

GARFIELD SCHOOL DISTRICT #302
REGULAR BOARD MEETING

Thursday, December 19, 2024
Held in the Garfield Library

I. OPENING OF MEETING:

The Garfield School Board meeting was called to order at 5:13 p.m. by Board Vice-Chair Justin Honcoop.

A. ATTENDANCE:

Garfield Board: Ryan Pfaff, Justin Honcoop, and John Schaut.
Excused: Matt Bofenkamp and Sean Neal
Palouse Board: Shealyn Holbrook, Tricia Johnson, Jaime Slocum, and
Vanessa Moore (all via zoom)
Also Present: Garfield Superintendent/Principal Brett Agenbroad (via zoom)
Palouse Superintendent/Principal Mike Jones (via zoom)
Administrative Assistant Debbie Anderson – Recorder
Palouse Secretary Shyra Hallan (via zoom)
Guests: Community Members via zoom.

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

a. General Fund:

November - \$51,483.06
Warrants: 30211716, 30211718-30211735, 30211737-30211739,
30211741-30211760
November - \$3337.63
Warrants: 30211695-30211696
November - \$3742.97 (BMO Harris)
Wire Transfer #: 0202100128
December - \$66,768.24
Warrants: 30211763-30211779, 30211781-30211786
December - \$4,308.02
Warrant: 30211761
December - \$220.35 (State Bank Credit Card)
Warrant: 30211762
December - \$6,113.22 (BMO Harris)
Wire Transfer #: 0202100129

b. Capital Projects:

November - \$29,215.44
Warrants: 30211717, 30211740
December - \$4,161.70
Warrant: 30211780

c. ASB Fund:

November - 25.85
Warrant: 30211736
December - \$8.36 (BMO Harris)
Wire Transfer #: 0202100129

d. Transportation Vehicle Fund

November - None

e. Payroll: February

October – Comp Tax – 218.04

Bank Wire: 0202100125

November (Checks) - \$7,469.84

Warrants – 30211698-30211704

November (Benefits) - \$72,182.29

Warrants – 30211705-30211715

Payroll Electronic Transfer (Direct Deposit)

November - \$107,515.83

Payroll Electronic Transfer Fed W/H & SS

November - \$34,260.38

B. Approval of Minutes:

a. October 24, 2024

C. Ratification of Genna Bessey – girls middle school volleyball head coach

D. Administration is seeking Governing Board approval for payments up to the amounts below for the December Payroll 2024

a. Payroll Fund: Up to \$250,000.

MOTION: A motion to accept the Consent Agenda was made by John Schaut and seconded by Ryan Pfaff. The motion passed with the following roll call vote:

John Schaut – Aye

Ryan Pfaff – Aye

Justin Honcoop – Aye

IV. OLD BUSINESS: None.

V. NEW BUSINESS: None.

VI. REPORTS: No Reports

VII. Executive Session: Personnel Issues: Purpose RCW42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4) discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Justin Honcoop: We are now moving into executive session at 5:15 p.m. We will resume the meeting at 5:30 p.m. There will be no action taken tonight.

The meeting was reconvened at 5:30 p.m. and Justin Honcoop announced that they will be in executive session until 5:40 p.m. The meeting reconvened again at 5:40 p.m.

ADJOURN: There being no further business, Ryan Pfaff moved, John Schaut seconded to adjourn the meeting at 5:40 p.m.

Board Chairman _____

Superintendent: _____

PALOUSE SCHOOL DISTRICT #301

PALOUSE BOARD MEETING

Thursday, December 19th, 2024 at 5:05 p.m.

Held via Zoom: <https://us02web.zoom.us/j/83718973382>

I. OPENING OF MEETING:

The Palouse School Board meeting was called to order at 5:05 p.m. by Palouse Board member Jamie Slocum.

A. ATTENDANCE:

Palouse Board: Jamie Slocum, Shealyn Holbrook, Tricia Johnson & Vanessa Moore. Not in attendance: Jessica Smith

Garfield Board: John Schaut, Ryan Pfaff & Justin Honcoop. Not in attendance: Sean Neal & Matt Bofenkamp.

