

PITMAN SCHOOL DISTRICT

Board of Education Meeting

January 22, 2025

MINUTES

Motion to Enter Into Executive Session at 7:00 PM

Motion: Grossman
Second: Farrell
In Favor: All

Executive Session

Motion to Reopen Regular Session at 7:31 PM

Motion: Pappalardo
Second: Higbee Ionno
In Favor: All

Open Public Meeting

Notice of Meeting per Sunshine Law Requirements - *Notice of this Regular Meeting of the Pitman Board of Education was advertised in the South Jersey Times, posted at Borough Hall, a copy thereof delivered to all Pitman Schools to be posted, and posted on the District's web site. Further, notice was posted and filed as required by law stating that the Board would meet in Executive Closed Session at 7:00 p.m. followed by the Regular Meeting at 7:30 p.m. in the Pitman High School Media Center. The President shall entertain any objections, with supporting reasons, to the conduct of this meeting on the grounds that it violates the Open Public Meetings Act.*

Pledge of Allegiance

Roll Call

Mrs. Boulton: Present
Mrs. Farrell: Present
Mr. Grossman: Present
Mrs. Higbee-Ionno: Present
Mrs. Miller: Present
Mrs. Pappalardo: Present
Mrs. Pote: Present
Quorum: 7 present, 0 absent

Presentations

- All State Chorus Presentation
- Student Spotlight - Jr./Sr. High School - Board of Education Panther Award
 - ❖ Anthony Cappello
 - ❖ Fiona James
 - ❖ Megan Mazzola
 - ❖ Clare Miller
 - ❖ Ella Ralph
 - ❖ Carly Razze
 - ❖ Jonas Trum
- Staff Spotlight - Jr./Sr. High School
 - ❖ Jeffrey Flood

Public Comment

No Public Comment

Correspondence

No Correspondence

Approval of Minutes

Motion: Farrell

Second: Boulton

In Favor: 6-0; Mrs. Miller abstains from December 18, 2024 Executive Session

December 18, 2024

December 18, 2024 Executive Session

January 8, 2025 Reorganization

President's Report

Mrs. Miller discussed the new NJSBA Representative, School Finance Committee, County Leadership Committee, School Funding Formula, and Board Governance Training.

Superintendent's Report

- **HIB**
- **Security Drills**
- **HIB Semi-Annual Report**
- **Referendum**
- **Fair Funding Roundtable**

Student Representatives' Report

- **Rebecca Mazzola - No Report**
- **Aubrie Yordy reported on Honor Societies, Tutoring, Mr. Pitman, and Spirit Week**

FINANCE & FACILITIES COMMITTEE - Grossman, Rebecca Higbee-Ionno, Miller

Mr. Grossman provided an update regarding the recent Finance & Facilities Committee Meeting that took place on January 16, 2025 at 4:00 PM. Present were Mr. Grossman, Mrs. Higbee Ionno, Mrs. Miller, Dr. Preston and Mr. Miles. He reported on the board agenda items, Panther Club, Food Audit, Office Relocation Bids, and Unused Bus.

1. Recommend motion to approve all line-item transfers for the month of September 2024. (Attachment F&F-1)
2. Recommend motion to approve the monthly transfer report for the month of September 2024. (Attachment F&F-2)
3. Recommend motion to approve the Board Secretary's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2024. The Board Secretary certifies that no line-item account has been over expended in violation of N.J.A.C. 6A: 23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The Board Secretary in accordance with N.J.A.C. 6A: 23A-16.10(c)2 certifies that there are no changes in anticipated revenue amounts or revenue sources. (Attachment F&F-3)
4. Recommend motion to approve the Board of Education certification, pursuant to N.J.A.C. 6A:23A-16.10(c)4, that after review of the Board Secretary's monthly financial report for the month of September 2024 and upon

consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A: 23A-16.10(b); and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Recommend motion to approve the Treasurer's Report which is in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2024. The Treasurer's Report and Board Secretary's Report are in agreement for the month of September 2024. (Attachment F&F-4)
6. Recommend motion to approve all bills which are properly approved and certified to be paid. (Attachment F&F-5)
7. Recommend motion to approve the attached list of items to be listed for sale on Gov Deals. (Attachment F&F-6)
8. Recommend motion to transfer membership from the ACCASBO JIF (Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund) to the GCSSD JIF (Gloucester Cumberland & Salem School districts Joint Insurance Fund) for the 2025/26 school year. (Attachment F&F-7)

Note: Both funds operate out of the SPELL JIF (School Pool for Excess Liability Limits Joint Insurance Fund) and transferring from the ACCASBO JIF to the GCSSD JIF will result in no change to coverage or rates.

9. Recommend motion to approve the Indemnity & Trust Agreement for the GCSSD JIF for the 2025/26 school year. (Attachment F&F-8)
10. Recommend motion to approve the Educational Data Services, Inc. ("Ed Data") supply procurement system license and maintenance fee for the 2025/26 school year in the amount of \$7,525.
11. Recommend motion to adopt the updated pay rates for Panther Club staff, effective February, 1, 2025. (Attachment F&F-9)
12. Recommend motion to implement the competitive procurement process in the form of soliciting bids for the administrative office alteration project. (Attachment F&F-10)

Note: The request for bid proposals is scheduled to be advertised on February 6, 2025, with a bid opening scheduled for March 12, 2025.

13. Recommend motion to approve the sale of the 2017 school bus (24 passenger) that belongs to the district.
14. Recommend motion to donate Bible to the Pitman Historic Commission and Memorabilia Committee of Pitman.

Background: The Bible was found when the Central Office moved from the Memorial School to the Walls School.

