\_\_\_\_