

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
August 28, 2024**

A regular meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, August 28, 2024, at 7:34 p.m., pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Brent Hefton
Melissa Huber
Dawn Jones
John Mancinelli
Bernie Seasock
Pat Twisler
Leon Armour

School Directors Absent:

Kate Denney

Others in Attendance:

Dr. George Steinhoff, Superintendent of Schools
Dr. Eric Kuminka, Assistant Superintendent of Schools
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MINUTES AND MONTHLY REPORTS

The Agenda for this meeting is attached hereto as Appendix "1".

1. **APPROVAL OF MINUTES** – Upon considering the draft minutes attached hereto as Appendix "2", it was resolved that the minutes of the regular meeting of July 24, 2024, as presented, be and are hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Twisler the motion was unanimously approved.

Voting Yea: All
Voting No: None

MINUTES AND MONTHLY REPORTS - Continued

2. **APPROVAL OF INVOICE LISTING** – Upon considering the invoice listing attached hereto as Appendix “3”, it was resolved that the invoice listing for July – August 2024 as presented, be and is hereby approved.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mrs. Ellis the motion was unanimously approved.

Voting Yea: All

Voting No: None

3. **APPROVAL OF TREASURER’S REPORT** – Upon considering the draft Treasurer’s Report attached hereto as Appendix “4”, it was resolved that the Treasurer’s Report of July, 2024, as presented, be and is hereby approved.

Mr. Zebley presented the Treasurer’s Report for July, 2024.

Motion to approve the resolution was made by Mrs. Jones and seconded by Mr. Mancinelli the motion was unanimously approved.

Voting Yea: All

Voting No: None

SUPERINTENDENT’S REPORT

Dr. Steinhoff reviewed the following items that were discussed at last week’s Study Session:

- Discussed Policy 701.1;
- Challenges with World Languages staffing;
- Discussed conversion of two administrative positions;
- Update on personnel vacancies and filled positions for this school year.

Dr. Steinhoff gave an update on kindergarten and new student registration for the 2024 – 2025 school year. Registration is completely digital at pdsd.org/registration. We have nearly 200 kindergarten students registered and have some in the initial stages of registration to date.

Penn-Delco welcomed our new teacher’s this week during New Teacher Orientation. Dr. Steinhoff shared a successful Back to School Kickoff which took place today. Phil Maretilli was our guest speaker, who shared the impact that teachers have on students.

Dr. Steinhoff noted that the Administration Building is now a drop off location for school taxes. This has increased the foot traffic in our building over the summer. He thanked the Business Office staff, and front desk staff for handling many questions they were faced with this year.

Dr. Steinhoff shared many accomplishments at Sun Valley this past year. Happily, 100% of the seniors who entered in September 2023, all graduated in June. There is a moderate increase in students taking AP tests. He also shared photos of how many students are getting involved with activities through the schools and community.

Back to School nights will be here before we know it. Aston and Coebourn’s will be held on Tuesday, September 10; Parkside and Pennell’s will be held on Thursday, September 12; Sun Valley’s will be on Tuesday, September 17 and Northley’s will be held on Thursday, September 19.

Dr. Steinhoff shared “Our Purpose”; which is To Educate; To Serve and To Lead. Our Mission is to enable all students to Achieve, Succeed, and Excel. Our Vision, we envision a district-wide culture committed to ensuring that all graduates are ready for life, prepared and capable of making a positive contribution to society.

ANNOUNCEMENTS FOR THE PUBLIC

President Armour announced, pursuant to Act 48 – Sunshine Act, this evening, the Board met in executive session to discuss legal and personnel issues.

COMMENTS BY MEMBERS OF THE BOARD

President Armour regrettably missed this morning's events, but is grateful our positions have gotten filled and that people want to be here in Penn-Delco.

