

**TOWNSHIP OF PEQUANNOCK  
BOARD OF EDUCATION**

**WORKSHOP MEETING MINUTES  
FEBRUARY 3, 2025**

**CALL TO ORDER**

The February 3, 2025 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444, by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

**ROLL CALL**

PRESENT:	Mr. Joseph Blumert	Mrs. Danielle Esposito
	Mr. Timothy Gitin	Ms. Tina Iaccheo
	Mr. Greg MacSweeney	Mr. Vincent Pompeo
	Mr. Brian Senyk	Mrs. Cara Shenton

ABSENT: Mr. Sam Ciresi

ALSO PRESENT: Michael Portas, Ed.D., Superintendent  
Gordon E. Gibbs, School Business Administrator/Board Secretary  
Caitlin Zegler and Emily Zegler, Student Representatives  
Jaclyn M. Morgese, Esq., Board Attorney

**FLAG SALUTE**

President's Report - Mr. Brian Senyk

Congratulated the PV students being honored tonight, the boys and girls basketball teams for their county success, and Mr. Silipena for his award.

Student Representatives' Report – Caitlin and Emily Zegler

Reported on activities at the high school including Mr. Silipena's award, wrestling successes, winter sports, boys basketball senior night, spring sports sign ups, junior formal, third marking period, teacher recommendations, scheduling, FAFSA workshop, Nocktaves competition, talent group sign-ups, and email to parents and students for scholarship opportunities. Mr. Blumert recognized the Zeglers for their soccer award.

Superintendent's Report - Michael Portas, Ed.D.

Reported on topics including the recent challenging weather, PSAT and SAT success, visit from Dover high school administrative team for school start time discussion, educator recognition, Hillview immigration day, North Boulevard science fair, SJG reading rocks, unified basketball game, and Henry Struble podcast.

Student Recognition

2025 North Jersey Area Band Participant - PV  
Nicholas Finigan – Clarinet  
Kiyen Odgers – Bass Clarinet

Fall New Jersey Graduation Proficiency Assessment (NJGPA) Data Presentation – Dr. Portas

Business Administrator's Report - Mr. Gordon Gibbs

Reported on a meeting with the architects, Dr. Portas, the director of facilities, the director of security, and the director of I/T. regarding the new facility at 7 Industrial Road, where preliminary plans were reviewed for the new preschool as well as board offices. Reported that the budget process for 2025-2026 continues to move forward as state aid figures are awaited. Announced the certified tuition rates provided by the state. Reported that a boiler at North Boulevard was down due to a part and is awaiting to see if the repair is under warranty. Reported that an OPRA request was completed in compliance with state guidelines. Provided a reminder to complete financial disclosure statements.

**OPEN TO PUBLIC AGENDA ITEMS ONLY**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any agenda item during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

**APPROVAL OF ACTION ITEMS**

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

Mrs. Cara Shenton, Chair

- PMC-149-25 Acceptance of Reports - 2024-2025 School Year
- PMC-150-25 Acceptance of Resignations for the Purpose of Retirement
- PMC-151-25 Acceptance of Resignations - 2024-2025 School Year
- PMC-152-25 Approval of Appointment - 2024-2025 School Year

**RESOLUTION NO. PMC-149-25**

**ACCEPTANCE OF REPORTS - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

Motion by: Shenton	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-150-25**

**ACCEPTANCE OF RESIGNATIONS FOR THE PURPOSE OF RETIREMENT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations for the purpose of retirement:

NAME	ASSIGNMENT	EFFECTIVE DATE
Bellas, Patricia	Elementary Teacher Hillview School	6/30/2025
Kovalcik-Schiffel, Karen	Elementary Teacher Stephen J. Gerace School	6/30/2025

Motion by: Shenton	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO. PMC-151-25**

**ACCEPTANCE OF RESIGNATIONS - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignations:

NAME	ASSIGNMENT	EFFECTIVE DATE
DeSimoni, Gwen	.6 Special Education Aide Pequannock Township School District	2/7/2025
Wickey, William	French/ESL Teacher Pequannock Township High School	4/1/2025

