

PTO Meeting Minutes

January 15, 2025

Meeting called to order at 6:03 pm by Stacie Brown.

Aimee Briggs motioned and Yoon Chung seconded, to approve the meeting minutes from the December meeting.

Attendance

Stacie Brown: President

Amanda Monico: MS Teacher Representative

Aimee Briggs: Vice President - ES

Nick Brilowski; District Representative

Elisabeth Reigle: Vice President - IS

Emily Loerakker; MS Principal

Yoon Chung: Vice President - Preschool

Aga Macoch: School Board

Jennifer Knop: Secretary & Interim Treasurer

Suha Dimon: Art Awareness Co-Chair

Amber Rychlik: IS Teacher Representative

Monica Trent: Yearbook Chair (ES)

Melissa Duitsman: ES Teacher Representative

Guests:

Catherine Glidden

Reports:

President's Report:

Stacie Brown reported. We will be sharing all the roles that are open or will be open in the next few weeks, along with the self-nomination form. Picture Day dates for next year have been shared. Elisabeth will be bringing back the Woot Woot Wagon for staff. We will be rescheduling the May meeting due to the 8th grade dance. More information to follow.

Vice Presidents' Reports:

Lincoln School: Yoon Chung reported. Not much to report. PTO presence is limited and the building is doing more of their own activities as a school (parent involvement). There is one next week.

Elementary School: No report.

Intermediate School: Elisabeth Reigle reported. There is one class with a room parent opening. Valentine's Day party sign up closes tonight. Hosts will be notified Sunday.

Middle School: No report.

Treasurer's Report: Jen Knop reported. Overall, the PTO is in good shape.

Mundelein Comm. Checking Balance as of 12/31/24	15,134.24
Mundelein Comm. Savings Balance as of 12/31/24	41,071.19
Republic Bank Checking Balance as of 12/31/24	29,349.92
Republic Bank Money Market Balance as of 12/31/24	14,700.68
Less: Committed Funds	74,421.11
Uncommitted Funds as of 12/31/24	25,526.92
Balance available for 2024/2025:	25,526.92

Parent Liaison - No report.

Communications - No report.

Principal's Report: Emily Loerraker reported.

Lincoln: Parent Involvement will be Thursday, January 23 from 6 - 7 pm. Jim Gill will be performing a musical concert. They are excited for Valentine's Day parties.

ES/IS: Winter class parties were fun. Thanks for your support. Looking forward to Valentine's Day parties and the Sweetheart Dance.

MS: 8th grade graduation dance planning has started. The Musical will be April 11. It will be a one-night performance for families and friends. The show will also be performed during the school day.

District and School Board Report:

Aga Macoch reported for the School Board. The next School Board meeting is January 27. Nothing new to report as there hasn't been a meeting since the last PTO meeting.

Nick Brilowski reported for the District. An update on Ivanhoe Village, next week Fremont administrators and District 120 administrators will meet with developers regarding impact fees and donations. Fremont has put together some talking points for Ivanhoe Village to help people understand what's going on a little bit more - and to show how decisions made now will have lasting effects. Fremont's long-range plan was shared with village administrators. We are working on the first phase of the plan now.

The number of families utilizing the Wednesday Right at School offering has grown very large. Fremont is now trying to determine needs for next year and moving forward. Known staff vacancies for next year have now been posted. Reviewing our registration process to update it. Kindergarten registration will open March 3. The next Parent University will be next Tuesday in the Middle School Den.

Teacher Reports:

MS: No report.

ES: Melissa Duitsman reported. 100th day of school celebration will be on Thursday, January 30. First grade will do an individualized thing. Grateful for Art Awareness. Appreciate implementing a room parent position - although it's been in place for awhile, wanted to mention that we're thankful for that role. Highly recommend coming to the Parent University programs - they have been really beneficial.

IS: No report.

Committee Reports:

Art Awareness – Suha Dimon reported. Ordered some supplies and emailed to remind parents to post and submit projects.

Birthday Board – Christie Johnson reported via email. Everything is good.

Book Fairs – Krinina Tiritilli reported via email. Numbers were up this year.

Jen Knop reported on MS Book Fair. Spring sale will run Friday, February 28 through conferences on Thursday, March 6.

Fundraising – Rosa Lopez-Washington reported via email. Dates have been put on the calendar. The next Dine-in Night will be January 30th at Portillos in Vernon Hills.

Hospitality – Stacie Brown reported. Woot woot wagon coming back.

Membership Toolkit – Catherine Glidden reported. Signed up a few yesterday.

Picture Day/Yearbook – Monica Trent reported. MS 8th grade retakes are February 7. Composites are in, so we'll be starting on those soon.

Room Parents - No report.

Special Days/8th Grade Dance – Stacie Brown reported. First meeting about 8th Grade Dance to follow the PTO meeting tonight.

Field Days – no report.

Spirit Wear - Melissa Duitsman reported. Next sale will be Friday, February 7 - 21. Orders should arrive before spring break. Next year kindergarten shirts will be included in the registration order.

Sweetheart Dance - Caitlin Kramer reported via email. Budget and pricing has been set and the planning committee is in place. Registration form and NJHS volunteer forms shared via email. DJ is booked, photos will be in the form of a selfie station instead of having a professional there. Elisabeth is making corsages to be sold at the dance again. Working on setting up dine and share opportunities again this year - Lindy's is already confirmed. Baking Committee and parent volunteer sign-ups will be going out, as well as finalizing decor, games, donations and prizes.

Old Business: none.

New Business: none.

Adjournment: 6:19 p.m. Motion made to adjourn meeting by Elisabeth Reigle, seconded by Aimee Briggs.

PTO minutes submitted by: Jen Knop