

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
Oakland, New Jersey 07436
REGULAR PUBLIC MEETING MINUTES

1. Call to Order - Roll Call 7:00 PM

<input checked="" type="checkbox"/> Ms. Ansh	<input type="checkbox"/> Absent Ms. Kiel	<input checked="" type="checkbox"/> Mr. Valenti
<input checked="" type="checkbox"/> Mr. Bogdansky	<input checked="" type="checkbox"/> Mr. Kinney	<input checked="" type="checkbox"/> Ms. Mariani, Vice Pres.
<input type="checkbox"/> Absent Mr. DeLaite	<input checked="" type="checkbox"/> Ms. Koulikourdis	<input checked="" type="checkbox"/> Ms. Souders, President

2. Closed Session 7:00 PM

BE IT RESOLVED, by the Ramapo Indian Hills Regional High School District this 25th day of November, 2024 at 7:00 PM as follows:

The Board recessed to closed session in accordance with the Open Public Meetings Law, N.J.S.A.10:4-12b. The general nature of the discussion involved personnel and matters confidential by law, and any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.

These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

Moved by: Ms. Koulikourdis Seconded: Mr. Bogdansky

<input checked="" type="checkbox"/> Ms. Ansh	<input type="checkbox"/> Absent Ms. Kiel	<input checked="" type="checkbox"/> Mr. Valenti
<input checked="" type="checkbox"/> Mr. Bogdansky	<input checked="" type="checkbox"/> Mr. Kinney	<input checked="" type="checkbox"/> Ms. Mariani, Vice Pres.
<input type="checkbox"/> Absent Mr. DeLaite	<input checked="" type="checkbox"/> Ms. Koulikourdis	<input checked="" type="checkbox"/> Ms. Souders, President

Closed session was concluded at 7:56 PM, at which time the Board recessed and subsequently reconvened into public session at 8:02 PM.

3. Board President's Announcement 8:05 PM

The meeting was called to order by the Board President at 8:05 P.M. Ms. Souders thanked everyone for attending the meeting. She announced that the New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. She also announced that in accordance with the provisions of this act, the Interim Business Administrator/Board Secretary caused notice of this meeting to be published by having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services. She read a public statement advising the public to be aware that

employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Ms. Souders further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

4. Roll Call

<input checked="" type="checkbox"/> __Ms. Ansh	<input type="checkbox"/> __Absent__ Ms. Kiel	<input checked="" type="checkbox"/> __Mr. Valenti
<input checked="" type="checkbox"/> __Mr. Bogdansk	<input checked="" type="checkbox"/> __Mr. Kinney	<input checked="" type="checkbox"/> __Ms. Mariani, Vice Pres.
<input type="checkbox"/> __Absent__ Mr. DeLaite	<input checked="" type="checkbox"/> __Ms. Koulikourdis	<input checked="" type="checkbox"/> __Ms. Souders, President

5. Pledge of Allegiance

Ms. Souders led the Pledge of Allegiance.

6. Board President's Report

Student Board Representatives

Micaela Chamberlin- Ramapo High School- Ms. Chamberlin introduced herself and updated the Board on the following school activities: athletic season standings, student life/extra-curricular activities, clubs, guidance and student government.

Madelyn Kincel- Indian Hills High School- Ms. Kincel introduced herself and updated the Board on the following school activities: athletic season standings, student life/extra-curricular activities, guidance, and student government.

The Board President thanked the students for their reports and noted that she would introduce the committee members for the upcoming year during that part of the meeting. She also made reference to the outcome of the student testing issues and absentee rates.

7. Superintendent's Report

- Ms. DeMarco thanked the student representatives for their reports.
- Ms. DeMarco thanked all board members for their participation in the abundance of committee meetings and noted the accomplishment of much work since the reorganization meeting.
- Ms. DeMarco highlighted the following:
 - Development of a fiscally responsible plan for analyzing and identifying projects and prioritizing them in an organized design
 - Periodic broadcasts to provide parents with an overview of academic focus in their child's courses
 - Identifying an online "house" where curriculum can be viewed with user friendly access
 - Furthering efforts of communication and connection with the community at large

- Ms. DeMarco also reported that the district has concluded their work with the NJ Department of Education Office of Assessment and the Office of Accountability related to the testing issue, noting no further action is required.
- Ms. DeMarco reported on the corrective action plan in place in regard to absenteeism
 - Ms. DeMarco highlighted the various agenda items.