Motion by: Shenton	Second by: Blumert	Roll Call Vote: 8-0-0
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**RESOLUTION NO: PMC-152-25**  
**APPROVAL OF APPOINTMENT - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Lanni, Jessica <i>Leave Replacement for #5266</i>	Leave Replacement Elementary Teacher Stephen J. Gerace School	2/14/2025-6/30/2025	BA, Step 1 \$60,115 (prorated)

Motion by: Shenton	Second by: Blumert	Roll Call Vote: 8-0-0
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**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

Mrs. Danielle Esposito, Chair

- CIS-61-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-62-25 Approval to Amend Out-Of-District Placement of Students 2024-2025 School Year (CIS-104-24) (CIS-110-24)

**RESOLUTION NO. CIS-61-25**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
2/27/25- 3/6/25	Seeback, Michael	AP BIO Workshop Virtual	\$175.00	\$0	\$0	\$175.00

Motion by: Esposito	Second by: Iaccheo	Roll Call Vote: 8-0-0
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**RESOLUTION NO. CIS-62-25**

**APPROVAL TO AMEND OUT-OF-DISTRICT PLACEMENT OF STUDENTS 2024-2025 SCHOOL YEAR (CIS-104-24) (CIS-110-24)**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to amend the following out-of-district placements for 2024-2025 School Year:

STUDENT	PLACEMENT		FEE
#2800021	Spectrum 360 (Academy)	ESY	\$14,635.94
	Spectrum 360 (Academy) Upper School	Sept-Jan Feb-June	\$62,535.38 \$59,408.39
#2800022	Spectrum 360 (Academy)	ESY	\$14,635.94
	Spectrum 360 (Academy) Upper School	Sept-Jan Feb-June	\$62,535.38 \$59,408.39

Motion by: Esposito	Second by: Iaccheo	Roll Call Vote: 8-0-0
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**WORKSHOP DISCUSSION ITEMS**

**PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS**

**Mrs. Cara Shenton, Chair**

**Discussion**

2026-2027 School Year Calendar

The process has begun for the 2026-2027 calendar with information available at this point in time.

Staffing Update

Behaviorist interviews are underway with an anticipated appointment date of February 18<sup>th</sup>. The PV ESL/French outsourced teacher position replacement is working well and options are being explored when a French teacher position opens up at the high school in 60 days.

Shared Services Discussions

Preliminary conversations took place with the superintendents of Lincoln Park, Boonton, and Montville on how to transport students to academies and possible out of district placement opportunities.

**Action Items for February 18, 2025 Regular Business Meeting:**

PMC-153-25

- PMC-xxx-25 Approval of Unpaid Absence - 2024-2025 School Year
- PMC-xxx-25 Approval to Amend Medical and/or Family Leave of Absence - 2024-2025 School Year (PMC-97-25)
- PMC-xxx-25 Approval to Amend Extracurricular Stipend Position - 2024-2025 School Year (PMC-272-24)
- PMC-xxx-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-xxx-25 Approval of Appointments - 2024-2025 School Year
- PMC-xxx-25 Approval of Additional Period Assignments - 2024-2025 School Year
- PMC-xxx-25 Approval of Extracurricular Stipend Position - 2024-2025 School Year
- PMC-xxx-25 Approval of Interscholastic Sports Stipend Positions - 2024-2025 School Year
- PMC-xxx-25 Approval of Coaches - 2024-2025 School Year
- PMC-xxx-25 Approval of Coach - 2025-2026 School Year
- PMC-xxx-25 Approval to Establish a Comprehensive Equity Plan for the 2025-2026, 2026-2027, and 2027-2028 School Years
- PMC-xxx-25 Approval of the Continuation of Stipend for Facility Staff Member - 2024-2025 School Year (PMC-146-25)

**RESOLUTION NO. PMC-xxx-25**

**APPROVAL OF UNPAID ABSENCE - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2024-2025 school year:

EMPLOYEE ID	DATE
xxxxx	xxxxx

**RESOLUTION NO. PMC-xxx-25**

**APPROVAL TO AMEND MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR (PMC-97-25)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby amends the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