Motion to Approve Items #1-14

Motion: Grossman
Second: Higbee Ionno
Mrs. Boulton: Yes
Mrs. Farrell: Yes
Mr. Grossman: Yes
Mrs. Higbee-Ionno: Yes
Mrs. Pote: Yes
Mrs. Pappalardo: Yes
Mrs. Miller: Yes
Motion Carried: 7-0

CURRICULUM & INSTRUCTION COMMITTEE - Boulton, Pote, Miller

Mrs. Boulton provided an update regarding the recent Curriculum & Instruction Committee Meeting that took place on January 15, 2025 at 4:40 PM. Present were Mrs. Boulton, Mrs. Pote, Mrs. Miller, Dr. Preston, and Mr. Caltabiano. She reported on the board agenda items, stipends and class ranking.

1. Student Statistics December 2024:

Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternate	Total
12/31/24	272	433	471	26	0	1202
11/30/24	271	432	472	26	0	1201
Date	Memorial	PES	Jr./Sr. HS	Out of District	Alternate	Total
12/31/23	237	413	489	15	19	1158

Suspensions/Reasons:

Threat: 1

Damage to Property: 2

(Attachment C&I-1)

- Recommend motion to affirm that the Pitman Board of Education is in receipt of the District Harassment, Intimidation and Bullying monthly report as presented by the Superintendent, and is in agreement with all actions taken in regard to the incidents reported at the December 18, 2024 meeting (Attachment C&I-2)
- Recommend motion to approve the additions to the Substitute List for the 2024/2025 school year. (Attachment C&I-3)
- Recommend motion to approve the travel and related expenses particular to attendance of staff and board members on the attached list of approved school business leaves (Conference/Workshop/Meeting/Staff Training) are justified and therefore reimbursable. (Attachment C&I-4)
- Recommend motion to approve all field trips as submitted. (Attachment C&I-5)
- Recommend motion to approve the Use of Facilities as attached. (Attachment C&I-6)
- Recommend motion to approve the NJDOE QSAC Equivalency Waiver, which will be used in our upcoming QSAC review. (Attachment C&I-7)

Note: The "Standard Calculation" is the calculation based on the current QSAC regulations. The "Proposed Calculation - Equivalency" is the calculation that was approved by the State Board of Education in September of 2024 and will go into effect on July 1, 2025. Cohort 3 districts, of which Pitman is one, have the option to apply for an Equivalency in order to use these data

- Recommend motion to approve the articulation agreement with Camden County College on a series of courses at Pitman High School (High School Plus Program) for the 2024/2025 school year.
- Recommend motion to retroactively approve the students listed below for homebound instruction by the Special Services Department at the 2024/2025 contracted hourly rate as follows:

Student ID	Placement	Duration	Hours of Instruction	Rate
6337703843	Medical	12/9/24-TBD	10 hours/week	\$64/hr.

5535818434	Medical	1/7/25-TBD	10 hours/week	\$64/hr.
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10. Recommend motion to approve a change in placement for the following student:

Student ID	Placement	Tuition
4970246729	From Durand Academy to Brookfield Schools	\$40,741.32

11. Recommend motion to approve the following leave(s) of absence:

Employee	Location	Type of Leave	Dates
14159032	PES	Medical	2/6/25-3/7/25 (on or about)
0992	District	Medical/Maternity	2/24/25 - 5/19/25 (on or about)

12. Recommend motion to approve Stacey DeCaro, School Library Media Specialist at the Jr./Sr. High School, as temporary Communications Coordinator to be paid a monthly stipend in the amount of \$250 effective on or about February 24, 2025 through on or about May 19, 2025.

Background: The current Communications Coordinator is scheduled to be out on leave.

13. Recommend motion to approve Matthew Loveland as acting Panther Club Director effective on or about February 24, 2025 through on or about May 19, 2025, at an hourly rate of \$19.25.

Background: The current Panther Club Director is scheduled to be out on leave.

14. Recommend motion to retroactively approve Kellianne Barr as a Panther Club Site Leader at an hourly rate of \$19.17 and as Panther Club Counselor at an hourly rate of \$15.49, effective January 13, 2025.

15. Recommend motion to approve the following Extra Service Contract(s) for the 2024/2025 school year. Stipend in accord with the agreement with the Pitman Education Association:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Gabrielle Wilson	Musical/Play Director	\$3,887

16. Recommend motion to accept the retirement resignation, with regret, of Stacie Hess, math teacher at Pitman Jr./Sr. High School, effective June 30, 2025.

Motion to Approve Items #1-14

Motion: Boulton

Second: Pote

Mrs. Boulton: Yes

Mrs. Farrell: Yes

Mr. Grossman: Yes

Mrs. Higbee-Ionno: Yes

Mrs. Pote: Yes

Mrs. Pappalardo: Yes

Mrs. Miller: Abstain on #3; Yes on Balance

Motion Carried: 7 Yes; 0 No; 1 Abstain on #3.

COMMUNICATION & POLICY COMMITTEE - Higbee-Ionno, Farrell, Pappalardo

Mrs. Higbee-Ionno provided an update regarding the recent Communication & Policy Committee Meeting that took place on January 15, 2025 at 5:30 PM. Present were Mrs. Higbee-Ionno, Mrs. Farrell, Mrs. Pappalardo, Dr. Preston, and Mr. Miles. She reported on the committee's discussion as to GPA and Class Rank.

Public Comment

No Public Comment

Old Business

No Old Business

New Business

No New Business

Adjournment

Motion to Adjourn the Meeting at 8:00 PM

Motion: Pappalardo

Second: Boulton

In Favor: All

Board Minutes Certified by Daniel Long, Board Solicitor; In Attendance on Wednesday, January 22, 2025.