8. Interim Business Administrator's Report

[OPRA LOG](#)

- Ms. Zeno offered background information on several Operations and Finance agenda items.

9. Board Committee Reports

Athletics, Arts, Extracurriculars & Communications - The committee chair reported that the committee met on January 23, 2025 and highlighted the following:

- Arts Department
- FLOW art educators articulation
- Young expressions exhibit
- Music
- Athletics
 - IHHS ice hockey
 - Dance Team
 - Football- SFC man of the year
 - Rutgers
 - Cheer Team
- Website
 - Alumni page
 - District coordinator on Content and communication
 - Logo contest

Education & Personnel - The committee chair reported that the committee met on January 21, 2025 and highlighted the following:

- Dr. Mauriello reported on Special Education
 - 8th grade
 - Budget
- Dr. Quackenbush
 - Budget
 - Link it

Finance & Facilities - The committee chair reported that the committee met and highlighted the following:

- Roof prioritization program
- Capital projects not moving forward due to the bid coming in over budget
- HVAC
- Need for a Facilities Master Plan
- Architects RFP proposals
- Facilities Department Staff Job description

Negotiations - The committee chair reported that negotiations are ongoing.

Policy - The committee chair reported that the committee met on January 16, 2025 and highlighted the following:

- Fifteen policies and eleven regulations on the agenda

10. **Public Comment 8:42-9:08 PM**

- Members of the public commented on the following:
 - Welcomed the Board president
 - Special education services
 - OPRA requests and legal fees
 - Holocaust Remembrance Day
 - Thanked the Superintendent for the testing update
 - Staffing needs
 - Board leadership
 - on testing. They also commented on staffing needs to be appointed as well as voting and board leadership.
 - The food service RFP services
 - School activities
 - Recognition of excellent superintendent leadership

11. **Open Board Discussion**

- Board members commented on the following:
 - Capital expenditures
 - Capital projects
 - Board goals
- The Board President commented on the following:
 - Superintendent's evaluation process
 - Board goal development process and timeline
 - NJSBA Ethics Training- 4/7/25
 - Thanked committee members

12. **Action Items**

Move to approve the following Meeting **Minutes**:

- December 16, 2024 Closed & Regular
- January 6, 2025 Annual Reorganization Meeting

Motion by Ms. Souders, seconded by Ms. Koulikourdis

	Yes	No	Abstain	Absent
Ms. Ansh	X			
Mr. Bogdansk	X			
Mr. DeLaite				X
Ms. Kiel				X
Mr. Kinney	X			
Ms. Koulikourdis	X			
Mr. Valenti	X			
Ms. Mariani, Vice President	X			
Ms. Souders, President	X			

13. Personnel

P1. Motion by Ms. Souders, seconded by Ms. Koulikourdis, to accept the recommendation of the Superintendent to approve and adopt motions P1 through P5 , as described below:

A. ADMINISTRATION

	Name	Nature of Action	Title	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing	Effective Date
a.	Dr. Melissa Quackenbush	Resignation	Director of Curriculum, Instruction and Articulation		District				03/15/2025
b.	Darren Groh	Appoint	Interim, Director of Curriculum, Instruction and Articulation		District		\$202,000 Prorated		04/01/25- 06/30/25

B. INSTRUCTIONAL

	Name	Nature of Action	Title	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing	Effective Date
a.	Employee # 6487	Approve paid leave	Art Teacher		IHHS			Utilizing Personal & Sick time	04/30/25-06/30/25
		Unpaid FMLA (Maternity)							09/01/25-11/21/25
		Unpaid CRLOA							11/24/25-01/15/26
b.	Robert Zitelli	Appoint	Substitute	N/A	District	N/A	\$140/Diem		2024-25
c.	Andreas Harilou	Appoint	Substitute	N/A	District	N/A	\$140/Diem		2024-25
d.	Matthew Bunting	Appoint	Substitute	N/A	District	N/A	\$140/Diem		2024-25
d.	Employee # 6594	Unpaid FMLA (Paternity)							03/10/25-06/06/25
e.	Daniel Poalillo	Salary Adjustment	From BA, Step 17 to BA+15, Step 17	BA+15	RHS	From BA, Step 17 to BA+15, Step 17	\$82,863		02/01/25
f.	Emily Biunno	Salary Adjustment	From BA+15, Step 5 to MA+15, Step 5	MA		From BA+15, Step 5 to MA, Step 5	\$63,927		02/01/25
g.	Monica Archer	Salary Adjustment	From MA, Step 5 to MA+15, Step 5	MA+15		From MA, Step 5 to MA+15, Step 5	\$65,125		02/01/25
h.	Erica Vitale	Salary Adjustment	From MA+15, Step 8 to MA+30, Step 8	MA+30		From MA+15, Step 8 to MA+30, Step 8	\$70,885		02/01/25