**RESOLUTION NO. PMC-xxx-25**

**APPROVAL TO AMEND EXTRACURRICULAR STIPEND POSITION - 2024-2025 SCHOOL YEAR (PMC-272-24)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the following stipend for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
XXXXX	XXXXX	Central Detention (9/1/24-3/3/25)	PVMS	\$1,915.90 (prorated)

**RESOLUTION NO. PMC-xxx-25**

**APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

**RESOLUTION NO. PMC-xxx-25**

**APPROVAL OF APPOINTMENTS - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXX	XXXXX Pequannock Township High School	XXXXX	XXXXX
XXXXX	XXXXX Pequannock Township High School	XXXXX	XXXXX
XXXXX <i>Replacing xxxxx</i>	XXXXX Pequannock Township School District	XXXXX	XXXXX (prorated)

**RESOLUTION NO. PMC-xxx-25**

**APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends the following personnel for additional period assignments/supervisory duty for the 2024-2025 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
XXXXX	PTHS	56-minute period/ 6th period assignment	Physical Education	XXXXX	XXXXX
XXXXX	PTHS	56-minute period/ 6th period assignment/	Physical Education	XXXXX	XXXXX
XXXXX	PTHS	56-minute period/ 6th period assignment	Physical Education	XXXXX	XXXXX

**RESOLUTION NO. PMC-xxx-25**

**APPROVAL OF EXTRACURRICULAR STIPEND POSITION - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following stipend for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association. \*\*pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug-test as per Policies 3160 & 4160.

LAST NAME	FIRST NAME	POSITION	SCHOOL	STIPEND
XXXXX	XXXXX	Central Detention (3/4/25-6/18/25)	PVS	\$821.10 (prorated)

**RESOLUTION NO. PMC-xxx-25**

**APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coaches/volunteers for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

**Spring, 2025**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Head Baseball	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Baseball	PTHS	M	\$6,031
XXXXX	XXXXX	Assistant Baseball	PTHS	5	\$5,317
XXXXX	XXXXX	Volunteer Baseball	PTHS	N/A	N/A
XXXXX	XXXXX	Volunteer Baseball	PTHS	N/A	N/A
XXXXX	XXXXX	Volunteer Baseball	PTHS	N/A	N/A
XXXXX	XXXXX	Head Softball	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Softball	PTHS	M	\$6,031
XXXXX	XXXXX	Volunteer Softball	PTHS	N/A	N/A
XXXXX	XXXXX	Head Boys Tennis	PTHS	4	\$6,144
XXXXX	XXXXX	Head Boys Golf	PTHS	M	\$7,400
XXXXX	XXXXX	Head Girls Golf	PTHS	M	\$7,400
XXXXX	XXXXX	Assistant Golf (boys & girls)	PTHS	3	\$4,351
XXXXX	XXXXX	Head Boys Track	PTHS	M	\$7,400
XXXXX	XXXXX	Assistant Boys Track	PTHS	3	\$4,351
XXXXX	XXXXX	Head Girls Lacrosse	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Girls Lacrosse	PTHS	M	\$6,031
XXXXX	XXXXX	Head Baseball	PVS	M	\$5,727
XXXXX	XXXXX	Track	PVS	M	\$5,727
XXXXX	XXXXX	Track	PVS	M	\$5,727
XXXXX	XXXXX	Track	PVS	M	\$5,727

**RESOLUTION NO. PMC-xxx-25  
APPROVAL OF COACHES - 2024-2025 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out-of-district personnel as coaches/volunteers for the 2024-2025 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Spring, 2025**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Assistant Softball	PTHS	4	\$4,898
XXXXX	XXXXX	Volunteer Softball	PTHS	N/A	N/A
XXXXX	XXXXX	Volunteer Softball	PTHS	N/A	N/A
XXXXX	XXXXX	Head Girls Track	PTHS	M	\$7,400 + \$300
XXXXX	XXXXX	Assistant Boys Tennis	PTHS	4	\$4,758
XXXXX	XXXXX	Assistant Girls Track	PTHS	M	\$5,570 + \$300

