

**PUBLIC MEETING OF
BOARD OF SCHOOL DIRECTORS
PENN DELCO SCHOOL DISTRICT
2821 CONCORD ROAD
ASTON, PA 19014**

**Minutes of the Board of School Directors
AUGUST 21, 2024**

A special meeting of the Board of School Directors of the Penn-Delco School District convened on Wednesday, August 21, 2024, at 7:32 p.m. at the District Service Center pursuant to advertisement published in the Delaware County Daily Times.

School Directors Present:

Stephanie Ellis
Melissa Huber
Dawn Jones
John Mancinelli
Bernie Seasock
Patrick Twisler

School Directors Absent:

Leon Armour
Kate Denney
Brent Hefton

Others in Attendance:

Dr. George Steinhoff, Superintendent
Dr. Eric Kuminka, Assistant Superintendent
Erik Zebley, Business Administrator
Dr. Dave Criscuolo, Director of Human Resources

MOTION FOR WAIVER OF FORMALITIES

A motion was made by Mrs. Jones and seconded by Mr. Mancanelli to waive formalities.

Voting Aye: All

Voting No: None

ANNOUNCEMENTS FOR THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

None

COMMENTS BY MEMBERS OF THE PUBLIC

**PREPARED AND INFORMAL COMMENTS AND INQUIRIES FROM CITIZENS
GUIDELINES FOR PUBLIC PARTICIPATION IN BOARD MEETINGS**

The Board recognizes the value to school governance of public comment on educational issues with the importance of involving members of the public in Board meetings. In order to permit fair and orderly expression of such comments, the Board will provide for two periods for public participation during Board meetings. The presiding officer at each public Board meeting will follow these guidelines:

- Public participation shall be permitted only as indicated on the order of business in the procedures of this Board, or at the discretion of the presiding officer on a given issue.
- Participants must be recognized by the presiding officer, and must preface their comments by an announcement of their name, address, and group affiliation, if appropriate.
- All statements shall be directed to the presiding officer; no participant may address or question Board members individually.
- Public participation at the beginning of the agenda will be limited to 15 minutes total and to three minutes per person, on agenda topics only.
- **Public participation at the end of the agenda will be limited to 30 minutes total and to three minutes per person.**

The presiding officer may interrupt or terminate a participant’s statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

Approved January 24, 1990

PUBLIC COMMENTS

None

ITEMS FOR BOARD REVIEW/ACTION

The Board reviewed and discussed the below motions prior to their motion and approval.

5.01 Personnel – Professional

(1) Appointment

- (a)** Jennifer Boyce, Temporary Professional Employee, effective **08/20/2024**, pending pre-employment paperwork

Education

West Chester University
B.S. in Education
Neumann University
MA, Education/Social
Emotional Learning

Cert/Assign

Instructional I Grades 4-8
(All subjects 4-6, English
Language Arts and
Reading 7-8)
English Teacher/NMS

Salary

M/4 \$59,411

Professional Experience

Upper Darby School District
Marple Newtown School District

Rationale

Danielle Lee,
Resignation

ITEMS FOR BOARD REVIEW/ACTION - Continued

- (b) Elena Ciarrocchi, Temporary Professional Employee, effective **08/20/2024**, pending pre-employment paperwork

Education

West Chester University
B.S. in Early Grades Preparation
Pre-K-4 w/minor in Literacy

Professional Experience

Great Valley School District
West Chester Area School District

Cert/Assign

Instructional I Grades Pk-4
Instructional I Grades 5-6
5th Grade/Pennell

Salary

B/3 \$56,402

Rationale

Jennifer McDougall,
Resignation

- (c) Maria Merino-Gill, Temporary Professional Employee, effective 08/20/2024, pending pre-employment paperwork

Education

Cabrini University
B.S. in Education

Professional Experience

SESI, Delco Academy
Tredyffrin Easttown School District
Upper Darby School District

Cert/Assign

Special Education PK-8
Grades PK-4
4th Grade/Pennell

Salary

B/4 \$57,281

Rationale

Stephanie Quarantotto,
Resignation

- (d) Virginia Place, Temporary Professional Employee, effective **08/20/2024**, pending pre-employment paperwork

Education

Bates College
B.A., Major in Economics
Cabrini University
MA, Education

Professional Experience

Springfield School District
Wallingford-Swarthmore School District
Rose Tree Media School District

Cert/Assign

General Science 7-12
Mathematics 7-12
Science Teacher/NMS

Salary

M/2 \$58,218

Rationale

Rachelle Carstensen,
Resignation

- (e) Christin Shattuck, Temporary Professional Employee, effective 08/20/2024.

Education

Neumann University
B.A., Education & Special Education
Holy Family University
MA, Education

Professional Experience

The Davidson School-Elwyn
St. Cyril of Alexander School
KinderCare Learning Center

Cert/Assign

Elementary Education K-6
Special Education PK-12
Reading Specialist PK-12
Special Education
Teacher/Sun Valley

Salary

M/9 \$68,021

Rationale

Michele Lehman,
Resignation

ITEMS FOR BOARD REVIEW/ACTION - Continued

(f) Hallie Speitel, Temporary Professional Employee, effective 08/20/2024.