	Name	Nature of Action	Title	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing	Effective Date
i.	David Babuska	Salary Adjustment	From MA, Step 5 to MA+15, Step 5	MA+15		From MA, Step 5 to MA+15, Step 5	\$65,125		02/01/25

C. NON-INSTRUCTIONAL

+	Name	Nature of Action	Title	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing	Effective Date
a.	Craig Simko	Appoint	.85 Security Aide	N/A	RHS	4	\$25,986.20	R. Hillas/ M. Wilder	On or About 01/28/25- 06/30/25
b.	Mark Harvey	Appoint	Asst. Coach, Boys' Lacrosse	N/A	RHS	4	\$5,871	J. Landel	2024-25
c.	Taylor Kanderis	Appoint	Asst. Coach Boys' Volleyball	N/A	IHHS	4	\$5,871	J. Phillips	2024-25
d.	Michael Esposito	Appoint	Head Coach Baseball	N/A	RHS	4	\$8,437		2024-25
e.	Garrison Ward	Appoint	Asst. Coach Baseball	N/A	RHS	4	\$5,871		2024-25
f.	Matthew Occhipinti	Appoint	Asst. Coach (JV) Baseball	N/A	RHS	4	\$5,871		2024-25
g.	Brian Depersis	Appoint	Asst. Coach (F) Baseball	N/A	RHS	4	\$5,871		2024-25
h.	Christopher Liquori	Appoint	Paraprofessional Aide/Coach	N/A	RHS	N/A	0		2024-25
i.	Nicholas Benvenuto	Appoint	Paraprofessional Aide/Coach	N/A	RHS	N/A	0		2024-25

+	Name	Nature of Action	Title	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing	Effective Date
j.	Brian Gogerty	Appoint	Head Coach Boys' Golf	N/A	RHS	4	\$5,994		2024-25
k.	Brian Bunger	Appoint	Asst. Coach (JV) Boys' Golf	N/A	RHS	4	\$2,821		2024-25
l.	Patrick Lawler	Appoint	Head Coach Girls' Golf	N/A	RHS	4	\$5,994		2024-25
m.	Ralph Fava	Appoint	Asst. Coach (JV) Girls' Golf	N/A	RHS	4	\$2,821		2024-25
n.	Darren White	Appoint	Head Coach Softball	N/A	RHS	4	\$8,437		2024-25
o.	Mark Durando	Appoint	Asst. Coach Softball	N/A	RHS	4	\$5,871		2024-25
p.	Katie Garbarino	Appoint	Asst. Coach (JV) Softball	N/A	RHS	4	\$5,871		2024-25
q.	Brian Gelenius	Appoint	Asst. Coach (F) Softball	N/A	RHS	4	\$5,871		2024-25
r.	Stephen Harvey	Appoint	Head Coach Boys' Lacrosse	N/A	RHS	4	\$8,437		2024-25
s.	Christopher Kulcsar	Appoint	Asst. Coach Boys's Lacrosse	N/A	RHS	4	\$5,871		2024-25
t.	James Cramer	Appoint	Asst. Coach (JV) Boys' Lacrosse	N/A	RHS	4	\$5,871		2024-25
u.	Cole Cherenson	Appoint	Asst. Coach (F) Boys' Lacrosse	N/A	RHS	3	\$5,293		2024-25
v.	Thomas Jaeger	Appoint	Volunteer Coach	N/A	RHS	N/A			2024-25
w.	David VanHook	Appoint	Head Coach Boys'	N/A	RHS	4	\$8,437		2024-25