XXXXX	XXXXX	Assistant Girls Lacrosse	PTHS	M	\$6,031
XXXXX	XXXXX	Head Boys Lacrosse	PTHS	M	\$8,222
XXXXX	XXXXX	Assistant Boys Lacrosse	PTHS	M	\$6,031
XXXXX	XXXXX	Assistant Boys Lacrosse	PTHS	4	\$4,898
XXXXX	XXXXX	Volunteer Golf	PTHS	N/A	N/A
XXXXX	XXXXX	Head Softball	PVS	M	\$5,727
XXXXX	XXXXX	Volunteer Baseball	PVS	N/A	N/A
XXXXX	XXXXX	Volunteer Baseball	PVS	N/A	N/A
XXXXX	XXXXX	Assistant Coach	PVS	N/A	\$2,661

**RESOLUTION NO. PMC-xxx-25**  
**APPROVAL OF COACH - 2025-2026 SCHOOL YEAR**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out-of-district personnel as coaches/volunteers for the 2025-2026 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

**Fall, 2025**

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	Assistant Boys Soccer	PTHS	1	\$3,643

**RESOLUTION NO. PMC-xxx-25**  
**APPROVAL TO ESTABLISH A COMPREHENSIVE EQUITY PLAN FOR THE 2025-2026, 2026-2027, AND 2027-2028 SCHOOL YEARS**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, does hereby authorize the following members of the Affirmative Action Team to conduct a needs assessment and develop a Comprehensive Equity Plan (CEP) for the 2025-2026, 2026-2027, and 2027-2028 school years. Team members: David Raffo, Affirmative Action Officer, Jennifer Mildner, Substitute Officer, xxxxxx, xxxxxx, xxxxxx, xxxxxx, xxxxxx.

**RESOLUTION NO. PMC-xxx-25**  
**APPROVAL OF THE CONTINUATION OF STIPEND FOR FACILITY STAFF MEMBER - 2024-2025 SCHOOL YEAR (PMC-146-25)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Head Custodian stipend for Alfredo Mariano from July 1, 2024 to **March 15, 2025** for the prorated amount of **\$1,360.00**.

**CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES**

**Mrs. Danielle Esposito, Chair**

**Discussion**

BOE Curriculum Committee Meeting

Mrs. Esposito reported on the topics discussed at the CIS committee meeting including how to raise test scores, PLC time for staff to review and disseminate data, grading at the upper grade levels based on test performance vs. classroom performance, improving math scores, 504 requirements, audit of literature and possible student survey, and Panther Period discussion.

High Impact Tutoring Grant SY24-25

Grants are available in the amount of \$8,000 and 27 students will be served.

Upcoming PD Half-days: February 4th and March 4th

Workshops will include MTSS training, world language training, data analysis meetings, articulation meetings, foundational reading, 504s and IEPs, and counselor presentations.

Techspo Attendance

It was reported that the sessions were great and that AI was a hot topic.

**Action Items for February 18, 2025 Regular Business Meeting:**

CIS-63-25

CIS-xx-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

CIS-xx-25 Approval of Student Field Trips

CIS-xx-25 Approval of Student Applications for Option II Credit

**RESOLUTION NO. CIS-xx-25**

**APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES**

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district's professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are "not-to-exceed" amounts:

<b>DATES</b>	<b>EMPLOYEE</b>	<b>CONFERENCE/ WORKSHOP LOCATION</b>	<b>REGISTRATION</b>	<b>TRAVEL/ LODGING</b>	<b>SUB COST</b>	<b>ESTIMATED TOTAL EXPENSE</b>
2/27/25	Lipari, Gayle	Jostens Yearbook Professional Development	\$0	\$0	\$150.00	\$150.00

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
		Parsippany, NJ				
3/5/25	D'Angelo, Michelle	Algebra II Articulation Boonton High School	\$0	\$9.35	\$150.00	\$159.35
3/5/25	Hayzler, Kristen	Algebra II Articulation Boonton High School	\$0	\$9.59	\$150.00	\$159.59
3/10/25	VanSickle, Ann Marie	LinkIt! Hudson County Schools of Technology Secaucus, NJ	\$0	\$24.11	\$0	\$24.11
3/11/25	Sutherland, Daniel	NJECC Annual Conference Montclair, NJ	\$0	\$0	\$150.00	\$150.00
3/14/25	Foglio, Christopher	Innovations in Special Education Technology Monroe Township, NJ	\$149.00	\$61.70	\$0	\$210.70
3/19/25	Smith, Colleen	MUJC-Attendance, Residency & Homelessness New Providence, NJ	\$150.00	\$27.64	\$0	\$177.64
5/20/25 - 5/21/25	Kim, Siwoo	NJTESOL 2025 Spring Conference New, Brunswick, NJ	\$515.00	\$50.10	\$300.00	\$865.10
6/4/25 - 6/6/25	Lynes, Misty	2025 Play Therapy Conference Virtual	\$99.00	\$0	\$0	\$99.00

