



## Treasure Coast Classical Academy (TCCA)

Minutes for Regular Meeting of the Board of Directors

October 3, 2024, at 9:00 a.m.

Location: 1400 SE Cove Road, Stuart FL 34997 & via Zoom

	Name	Office	Present in Person	Present via zoom	Absent	Late Arrival	Early Departure	Excused Absence
1	Ms. Maria Wells	Chairperson	♦					
2	Dr. Frank Raffone	Vice-Chair	♦					
3	Mr. Scott King	Treasurer	♦					
4	Ms. Michelle Miller	Secretary	♦					
5	Mr. David Snyder	Parent Representative	♦					

School Personnel In Attendance:	Ancora Personnel In Attendance via Zoom:	Guests in Attendance:	
Kirsten Pendleton	Amy Miller		
Monica Terzuoli	Dr. Susan Legutko		
Bill Tennant			

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

- I. **Call to Order:** Meeting called to order by Chairperson, Maria Wells, at 9:00 a.m.

**Attendance:** Michelle Miller took attendance. Maria Wells, Frank Raffone, Scott King, Michelle Miller, and David Snyder were all present.

**Pledge of Allegiance, Prayer, and Reading of the Mission Statement:** were all done by various TCCA Scholars

- II. **Presentations:** Outstanding Scholar Recognition for the 2024 CLT10 (Classical Learning Test) Distinguished Scholar Award for Treasure Coast Classical Academy for the 2023-2024 School Year. Mr. Foat, Dean of Upper School, presented to the scholar the certificate of achievement for the highest score on the 2023-2024 CLT10 at Treasure Coast Classical Academy.
- III. **Public Comments:** NONE (seven outside participants and four panelists were online via zoom)
- IV. **Adoption of the Agenda for October 3, 2024 Regular Board Meeting:** Motion to Adopt the Agenda for the October 3, 2024 Regular Board Meeting, adding under New Business B. Board Workshop Date, was made by Frank Raffone; and seconded by David Snyder. **The motion passed 5-0.**
- V. **Approval of the Special Board Meeting Minutes from September 27, 2024.** The motion to approve the Special Board Meeting Minutes from September 27, 2024 was made by Scott King; and seconded by Frank Raffone. **The motion passed 5-0.**
- VI. **Consent Agenda.** The motion to approve the consent agenda for the item listed below was made by Scott King; and seconded by Michelle Miller. **The motion passed 5-0.**

A. One-time Director of Information Technology Stipend Request

- VII. **Head of School Reports:** No Action Required – FYI only  
A. Enrollment Report  
B. Discipline / Referral Report

Mrs. Pendelton also reported to the Board updates on True North and Performance Matters training for administrators and faculty members. She also provided an update on the shade structure that the fence is up, and the footers are being poured, which suggests that the shades should be up in the next two-three weeks.

- VIII. **Ancora Reports:** No Action Required – FYI only  
A. Monthly Financial Report  
B. Ancora Updates

- IX. **Old Business:** NONE

- X. **New Business:**

A. TCCA Marketing Plan Update. Board Member Miller provided the Board an update on the marketing plan efforts for TCCA. Ms. Miller is working with TCCA staff to develop a strategy for branding a clear concise message about TCCA and where marketing efforts should be focused on. Ms. Miller has been reaching out to various companies for assistance. Ms. Wells and Mr. Synder will also provide contact information for other vendors she can contact.

B. Board Workshop Meeting. Chairperson Wells requested a board workshop meeting date to discuss various issues, such as implementation policies, marketing for TCCA, and TCCA contracts and relationships. After discussion, the board agreed to Tuesday, October 29, 2024, from 1:00 p.m. – 5:00 p.m., meeting at TCCA campus.

- XI. **Board Member Comments:**


A. November and December Board Meeting Dates. After discussion, the board agreed to meet on November 14, 2024, to cover both November and December regular board meetings. If an urgent need were to arise, a virtual meeting would be scheduled.

- XII. **Upcoming Meetings**

Board Workshop Meeting  
October 29, 2024, 1:00 p.m. – 5:00 p.m.  
Location: 1400 SE Cove Road, Stuart, Florida 34997 with a Zoom option

Monthly Governing Board Meetings  
November 14, 2024, 9:00 a.m. – 11:00 a.m.  
Location: 1400 SE Cove Road, Stuart, Florida 34997 with a Zoom option

- XIII. **Adjournment** 9:57 a.m. Chairperson Maria Wells adjourned the meeting at 9:57 a.m.

  
Michelle Miller (Jan 10, 2025 20:26 EST)

Michelle Miller, Board Secretary

01/10/2025

Date




# 2024.10.03 Meeting Minutes

Final Audit Report

2025-01-11

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-  Signer michelle.miller@thetcca.net entered name at signing as Michelle Miller  
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