+	Name	Nature of Action	Title	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing	Effective Date
			Volleyball						
x.	Kaitlyn Kennedy	Appoint	Asst. Coach (JV) Boys' Volleyball	N/A	RHS	4	\$5,871		2024-25
a1.	William Manzo	Appoint	Head Coach Track	N/A	RHS	4	\$9,577		2024-25
b1.	William DiMauro	Appoint	Asst. Coach Track	N/A	RHS	4	\$5,871		2024-25
c1.	Michael Nangle	Appoint	Asst. Coach Track	N/A	RHS	4	\$5,871		2024-25
d1.	Joshue Resto	Appoint	Asst. Coach Track	N/A	RHS	4	\$5,871		2024-25
e1.	Anthony Ciccone	Appoint	Asst. Coach Track	N/A	RHS	4	\$5,871		2024-25
f1.	Sean Maldonado	Appoint	Head Coach Girls' Flag Football	N/A	RHS	Flat Rate	\$3,000		2024-25
g1.	Aidan Cole	Appoint	Asst. Coach Girls' Flag Football	N/A	RHS	Flat Rate	\$2,000		2024-25
h1.	George Hill	Appoint	Head Coach Baseball	N/A	IHHS	4	\$8,437		2024-25
i1.	Douglas Scott	Appoint	Asst. Coach Baseball	N/A	IHHS	4	\$5,871		2024-25
j1.	Joseph Verdon	Appoint	Asst. Coach Baseball	N/A	IHHS	4	\$5,871		2024-25
k1.	Richard Pagano	Appoint	Asst. Coach Baseball	N/A	IHHS	4	\$5,871		2024-25
l1.	Martin O'Brien	Appoint	Paraprofessional Aide/Coach	N/A	IHHS	N/A			2024-25
m1.	Christopher Moye	Appoint	Head Coach Track	N/A	IHHS	4	\$9,577		2024-25
n1.	James Dunbar	Appoint	Head Coach	N/A	IHHS	4	\$6,904		2024-25

+	Name	Nature of Action	Title	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing	Effective Date
			Boys' Tennis						
o1.	Emily Kopp	Appoint	Asst. Coach Boys' Tennis	N/A	IHHS	4	\$4,867		2024-25
p1.	David Stahl	Appoint	Head Coach Boys' Golf	N/A	IHHS	4	\$5,994		2024-25
q1.	Richard McNamee	Appoint	Asst. Coach Boys' Golf	N/A	IHHS	3	\$2,540		2024-25
r1.	Keith Hartig	Appoint	Head Coach Girls' Golf	N/A	IHHS	4	\$5,994		2024-25
s1.	Todd Picariello	Appoint	Asst. Coach Girls' Golf	N/A	IHHS	4	\$2,821		2024-25
t1.	Joseph Leicht	Appoint	Head Coach Softball	N/A	IHHS	4	\$8,437		2024-25
u1.	Neal Hirsh	Appoint	Asst. Coach Softball	N/A	IHHS	4	\$5,871		2024-25
v1.	Albert DeYoung	Appoint	Asst. Coach Softball	N/A	IHHS	4	\$5,871		2024-25
w1.	Neil Malmud	Appoint	Asst. Coach Softball	N/A	IHHS	4	\$5,871		2024-25
x1.	Peter Silletti	Appoint	Paraprofessional Aide/Coach	N/A	IHHS	N/A			2024-25
y1.	Luke Miller	Appoint	Head Coach Girls' Lacrosse	N/A	IHHS	4	\$8,437		2024-25
z1.	Dana Kukol	Appoint	Asst. Coach Girls' Lacrosse	N/A	IHHS	4	\$5,871		2024-25
a2.	Sean O'Connor	Appoint	Head Coach Boys' Lacrosse	N/A	IHHS	4	\$8,437		2024-25
b2.	Jake Gursaly	Appoint	Asst. Coach Boys' Lacrosse	N/A	IHHS	3	\$5,293		2024-25

+	Name	Nature of Action	Title	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing	Effective Date
c2.	Saul Gondelman	Appoint	Asst. Coach Boys' Lacrosse	N/A	IHHS	2	\$4,784		2024-25
d2.	Lorenzo Deraco	Appoint	Asst. Coach Boys' Lacrosse	N/A	IHHS	4	\$5,871		2024-25
e2.	Christopher Anzano	Appoint	Head Coach Boys' Volleyball	N/A	IHHS	4	\$8,437		2024-25
f2.	Daniel Marangi	Appoint	Spring Strength & Conditioning	N/A	IHHS	4	\$5,783		2024-25
g2.	Richard Ohren	Appoint	Asst. Coach Strength & Condition	N/A	IHHS	4	\$2,314		2024-25
h2.	Keith Hartig	Appoint	Head Coach Girls' Flag Football	N/A	IHHS	Flat Rate	\$3,000		2024-25
i2.	Richard Osenbrouck	Appoint	Asst. Coach Girls' Flag Football	N/A	IHHS	Flat Rate	\$2,000		2024-25
j2.	Connie Cheff	Appoint	Spring Athletic Aide	N/A	IHHS	Flat Rate	\$4,144		2024-25
k2.	Mary Moscarello	Appoint	Part-time Coordinator of Content & Communication				\$38,000		On or about 02/05/25 - 06/30/25