**RESOLUTION NO. CIS-xx-25**  
**APPROVAL OF STUDENT FIELD TRIPS**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/9/25 - 3/12/25	FBLA State Leadership Conference Atlantic City, NJ	Wehrhahn, Al	PTHS/9-12/30	FBLA Competition	\$350.00	Substitutes
4/2/25	Hillview North Boulevard Stephen J. Gerace	Benitez, Rebecca Kertesz, Michael	PV/6-8/52	Band Orientation	\$0	Substitutes
5/8/25	Meadowlands Environmental Center Lyndhurst, NJ	Horgan, Terri	NB/1/41	Explore the Diverse World of Animals	\$20.00	Nurse Substitute

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
5/9/25	Life Town Shops Livingston, NJ	Guerrero, Maria	NBS/MD K- 5/13	Reinforce Curriculum in Life Like Shops	\$20.00	\$0

**RESOLUTION NO. CIS-xx-25**

**APPROVAL OF STUDENT APPLICATIONS FOR OPTION II CREDIT**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following students for additional credits used to supplement their transcript according to N.J.A.C. 6A:8-5.1(a)2 at no expense to the Pequannock Township School District: #2650315 & #2720330.

**FINANCE, FACILITIES, AND ATHLETICS**

**Mr. Joseph Blumert, Chair**

**Discussion**

**Update on the 7 Industrial Road Property**

Mr. Gibbs presented slides on the property and a discussion ensued regarding the current tenants, new board offices, and six preschool classrooms to house 96 students. Mr. Gibbs explained that it will be a three-phase process with moving the tenants first, moving the board office second, and the preschool classrooms third. A referendum will be needed to fit up the preschool with a timeline for completion in 2027. Issues such as security and bus access were also discussed.

**Preschool Tuition**

Mr. Gibbs recommended a 5% increase in tuition. Based upon the tuition rates of surrounding districts and the state certified rate, the Board discussed raising tuition more than 5%. The rates will be discussed in committee with a decision made by the February 18<sup>th</sup> meeting for approval.

**Action Items for February 18, 2025 Regular Business Meeting:**

FFA-112-25

- FFA-xxx-25      Transfer of Funds for December 2024
- FFA-xxx-25      Payment of Bills - December 17, 2024 to January 21, 2025
- FFA-xxx-25      Approval of Financial Reports/Monthly Certifications for December 2024
- FFA-xxx-25      Monthly Reports from Schools and Programs for December 2024
- FFA-xxx-25      Declaration of Obsolete Equipment
- FFA-xxx-25      Approval to Set Tuition Rates for 2025-2026

**RESOLUTION NO. FFA-xxx-25**  
**TRANSFER OF FUNDS FOR JANUARY 2025**

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2024-2025 budget from January 2025, in accordance with the attached list, which shall become a part of the record.

**RESOLUTION NO. FFA-xxx-25**  
**PAYMENT OF BILLS – JANUARY 22, 2025 - FEBRUARY 18, 2025**

RESOLVED, that the Board of Education approves the Bills List, from January 22, 2025 to February 18, 2025, submitted by the School Business Administrator/Board Secretary, as attached:

<b>FUND</b>	<b>AMOUNT</b>
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

**RESOLUTION NO. FFA-xxx-25**  
**APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR DECEMBER 2024**

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for December 2024.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of December 2024, no budgetary line-item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of December 2024, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

**RESOLUTION NO. FFA-xxx-25**

**MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR DECEMBER 2024**

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of December 2024 for the High School Activities Account, the High School Interscholastic Athletic Account, the Pequannock Valley School Student Activities Account; and Pomptonian.

