



Goodridge Elementary School

2024 - 2025 STUDENT HANDBOOK

Dr. Jennifer Patrick
Principal

Mrs. Stacie Greenwood
Assistant Principal

Mrs. Laura Michels
School Counselor

Ms. Felicia Pelfrey
School Counselor

Ms. Ashley Harney
Family Resource Center Coordinator

Mrs. Scarlett Crouch
Attendance Clerk

Mrs. Diana Alvey
Cafeteria Manager – (859) 334-4426

3330 Cougar Path
Hebron, KY 41048-9642
Phone (859) 334-4420
FAX (859) 334-4422
www.boone.kyschools.ky.us
www.boone.k12.ky.us/15/Home

Boone County Public Schools

THE BOONE COUNTY BOARD OF EDUCATION DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, AGE, RELIGION, MARITAL STATUS, VETERAN STATUS, GENDER OR DISABILITY.

CHESTER GOODRIDGE ELEMENTARY SCHOOL

3330 COUGAR PATH

HEBRON, KY 41048-9642

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BOONE COUNTY SCHOOLS CALENDAR

2023-2024

August 15	First Day for Students
August 22	First Day of Preschool
September 2	No School--Labor Day
October 4	Teacher PD - No school for students
October 7	Teacher Flex Day - No school for students
November 4	Teacher PD - No school for students
November 5	Election Day - No School
November 27-29	Thanksgiving Break - No School
Dec. 21 - Jan. 5	Winter Break - No School
January 20	MLK Day--No school for students
February 17	Teacher training day - No school for students
March 14	Teacher training day - No school for students
April 7-11	Spring Break
May 20	Primary Election Day - No school for students
*May 22	*Last Day for students, subject to change

****State testing window will be the the last 14 days of school, please refrain from scheduling vacations and morning doctor appointments in the month of May*****



Dear Students and Parents:

We welcome you to a new and exciting school year! We are incredibly proud of our dedicated teachers and staff, our involved and caring parents, and our active and generous community partners. Most of all, we are proud of our enthusiastic and hard-working students! We, as a staff, are committed to meeting students' educational needs and to providing a positive environment where they may learn, grow, and succeed.

GES Mission:

At Goodridge Elementary School we strive to develop a collaborative culture that supports students through rigorous instruction and high expectations by holding ourselves accountable for ensuring ALL students see their leadership potential, work to meet their established goals, and achieve high growth.

Please read this student/parent handbook carefully. Refer to it often throughout the school year. It contains valuable information about our school. We have attempted to answer as many questions as we can about our policies and procedures; however, not all are covered in this handbook. We have monthly School Based Council meetings where decisions are made, and you are more than welcome to join. You can keep up to date regarding important events and activities at Goodridge via Teacher Bloomz, Twitter, and Facebook.

All parents are encouraged to get involved in their child's education. With your continued support and assistance, we can continue to maintain our commitment to your child's educational needs and assist them in being career, college, and life prepared.

Sincerely,

Dr. Jen Patrick, Principal

Boone County Schools
Title I Schoolwide Program

Title I is a federal grant that focuses on improving the academic achievement of disadvantaged children. **Goodridge Elementary** is a Title I school and receives federal Title I funds. This federal grant provides funds to Title I schools to ensure that all children have a fair, equal and significant opportunity to obtain a high quality education and reach proficiency on challenging state academic standards and state academic assessments.

Title I is implemented through a Schoolwide program structure in alignment with the school's yearly School Improvement Plan. The purpose of a Schoolwide program is to focus the additional funds on upgrading the entire educational program of the school. The funds are used to:

- Support the achievement of at-risk students not achieving state standards;
- Support supplemental professional development activities to ensure high quality instruction;
- Provide additional instructional support; and
- Provide extended-day and/or extended-year programs.

The school must develop, jointly with parents, a written school parental involvement policy that describes how the school will carry out the parent involvement requirements including the developing of a written School-Parent Compact. The plan will include how parent involvement funds and supporting parent involvement activities will support student achievement. These activities should build:

- Parent capacity to assist in their children's education;
- Parent-school communication; and
- Parent-school and community partnerships.

Parents are encouraged to:

- Provide input on the development of the Parent Involvement Plan and School-Parent Compact;
- Provide input on how parent involvement funds should be spent;
- Provide input on how school staff can work with parents as equal partners in their child's educational process;
- Volunteer at their child's school; and
- Participate in parent-teacher conferences.

A Title I informational meeting will be held at the school each year to inform parents of the Title I plan and to receive parent input into the plan and program. In the spring, a Title I survey will be sent to all parents for program feedback on parental involvement.

Goodridge Elementary School

Home of the Cardinals



Student Responsibilities

Students will:

- Attend school regularly.
- Be prepared for school each day with completed assignments and supplies.
- Work cooperatively with my classmates.
- Respect myself, my school, and other people.
- Follow rules of student conduct.

School Responsibilities

We will:

- Provide assistance to parents when requested, so that they help with homework assignments.
- Encourage students and parents by communicating regularly about student progress.
- Provide parents and students with positive feedback.
- Provide high quality instruction in a supportive and non-threatening environment.
- Provide varied learning opportunities for students to enable them to meet academic expectations.
- Hold expectations high for all students, believing that all students can learn.
- Encourage parents to attend parent-teacher conferences regularly, become school volunteers when possible, and become active in school functions.
- Provide an environment that allows for positive communication between the teacher, parent, and student.
- Encourage teachers to regularly provide homework assignments that will reinforce classroom instruction.
- Encourage parent involvement & family literacy efforts.

Parent Responsibilities

Parents will:

- See that my child attends school regularly and is on time.
- Support school staff in maintaining proper discipline.
- Set aside a specific time for homework and review it regularly.
- Provide a quiet, well-lit place to study.
- Encourage my child's effort and be available for questions.
- Stay interested in and aware of what my child is learning.
- Read with my child and let my child see me read regularly.
- Communicate with my child's teacher on a regular basis and be available for questions.
- Attend parent conferences.

Family-School Learning Compact

*"Inspire, Empower, and
Achieve Together"*

3330 Cougar Path
Hebron, Kentucky 41048
Phone: 859-334-4420
Fax: 858-334-4422

The Cardinal Pledge

I am a Goodridge Cardinal
I am Safe and Organized
I am accountable for my
words, actions and learning.
I respect my family, teacher,
and classmates.
I am a Goodridge Cardinal
Today I choose to SOAR

About this Compact

This Family-School Compact
was developed collectively
with Students, Parents, and
Staff. We review our compact
annually and approve
changes through our
Site-Based Decision Council.

