

MINUTES

Liberty Point Elementary School Governance Council

Date | time 9/25/2024 | 5:00pm | *Location* Microsoft Teams

SGC Meeting Attendance

Principal – Tanisha Lewis	x	Parent – Ashley Benson	x
Teacher – Lauren Austin	x	Parent – Roderick Wyatt, Sr.	x
Teacher – Gislaine Francois-Bennett	x	Parent – vacant	
Community Member – Charles Ross		Appointed Staff –Tawanda Darden	x
Community Member – vacant		Appointed Staff – Eugene Glover	x
		SGC Facilitator – Gina Foster	

Time	Item	Owner
5:00 pm	Call to Order	Miss Lewis
5:01 pm	Action Item: Approve Agenda <ul style="list-style-type: none"> • Motion to Approve: Austin • Second: Wyatt • Voting – Unanimous 	Miss Lewis
5:09 pm	Action Item: Approve August Meeting Minutes* <ul style="list-style-type: none"> • Motion to Approve: Glover • Second: Wyatt • Voting – Unanimous 	Miss Lewis
5:10pm	Discussion/Action Item: Appoint parent to SGC counsel: Isis Jones She will be invited to the next meeting Mr. Glover will inform the team about parent interest	Miss Lewis
5:12pm	Discussion/ Action Item: Officer training sign up <ul style="list-style-type: none"> • Lewis reviewed officer training information 	Miss Lewis
5:15pm	Discussion/ Action Item: Proposed Council norms <ul style="list-style-type: none"> • Darden discussed proposed norms • Start and end on time • Be an active participant • Confidentiality • Actively listen without interruption • Expectations. How we work to support our team goals and school goals <p>Members gave their input about the proposed norms</p>	Miss Lewis/Darden

Time	Item	Owner
5:35pm	<p>Bennett needs to provide minutes to Ms. Fanin to upload and inform Ms. Fannin about updating the SGC website.</p> <p>Meeting Schedule and handbook is showing on the website</p> <p>Items to be corrected:</p> <ul style="list-style-type: none"> • Clean up old flyers • Officers, Committees needs to be updated • Minutes documents to put on the link • Summary of action- Austin will provide August summary of meeting to Ms. Fanin <p>Council self-assessment-Results from last school year was discussed</p> <p>Areas to look into- Operating legally and technically</p> <p>Governing effectively and collaboratively</p>	Miss Lewis
5:50 pm	<p>Informational Item: Principal's update Discussion</p> <p>Rough Draft of School Strategic Action Plan</p> <p>These are the six areas we will focus on in improving our school:</p> <ol style="list-style-type: none"> 1. Deepen Community Connections 2. Utilize Fiscal Resources Effectively 3. Strengthen Employee Engagement 4. Ensure Impactful Programming 5. Prioritize Safety & Operational Efficiency 6. Enhance Performance for All Students <p>Enhance performance for all students. The focus is going to be on increasing performance on literacy and math.</p> <p>Decreasing the days of ISS and OSS</p> <p>Great growth with ESOL (English for speakers of other languages) The ESOL learners gets support from a teacher that is certified in that area of expertise as well as using a software to work on called Imagine Learning.</p> <p>Our goal is to let the community know that we have a program in our school and the ESOL learners doesn't need to go to another school to receive the service.</p> <p>Staff retention-Keeping our teachers here and coming back. Once the staff returned in the new school year, they will be prepared, trained and ready to be excellent.</p> <p>Making sure we spend our charter dollar funds.</p> <p>SGC rate stays at 80% and everyone will want to be on the SGC so we can increase our membership.</p> <p>The Strategic Action Plan is a rough draft and will be presented to the grade level chairs. On October 16th the plan will be presented to the staff for any feedback, change or update. Then, the plan will be brought back to the SGC for approval at the end of October.</p>	Miss Lewis