Education

Pennsylvania State University
B.S. Elementary Education

Professional Experience

Lower Merion School District
Mifflin County School District

Cert/Assign

Grades PK-4
2nd Grade/Pennell

Salary

B/1 \$55,276

Rationale

Meghan Pringle,
Transfer

(g) Alyssa Stump, Temporary Professional Employee, effective 08/20/2024, pending pre-employment paperwork.

Education

West Chester University
B.S. Elementary Education and
Special Education
American College of Education
M.S. Instructional Design

Professional Experience

School District of Philadelphia
Upper Darby High School

Cert/Assign

Special Education PK-8
Grades PK-4
Special Education
Expansion 7-12
Special Education
Teacher/Aston

Salary

B/5 \$57,991

Rationale

Christine Soper,
Resignation

(2) Resignation

- (a) Jason Soule, 3rd Grade Elementary teacher at Coebourn Elementary, effective not later than, October 11, 2024.
- (b) Stephanie Quarantotto, 4th Grade Elementary teacher at Pennell effective not later than, August 21, 2024.
- (c) Emily Wreath, 3rd Grade Elementary teacher at Aston Elementary, effective not later than, October 04, 2024.
- (d) Amy Varacalli, World Language Teacher at Sun Valley, effective not later than, October 04, 2024.

(3) Extra Pay – Extended Employment

(a) **Elementary Summer Testing, (7/10/2024 - 8/5/24)**

#10-1110-123-000-10-00-000

Hours

	<u>Hours</u>		<u>Hours</u>
Allison Carey	5.00	Maria Potter	1.50

(b) **Elementary MTSS, (8/7/24)**

#10-1110-123-000-10-00-000

3.00 Hours

Michelle Craley	Nicki Sayre
Lauren Dehaven	Stephanie Sciecinski

ITEMS FOR BOARD REVIEW/ACTION - Continued

(c) Elementary Climate Committee, (8/7/24)

#10-1110-123-000-10-00-00-000	<u>3.00 Hours</u>
Michelle Craley	Megan Quinley
Kaitlin Maloney	Elizabeth Russella
Lauren Mongada	Nicki Sayre

(d) NMS, Guidance Hours, Outside of Contractual Hours (7/29/24)

#10-1110-123-000-30-70-00-000			
	<u>Hours</u>		<u>Hours</u>
Gina Crowley	3.50	Kevin Siegel	6.00
Julia Gantz	2.00		

(e) NMS, Summer Team Lead Meeting (8/13/24)

#10-1110-123-000-30-70-00-000	<u>4.00 Hours</u>
Lisa Pasceri	Kate Taylor
Kevin Siegel	

(f) NMS, Summer Leadership Meeting (8/14/24)

#10-1110-123-000-30-70-00-000	<u>3.00 Hours</u>	
Nicole Armbruster	Tara Kane	Lisa Pasceri
Michelle Brzezicki	Jackie Matys	Gina Ragan
		Marnie Zimmerman

(g) SVHS, PBIS Summer Work (8/12/24 – 8/13/24)

#10-1110-123-000-30-80-00-000					
	<u>Hours</u>		<u>Hours</u>	<u>Hours</u>	
Monica Diehl	7.00	Kevin Meenan	7.00	Kathleen Phelps	7.00
Cherie Freeman	14.00	John Moletterri	14.00	Amanda Wessel	7.00

(h) SVHS, Summer Guidance Hours, (8/8/24-8/13/24)

#10-2120-123-000-30-80-00-000	<u>Hours</u>
Kathryn James	15.00

(i) Special Education Work, Outside of Contractual Hours (7/24/24 - 8/5/24)

#10-1241-123-000-10-00-00-000			
	<u>Hours</u>		<u>Hours</u>
Alyssa Croulet	7.25	Julianne Hill	10.25

(j) Leader In Me, Outside of Contractual Hours (8/5/24 - 8/13/24)

#10-2120-123-000-10-00-00-000	<u>12.00 Hours</u>
Tara Czerwinski	
Nicole Sayre	

ITEMS FOR BOARD REVIEW/ACTION - Continued

5.02 Personnel – Classified

(1) Appointment

- (a) Angela Bosler, Secretary for the Middle School Main Office (SB, step 1), @ \$18.69/hour, 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 08/13/2024.
- (b) Carolyn Behr, Clerical Assistant at Pennell Elementary (A3, step 1), @ \$14.56/hour, up to 28.75/week, 221 days/year with part-time benefits in accordance with the PDESPA contract, pending completion of pre-employment paperwork.
- (c) Jessica Park, Kindergarten Instructional Assistant at Parkside @ \$14.56/hour, up to 27.5 hours/week, 184 days/year with part-time benefits in accordance with the PDESPA contract, effective 9/0*/2023 pending pre-employment paperwork.
- (d) Alexis Armour, Secretary at the Print Shop, (SB, step 1) @ \$18.69/hour, 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, pending the completion of pre-employment paperwork.
- (e) Andrew Osten-Sacken, Substitute Bus Drivers @ \$23.90/hour, on call as needed, no benefits, effective 7/31/2023.
- (f) Summer Cleaning Staff 6/17/2024 – 8/31/2024, as needed:
Sandra Smith
- (g) **Fall 2024 Community Education Program Instructor**

