



**KETTERING BOARD OF EDUCATION
REGULAR SESSION
January 21, 2025**

The Board of Education of the Kettering City School District met in Regular Session at Kettering Fairmont High School Recital Hall, 3301 Shroyer Road, Kettering, OH 45429 on January 21, 2025 at 6:00 p.m.

The meeting was called to order by the Board President, Mark Martin at 6:00 p.m.

Roll Call: Present, Four. Mr. Mark Martin, Mrs. Chrissie Richards, Mr. Toby Henderson, Mrs. Jennifer Kane
Absent, One. Mr. William Lautar

In Attendance: Mindy McCarty-Stewart Superintendent, Justin Blevins Treasurer/CFO, Jeff Johnson Business Director, Dan vonHandorf Assistant Superintendent of Teaching and Learning, Ken Miller Assistant Superintendent of Human Capital, Kari Basson Community Relations Director

Motion 16-25 Adoption of Agenda as Presented

It was moved by Mrs. Kane, seconded by Mr. Henderson to approve the agenda of the January 21, 2025, Regular Meeting as presented.

Roll Call: Ayes, Four. Mrs. Kane, Mr. Henderson, Mrs. Richards, Mr. Martin
Nays, Zero.

The President declared the motion carried.

Mr. Martin led the meeting with the Pledge of Allegiance.

Motion 17-25 Approve Minutes

It was moved by Mrs. Richards, seconded by Mrs. Kane to approve the minutes of the January 7, 2025, organizational meeting and the January 7, 2025 regular meeting as presented.

Roll Call: Ayes, Four. Mrs. Richards, Mr. Henderson, Mrs. Kane, Mr. Martin
Nays, Zero.

The President declared the motion carried.

Recognition and Reports

- A. School Board Appreciation Month – Mrs. McCarty-Stewart commented on the board of education appreciation month and thanked the board for all their hard work and dedication to the district. The 11th hour group then presented for the board.
- B. Southdale Elementary School Building Report – Mrs. Lacy Southdale principal presented and highlighted different community donation programs held at the school Two engineering students at the building displayed their projects, and spoke on the process and how they collaborated together to build a better community within their classroom and spread joy throughout their building.
- C. Kettering Alternative Program (KAP) – Mr. Fogg spoke on the alternative program and the pride he takes in being able to help students who are facing challenges that may present obstacles to graduation.

Board of Education Member Reports

- A. No Items

Hearing of the Public Regarding Agenda Items

- A. No Items

Information for Decision Making

- A. Items for Upcoming Meetings: Mr. Martin spoke on upcoming meetings and items to be discussed at those meetings.
- B. First Reading of Revisions of Kettering Board of Education Policies and Bylaws by NEOLA of Ohio: Mr. Jeff Johnson provided summarized updates to the changes in policy.

Board of Education Agenda

- A. No Items

Motion 18-25 Approve Human Capital Agenda

It was moved by Mrs. Richards, seconded by Mr. Henderson, to approve the Human Capital agenda items as presented.

Discussion: Mrs. McCarty-Stewart recommended the Human Capital agenda as presented for approval.

X. Human Capital Agenda

A. Certificated Employees

1. Recommendation to accept the following Resignations from Employment to Retirement:
 - a) Veronica Mary Hecker, 7th Grade Social Studies Teacher, Kettering Middle School, effective end of the 2024-25 school year (24 years in Kettering)
 - b) Diane Barbara Melvin, 7th Grade Science Teacher, Kettering Middle School, effective end of the 2024-25 school year (24 years in Kettering)
2. Recommendation to approve the following Unpaid Leaves of Absence:
 - a) Tina Rudisill, Teacher, Southdale Elementary School, due to exhausted sick leave, effective January 10, 2025 (1/4 day) - February 28, 2025 (33 3/4 days)
 - b) Sarah Maas, Teacher, Indian Riffle Elementary School, due to infant care, January 9, 2025 (1/2 day) - February 4, 2025 (17 1/2 days)
3. Recommendation to approve the 2024-25 After-School Enrichment Program Site Coordinator and Club Advisors, Fall Session, Orchard Park Elementary School. (Enclosure)

+ Contract will be issued upon verification and receipt of CPR/AED, Concussion, Sudden Cardiac Arrest and Fundamentals of Coaching Certificates, appropriate reports from Ohio BCII and FBI background checks as well as a current Pupil Activity Permit.

* Has a teaching certificate but no base contract.