The Family School compact
outlines the responsibilities
of home and school to help all
students build the
foundation of lifelong
learning.

Goodridge Cardinals Are
Safe
Organized
Accountable
Respectful



Our Mission

At Goodridge Elementary School
we strive to develop a
collaborative culture that
supports students through
rigorous instruction and high
expectations by holding ourselves
accountable for ensuring ALL
students see their leadership
potential, work to meet their
established goals, and achieve
high growth.

Our Vision

Together we will enable students
to experience success for today
and be prepared for tomorrow by:

- Functioning as a
student-focused Professional
Learning Community
- encompassing our families,
school and community
- Committing to being lifelong
learners
- Implementing strategies for
student success
- Using data to drive instruction
- Nurturing the whole child:
physically, mentally,
academically & socially
- Ensuring a safe and healthy
school environment

School Administration

Dr. Jennifer Patrick, Principal
Stacie Greenwood, Assistant Principal
Natalya McMahon, Counselor
Brandi Dunn, Counselor
Nicole Weyman, Instructional Coach



Boone County Schools

8830 U.S. Highway 42
Florence, KY 41042
Phone: 859.282.1003
Fax: 859.282.2376
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Matthew L. Turner
Superintendent of
Schools

Boone County Board of
Education:
Maria Brown, Ph.D.
Karen Byrd
Jesse Parks
Carolyn Hankins Wolfe
Cindy Young

*The Boone County
Board of Education
provides equal
employment and
educational
opportunities.*

Notification of Right to Request Teacher Qualifications

July 1, 2023

Boone County Schools
8270 US Hwy 42
Florence, KY 41042

Dear Parent or Guardian:

The educators in Boone County Schools are committed to providing a quality instructional program for your child. This letter is just one of the ways of keeping you informed of the educational commitment of our schools and our district.

Our district receives federal funds for Title I, Part A programs as a part of the Every Student Succeeds Act (ESSA). Under ESSA, you have the right to request information regarding the professional qualifications of your child's teacher(s). If you request this information, the district will provide you with the following:

1. Whether the teacher has met the state requirements for licensure and certification for the grade levels and subject matters in which the teacher provides instruction;
2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived;
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree; and
4. Whether your child is provided services by paraeducators, and if so, their qualifications.

If you would like to request this information, please contact Eric Ball, Director of Human Resources, by phone at 859-282-2374 or by email at eric.ball@boone.kyschools.us. Please include your child's name, the name of the school your child attends, the names of your child's teacher(s), and an address or email address where the information may be sent. Thank you for your interest and involvement in your child's education.

Sincerely,

Dr. Jenny Watson
Assist. Superintendent for Learning Support Services
Title I Grant Administrator

Amy Atkins
Title I Coordinator

***Achieving
Excellence Together***



Title I Testing Transparency

Boone County Schools

2023-2024

Sections 1112(e)(2)(A)-(B) of the Every Student Succeeds Act (ESSA) requires the following regarding testing transparency.

(2) TESTING TRANSPARENCY.—

(A) IN GENERAL. – At the beginning of each school year, a local educational agency that receives funds under this part shall notify the parents of each student attending any school receiving funds under this part that the parents may request, and the local educational agency will provide the parents on request (and in a timely manner), information regarding any State or local educational agency policy regarding student participation in any assessments mandated by section 1111(b)(2) and by the State or local educational agency, which shall include a policy, procedure, or parental right to opt the child out of such assessment, where applicable.

(B) ADDITIONAL INFORMATION. – Subject to subparagraph (C), each local educational agency that receives funds under this part shall make widely available through public means (including by posting in a clear and easily accessible manner on the local educational agency's website and, where practicable, on the website of each school served by the local educational agency) for each grade served by the local educational agency, information on each assessment required by the State to comply with section 1111, other assessments required by the State, and where such information is available and feasible to report, assessments required districtwide by the local educational agency, including—

- (i) the subject matter assessed;
- (ii) the purpose for which the assessment is designed and used;
- (iii) the source of the requirement for the assessment; and
- (iv) where such information is available—(I) the amount of time students will spend taking the assessment, and the schedule for the assessment; and (II) the time and format for disseminating results.

Information about these requirements can be found on the Kentucky Department of Education's Assessments webpage (<https://education.ky.gov/AA/Assessments/Pages/default.aspx>) as well as the district's Assessment System for the current school year (found below). For further questions, please direct your inquiry to your child's principal or Krista Decker, Director of Assessment Support, by phone at 859-283-3227 or by email at krista.decker@boone.kyschools.us. Please include your child's name, the name of the school your child attends, and your contact information. Thank you for your interest and involvement in your child's education.

BOONE COUNTY SCHOOLS ASSESSMENT SYSTEM 2023-2024

Universal Screeners

Universal screeners are general achievement measures that monitor progress toward end-of-year goals and identify students or curricular areas needing additional attention. Content in these assessments cover a full year's standards.

- Brigance Kindergarten Screener (Fall 2023)
- FastBridge FASTtrack Reading & Math - Gr. K-2 (Fall 2023 & Spring 2024)
- STAR Reading & Math – Gr. 3-8 (Fall 2023 & Spring 2024)
- CERT Reading & Math – Gr. 9-11 (Fall 2023 & Spring 2024)
- SEL Survey – Gr. 3-12 (September 2023 & February 2024)
- WIDA Screener – All newcomer EL students in Gr. K-12 (within 14 days of enrollment)
- CogAT Gifted Screener – Gr. 3 (February 2024)

Interim/Benchmark Assessments

Interim assessments measure recently taught material (such as unit, chapter, semester) to monitor progress toward learning goals. The test content follows district and school curriculum pacing.

- MVPA Reading/Writing & Math - Gr. K-12 (October, January, March)
- Common Unit Assessments (after each unit of learning)

Summative Assessments

General achievement measure that fulfills federal and state requirements for accountability and demonstration of progress; to identify areas of underperformance areas and to adjust long-term educational strategies.

GRADE	Readiness	LEP (English Learners)	Reading	Writing / Editing & Mechanics	Math	Science	Social Studies	ACT
Pre-K								
K	Brigance (Fall 2023)							
1								
2								
3								
4								
5				KSA (May 2024)				
6					KSA (May 2024)			
7						KSA (May 2024)		
8				KSA (May 2024)			KSA (May 2024)	
9								
10					KSA (May 2024)			
11				KSA (May 2024)		KSA (May 2024)	KSA (May 2024)	ACT (March 2024)
12								

KSA = Kentucky Summative Assessment

Mission

At Goodridge Elementary School we strive to develop a collaborative culture that supports students through rigorous instruction and high expectations by holding ourselves accountable for ensuring ALL students see their leadership potential, work to meet their established goals, and achieve high growth.