P2. Move to approve the following volunteer clubs:

<u>Volunteer Club</u>	<u>Advisor</u>	<u>Location</u>
Philosophy Club	Jason Funabashi*	RHS
Entrepreneurship Club	Anna Rubenchik*	RHS
Raider Activity / Athletic Leadership	Glenn Stokes*	RHS

<u>Volunteer Club</u>	<u>Advisor</u>	<u>Location</u>
Council Club		
Operation Smile**	Christina Berens	RHS

* New Advisor

** New Club

- P3. Move to amend the retirement date for Barbara Gaveglio from July 25, 2025 to July 1, 2025.
- P4. Move to approve payment at the rate of ~~\$68.42~~ \$69.14 per hour for the following faculty for teaching in the After School Academic Assistance Program providing small group and 1 to 1 tutoring for RIH students in the 2024-2025 school year.

Edward Salaski

Chris Csengeto

- P5. Move to approve John Schilstra at the six period per diem of ~~\$69.42~~ \$68.42 per assignment in the University Program Engineering Research Seminar, Semester 2, to provide instructional oversight and supervise students using power tools for their research project, effective January 27, 2025 - June 30, 2025.

14. Education

Motion by Ms. Souders, seconded by Ms. Koulikourdis, to accept the recommendation of the Superintendent to approve and adopt motions E1 through E3 , as described below:

- E1. Move to approve the Agreement between Proximity Learning and the Ramapo Indian Hills Regional High School District Board of Education to provide Home Instruction services for Student 426132 in the amount of \$14,444.99. Effective February 1 - June 30, 2025.
- E2. Move to approve District **student field trips and transportation costs** for the 2024-25 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Clifton High School	Academic Decathlon	02/01/25	\$436.84
Kinnelon High School	Academic Decathlon	02/25/25 02/05/25	\$368.42
Indian Hills	Orchestra	01/29/25	0
Bergen Academies	Model UN	02/06/25	\$436.84
Bergen Academies	Model UN	02/07/25	\$436.84

Indian Hills	Band	02/05/25	\$436.84
Princeton University	AP US History	02/07/25	\$755.26
Ramapo HS	String Orchestra	02/12/25	0
Harrah's- Atlantic City, NJ	DECA	03/04/25	0
Harrah's- Atlantic City, NJ	DECA	03/06/25	0
Bergen County Court	Law & Human Rights, Sociology, Forensics, Psychology	03/07/25	\$486.84
Liberty Science Center	Anatomy & Physiology, Biology	04/22/25	0
Pax Amicus Theater	English	04/25/25	
9/11 Memorial NYC	World History, Law & Human Rights, Business UP, US2	04/30/25	\$536.84
Dorney Park	Physics	06/03/25	0
FDR Library, Hyde Park NY	UP ISB/ AP US History 2	06/04/25	\$755.26
Burlington County Tech	Science Club	03/29/25	0
Burlington County Tech	Science Club	03/30/25	0
Vietnam Memorial	AP US History 2	04/07/25	0

- E3. Move to approve, the Harassment, Intimidation, & Bullying student remediation including disciplinary consequences, educational intervention and counseling supports imposed during the 2024-25 School Year as a result of HIB Investigation for the following HIB investigation:

IHHS 003	IHHS 004
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- E4. Move to authorize the amendment of the District's ESEA FY25 Application to include carryover amounts of \$20,880 for Title I and \$1,972 for Title II.