** Does not have a teaching certificate. In accordance with the provisions of Section 3313.53 ORC, the Board has offered via a posting this position to certificated employees of the district and has thereafter advertised said position as available to other qualified, certificated persons not employed by the district. With no such qualified persons having applied and/or accepted said position, this noncertificated person is employed for this position for the 2024-25 school year at the designated rate per year.

4. Recommendation to approve the following 2024-25 Substitute Teachers:
 - a) Adeline Taylor
 - b) Diane Detesco
5. Recommendation to approve the following 2024-25 Substitute Teacher Resignation:
 - a) Regina Brackney, effective January 10, 2025
6. Recommendation to place the following Substitute Teachers on the current teacher salary schedule, having substituted 30 working days in the same assignment, in accordance with the Ohio Department of Education, and continuing until assignment ends:
 - a) Julie Anstaett for Sarah Maas, Preschool Intervention Specialist, Indian Riffle Elementary School, effective December 17, 2024
 - b) Gina Hernandez for Nicole Barnhart, Teacher, Southdale Elementary School, effective January 8, 2025
7. Recommendation to approve the following 2024-25 Home Instructors:
 - a) Karen Fulton-Bachelor's Degree
 - b) Chengcheng Ding-Master's Degree

B. Classified Employees

1. Recommendation to accept the following Resignation from Employment to Retirement:
 - a) Danny Gene Kay, Assistant Custodian, Kettering Fairmont High School, effective end of day January 31, 2025 (9 years in Kettering)
2. Recommendation to approve the following 2024-25 School Year Employees:
 - a) Richard Leroy Bir, Driver Trainee, Transportation Department, Step 1, effective January 6, 2025
 - b) Mary Annetta Byrd, Driver Trainee, Transportation Department, Step 1, effective January 6, 2025
 - c) Daundra E. Freeman, Driver Trainee, Transportation Department, Step 1, effective January 6, 2025
 - d) Amy N. Swisher, Food Service Worker I, Southdale Elementary School, 3 1/4 hrs/day, Step 1, effective January 6, 2025
 - e) Jamie D. Siens, Food Service Worker I, Kettering Fairmont High School, 3 hrs/day, Step 1, effective January 6, 2025
 - f) Benton R. Gaylor, Special Education Preschool Paraprofessional, Indian Riffle Elementary School, 7 hrs/day, Step 1, effective January 23, 2025
3. Recommendation to approve the following Adjustments of the 2024-25 School Year Classified Assignments:
 - a) Kevin M. Coons, from Assistant Custodian to Groundskeeper, Buildings & Grounds, 8 hrs/day, Step 5, effective January 2, 2025
 - b) Bonnie Curry, Special Education Paraprofessional, Kettering Fairmont High School, from 7 hrs/day to 7 1/2 hrs/day, effective January 10, 2025
 - c) Kelly C. Conlon, from Food Service Worker II, Kettering Fairmont High School to Food Service Manager I, Orchard Park Elementary School, 6 1/2 hrs/day, Step 6, effective January 6, 2025