Vision

Together we will enable students to experience success for today and be prepared for tomorrow by:

- Functioning as a student-focused Professional Learning Community encompassing our families, school and community
- Committing to being lifelong learners
- Implementing strategies for student success
- Using data to drive instruction
- Nurturing the whole child: physically, mentally, academically & socially
- Ensuring a safe and healthy school environment

Motto

Inspire.
Empower.
Achieve.
TOGETHER

PHILOSOPHY

Goodridge Elementary School teachers, staff, parents and school community accept the responsibility to address the educational needs of the whole child. Since our children differ in their abilities, capacities, and patterns of growth, our educational program is designed to address the intellectual, technological, physical, and social/emotional needs of the individual student.

GOODRIDGE ELEMENTARY SCHOOL GUIDELINES FOR STUDENT CONDUCT

Through the SBDM Council, our School Culture Committee works diligently to maintain a positive learning environment. Our main goal is to build on that positive climate and to ensure a safe and orderly environment for all our students. Our Council has adopted the Positive Behavioral Interventions and Supports (PBIS) procedures.

GOODRIDGE STUDENTS ARE SUCCESSFUL BECAUSE WE CHOOSE TO

S. O. A. R.

**SAFE
ORGANIZED
ACCOUNTABLE
RESPECTFUL**

GENERAL INFORMATION

REGISTRATION

To register your child for school you need to bring:

- a certified, full sized, copy of the child's birth certificate
- child's Social Security card
- completed medical examination form
- Kentucky up-to-date immunization form
- dental screening form (ages 5 & 6)
- eye examination form (ages 3,4,5 & 6)
- proof of residency (copy of utility bill)
- **custody papers** if applicable

(Immunization certificates are mandatory before your child may attend school. The certificate must be completed by a physician or health professional and must include the expiration date and the signature of the person certifying the information.)

At the time of registration you will be given additional forms to be completed. At times, a

student will be asked to delay beginning school until the next school day. This allows a teacher to prepare for a new student, i.e. a desk, books, etc.

STUDENT FEES

Students will pay a fee to cover some of the instructional classroom material costs. The fees for grades Kindergarten – 5th are \$60.00. Fees are to be collected by Goodridge teachers ONLY. Office staff are no longer able to accept payments of school fees, lunch money, etc. Checks should be made payable to "Goodridge Elementary School." Please put the student's name in the memo section on all checks.

Fee money will be used for this year's classroom materials so please pay your child's fee as soon as possible so supplies can be ordered.

SCHOOL HOURS

Goodridge Elementary is in session from 8:45

a.m. until 3:40 p.m. for Kindergarten-fifth grade students. Morning preschool hours are 8:45 a.m. until 12:00 pm and afternoon preschool hours are 12:00 pm until 3:15 p.m.

MORNING ARRIVALS

Chester Goodridge Elementary School opens at 8:00 a.m. to conduct business. Students may be dropped off beginning at 8:15 a.m. Students will go directly to their social area. Any student wishing to eat breakfast (K-5) must report directly to the cafeteria and those not eating report to the gym.

Parents bringing students to school **MUST drop them off in the loop in the back of the school. Parents are not permitted to accompany students to the classroom. Students should be ready to exit the vehicle.** Please have materials ready as 10-15 vehicles will be unloading at a time. Stay in line and do not pass the car in front of you, this ensures the safety of all students.

Students riding the bus enter using the front doors.

Students must be inside the building by 8:45 a.m. Students not inside the building by 8:45 must be brought to the main office and signed-in, by an adult.

TRANSPORTATION

School bus service is available to students, preschool through 5th grade. Students should know their bus number, driver, morning pick-up time and location point. If there are questions concerning bus service, **please call the transportation department: Preschool (859-586-0653), Grades K-5 (859-384-0524).** If the bus is late getting your child home, please call the school for information. There are occasions when the bus may be late for

reasons such as a mechanical failure, late returning from field trips, etc.

A Bloomz notification will be sent, from GES, when a bus will be arriving late. For your child's in-time bus routing location load the Zonar app. In case of an emergency, please call the school, 334-4420.

Children are ONLY to ride the bus assigned to them by the transportation department;* they may NOT ride on any bus other than that which is assigned to them. When a child is to be picked up after school, a note must be sent or a change may be made in person with proper ID. **We do not accept transportation changes by phone, voice mail, email or Bloomz. Children who do not have a note will automatically be escorted to their usual destination. This is for the protection of your child.**

***Permanent transportation changes require completion of a written form, available in the school office, and require up to 48 hour notice. (As per "Transportation Regulations").**

Students who ride Boone County School buses must obey school bus rules and regulations. Riding the bus is a **privilege** provided by Boone County Schools. Students are held accountable to adhere to safe/good behavior. Misbehavior, (vandalism, defiance or misconduct, etc) on the bus will not be tolerated. Students who misbehave on the school bus will be referred to the Principal or Assistant Principal for disciplinary action. The Principal or Assistant Principal may exclude a student from transportation services (consistent with Board Policy #06.34) if a student continues to disobey school bus rules and regulations.

STUDENT PICK-UP

Because of our concern for your child's safety, you are strongly encouraged to allow your child(ren) to ride the bus. At the end of the day, all students leaving the building will be dismissed to either the bus OR car rider lines.

OUTDOOR CAR RIDER PICK-UP

You may apply for a "Car Rider" number on Back to School Night or in the office. After being assigned a placard, you will need to place it in your front windshield. **Cars will line up on the west side of the building (Conner H.S. football field side) starting no earlier than 3:00 pm as requested by Boone**

County Sheriff's Department. Cars will need to enter from Conner High School and refrain from using the entrance at the corner of Conner Rd and Conner Path.

When getting your child, follow traffic directions, given by staff, and pull around the loop. Do not stop when you see your child. Students will walk in batches of 10-15 to vehicles. **Parents need to remain in the vehicle; students need to enter curbside and be able to open and close their own car door.** Additionally, they need to be able to strap themselves into the booster or seat belt. If a student is unable to strap themselves in, the driver will need to pull into a parking spot to assist their child so as to not disrupt the flow of traffic.

Driver is to stay in line. Once you have your child(ren) wait until the line moves and follow the car in front of you.

We need to keep the flow of traffic moving and all car rider policies are set in place for the safety of your child.

BUS CIRCLE - IMPORTANT NOTICE

The circle in front of the school is a designated fire lane. There is NO parking in this area at any time. Cars parked in the circle could be ticketed and/or towed.