Time	Item	Owner
5:40	<p>Discussion / Action Item: SGC Council Initiative Proposals and Charter Dollar Expenditures</p> <p>Ink for color printers 423.36 order 2 sets \$2,540.16</p> <p>PBIS Rewards to help decrease suspension- Game Truck 1,000 each semester Looking at having the truck for 2 semesters</p> <p>2 semesters of 3 bounce house rentals total of 6 for the 2 semesters</p> <p>Purchase our own silent party equipment \$2,310 to sustain from renting for a set of 50 headphones and transmitter</p> <p>2 semesters of concessions stand for students to shop</p> <p>Treasure chest when caught doing great and get rewarded</p> <p>PBIS is a total of \$9,110</p> <p>Department chair supplements</p> <p>Davis-Music</p> <p>Florence, Amy Smith-Science Club</p> <p>Johnson, James-Dance Team</p> <p>K.Johnson, Coach Wallace-Royal Pacers(Physical Fitness and SEL Supplements \$6,000 for the year</p> <p>School beautification-Podium for cafeteria \$300.00</p> <p>Beta Club Competition in Savannah GA charter bus \$3,100.00</p> <p>Rental of equipment that will stay at the school for the Starlette Dancers \$2,321.77</p> <p>The total is \$23,371.93</p> <p>Our budget is \$46,392.00</p> <p>Reserve of \$23,000</p> <p>Refresh of media center Estimated quote of \$2000-3000 book refresh with addition of computer for accelerated reader.</p> <p>Other initiatives for teachers-</p> <p>Planning on weekends and afterschool</p> <p>Upcoming school events:</p> <p>Fall Festival coming up for SGC to have a table with flyers to advertise</p> <p>Food Trucks</p> <p>The Starlette dancers</p> <p>Horses</p> <p>Candy to pass out</p> <p>Math manipulatives</p> <p>Educational items to pass out</p> <p>Total of \$20,000</p> <p>Suggested for support to be given to SEC for Exceptional Children's Week</p> <p>An Estimated amount will be provided for the next meeting.</p>	Miss Lewis

Time	Item	Owner
	<p>Proposed date for Chat n Chew (October 16); SGC Outreach Committee will be organizing, advertising, coordinating with caterers, and hosting</p> <p>Proposed T-Shirt for SGC</p>	
6:43 pm	<p>Action Item: Proposed expenditures:</p> <p>Ink- 21,771.93</p> <p>PBIS- 7,510.00 without concession stand</p> <p>Supplements for extra stipends-6,000</p> <p>Podium-300</p> <p>Beta Club Bus: 3,100</p> <p>Starlette-2,321.77</p> <p>Total 21,771.93</p> <p>Reserve-24,620.07</p> <ul style="list-style-type: none"> • Motion: Darden • Second: Wyatt • Voting: Unanimous 	
6:55 pm	<p>Discussion Item: SGC/Involvement Parent University</p> <p>SGC will be involved in Write night October 17 and students can be given an incentive (coupon for fall festival, candy bag)</p> <p>Fall Festival October 25 (Trunk or Treat)</p> <p>SGC can have a table with goodies to draw people to the table.</p> <p>Example-Raffle a TV, Delta flight voucher</p> <p>Glover is chair for that committee.</p>	Miss Lewis
	<p>Vote on Norms</p> <p>Start and end on time</p> <ul style="list-style-type: none"> • Be an active participant • Confidentiality • Actively listen without interruption • Expectations <p>Motion: Wyatt</p> <p>Second: Austin</p> <p>Voting: Unanimous</p>	Miss Darden
	<p>Discussion Item: Draft Next Meeting Agenda:</p> <ul style="list-style-type: none"> • Strategic Action Plan <p>Quote for SEC Exceptional Children</p>	Austin
7:00 pm	<p>Action Item: Meeting Adjournment</p> <ul style="list-style-type: none"> • Motion: Darden • Second: Wyatt 	Austin

Time	Item	Owner
	<ul style="list-style-type: none"> Voting: Unanimous 	

Meeting Norms

Silence Phones | Come Prepared | Be Respectful of Others' Opinions | Work for the Good of All Students |



Liberty Point Elementary School