ITEMS FOR BOARD INFORMATION AND DISCUSSION

6.01 School Board Policies – First Reading for Adoption/Review/Retirement of Revised Policies
- Policy #701.1 – Naming of Facilities

PUBLIC COMMENTS

PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENT:

None

ITEMS FOR BOARD ACTION

8.01 Personnel – Professional

(1) Appointment

- (a) Erin Lyons, Temporary Professional Employee, effective 09/03/2024.

Education

Wesley College
B.S. Business Management
Drexel University
MA Science of Instruction

Professional Experience

Chester Community Charter School
Thornbury Preschool
Christina School District

Cert/Assign

Instructional K-6
Private School - Teacher
Elementary Education K-
Private School - Teacher
Nursery/Kindergarten NK
3rd Grade/Aston

Salary

M/3 \$58,697

Rationale

Emily Wreath,
Resignation

- (b) Lauren Liesel Ellison, Temporary Professional Employee, effective on or before 10/28/2024.

Education

West Chester University
B.S. Professional Studies
Cabrini College
MA Elementary Education

Professional Experience

Upper Darby School District
St. Andrew School

Cert/Assign

Instructional II PK-4
4th Grade/Coebourn

Salary

M/3 \$58,697

Rational

Jason Soule,
Resignation

- (c) Karli Kirchdoerfer, Long-term Substitute, effective 09/03/2024 through 1/24/2025

Education

West Chester University
B.S. Child Development & Early Edu

Professional Experience

Chichester School District
Kelly Services

Cert/Assign

Instructional I/ PK-4
Guidance/Pennell

Salary

B/1 \$55,276

Rational

EE# 1603, Leave

(2) Leaves of Absence

- (a) Employee #434, Intermittent FMLA from 09/03/2024 through 6/17/2025.

(3) Extra Duty Pay Assignments

Appointments:

Extra Duty Pay Assignments 2024/2025 School Year - Athletics

Job	2024-2025	# Units	Location	Rate/Unit	Total Remun.
Girls Soccer Head (JV)	O'Brien, Megan	10	Sun Valley	\$315	\$3150

ITEMS FOR BOARD ACTION - Continued**Extra Duty Pay Assignments 2024/2025 School Year – Non-Athletics**

Job	2024-2025	# Units	Location	Rate/Unit	Total Remun.
Student Council Advisor	Raucci, Michele	5	Pennell	\$315	\$1575
Band (for two elementary schools: Aston/Coebourn)	Rachko, William	10	Aston/Coebourn	\$315	\$3150
Student Council Advisor	Campagna, Kelly	5	Aston	\$315	\$1575
Middle School Department Heads (1-8)	Ragan, Gina	8	NMS	\$315	\$2520
Middle School Environmental Club	Siegel, Kevin	5	NMS	\$315	\$1575
Middle School Robotics/SEA Perch Club	Frias, Isabella	2.5	NMS	\$315	\$787.50

(4) Extra Pay – Extended Employment**(a) Elementary Summer Testing, (7/10/2024 - 8/5/24)**

#10-1110-123-000-10-00-00-000	Hours
Jess King	6.50
Morgan Zimmerman	5.00

(b) Elementary Trainings, (8/21/2024)

#10-1110-123-000-10-00-00-000	Hours
Meghan Pringle	1.00
Nicole Sayre	7.50

(c) Elementary ILT Meeting (8/20/2024)

#10-1110-123-000-10-00-00-000	3.00 Hours
Jennifer Green	Deb Politano
Jess King	Maria Potter
Melissa Pembroke	

(d) District Safety Cares Training and Recertification (8/20/2024 - 8/21/2024)

#10-1241-123-000-30-00-00-000		- Secondary			
	<u>Hours</u>		<u>Hours</u>		<u>Hours</u>
Alyssa Croulet	14.00	Kelly Lamberto	7.00	Madison Starinieri	7.00
Megan Flanagan	7.00	Robert Liberatore	7.00	Lindsey Wiley	14.00
Julia Gantz	7.00	Karen Scharrer	14.00	Jacqueline Zingani	14.00
Amy Grady	14.00	Alex Scargill	14.00		
Amanda Kikut	14.00	Kevin Siegel	7.00		