DRESS CODE

Students should be dressed appropriately for school and be properly groomed. A properly groomed student is neatly dressed, wearing clean clothing and has a clean body. We ask that all apparel be modest and tasteful. Students will comply with the Boone County Schools dress and appearance policy. This policy is as follows:

"The wearing of any attire, cosmetics, presentation of extraordinary personal appearance, or any unsanitary body condition which in the judgment of the principal, significantly disrupts the education process or threatens the health or well being of that student or other students, is prohibited. Principals shall enforce the dress code in their schools. Students whose appearance does not conform to these rules will be asked to change clothing to meet this code. Repeated violations may result in suspension from school."

Only shorts at thumb length will be permitted. The following attire is prohibited, **but not limited to**, ripped jeans with holes mid thigh and above or those that drag the floor, see through mesh clothing, spaghetti straps and tube tops, crop tops, bare midriffs, boxers or briefs, hats or caps, hoods, (unless on special building designated days), capes and/or flags, masks, tails, clothing and accessories (jewelry, belt buckles, necklaces, etc.) with obscene, crude, or rude pictures or sayings pertaining to drugs, alcohol, tobacco, extreme violence, gangs or sex, heelys, sleepwear and swimwear. NOTE: SBDM Councils may draft

dress codes that are more restrictive.

CAFETERIA

The Cardinal Cafe number is **(859) 334-4426**.

School lunches are served daily in the cafeteria. Milk or orange juice is available for purchase by children bringing a packed lunch. Ice cream and "extra" menu items can be purchased for additional costs. Our cafeteria offers "reverse" credit accounts. Deposits in any amount can be made to the account with breakfasts, lunches and extra charges being deducted each day your child eats.

Myschoolbucks.com is now available to keep track of your child's meal accounts. Pay for your child's meals with a credit or bank card; check balances; and set up automatic email reminders to tell you when a payment is needed. You can keep track of all your children's meal accounts, even if they attend different schools in Boone County.

Breakfast is available and served daily starting at 8:15 and needs to be finished by 8:40 each morning. If you are a car rider and wishing to eat breakfast at school, please arrive by 8:30. Students wanting breakfast must go to the cafe upon arrival. Students may not go to the cafe after going to the gym and/or the classroom.

One may apply for Free or Reduced lunch by going to: schoollunchapp.com.

CHARGES

Cashiers have the authority to charge three student plate lunches per student. This service is designed to cover the situation of a student occasionally losing or forgetting meal money or a parent occasionally forgetting to send meal money. *This service is not designed or intended to provide a credit service for continuous charging and collection for a*

student's meals. Students are unable to charge breakfast.

MEAL POLICY--ELEMENTARY:

If a student needs to charge more than three days' meals before previous charges have been collected, the additional charge must be approved by the Food Service Manager. The student is given notice that after the third charge, the cafeteria manager contacts the student's parents by phone or letter strongly encouraging the parents to pay the charges before another can be issued or, if there are financial difficulties, an application for free or reduced meals can be submitted. **Please have your child make all deposits before school begins.**

OUTSIDE FOOD

Students and visitors are not permitted to bring in carry out pizza, fast food or lunches from restaurants. This includes soft drinks, **cans, glass bottles or morning beverages.**

If a child leaves for an appointment and is returning to school with food, they must eat before entering.

CELEBRATION TREATS

When dropping off celebration treats, we take them from you in the office and will either deliver them or call down the student to pick the item(s) up from our office staff. Parents/guardians/family members/visitors will not be able to take the items down themselves unless they are staying for an event and prior arrangements have been made with the teacher(s) and office.

Many of our students have medical conditions that involve food allergies, intolerances, diabetes, sensitivities, etc. It is the policy of GES that homemade or home baked foods are not to be brought into the schools to share with other students. Food brought in for these types of activities must be commercially prepared, packaged and labeled-listing all ingredients and nutritional information and/or prepared in an approved and licensed kitchen.

HEALTH PROGRAM

The following screenings are completed at Goodridge Elementary School: height, weight, vision & hearing. Other screenings are available upon request (i.e. speech/language & motor).

A Boone County Employee will call if your child becomes ill enough to go home or if there is a medical problem concerning your child. Your child should not be calling you as students are not permitted to carry cell phones. (see cell phone section)

*Please note our clerk is not a licensed health professional.

MEDICATION POLICY

1. **ALL** medicine administered by Boone County staff must be in the original medicine bottle given by the pharmacist. The label should state the name of the medicine, the dosage and time to be given. **No substitute container is acceptable.**

2. No more than **ONE WEEK'S** supply (M-F) of medicine is to be kept in the first aid room.

3. If a child is on an antibiotic, it is to be administered by a Boone County employee

only if it is **prescribed FOUR times a day.**

4. A Medicine Form is to be filled out by a parent/guardian for any medicine to be taken at school. This form is kept on file in the First Aid Office. A new form must be filled out with any changes in the prescription.

5. No over-the-counter medicine (cough syrup, Tylenol, etc.) can be given by Boone County staff without a completed Non-Prescription Medicine Form with signed instructions. **These medications must also be in their original containers.**

CURRICULUM

Our education program is designed to address the intellectual, psychological, and physiological needs of the individual student. An integrated curriculum emphasizes the development of all content areas as mandated by the state (found on the KDE website). Teachers, administrators, staff and parents must work together to prepare students to become problem solvers and lifelong learners.

Beyond the regular offerings, each student receives instruction in physical education, music, art, global citizenship and library/media. Speech therapy, special education, and related services are provided to those who qualify for special assistance. Also available are English Language Learner (E.L.L.) and Gifted and Talented Educational Services (G.A.T.E.S.) to those who qualify. Extended School Services (ESS) may be available to students who would benefit from remedial instruction in the form of before or after school tutoring.

Teachers may periodically show PG movies to their classes. If you have concerns about movies please contact your child's teacher.

HOMEWORK POLICY

Homework is defined as a beneficial reinforcement of a skill, as an independent practice, that has been introduced. This reinforcement increases students' chances of skill mastery. Time for additional projects will be taken into consideration when determining the amount of homework assigned.

Primary 1 students may have an average of 10 minutes per day of homework. Primary 2 and Primary 3 students may have an average of 30 minutes per day of homework, not to exceed three (3) hours per week. Intermediate students, 4th– 5th, may have an average of 1 hour per day of homework, not to exceed five (5) hours per week. It is recommended that no homework be given on the night before a test so that students may study.