15. Operations

Motion by Ms. Souders, seconded by Ms. Koulikourdis, to accept the recommendation of the Superintendent to approve and adopt motion OP1 through OP8 as described below:

- OP1. Move to approve the **use of** the Ramapo Indian Hills Regional High School District **facilities** for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

<u>Ramapo High School</u>	
Wyckoff Recreation	Wrestling Meet; Gymnasium; January 18, 2025; 1:45 - 5 P.M.
Wyckoff Recreation	Wrestling Meet; Gymnasium; February 1, 2025; 2-6 P.M.
Bill Manzo's Tornado Track Camp	Youth Track and Field Camp; Athletic Field and Concession Stand, Gymnasium for emergency evacuation location; June 30 - July 3, 2025; 9 A.M. - 1 P.M.
Sandy Gordon's All Girls Basketball Camp	Basketball Camp; Gymnasiums and Cafeteria; July 7 - 11, 2025; 9 A.M - 2 P.M.
Bergen's Best Soccer Camp, Inc.	Soccer Camp; Athletic Fields; July 14-17, 2025; July 18, 2025 (rain date); 8:30 A.M. - 2:30 P.M.
Set and Spike Volleyball Camp	Volleyball Camp; Gymnasiums; July 14-18, 2025; 9 A.M - 12 P.M. and August 11-15, 2025; 9 A.M. - 2:30 P.M.

- OP2. Move to authorize the Interim Board Secretary/Business Administrator to enter into a product lease/postage meter rental maintenance agreement with Quadient to replace three (3) district postage machines/meters for a term of 60 months at a monthly cost of \$524.30 as authorized under the New Jersey State Contract A41267.

- OP3. Move to approve, the renewal of the Licensing and Maintenance Subscription with Educational Data Services, Inc., a New Jersey Cooperating Bidding Program, in the amount of \$14,995, effective for the 2025-26 School Year.

- OP4. Move to approve the resolution as follows:

WHEREAS, the Ramapo Indian Hills Regional High School District Board of Education ("the Board") advertised for bids for the interior renovations of the Family and Consumer Science Classrooms at Indian Hills High School and Ramapo High School and the Wellness Room at Ramapo High School ("the Project") ; and

WHEREAS, on January 22, 2025, the Board received six bids for the Project, as reflected on the attached bid tabulation sheet.

WHEREAS, the bids are excessive as to price, as they substantially exceed the cost estimate for this service and, as such, is unreasonable as to price;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the bids received for the Project pursuant to N.J.S.A. 18A:18A-22(a), as the bids substantially exceed the cost estimate and, as such, is unreasonable as to price on the basis of the cost estimate prepared by the Board.

[Bid Tabulation January 22,2025](#)

- OP5. Move to approve **Change Orders /PCO 002 and PCO 003 from Allowance No. 1** dated January 21, 2025 from K&D Contractors, LLC., for the Concession Building Project at Indian Hills High School as described below:

<i>Change Order/PCO</i>	<i>Description</i>	<i>Amount</i>
002	Septic Pipe Installation	-\$5,019.75 (Allowance #1)
003	Gas Line Installation to Exterior Barbeque Station	-\$ 718.75 (Allowance #1)

*The Original Allowance No. 1 amount was \$25,000 for unforeseen conditions. The net change by the previous Change Order/PCO 001 was \$6,273.30. The Allowance No. 1 value prior to this Change Order was \$18,726.70. The Allowance No. 1 value will be decreased by these Change Orders/PCO 002 and PCO 003 by \$5,728.50. The updated Allowance No. 1 balance is \$12,988.20. The Original Contract Sum of \$ 2,099,000 remains unchanged.

- OP6. Move to approve **Change Order No. 001**, dated January 6, 2025 from Northeastern Interior Services, LLC for the Athletic Trainer and Boys Team Room at Ramapo High School as described below:

<i>Change Order</i>	<i>Description</i>	<i>Amount</i>
001	Door Hardware for all Doors and Frames	-\$32,000.00 (Allowance #2)*

*The Original Allowance No. 2 amount was \$36,000.00 for Door Hardware. The updated Allowance No. 2 balance is \$4,000.00. The Original Contract Sum of \$2,765,000.00 remains unchanged.

- OP7. Move to approve the proposal from LAN Associates for the architectural and engineering services for the further assessment of air conditioning at Indian Hills and Ramapo High Schools in the amount of \$4,100.

[LAN Associates Proposal dated January 21 2025](#)

- OP8. Move to approve the proposal from Shoop SBA, LLC for Procurement Consulting Work to oversee the Food Service RFP Process in the amount of \$2,500.