**RESOLUTION NO. FFA-xxx-25**

**DECLARATION OF OBSOLETE EQUIPMENT**

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

**RESOLUTION NO. FFA-xxx-25**

**APPROVAL TO SET TUITION RATES FOR 2025-2026**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to set tuition rates for the 2025-2026 school year as follows:

<b>PROGRAM</b>	<b>2024 Certified Rates</b>	<b>Current Annual Tuition Rates</b>
Previously Enrolled, General Ed, K-12	Grades 1-5 \$16,897 Grades 6-8 \$16,528 Grades 9-12 \$18,132	\$9,600
Newly Enrolled, General Ed, K-12	Same as Above	\$11,900
Additional Siblings, General Ed, K-12	Same as Above	\$7,200
Preschool Half Day	N/A	\$3,995
Preschool Full Day	\$14,962	\$7,500
Academy Tuition	N/A	\$16,189
LLD Program	\$19,511	\$22,304
LLD Program - ESY	N/A	\$3,717
Multiple Disabilities	\$30,107	\$32,760
Multiple Disabilities - ESY	N/A	\$3,640
Preschool Disabilities - Full Time	\$23,414	\$15,532
Preschool Disabilities - ESY	N/A	\$3,640

**POLICY**

**Mr. Greg MacSweeney, Chair**

**Discussion**

Dr. Portas reviewed the following Strauss Esmay policy notes from the most recent policy alert:

Policy implications of the revised Memorandum of Agreement (MOA) with law enforcement, P2365 - Acceptable Use of Generative/Artificial Intelligence (AI), P5111 - Eligibility of Resident/Nonresident Students, P5460 - High School Graduation, P5516 and R5516 - Use of Electronic Communication Devices, P5701 - Academic Integrity, P5710 - Student Grievance, P8500 - Food Services, and P9163 - Spectator Code of Conduct for Interscholastic Events.

**Action Items for February 18, 2025 Regular Business Meeting:**

P-13-25

P-xx-25      Approval of Revised Board Policies and/or Regulations for Second Reading and Adoption

**RESOLUTION NO. P-xx-25**

**APPROVAL OF REVISED BOARD POLICIES AND/OR REGULATIONS FOR SECOND READING AND ADOPTION**

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies and/or Regulations as listed for second reading and adoption:

<b>MANUAL SECTION</b>	<b>POLICY/REGULATION(R)</b>
<i>Program</i>	2430R - Extracurricular Activities
<i>Finances</i>	6471R - School District Travel

**OTHER**

**Action Items for February 18, 2025 Regular Business Meeting:**

O-08-25

O-xx-25            Approval of HIB Investigation Decisions

**RESOLUTION NO. O-xx-25**

**APPROVAL OF HIB INVESTIGATION DECISIONS**

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the "Board") hereby affirms the Superintendent's decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

<b>INVESTIGATION NO.</b>
SJG-2-25

**OPEN TO PUBLIC ANY TOPIC**

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

**UNFINISHED BUSINESS**

Mr. Blumert inquired as to why the part for the North Boulevard boiler would not be under warranty if the boilers are new. Mr. Gibbs responded that he will find out.

**NEW BUSINESS** - None

**BOARD MEMBER ANNOUNCEMENTS**

Mrs. Esposito attended the PSAT/SAT event which was awesome. There is a possibility of having an SAT prep course. She attended the Costa Rica trip information session. Ms. Iaccheo welcomed Dave Raffo to PV.

**CONSIDERATION OF EXECUTIVE SESSION**

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to student matters. Said matters will be made public upon their disposition. No action will be taken.

Motion by: Gitin	Second by: Esposito	Voice Vote: 8-0-0	Time: 9:22 pm
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**ADJOURNMENT OF PUBLIC MEETING**

Motion by: Shenton	Second by: Esposito	Voice Vote: 8-0-0	Time: 9:32 pm
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Respectfully,



Gordon E. Gibbs  
Board Secretary

**FUTURE PUBLIC BOARD MEETINGS**

Thursday, February 13, 2025	Board Retreat	6:00 P.M.	PTHS
Tuesday, February 18, 2025	Regular Business Meeting	7:00 P.M.	PTHS