Requests for schoolwork for absent students should be called in by 9:00 a.m. so, time allowing, teachers can prepare work during their planning period. Work can be picked up at the end of the school day.

PREARRANGED ABSENCE:

If you know ahead of time that your child will be out for an extended time, please notify **the teacher in writing at least a week prior to the absence** so work can be gathered for that time frame. **Absences due to family trips are discouraged. The Principal must approve absences for trips and parents should complete an EHO form or they will be unexcused.**

PROGRESS REPORTS

Progress reports will be sent home every nine weeks to the parents of primary and intermediate students (teacher's may opt to send them to only the students with areas of

concern). The grading terms will be sent home at the beginning of the school year and dates are subject to change based on inclement weather days.

PARENT/TEACHER CONFERENCES:

Parent/teacher conferences are scheduled for 10/19 & 11/07 as well as upon individual request. Please schedule conferences in advance by calling or emailing your child's teacher.

SCHOOL COUNSELING

School Counselors present developmental guidance lessons to each class several times a year. Currently, these lessons focus on social/emotional skills that are part of our integrated instruction at Goodridge.

School Counselors are also available to assist individual and small groups of students as appropriate. Parents are encouraged to call the counselors with concerns or questions.

SCHOOL PRIDE

School is really "home away from home" for students. We expect students to take pride in their school and properly care for the building and grounds.

STUDENT PICTURES

Student pictures are taken twice a year, in the fall and spring. Fall pictures are pre-paid. Spring packages are sent home on approval. Parents are under no obligation to purchase pictures.

EXTRACURRICULAR ACTIVITIES

Such opportunities for extra curricular activities (i.e. Academic Team, Student Council, Art Club, Choir, Basketball, and Cheerleading etc.) will be announced prior to sign-up/registration.

Students must be in good academic and behavioral standing to participate in extracurricular activities. Students need to be present in order to participate on the day of an activity.

POLICY & PROCEDURES

ABSENTEEISM

Rationale:

School attendance is a responsibility that is shared by the student, parent/guardian, and the school. Our attendance policy is implemented to:

- ❖ Encourage school attendance, therefore promoting learning.
- ❖ Promote efficient use of classroom time by student and school staff.
- ❖ Develop a student's sense of responsibility for school attendance and academic growth.
- ❖ Define student, school, and parent/guardian responsibility for attendance.
- ❖ Promote a working relationship between school and home in order to establish positive attendance routines that eliminate gaps in achievement, learning, and opportunity.

Policy:

In a school year, a student CAN:

- Have seven (7) **EXCUSED** absences or tardies with a note from their parent/guardian. (For an absence to be considered "excused", the student must submit the written note within three (3) days of returning to school). Written

notes and/or emailed notes are acceptable.

- Any event (ONE Tardy or ONE Absence) that does NOT have a note within three (3) days of the event will be recorded as UNEXCUSED.
- A "tardy" is defined as any absence from school or a scheduled class period for 59 minutes or less. A tardy can be late to school or being released from school before the end of the instructional day.
- An "absence" is any missed time greater than 59 minutes.
- EACH DAY your child is absent counts as ONE absence or ONE event. For example: If Johnny missed Monday, Tuesday, AND Wednesday, he would have three (3) absences or three (3) events.
- Once a student has seven (7) parent/guardian notes used, he/she is required to have a valid doctor's note in order for further absences or events to be considered excused. **Doctor's notes will only be considered excused for the date of the office visit unless other days are designated on the doctor's notes.** The original note must be brought to the school by either the student or the parent/guardian. We will not accept photocopies. A doctor's excuse/note is not counted as one of the seven (7) parent/ guardian excuses allowed.
- Any student that exceeds seven (7) days of excused events and does not obtain a valid doctor's note for additional absences will have the absences recorded as unexcused.
- Attendance letters will automatically be generated and mailed home on the third, fourth, and sixth unexcused events.
- Any student with more than six (6) unexcused events may have a truancy team member conduct a home visit, and/or charges may be filed against the parent/guardian by the district truancy team.
- School attendance not only consists of the student being present, but the student being

on time. When a student is tardy to school or class, he/she is missing valuable instruction. Tardiness creates a disruption to the educational process for the tardy student, teachers, and classmates.

- Parents/guardians do have access to student attendance records through Infinite Campus Parent Portal. (In person registration is required to initially gain access)
- Habitual absences and/or tardiness may require disciplinary actions, such as detention or Friday school to make up missed instructional content, which will be determined by the school administrators.
- Any student who misses more than 10% of the school year (17 or more days), whether they are excused and/or unexcused, will be considered chronically absent as defined by the State.

EDUCATIONAL ENHANCEMENT OPPORTUNITY (EHO):

Parents must request an Educational Enhancement Opportunity (EHO) Form from the school office. This form must be thoroughly completed and sent to the Principal for approval prior to absence. If the Principal approves the trip as educational, the absence will be excused.

Thanks to our “BEST” Partner, Citi, we provide awards for **perfect attendance** (no absences, no tardies or EHO’s) and encourage students to accept the responsibility of attending regularly.

MEDICAL EXCUSE FORM:

Students with 10 or more doctor notes will need to have an additional Medical Excuse Form completed by the doctor in order for it to be excused.

ABSENT and EXTRA CURRICULARS

If a student is absent from school they will not be permitted to participate in after school activities.

TARDY SLIPS

If a student reports to school after 8:45 a.m. they are considered tardy. In order to be admitted to class the student must obtain a tardy slip from office personnel. Students will not be admitted to class without a tardy slip.

Tardies do impact student attendance and truancy.

If a child is dropped off in the morning and arrives anytime after the bell rings then the parent must accompany the child to the front office to be signed in. Students must be inside the building by 8:45 as doors are promptly shut.

ADDRESS/PHONE CHANGE

It is essential that the school has up-to-date information for your child’s records. If your address or phone number changes during the school year please notify the school office immediately. Please **update** your child’s **emergency information** as necessary.

SCHOOL VISITATION

For the safety of your child:

EVERY PERSON WHO ENTERS THE SCHOOL MUST FIRST REPORT TO THE OFFICE TO IDENTIFY HIS/HER PURPOSE.
PICTURE IDENTIFICATION IS REQUIRED
ANY TIME A CHILD IS PICKED UP FROM SCHOOL.

When dropping off projects, lunches, etc., we take them from you in the office and either deliver them or call down the student to pick the item(s) up from our office staff.