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Garfield Superintendent/Principal Brett Agenbroad
Garfield Administrative Assistant Debbie Anderson
Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Accounts Payable:

Warrant Numbers: 30113176, 30113177, 30113203 - 30113249

1. General Fund:

November - \$64,020.98

2. HS ASB:

November - \$4,743.52

3. Capital Projects:

November - \$1,034.00

4. BMO Payment:

Wire Transfer - 202100088
General Fund: \$3,194.28
Capital Projects: \$500.00
ASB: \$7,282.89

5. Payroll:

Warrants - 30113178 - 30113187
November (Checks) - \$15,669.86

Warrants – 30113188 - 30113202

November (Benefits) - \$89,505.43

Payroll Electronic Transfer (Direct Deposit)

Direct Deposit Numbers - 9000001022 – 9000001061
November - \$133,296.24

Payroll Electronic Transfer Fed W / H & SS

Wire Numbers -202100087
November - \$45,956.82

B. Approval of Minutes:

1. **Board Meeting:** October 24th, 2024 - Board meeting minutes were approved.

C. Certified Contract Approval

D. Accounts Payable - NOVEMBER

- a. Payroll:
- b. AP (all funds):

E. Accounts Payable - December

- a. Payroll: Up to \$275,00
- b. AP (all funds): Up to \$250,000

MOTION: A motion to approve the Consent Agenda was made by Vanessa Moore and seconded by Shealyn Holbrook. The motion passed with the following roll call vote:

Shealyn Holbrook - Aye
Tricia Johnson - Aye

Vanessa Moore - Aye
Jamie Slocum - Aye

IV. Reports to the Board: Written reports will be submitted.

- A.** Business Manager - Jeremy Loe
- B.** Principals Report - Sandra Krause-Ayers
- C.** Superintendent Mike Jones

ADJOURN: A motion to adjourn the meeting at 5:08 p.m. was made by Tricia Johnson and seconded by Vanessa Moore.

Board Chairman: _____

Superintendent: _____

**PALOUSE SCHOOL DISTRICT #301
GARFIELD SCHOOL DISTRICT #302
JOINT BOARD MEETING**

Thursday, December 19th, 2024 at 5:09 p.m.

Held via Zoom: <http://us02web.zoom.us/j/83718973382>

I. OPENING OF MEETING:

The Joint School Board meeting was called to order at 5:09 p.m. by Palouse Board member Jamie Slocum. The Flag salute was done immediately after.

A. ATTENDANCE:

Palouse Board: Jamie Slocum, Shealyn Holbrook, Tricia Johnson & Vanessa Moore. Not in attendance: Jessica Smith

Garfield Board: John Schaut, Ryan Pfaff & Justin Honcoop. Not in attendance: Sean Neal & Matt Bofenkamp

Also Present: Palouse Superintendent Mike Jones
Palouse Principal Sandra Krause-Ayers
Garfield Superintendent/Principal Brett Agenbroad
Administrative Assistant Debbie Anderson
Palouse Secretary Shyra Hallan

Guests: Community members

B. REQUEST TO ADDRESS THE BOARD: None.

II. CHANGES TO THE AGENDA: None

III. CONSENT AGENDA:

A. Approval of Minutes:

1. **Board Meeting:** October 24th, 2024 Joint Board minutes were approved.

MOTION: A motion to accept the Consent Agenda was made by Justin Honcoop and seconded by Tricia Johnson. The motion passed with the following roll call vote:

Shealyn Holbrook - Aye	Vanessa Moore - Aye
Tricia Johnson - Aye	Jamie Slocum - Aye
Vanessa Moore - Aye	Justin Honcoop - Aye
Ryan Pfaff - Aye	John Schaut - Aye

IV. NEW BUSINESS:

A. 2025 Meeting Dates: The meetings will be held on the 4th Thursday of the month. The meeting dates will be posted. A motion to approve will be done at the next meeting. No action was needed at this time.

V. Adjournment: A motion to adjourn was made at 5:13 p.m. by John Schaut and seconded by Vanessa Moore.

Board Chairman: _____

Superintendent: _____

Board Chairman: _____

Superintendent: _____