<u>Class</u>	<u>Instructor</u>
Vortex Yoga	Ava Woodring-Emmison
Virtue Mellow Yoga	Ava Woodring-Emmison

(2) Change in Status

- (a) Patricia Godshall, from Clerical Assistant to Secretary to the Principal at Northley Middle School (SB, step 1), @ \$18.69/hour, 37.5 hours/week, 261 days/year with full-time benefits in accordance with the PDESPA contract, effective 08/12/2024.

(3) Resignation

- (a) Daniel Spangler, Technology Assistant Technician at Sun Valley, effective August 09, 2024
- (b) Daniella Morales, Substitute Classroom Assistant at Pennell, effective August 15, 2024.

(4) Leaves of Absence

- (a) Employee # 1405, FMLA from 08/13/2024 through 11/05/2024.
- (b) Employee # 1697, FMLA from 09/12/2024 through 12/12/2024.

(5) Deceased

With tremendous regret, the Superintendent regretfully reports the very untimely passing of Mr. Tom Ellis, Wrestling Coach, on July 1, 2024.

ITEMS FOR BOARD REVIEW/ACTION - Continued

References: Penn-Delco Budget 2023-2024; Penn-Delco Budget 2024-2025; Act 93 Plans; PDEA Agreement; PDESPA Agreement; PDSSPA Agreement; PA School Code Section 1108B.

Administrative Recommendation: To approve all personnel items as presented.

Following a motion by Mrs. Jones and seconded by Mr. Twisler, the above motions were unanimously approved.

Voting Aye: All
Voting No: None

5.03 Penn-Delco Bus Routes 2024-2025

MOTION: To approve the proposed bus routes and bus stops for the 2024-2025 school year, as presented.

5.04. Conversion of Administrative Job Title/Duties

Motion: To convert the current position of Manager of Technology and Blended Learning to Supervisor of Innovation and Technology, as presented.

5.05. Establishment of Administrative Position

Motion: To create the position of Director of Curriculum and Instruction, K-12, as presented.

Comments:

Dr. Huber asked for clarification on this position, and not wanting the current directors to be spread too thin.

Dr. Steinhoff gave an overview of this position and duties it entails. Dr. Kuminka commented on her concerns as well.

5.06 Disposal of Items

MOTION: To approve the disposal of FOSS and STC Science Kits, at the elementary schools, which are obsolete, as presented.

5.07 Physician Agreement

MOTION: To approve the agreement with Rothman Orthopaedics (Reconstructive Orthopaedic Associates II, LLC) of Philadelphia, PA, for the 2024 – 2025 school year as presented.

Following a motion by Mrs. Jones and seconded by Mr. Seasock, the above motions 5.03 – 5.07, were unanimously approved.

Voting Aye: All
Voting No: None

COMMENTS BY MEMBERS OF THE PUBLIC

None

COMMENTS BY MEMBERS OF THE BOARD

Mr. Mancinelli congratulated Mr. Seasock's son on a recent hole in one at Rock Manor.

Mr. Mancinelli asked for an update on the Spanish Teacher at Northley. Dr. Kuminka gave an update on what our options are and what will be available for students. Dr. Steinhoff added, every effort has been made to fill this position, however, there aren't any candidates currently available.

Mr. Mancinelli commented on the fields, which are in great shape. He thanked Mr. Datte and his staff for having them ready for the season.

Mr. Mancinelli also asked, if the Administration would consider delayed start for all grades except Kindergarten, 6th, like they do for 9th grade? This would allow the new grades to the schools to get familiarized to the buildings before everyone is in the building.

Mr. Twisler asked when staffing assignments would be going out. Dr. Criscuolo indicated he would be meeting with Kelly Services soon to discuss assignments for this year. After which time, their assignments would go out.

Mr. Seasock asked for an update on the planetarium. Mr. Zebley indicated we just received the finalized quote this week and a purchase order will be generated and sent out. Dr. Kuminka added that the installation may occur during the winter break, or sooner, as it's a quick installation.

ADJOURNMENT

Following a motion by Mrs. Jones seconded by Dr. Huber the Board adjourned by unanimous consent at 8:15 p.m.

Respectfully Submitted,



Erik Zebley
Board Secretary

NEXT MEETING: Wednesday, August 28, 2024 – Business Meeting – Service Center – 7:30 p.m.