BACKGROUND CHECKS

Anyone wishing to access Goodridge Elementary, during the hours of 8:00 AM to 4:30 PM, must check in with a receptionist in the front office and have an active State of Kentucky Volunteer Criminal Records Check (background check) on file. Once a State of Kentucky Volunteer Criminal Records Check is cleared, it is valid for one year from the date of completion. The State processing cost is \$10.00 with checks payable to Goodridge Elementary or \$25.00 if you process it online.

ACCESS

Visitors in areas with students must have an up-to-date background check on file. Additionally, all visitors must surrender a license or valid photo ID while in the school building. All visitor licenses will be run through a national sex offender registry upon arrival. Visitors, regardless of purpose, will be asked to wear a badge for the duration of their visit and it should be visible at all times.

Upon departure, visitors will sign out with a receptionist, return badge, and receive their driver's license. If you do not have a background check you are still invited to attend meetings/conferences in the front office.

All visits/conferences with staff (administration or teachers) must be pre-arranged.

VISITOR CONDUCT

All visitors must conduct themselves so as not to interfere with the daily operation of the school program, should not interact with the staff or students during instruction, and should not cause a distraction or disruption to the educational process. If the visit is deemed a distraction by either the teacher or principal, the visitor will be asked to end the visit.

MEETINGS/APPOINTMENTS

Visitors may enter the main office door at 8:00 am Monday through Friday, during the school year, for pre-arranged appointments with teachers or other staff. Visitors must sign in with the front desk receptionist and wear a visitor's badge for the duration of the visit. A license will be surrendered while in the school building and will be run through a national sex offender registry. A teacher or staff member will be called to meet the parent in the office for the appointment. Upon leaving the building, the parent should sign out with the receptionist and leave a badge in the office. Conferences will occur only during non-instructional time, either during a teacher planning period or outside the school day.

Visitors are prohibited from visiting sibling's classrooms, scheduling impromptu visits with staff members, to classrooms, or otherwise spending unstructured time in the school during a typical school day. Parents are encouraged to assist in the school for the betterment of the students, and to make appointments with teachers in advance if they will be working in the classrooms or in the building with students.

Appointments to see an administrator should be made in advance. You may schedule by contacting the front office and staff will call back within 24 hours, during regular business hours.

CAFETERIA VISITATION

We are not allowing cafeteria visitors at this time. Should visitors be permitted, the procedures are below.

Parents/guardians wishing to have lunch with children may do so with a cleared background check. Please enter the front office door, sign in, and surrender your license. Leave your badge visible for the duration of your visit at Goodridge (following the above access procedures), and report to the cafeteria. When visiting for lunch, parents should not go to the classroom afterwards. Parents will need to sign out in the office before leaving.

Parents/guardians may eat at the student's assigned lunch table in the cafeteria. No outside restaurant food is permitted in the cafeteria.

Any person wanting to eat lunch with a student must be on file as an approved emergency pick up person and have a proper State of Kentucky Volunteer Criminal Records Check on file and must complete the GES Visitor and Volunteer Agreement.

Please provide prior notification, whenever possible, if planning to visit for lunch. This will help us speed up the process of your entry into the building by being prepared and having your background check information ready. Prior notification allows our cafeteria staff to make sure that there is enough food prepared to accommodate students, staff, and visitors.

PARENT OBSERVATIONS OF CLASSROOMS

An individual wishing to observe in the classroom shall have a current State of Kentucky Volunteer Criminal Records Check on file at the school. Observers should submit a Classroom Observation Request form including the date, time and purpose of the proposed classroom visit at least seventy-two (72) hours in advance to the Principal (or designee). The classroom visit will be approved or disapproved by the Principal (or designee). If approved, the visit will be coordinated with the classroom teacher. The Principal reserves the right to accompany the observer or appoint a designee. An explanation will be given on the Classroom Observation Request form if disapproved.

All visitors must sign in and surrender their license while at the office prior to the agreed upon observation time. A visitor's badge will be issued and the Principal or designee will be notified. The visitor will sign out with the receptionist and hand in observation form before leaving. Observers will be escorted to and from classrooms by school personnel.

The class observation shall be limited to one class period, not to exceed sixty (60) minutes. The visitor shall not interrupt the classroom setting or the instruction; therefore the time of the visit will be determined by the teacher, Principal or designee. During the school year, an individual shall be limited to two (2) classroom observations. The Principal's or designee decision per classroom observation requests will be stated on the Classroom Observation Request form.

OUTSIDE AGENCY OBSERVATION OF CLASSROOM

Boone County Schools does not permit classroom observations by outside agencies without the written consent of parents per FERPA (Family Educational Rights and Privacy Act) . Visits should last no longer than one class period, sixty (60) minutes, and should not occur more often than twice per school year.

Students interested in obtaining college observation hours must provide one week notice. In order to be accepted, a letter signed by their college professor and a copy of their Student ID must be provided in advance. In addition, the student must provide the school with a copy of their background check.

VOLUNTEERING IN CLASSROOM, SCHOOL, OR ON FIELD TRIPS

Persons wishing to participate in field trips or work with students on activities that require one-on-one or small group involvement must have a State of Kentucky Volunteer Criminal Records Check on file in the office prior to participation. At least 48 hours prior to volunteering or attending field trips, persons must also complete the GES Visitor and Volunteer Agreement.

When volunteering IN THE BUILDING, other siblings and/or children are the responsibility of the adults accompanying them into the building. Goodridge can not assume liability for their safety and well-being while in your care. If at any point they become a disruption to the school environment, you may be asked to leave.

When volunteering IN THE CLASSROOM and

on a FIELD TRIP, other siblings and/or children are NOT permitted to accompany their parents and/or guardians.

Any student behavior, which, in the judgment of the principal, significantly disrupts the education process, will result in that child being denied field trip attendance.

INCLEMENT WEATHER

SCHOOL CLOSING OR DELAYS

Listen to local radio and/or watch local TV for school closing or delay announcements. As soon as the decision to close or delay opening the school is made, the radio and TV stations are notified. It will also appear on the Boone County Schools website. In addition, you will receive notification via our automated call system so be sure to keep us up to date on phone number changes. **Whenever school is closed, all extra-curricular activities and community education classes are canceled.**

NTI (Non Traditional Instruction)

Boone County schools may choose to implement NTI (Non Traditional Instruction) days this year in place of a school closure. Boone County is allowed up to 10 NTI days in a school year. During these days, the expectation is for students to learn virtually from home.

TELEPHONE/ WATCH USE

Students are not to use the school phones without permission. Students cannot be called to the phone, nor are they permitted to use cell phones/watches. **Cell phones/watches should remain on silent and in backpacks while school is in session. Watches shall not be used to text or call anyone during school. This includes recess and lunch.** In

case of an emergency, the office personnel will relay a message to a student.

