

BURRELL SCHOOL DISTRICT

Board of Directors MEETING SUMMARY - FEBRUARY February 11 and 18, 2025

- Executive Sessions **ANNOUNCED**
- Minutes: Agenda Meeting – January 14, 2025; Regular Meeting – January 21, 2025 **APPROVED**
- Monthly Financial Reports: **APPROVED**
 - a. Treasurer’s Report
 - b. General Fund Report
 - c. Capital Reports
 - d. Food Service Reports
 - e. Student Activity Reports
- Comments from Public - Agenda Items Only **NONE**

Reports of Administration and Standing Committees

SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- Capital Improvement Projects Bid Specs Update **HEARD**
- Contract for HVAC Construction to Frederick Mechanical, LLC in amount of \$800,000 for Base Bid only on Boiler Replacement at High School and Boiler Rebuilding at Bon Air Elementary School. The base bid is for the High School boiler only. **AWARDED**
- Proposal of Hillis Carnes Engineering Associates for subsurface soil exploration services for construction project: Additions & Alterations at Bon Air Elementary School **ACCEPTED**
- First Reading of Revisions to Policy 815 Acceptable Use of Computers, Network, Internet, Electronic Communications and Information Systems **APPROVED**

OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Adoption of Westmoreland Intermediate Unit’s Policies, Procedures and Use of Funds **APPROVED**
- Amendment with Skyward, Inc. for SAAS Hosted License Agreement for period beginning July 1, 2025 through June 30, 2028 **APPROVED**
- Special Education Plan 2025-2028 Information **HEARD**
- Student Assistance Mid Year Report Information **HEARD**
- Discard obsolete library books **APPROVED**
- PERSONNEL: Personnel Log dated February 11, 2025 **APPROVED**
- PERSONNEL: Personnel Log dated February 18, 2025 **APPROVED**

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- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **HEARD**
- Westmoreland Intermediate Unit Report - Mr. Deiseroth **RECEIVED**
- PSBA Liaison Report - Mrs. Schager **HEARD**

BUSINESS - MRS. CALLAHAN

- Budgetary transfers **APPROVED**
- Tax settlement and exoneration of Upper Burrell and Lower Burrell Tax Collectors from Per Capita and Real Estate taxes **APPROVED**
- Discard obsolete equipment **APPROVED**
- Communications **NONE**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Additions to Agenda (Agenda Meeting only) **NONE**
- Comments from Public **NONE**

Burrell School District

Personnel Log - February 11, 2025

APPOINTMENTS

PROFESSIONAL

- | | | |
|---|----------------|--|
| 1 | Isaac Robb | Substitute - Special Education, retroactive to January 23, 2025 |
| 2 | Isaac Robb | Teacher - Special Education, Bachelor's Step 1, \$47,669 |
| 3 | Taylor Boozell | Teacher - Special Education, Bachelor's Step 2, \$48,086
starting date to be determined |
| 4 | Nicole Edwards | Substitute - PK-4 (pending clearances) |

Burrell School District

Personnel Log - February 18, 2025

APPOINTMENTS

PROFESSIONAL

1	Chelsea Slusar*	Type 06 Day to Day Substitute - Emergency Teaching Permit Subject K-12 All Instructional Areas
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CLASSIFIED

1	Bobbi Beck*	Substitute - Clerical
2	Bobbi Beck*	Recess Aide
3	Joseph Aftanas*	Recess Aide
4	Joseph Aftanas*	Substitute - Clerical
5	Joseph Aftanas*	Substitute - Cafeteria
6	Joseph Aftanas*	Substitute - Custodian

SUPPLEMENTAL 2024-2025

1	Jay Miller	Baseball - Head, \$4,480
2	Brian Colgan	Baseball - Assistant, \$2,688
3	Dave Ferres	Softball - Head, \$4,480
4	Brandon Daughtry	Softball - Assistant, \$2,688
5	Ryan Wojciechowski	Softball - Middle School, \$2,408
6	Caitlynn Hirak*	Tennis - Head Boys, \$3,360

SUPPLEMENTALS 2025-2026

1	Scott Newell*	Football - 1st Assistant, \$5,940 (pending clearances)
2	Marcus Williams*	Football - 2nd Assistant, \$2,475 (split 2, pending clearances)
3	Frank Girardi*	Football - 2nd Assistant, \$2,475 (split 2, pending clearances)
4	Ray Urbanski*	Football - 3rd Assistant, \$2,475 (split 2, pending clearances)

VOLUNTEERS

1	Anthony Campana	Athletic Volunteer (pending clearances)
2	Jack Henderson	Athletic Volunteer (pending clearances)
3	Roy Shirey	Athletic Volunteer (pending clearances)
4	Jon Bouchat	Athletic Volunteer (pending clearances)
5	Ashley Leipertz	General Volunteer (pending clearances)
6	Edward Daquila	Athletic Volunteer
7	Erika Leet*	Athletic Volunteer (pending clearances)
8	Sheldon Simmons*	Athletic Volunteer (pending clearances)

LEAVE OF ABSENCE

CLASSIFIED

- | | | |
|---|----------------|-----------------------------------|
| 1 | Nicole Cramer | Unpaid Leave - February 6-7, 2025 |
| 2 | Amy Mazzei | Unpaid Leave - February 3-5, 2025 |
| 3 | Tynia Minnick* | Unpaid Leave - February 14, 2025 |

****Added after the February 11, 2025 Agenda Meeting***