(e) NMS, Dean of Students Additional Hours (7/17/2024 - 8/19/2024)

#10-2110-123-000-30-70-00-000	Hours
Karen Scharrer	10.50

ITEMS FOR BOARD ACTION - Continued**(f) NMS – Information Day Nurse (8/22/2024)**#10-2420-123-000-30-70-00-000 Hours

Betsy King 10.00

(g) NMS, Summer Guidance Hours, (7/29/24)

#10-1110-123-000-30-70-00-000

	<u>Hours</u>		<u>Hours</u>
Gina Crowley	26.00	Kevin Siegel	20.00
Julia Gantz	20.00		

(h) NMS, Summer PBIS (8/20/2024),#10-1110-123-000-30-70-00-000 HoursGina Crowley Kevin Siegel 3.00
Colleen Miller**(i) NMS, Viking Day Staff (8/22/2024)**

#10-1110-123-000-30-70-00-000

	<u>Hours</u>		<u>Hours</u>		<u>Hours</u>
Gina Crowley	7.00	Julia Gantz	7.00	Kevin Siegel	7.00
Isabella Frias	4.00	Colleen Miller	4.00		

(j) NMS, Student Information Day (8/22/2024)

#10-1110-123-000-30-70-00-000

	<u>Hours</u>		<u>Hours</u>
Kevin Siegel	2.00	Kate Taylor	4.00

(k) NMS, Accelerated Math Proctor (8/21/2024)#10-1110-123-000-30-70-00-000 Hours

Colleen Miller 2.00

(l) NMS, Restorative Practices (7/29/2024)#10-1110-123-000-30-70-00-000 Hours

Gina Crowley 2.00

(m) SVHS, Dean of Students Additional Hours (7/8/2024 - 8/21/2024)#10-2110-123-000-30-80-00-000 Hours

John Moletteri 22.00

(n) SVHS, Summer Guidance Hours, (8/6/24 – 8/21/2024)#10-1110-123-000-30-80-00-000 Hours

Jillian Foster 35.00

(o) SVHS, Summer Department Chair Meeting, (8/6/24 – 8/20/2024)

#10-1110-123-000-30-80-00-000

	<u>Hours</u>		<u>Hours</u>		<u>Hours</u>
Valerie Carr	1.00	Francine Im	8.00	P. Malaczewski	8.00
Annamarie Guille	1.00	J. Malaczewski	4.00	Lauren Schneider	8.00

ITEMS FOR BOARD ACTION - Continued

8.02 Personnel – Classified

(1) Appointment

- (a)** Christine Benson, Classroom Assistants (A1, Step 1) at Northley \$13.78/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective upon the completion of pre-employment paperwork.
- (b)** Deborah Brooks, Playground/Cafeteria Assistant at Coebourn Elementary, @ \$13.78/hour, up to 22.5 hours/week, 184 days/year, with part-time benefits in accordance with the PDESPA contract, effective 09/03/2024.
- (c)** Andrew Osten-Sacken, Substitute Bus Driver @ \$23.90/hour, on call as needed, no benefits, effective 09/03/2024.

(2) Change in Status

- (a)** Emily Weissenburger, from Lifeguard to Head Lifeguard at Northley, @ \$15.38 /hour, on call as needed, no benefits, effective 08/12/2024.
- (b)** Antonina Lillis, from Lifeguard to Head Lifeguard at Northley, @ \$15.38 /hour, on call as needed, no benefits, effective 08/12/2024.

(3) Resignation

- (a)** Danual T Campbell, Head Lifeguard at Northley, effective 08/11/2024.
- (b)** Tara Ruggeri, Substitute Custodian at the Service Center, effective 08/21/2024.

References: Penn-Delco Budget 2023-2024; Penn-Delco Budget 2024-2025; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mr. Hefton, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

8.03 Special Education Agreements

8.03.01MOTION: To approve the Agreement between PDSB and The Elwyn Davidson School for Student #24764, as presented.