16. Finance

Motion by Ms. Souders, seconded by Ms. Koulikourdis, to accept the recommendation of the Superintendent to approve and adopt motions F1 through F9 , as described below:

- F1. Move that the **Financial Report** of the Interim Business Administrator and the Report of the Cash Reconciliation for the month of **December 2024**, including a cash report for that period, be approved by the Board and ordered filed.
[Report of Board Secretary December 2024](#)
[Report of Cash Reconciliation December 2024](#)
[Report of Cash Summary December 2024](#)
- F2. Move that the Committed **Purchase Order Report** for the month of **December 2024** in the amount of \$3,791,950.13 having been audited by the Interim Business Administrator, be approved by the Board.
[Report of Committed Purchase Orders December 2025](#)
- F3. Move that the **additional bills** drawn on the current account for **December 16-31, 2024** in the total amount of \$1,536,024.47 for materials received and/or services rendered including the December 20 and 25, 2024, payrolls having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
[Report of Summary Check Register December 2024](#)
- F4. Move to authorize **approval of bills** drawn on the current account on **January 21, 2025**, in the total amount of \$4,747,417.45 materials received and/or services rendered, including the January 15, 2025 payroll, having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
[Report of Summary Check Register January 2025](#)
- F5. Move to approve **transfers** and to authorize the Interim Business Administrator/Board Secretary to make additional transfers that would be ratified at the next Board Meeting as necessary to comply with State requirements in accordance with Policy 6422 as per the *Expense Account Adjustment Analysis* for the month of **December 2024**.
[Report of Expense Account Adjustments December 2024](#)
- F6. Move to approve the Transfer Report that includes transfers greater than 10% in administrative accounts, plus cumulative transfers made between July 1 – December 31, 2024.
[Report of 10% Transfers July 1 - December 31, 2024](#)
- F7. Move to approve the following resolution:

[Receipt of Certification from Board Secretary](#)
Pursuant to N.J.A.C. 6:23A-16.10(c)4, I, Dora E. Zeno, certify that as of **December 31, 2024**, **no budgetary line item** account has obligations or payments (contractual orders) which in total **exceeds** the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and N.J.S.A. 18A:22-8.1.
[Report of DOE Budget December 2024](#)

- F8. Move that **bills** in the District **Cafeteria Fund** in the total amount of \$281,907.46 having been audited and approved by the Interim Business Administrator/Board Secretary be approved by the Board as follows:

Food Services	November 2024 Operations	\$148,495.34
Food Services	November 2024 Student Lunches	\$ 1,709.50
Food Services	December 2024 Operations	\$129,749.36
Food Services	December 2024 Student Lunches	\$ 1,953.25

- F9 . Move to approve the following resolution:

WHEREAS, District employees have submitted requests for reimbursement for **work-related travel** that is directly related to and within the scope of the employee's current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District's school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:





<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
D25-16	Dr. Frank Mauriello	AASA - NCE Future Driven Leadership	3/5/25 - 3/9/25	\$4,061.00
D25-17	Amanda Zielenkiewicz	8th Annual Women's Leadership Conference 2025	4/7/25 - 4/8/25	\$ 555.63
D25-18	Erika McGavin	8th Annual Women's Leadership Conference	4/7/25 - 4/8/25	\$ 555.63
R25-08	Brian Bungar	FCS Culinary PD Day	3/7/25	\$ 25.00



R25-09	Christy Kicinski	FCS Culinary PD Day	3/7/25	\$ 25.00
R25-10	Danielle Migliacci	Using AI TOOLS to Enhance Student Learning and Increase Teacher Productivity in BUSINESS EDUCATION (Grades 6-12)	2/7/25	\$ 295.00
R25-11	Jasmen Mantashian	ASAP NJ Conference	3/6/25 - 3/7/25	\$ 300.00
R25-12	Nicole Mitchell	Using AI TOOLS to Enhance Student Learning and Increase Teacher Productivity in BUSINESS EDUCATION (Grades 6-12)	2/7/25	\$ 295.00
R25-13	Sean Maldonato	NJ HPE & Coaching Conference	3/7/25	\$ 199.00
IH25-06	Ronald Heusser	Mapping History	3/7/25	\$ 85.76
IH25-07	Jon Duncan	DAANJ Conference	3/11/25 - 3/14/25	\$1,224.00

17. Policy












Motion by Ms. Souders, seconded by Ms. Koulikourdis, to accept the recommendation of the Superintendent to approve and adopt motion PO1 as described below:









PO1. Move to approve, the first reading of District Policies/Regulations as follows:

<u>Policy Title</u>	<u>Policy Number</u>
Harassment, Intimidation, or Bullying	P 5512  P 5512 Harassment, Intimidation, or Bul...
Student Smoking	P 5533  P 5533 Student Smoking Revised.pdf
Student Smoking	R 5533  R 5533 Student Smoking Revised.pdf
Electronic Surveillance In School Buildings and on School Grounds	P 7441  P 7441 Electronic Surveillance in School ...