Students are not permitted to call home from cell phones in the event they are not feeling well. Contact will be made through the clinic if the child needs to be picked-up. Using a cell phone during the day will result in a consequence.

WITHDRAWAL

Please notify the school if you plan to move out of the Goodridge district. If you notify the school prior to withdrawing your child, the office staff will prepare copies of your child's medical forms to be taken to the new school for registration. Also, the teacher will prepare a withdrawal form to be sent with the student to the student's new teacher. The form will contain information to facilitate the transition to the new school.

ORGANIZATIONS

SCHOOL BASED DECISION MAKING COUNCIL (SBDM)

Parents are represented on the Goodridge Elementary School Based Decision Making Council. Council members for 2020-2021 are:

Jennifer Patrick, Principal
Nick Reed, Teacher
Stephanie Eby, Teacher
Karissa Pence, Teacher
Candace Nordine, Parent
Jill Adkins, Parent
Shereta Luckette Smith, Parent

The SBDM Council meets each month to discuss and formulate school policy and make decisions, which involve school programs. Parents are encouraged to attend meetings

and get involved in School Based Decision Making Committees. This is your forum for providing ideas for school improvement. The dates and times of scheduled meetings are posted on the bulletin board in the main lobby of the school and front office door. Meetings are held in the school library.

PARENT/TEACHER Organization (PTO)

The PTO benefits the children by providing a channel of communication between you, your school and your children. Our PTO has three general council meetings each school year. A calendar of meeting dates will be distributed at the beginning of the school year and will appear on the school website. Please become a member of this organization and volunteer for school activities; it is a great way to become involved. Contact the PTA at goodridgepto@gmail.com if you have any questions, suggestions or would like to volunteer.

COMMUNICATION

Our goal is to have a healthy and educational atmosphere that fosters a sense of pride for our students, parents and community. In order for improvements to be made, we need your participation. We encourage continual communication with your child's teacher, the administrators and your parent representatives on the School Based Decision Making Council. We value your input, however, **if you wish to speak with an Administrator or Teacher please call to set up an appointment. Teachers cannot be interrupted while teaching.**

1. Telephone Contact

The Boone County Schools telephone communication system allows us to send voicemail messages within a matter of minutes to all Goodridge families. We use this telephone system to contact you in case of emergency, and inform you of special events, late starts and early dismissals. Please listen to the entire message as it often references several subjects.

Please make sure that we have a current telephone number on file. In addition our voice mail system allows you to leave messages for the office and staff.

2. Newsletter

It is important to keep the line of communication open between school and home. Weekly announcements will be emailed home from Goodridge Elementary. A school newsletter will be sent home monthly in an attempt to keep parents up-to-date on happenings at Goodridge Elementary. Many of our teachers also send home a classroom newsletter. A cafeteria menu and a calendar for the upcoming month are sent home at the beginning of each month. Please visit our website: www.boone.k12.ky.us/15/Home

3. Social Media

Please follow Goodridge Elementary's official Facebook page ("Goodridge Elementary") and Twitter ("@GoodridgeElem") for periodic updates and events throughout the school year.

4. Bloomz

Goodridge will be using the Bloomz app to communicate information. The Bloomz app works both on your smartphone and computer. Bloomz will be used to communicate snow days, bus updates, NTI

days, daily updates, etc.

GOODRIDGE ELEMENTARY SCHOOL STUDENT CODE OF CONDUCT

Goodridge Elementary School utilizes Positive Behavior Interventions and Supports (P.B.I.S.). With high expectations for success, school-wide procedures and expectations are taught to all students. A copy of the SOAR Matrix will be sent home with your child's teacher.

"Goodridge Students are successful because we choose to S.O.A.R."

**Safe
Organized
Accountable
Respectful**

BEHAVIOR MANAGEMENT PLAN

GES students need consistency in all areas of academic instruction, SOAR procedures, and routines. Student expectations have been developed for all areas (common and instructional) and students are taught these at the beginning of the year and re-taught them as the year progresses. If students have difficulty following expectations and displaying appropriate behavior, teachers use the **reteach** process.

A "**reteach**" is a mini-lesson reinforcing established school procedures (e.g. walking in line, cafeteria procedures, listening during instructional time, etc.) for students not displaying mastery of a particular behavior. During a reteach, a teacher or school staff member meets with an individual or group of students during non-instructional time (e.g.

recess, free choice time, etc.). The teacher restates the specific steps and then models the correct way to perform the procedure not mastered. The student repeats the steps and models the procedure properly. Once the behavior is performed properly, the student may participate in the valued time activity. *Reteaches are not meant to be punishments.* Rather, they are meant to provide extra practice strengthening proper behaviors, just as a coach would help a ball player practice the skills needed to succeed at a sport. While some children may require more time and practice to master particular behaviors, we believe all can be successful with the right amount of coaching.

If a student has continuous difficulty following school-wide expectations, then additional support may be put into place. After ten re-teaches in one area, a student will develop an individual support plan with the classroom teacher. If this does not prove helpful, then the student may be referred to the PBIS Tier 2 team for additional assistance & intervention. In addition, teachers may complete discipline behavior referral forms for students displaying more serious or other behaviors.

STUDENT RECOGNITION

Using the **four levels of praise**, GES staff will verbally praise students (specific with attribution), give access to privilege (in class), use public recognition, and token rewards. Every other week, students who have followed SOAR procedures and have not had re-teaches will be placed into a drawing. One student will be chosen from each classroom for a small reward. Students also have the opportunity to be nominated for Soaring

Cardinal awards and “On-a-Roll” Awards monthly. Students are nominated for the Soaring Cardinal award for displaying the Leader in Me habits. “On-a-Roll” Awards are earned for showing grit, determination and a positive attitude in the classroom. In addition, students can earn recognition for attendance. Student recognition will take place in the classroom throughout the school year.

SERIOUS DISCIPLINE PROBLEMS

Boone County Student Code of Conduct is online and parents must sign and return the form to school stating it has been reviewed with your child(ren). A Discipline Referral is used for a student(s) who need to be monitored closely or that may need special attention due to behavior, and/or emotional, social learning deficits.

SEVERE DISCIPLINE PROBLEMS

- Illegal (e.g. threats, weapons, drugs, assaults, etc.)
- Physically Dangerous/Fighting/Bullying (others and themselves)
- Defiant (not following direction even when direction is written or repeated verbally)
- Gross Insubordination
- Gender, Racial or other Gross Teasing
- Disruption
- Assault on staff

DETENTION

Teachers, the Principal, Assistant Principal, and Counselor may assign detention to students using our management system. A twenty-four (24) hour notice is required to give parents an opportunity to arrange for transportation; unless agreed upon to serve

the same day. Students have one week to complete the detention assignment(s) or he/she will be assigned Friday School. The student who does not complete the assigned detention will not be eligible for field trips or extra curricular activities until the detention is served.

