

Snohomish School District #201 Report of Suspected Child Abuse or Neglect

Directions:

1. Refer to District Procedures No. 3421P and No. 3226P. Call Child Protective Services: 1-866-829-2153; or local law enforcement: 911, if necessary. Request confidentiality and immunity.
2. Complete this report immediately after telephone notice to CPS or law enforcement agency.

CPS Worker's Name	Case Number	Date	Time
-------------------	-------------	------	------

3. Complete as much as possible:

Name of Child: _____ Age: _____ Birthdate: _____ Gender: M or F

Permanent Address: _____ City: _____ Zip: _____

Parent or Guardian's Name: _____ Telephone Number: _____

Primary Language of family: _____ Able to converse in English? _____

Family Ethnicity: _____ If Native American, Tribe and whether enrolled: _____

Who is in the family: _____

Who lives in the home: _____

Sibling(s)/School(s): _____

(notify sibling's school of your CPS report)

Name of person or institution responsible for child's welfare: _____

Name of person alleged to be responsible for abuse or neglect: _____

Location where incident occurred: _____ When the incident occurred: _____

Nature and extent of suspected abuse or neglect. Be specific as possible in descriptions of physical abuse, neglect, nature of child's disclosure or concerning behaviors, parent's reactions and behaviors: _____

History of prior concerns and/or injuries: _____

Witnesses, if any, to the incident, or any other people you know of who can offer collateral information regarding the children and parents: _____

CONFIDENTIALITY STATEMENT

Your Name: _____ Work Phone: _____ School: _____

Do you want to remain confidential? Yes or No Do you want CPS to call you back? Yes or No

4. Inform the principal of your CPS report. Retain the original and complete page two, reverse side, if follow-up action by the agency is taken at school.

Signature of Reporting Staff Member	Date	Signature of Principal	Date
-------------------------------------	------	------------------------	------

Interview of the child on school premises by CPS:

Name of Child: _____ Date: _____

The principal will assure District Procedures No. 3226P is complied with by any Child Protective Services worker or law enforcement officer who requests to interview the child on school premises.

Persons present and substance of interview: _____

Removal of Child by Legal Authorities:

Parents will be notified if a child is removed from school by legal authorities. A law enforcement officer will determine whether a warrant is required in order to take custody of a child at school. A Child Protective Services worker is required to have a warrant, unless accompanied by a law enforcement officer.

This child was released to the custody of: _____

Name of Official: _____

Name of Agency: _____

Date: _____ Time: _____

Place where child will be located: _____