Electronic Surveillance In School Buildings and on School Grounds	R 7441  R 7441 Electronic Surveillance in School ...
High School Graduation	P 5460  P 5460 High School Graduation Revised ...

PO2. Move to approve, the second and final reading of District Policies/Regulations as follows:

<u>Policy Title</u>	<u>Policy Number</u>
Curriculum Content	P 2200  BOE Policy Committee Version of P 220...
School and Classroom Practices	P 2260  BOE Policy Committee Version of P 226...
Comprehensive Health and Physical Education	P 2422  BOE Policy Committee Version of P 242...
Instructional Supplies	P 2520  BOE Policy Committee Version of P 252...
Physical Examination of Teaching Staff Members	P 3160  BOE Policy Committee Version of P 316...
Professional Development for Teachers and School Leaders	P 3240  BOE Policy Committee Version of P3240...
Physical Examination of Support Staff Members	P 4160  BOE Policy Committee Version of P 416...
Educational Opportunity	P 5750  BOE Policy Committee Version P 5750 - ...
Sexual Harassment of Students	P 5751  BOE Policy Committee Version of P5751...
Harassment, Intimidation, or Bullying	P 5512  BOE Policy Committee Version of Policy...
Site Selection and Acquisition	P 7102  BOE Policy Committee Version P 7102 - ...
School and Classroom Practices Complaint	R 2260

Procedure	 BOE Policy Committee Version of R 226...
Instructional Supplies	R 2520  BOE Policy Committee Version of R 252...
Physical Examination of Teaching Staff Members	R 3160  BOE Policy Committee Version of R 316...
Physical Examination of Support Staff Members	R 4160  BOE Policy Committee Version of R 416...
Sexual Harassment of Students	R 5751  BOE Policy Committee Version of R 575...
Home Instruction Due to Health Condition	R 2412  R 2412 Home Instruction Due to a Healt...
Professional Development for Teachers and School Leaders	R 3240  BOE Policy Committee Version of R3240...
Site Selection and Acquisition	R 7102  BOE Policy Committee Version of R7102...
Crowd Control	R 9161  BOE Policy Committee Version R 9161 - ...

Motion to approve all resolutions, contained in agenda sections as follows: Personnel, Education, Operations, Finance, and Policy as a Consent vote.

Moved by Ms. Souders Seconded by Ms. Koulikourdis

	Yes	No	Abstain	Absent
Ms. Ansh	X			
Mr. Bogdansk	X			
Mr. DeLaite				X
Ms. Kiel				X
Mr. Kinney	X		See below	
Ms. Koulikourdis	X			
Mr. Valenti	X		See below	
Ms. Mariani, Vice President	X			
Ms. Souders, President	X			

Kinney- Abstain E3; Valenti- Abstain, F1, F2, F3, F5, F6, & F7

18. Public Comment 9:21- 9:28 PM

- A member of the public, Franklin Lakes, commented on the Long Range Facility Plan in place and spending. They also commented on member roles and administration roles.
- A member of the public Oakland, commented on special education. They also commented on staff and curriculum.
- A member of the public, Oakland, commented on the election

19. Board Comments

There were no comments

20. Anticipated Future Meeting Dates

- Monday, February 10, 2025 Regular Public Meeting, Indian Hills High School Auditorium.

21. Adjournment 9:28 PM

Moved by Mr. Bogdansky Seconded: Ms. Koulikourdis to adjourn at 9:28 P.M.

<input checked="" type="checkbox"/> __Ms. Ansh	<input type="checkbox"/> __Absent__ Ms. Kiel	<input checked="" type="checkbox"/> __Mr. Valenti
<input checked="" type="checkbox"/> __Mr. Bogdansky	<input checked="" type="checkbox"/> __Mr. Kinney	<input checked="" type="checkbox"/> __Ms. Mariani, Vice Pres.
<input type="checkbox"/> __Absent__ Mr. DeLaite	<input checked="" type="checkbox"/> __Ms. Koulikourdis	<input checked="" type="checkbox"/> __Ms. Souders, President

Respectfully submitted,

Dora E. Zeno, Interim School Business Administrator