8.03.02MOTION: To approve the Agreement between PDSB and The Elwyn Davidson School for Student #44097, as presented.

8.03.03MOTION: To approve the Student Enrollment Agreement with The Vanguard School for Student #76919, as presented.

8.03.04MOTION: To approve the Confidential Settlement Agreement and Release for Student #55564, as presented.

8.03.05MOTION: To approve the Confidential Settlement Agreement and Release for Student #43908, as presented.

8.03.06MOTION: To approve the Agreement between PDSB and Kennedy International Logistics & Services for Pupil Transportation Services, as presented.

8.03.07MOTION: To approve the Transportation Contract between PDSB and Quality Care Transport Service LTD, as presented.

ITEMS FOR BOARD ACTION - Continued

- 8.03.08MOTION:** To approve the Confidential Settlement Agreement and Release for Student #36092, as presented.
- 8.03.09MOTION:** To approve the Confidential Settlement Agreement and Release for Student #55310, as presented.
- 8.03.10MOTION:** To approve the Confidential Settlement Agreement and Release for Student #55579, as presented.
- 8.04 Kelly Services Pricing**
MOTION: To approve Exhibit A – Pricing from Kelly Services, Inc., as presented.
- 8.05 ACA (Affordable Care Act) Service Agreement**
MOTION: To approve the agreement with Gallagher Benefit Services, Media, PA to provide Data Management Services in compliance with ACA.
- 8.06 Athletic Trainers:**
MOTION: To approve an increase in the number of Athletic Trainers positions from one to two.
- 8.07 Disposal of Books**
MOTION: Authorize and direct the Administration to dispose of the attached books as presented.
- 8.08 Student Handbooks**
MOTION: To approve the PDSD Student handbooks for the 2024-2025 school year, as presented.
- 8.09 Director of K-12 Curriculum**
MOTION: To appoint Dr. Danielle Murray to the position of Director of K-12 Curriculum, Instruction and Assessment, effective September 9, 2024, in accordance with the Administrative ACT 93 agreement, and as presented.
- 8.10 Supervisor of Innovation and Technology**
MOTION: To appoint Mr. Chris Gorniok to the position of Supervisor of Innovation and Technology, effective September 9, 2024, in accordance with the Administrative Act 93 Agreement, and as presented.

Following a motion by Mrs. Jones and seconded by Mrs. Ellis, the above motions 8.03 – 8.10, were unanimously approved.

Voting Aye: All
Voting No: None

ITEMS FOR BOARD ACTION - Continued

8.11 PSBA Legislative Liaison

MOTION: To appoint John Mancinelli to the volunteer position of Legislative Liaison to the Pennsylvania School Boards Association.

Comments:

Dr. Steinhoff indicated there was a vacancy, which needed to be filled and Mr. Mancinelli volunteered to represent Penn-Delco.

Following a motion by Mrs. Jones and seconded by Mr. Hefton, the above motion was unanimously approved.

Voting Aye: All

Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Dr. Huber thanked the district employees for making sure our buildings and grounds were ready, and wished everyone luck this school year.

Mr. Mancinelli echoed Dr. Huber's comments. Sports teams have already be utilizing the facilities, which look great.

Dr. Steinhoff distributed PSBA Honor Roll Certificates to Board Members, Mr. Leon Armour (10 years), Mrs. Kate Denney (10 years) and Mrs. Stephanie Ellis (5 years) for their service to the District.

Dr. Steinhoff read and presented Mrs. Stephanie Ellis with a Pennsylvania Commonwealth Resolution honoring her husband Tom Ellis. This was presented on behalf of Pennsylvania House of Representative, Leanne Krueger.

ADJOURNMENT

Following a motion by Mrs. Jones and seconded by Mr. Mancinelli the Board adjourned by unanimous consent at 7:53 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

Next Meetings: Wednesday, September 18, 2024 – Study Session – Service Center – 7:30 p.m.
Wednesday, September 25, 2024 – Business Meeting – Service Center – 7:30 p.m.