4. Recommendation to approve the adjustment to the October 15, 2024, Board Agenda Item (X,B,1) Resignation to Retirement for Mary E. Riley-Quinlan, Elementary Secretary I, John F. Kennedy Elementary School, from effective January 1, 2025 to December 31, 2024.
5. Recommendation to approve the following 2024-25 Classified Substitutes:
 - a) Tina Kurtz-Clerical
 - b) Renee Griffith-Clerical
 - c) Robert Eric Westfall-Transportation Department, effective January 8, 2025
 - d) Sondra Whaley-Clerical
 - e) Jesse Dennison-Clerical
6. Recommendation to approve the following 2024-25 Classified Substitute Resignations:
 - a) Amy Swisher, Food & Nutrition Services, effective January 6, 2025
 - b) Jamie Siens, Food & Nutrition Services, effective January 6, 2025
 - c) Benton Gaylor, Paraprofessional, effective January 16, 2025
 - d) Kyler Ashton Cottrell, Buildings & Grounds, effective December 30, 2024
7. Recommendation to approve payment of \$2,500 to Christopher B. Weaver, Athletic Director, Kettering Fairmont High School, for services rendered as Event Manager of Trent Arena during Flyin' to the Hoop Event, January 17-20, 2025, with Kettering City Schools being reimbursed \$2,500 by Flyin' to the Hoop.
8. Recommendation to approve the following adjustments of Unpaid Leaves of Absence:
 - a) Andrew Proeschel, Mechanic, Transportation Department, due to exhausted sick leave, from effective December 20, 2024 (4 1/2 hrs) - 30, 2024 (60 1/2 hrs), to effective December 18, 2024 (1/4 hr) - 31, 2024 (72 1/4 hrs)
 - b) Alondra Mejia, Elementary Secretary I, Southdale Elementary School, due to exhausted sick leave, from effective December 12, 2024 (3 1/2 hours) to effective December 12, 2024 (3 3/4 hours)
9. Recommendation to approve the following Unpaid Leaves of Absence:
 - a) Charles Brown, Custodian, Buildings & Grounds, due to exhausted sick leave, effective December 10-18, 2024, and January 3, 2025 (total 64 hrs)
 - b) Shari Parham, Bus Aide, Transportation Department, due to exhausted sick leave, effective January 3-31, 2025 (132 hrs)
 - c) Michelle Wallace, Bus Aide, Transportation Department, due to exhausted sick leave, effective December 18-19, 2024, (3 3/4 hrs)
 - d) Mary A. Janson, Bus Aide, Transportation Department, due to exhausted sick leave, effective January 9-10, 2025 (13 hrs)
 - e) Brian Janson, Bus Aide, Transportation Department, due to exhausted sick leave, effective January 8-9, 2025 (7 1/2 hrs)
 - f) Charles Brown, Custodian, Buildings & Grounds, due to exhausted sick leave, effective January 13-14, 2025 (16 hrs)
 - g) Michelle Wallace, Bus Aide, Transportation Department, due to exhausted sick leave, effective January 8, 2025 (4 1/2 hrs)
10. Recommendation to approve the daily average hours for the following Transportation Employees:
 - a) Johnny L. Maynard, Bus Driver, Transportation Department, from 8 hrs/day to 6 3/4 hrs/day, effective January 6, 2025
 - b) Brandie Lynn House, Bus Driver, Transportation Department, from 5 1/2 hrs/day to 5 3/4 hrs/day, effective January 6, 2025

Roll Call: Ayes, Four. Mrs. Kane, Mrs. Richards, Mr. Henderson, Mr. Martin
Nays, Zero.

The President declared the motion carried.

Motion 19-25 Approve Business Services Agenda

It was moved by Mrs. Kane, seconded by Mrs. Richards to approve the Business Services agenda items as presented.

Discussion: Mrs. McCarty-Stewart recommended the Business Services agenda as presented for approval.

XI Business Services Agenda

- A. Recommendation to approve a Limited Service Agreement between Kettering City Schools and Ruetschle Architects (Enclosure)

Roll Call: Ayes, Four. Mrs. Richards, Mrs. Kane, Mr. Henderson, Mr. Martin
Nays, Zero.

The President declared the motion carried.

Motion 20-25 Approve Office of the Treasurer Agenda

It was moved by Mr. Henderson, seconded by Mrs. Kane to approve the Office of the Treasurer agenda items as presented.

Discussion: Treasurer/CFO Justin Blevins recommended the approval of the following.

XII Office of the Treasurer Agenda

- A. Recommendation to accept the December Monthly Financial Report (Enclosure)
- B. Recommendation to approve the amended appropriations for January (Enclosure)

Roll Call: Ayes, Four. Mr. Henderson, Mrs. Kane, Mrs. Richards, Mr. Martin
Nays, Zero.

The President declared the motion carried.

Teaching & Learning Agenda

XIII. Teaching & Learning Agenda

- A. No Items

Hearing of the Public Non-Agenda Items

- XI. There were no comments.

Motion 21-25 to Enter Into Executive Session

It was moved by Mr. Martin, seconded by Mrs. Kane, to enter executive session at 6:44p.m.

Roll Call: Ayes, Four. Mr. Martin, Mrs. Kane, Mr. Henderson, Mrs. Richards
Nays, Zero.

The President declared the motion carried.

Motion 22-25 to Exit Executive Session

It was moved by Mr. Martin, seconded by Mr. Henderson, to exit executive session at 7:34p.m.

Roll Call: Ayes, Four. Mr. Martin, Mrs. Kane, Mr. Henderson, Mrs. Richards
Nays, Zero.
The President declared the motion carried.

Motion 23-25 Adjournment

It was moved by Mr. Martin, seconded by Mrs. Richards, to adjourn the meeting at 7:35p.m.

Roll Call: Ayes, Four. Mr. Martin, Mrs. Kane, Mr. Henderson, Mr. Martin
Nays, Zero.
The President declared the motion carried.

Attest: Treasurer, Board of Education

Attest: President, Board of Education