LUNCH DETENTION

Lunch detention can be assigned by the Principal, Assistant Principal or teacher for students who have not completed assignments or who have exhibited inappropriate behavior. The student will eat lunch in the office area and work on classwork or homework for up to an additional 30 minutes.

IN-SCHOOL SUSPENSION

An in-school suspension will occur at the discretion of the Principal or Assistant Principal. Each teacher is responsible for providing school work for each student who is assigned in-school suspension. Students that receive two (2) in-school suspensions within a month will be required to meet with their teacher, parents and the Principal or Assistant Principal to develop a plan of action that will offset the need for more serious consequences such as suspension from school.

FRIDAY SCHOOL

The assignment of Friday School will be the decision of the Principal or Assistant Principal. Chronic offenders of school policies and serious violations of the Student Code of Conduct may result in assignment of Friday School. The teacher will provide class work/homework for the student to complete while he/she is in attendance. If the student misses the assigned date, Friday School will be assigned the following Friday. Failure to

show twice may result in suspension from school. Friday School is from 3:45 - 5:30.

SUSPENSION

Students are suspended from school by the Principal or Assistant Principal for severe violations of the Boone County Student Code of Conduct. Parents must be notified and the reason for suspension stated before the student is suspended. A parent conference must be held before the student can return to school. Suspended students cannot ride the bus, attend or participate in school activities, or be present on school property.

WEAPONS

Carrying, bringing, using or possessing any firearm or deadly weapon in any school building, on school grounds, in any school vehicle or at any school-sponsored activity is prohibited.

Any student who brings to school a dangerous instrument such as a pocket knife or chains is subject to disciplinary measures and the instrument will be confiscated. A dangerous instrument is defined as any item which is used to hurt someone.

Violation of this policy by students shall require that the principal immediately make a report to the superintendent, who shall determine if charges for expulsion from the district schools should be filed under Policy 09.435.

The penalty for students bringing a firearm or deadly weapon to school or onto the school campus/property under jurisdiction of the district shall be expulsion for a minimum of twelve (12) months under Policy 09.435. However, the board may modify such expulsions on a case-by-case basis.

Any student, who brings to school a **firearm or deadly weapon/instrument**, as defined by state or federal law, **must** be referred to the criminal justice or juvenile delinquency system.

TOBACCO/VAPE

The use or possession of tobacco/vaping products on school property by anyone is prohibited. Goodridge Elementary is designated a drug free zone.

TOYS, GAMES, ELECTRONIC DEVICES

Toys, stuffed animals, games, or trading cards, etc. should not be brought to school. If students are allowed to bring them for a classroom reward, you will be notified by the classroom teacher. If electronic devices are brought to school,(as deemed by the teacher for a special event only) they need to stay in the student's backpack for the entire day, including the bus ride.

Items deemed a distraction may be taken and held by the teacher or administration. The parent may be asked to come retrieve the item from school.

ELIGIBILITY TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES

Extracurricular activities are defined as those that occur during and after school (i.e. chorus, basketball, cheerleading, art club). All students are eligible to participate in age-appropriate school sponsored activities offered at Goodridge Elementary. Students must not have incomplete grades and comply with the homework policy to try out or to

participate in school-sponsored extracurricular activities.

If a student is assigned detention, the detention must be served before the student will be allowed to participate in the extracurricular activity. **Students must be in good standing academically and behaviorally to participate in extracurricular activities.**

BULLYING POLICY

Bullying can be defined as **on-going** & intentional physical or verbal abuse, social alienation, intimidation by peers, racial and ethnic harassment and sexual harassment. Bullying can be done in person or through the use of technology (cyber bullying). Bullying adversely affects a student's ability to benefit from educational programs by placing the student in reasonable fear of physical harm or by causing emotional distress. Goodridge has a no tolerance policy in respect to bullying. Any incidents reported will be thoroughly investigated and dealt with immediately.

SOAR Car Rider Agreement

Goodridge car rider agreement is below. By receiving a car rider tag you agree to follow the agreement fully.

Car Rider SOAR Agreement:

S	<p>I will remain safe in the car rider line by:</p> <ul style="list-style-type: none">· Remaining in the car· Hanging my car tag in my window· Presenting my ID, if asked or if I'm late picking up my child <p>My child will remain safe in car rider line by:</p> <ul style="list-style-type: none">· Loading passenger/curb side only· Strapping own seatbelt, or parents pulling into parking spot if more time is needed· Standing in designated space outside, not in the rocks
O	<p>I will be organized in car rider line by:</p> <ul style="list-style-type: none">· Paying attention to the car in front of me· Staying in line, even if I have to wait after having my child(ren) <p>My child will be organized in car rider line by:</p> <ul style="list-style-type: none">· Keeping materials in their bag while waiting
A	<p>I will be accountable in car rider line by:</p> <ul style="list-style-type: none">· Being on time—being in line by 3:45· Getting in line from Conner High School <p>My child will be accountable in car rider line by:</p> <ul style="list-style-type: none">· Opening and closing their own car door· Buckling-in self to seat

R

I will be respectful in car rider line by:

- Using school appropriate language
- Following the correct flow of traffic, no cutting
- Smoking off school property only

My child will be respectful in car rider line by:

- Walking to the car
- Getting in vehicle in a timely matter
- Listening to adults at all times

By signing the car rider agreement, my child and I are willing to follow the said procedures. Failure to do so may result in my child losing the car rider privilege.

Student Name: _____ Teacher : _____

Parent Signature: _____ Date: _____

**CHESTER GOODRIDGE ELEMENTARY SCHOOL
3330 COUGAR PATH
HEBRON, KY 41048-9642
PHONE (859) 334-4420
FAX (859) 334-4422
www.boone.kyschools.us
www.goodridge.boone.kyschools.us**

Goodridge Elementary is in compliance with the Boone County Schools Elementary Code of Conduct. Students and parents are encouraged to read and discuss the Elementary Code of Conduct manual and to sign the acknowledgment included in the book.

ACKNOWLEDGMENT

2024-2025

As the parent(s) or guardian(s) of _____, we have read, discussed and support the Goodridge Elementary policies and procedures.

Parent/Guardian's Signature

Date

Parent/Guardian's Signature

Date

Student's Signature

Date