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- I. Meeting Called to Order**
 - II. Pledge of Allegiance to the Flag**
 - III. Public Comments**
 - IV. Board Meeting Minutes** (BOARD ACTION)
 - V. January 2025 Warrant Review (Mrs. Calabrese and Mr. Johnson)** (BOARD ACTION)
 - VI. Board Student Representative- Macy Schneckenburger**
 - VII. President's Comments**
 - VIII. Superintendent's Report**
 - IX. Bucket Truck Bid 2025-01** (BOARD ACTION)
 - X. Water Treatment Plant** (BOARD ACTION)
 - XI. Presentation- Blue Ribbon Commission**
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Business

1. Annual Election and Budget Vote
2. Field Trip- Final Approval
3. Donation
4. Agreement
5. Architectural/Engineering Services
6. Recommendations of the Committee on Special Education

Personnel

End of Consensus Agenda

- XIII. Board Committee Reports**
 - Audit Committee- Mr. Milton Johnson- February 7, 2025
- XIV. District Committee Reports**
 - Safety / Health / Security Committee- Mr. John Polimeni- January 16, 2025
- XV. Closing Remarks**
(President, Board of Education and/or Superintendent)

I. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Canon of Literature- Initial Approval

Eighth grade is requesting the following addition be made to our Canon of Literature and were approved by Council of Instructional Excellence on January 8, 2025.

- *And Then Boom!* by Lisa Fipps

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Caleb Friel	Building Maintenance Assistant	Resignation in order to accept another position in the District	2/9/2025

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Elizabeth Anton	Substitute RN	2/24/2025	\$22.00/hr.
Jessica Mulberger	Teacher Aide	2/24/2025	\$15.50/hr.
Caleb Friel	Custodial Worker	2/10/2025	\$16.66/hr.

2. Instructional Personnel

A. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.

- 1) Caitlin Jasik received her Bachelor's degree in Childhood and Special Education from St. John Fisher College. She earned her Master's degree in Literacy from Nazareth College. She has been working in public education for 12 years. Ms. Jasik will be appointed to a 1.0 FTE, 3-year probationary Elementary Education Teacher with a tenure area of Elementary effective March 13, 2025.
- 2) Sara Kelly received her Bachelor's degree in Inclusive Childhood Education from St. John Fisher University. She earned her Master's degree in Literacy from Roberts Wesleyan University. She has worked for the District since 2021 as a Teacher Aide and a Long-Term Substitute AIS Teacher since the 2023-2024 school year. Ms. Kelly will be appointed to 1.0 FTE, 2.5-year probationary Special Education Teacher effective February 10, 2025.



<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Caitlin Jasik	Childhood Education 1-6; Students w/ Disabilities 1-6; Literacy B-6; Students w/ Disabilities B-2; Early Childhood Education B-2	3/13/2025	Step 13	3 years
Sara Kelly	Childhood Ed 1-6; Students w/ Disabilities 1-6	2/10/2025	Step 2	2.5 years

End of Consensus Agenda

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. Public Comments

To allow for public participation at designated board meetings and when time permits, a period not to exceed fifteen (15) minutes shall be set aside for public participation. Individual comments will be limited to no more than three (3) minutes.

Persons wishing to address the Board are asked to contact the District Clerk at 585-396-3710 no sooner than the week prior to the meeting and no later than noon on the day of a meeting to be added to the speakers list. Speakers will be permitted to speak in the order in which they have signed up, i.e., on a first come/first served basis, with priority given to people who register in advance. The privilege of speaking at the Board meeting is reserved first for District students, parents of District students, District residents, District taxpayers, and school personnel.

To avoid repetitive comments and to allow for a variety of perspectives, individuals who are members of a group that wishes to convey a particular message during a public comment period are asked to designate a representative to convey the message on behalf of the group.

All visitors are required to leave the building and district property immediately upon adjournment of the meeting.

IV. Board Meeting Minutes

(BOARD ACTION)

- January 27, 2025- Regular Meeting Minutes

V. January 2025 Warrant Review (Mrs. Calabrese and Mr. Johnson)

(BOARD ACTION)

- A-69 General 9010975-9011027 (ACH)
- A-70 General 20251-20321 (Check Print)
- A-71 General 20234-20250 (In House)
- A-72 General 14949826 (Manual)
- A-75 General 9011028-9011065 (ACH)
- A-76 General 20325-20408 (Check Print)
- A-77 General 20322-20324 (In House)
- C-13 Cafeteria 3308-3322
- C-14 Cafeteria 3323-3339
- F-20 Federal 9000532 (ACH)
- F-21 Federal 983-985 (Check Print)
- F-22 Federal 986 (Check Print)
- H-3 Capital 723 (Check Print)
- H-4 Capital 724 (Check Print)

VI. Board Student Representative- Macy Schneckenburger

VII. President's Comments

- Remarks
- Correspondence

VIII. Superintendent's Report

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

IX. Bucket Truck Bid 2025-01

(BOARD ACTION)

A bid opening was held on February 4, 2025 for a used bucket truck. Legal notice was published on January 15, 2025. There was one bidder.

Bidder:	Lake Country Truck & Equipment, Inc.
Base Bid:	75,000.00

The vehicle has been reviewed and is what was requested in the bid.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Mrs. Amy Calabrese	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Ms. Jennifer Tessendorf	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

The resolution was thereupon declared adopted.

X. Water Treatment Plant

(BOARD ACTION)

WHEREAS, the Real Property Tax Law Section 406 authorizes the School District to grant a Real Property Tax Exemption for real property that is owned by a county, a city, town, or village and is located outside the municipal corporation's boundaries and such property is owned by a county, a city, town, or village having a population of less than one hundred thousand and is used as a water plant, pumping station, water treatment plant, watershed or reservoir, including necessary connections and appurtenances; provided that the governing board of the taxing jurisdiction in which the property is located agrees to the exemption in writing under Section 406(3); and

WHEREAS, the School District is a municipal corporation as defined by Real Property Tax Law Section 102; and

WHEREAS, the City of Canandaigua (the "City") which owns the property located at 3772 Co Rd 16, Canandaigua, New York 14424, Tax Parcel # 322400 112.00-01-18.100 (the "Property"), which is located outside of the geographic boundaries of the City, and inside the geographic boundaries of the School District, has requested the School District bestow the Real Property Tax Exemption; and

WHEREAS, according to the U.S. Census Bureau, the City's population was 10,480 as of July 1, 2023; and

WHEREAS, the Property is used for as a water treatment plant in the geographic area in which the School District is located; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The District hereby recognizes that the Property located at 3722 County Route 16, Canandaigua, New York, Tax Parcel # 322400 112.00-01-18.100, is owned by the City, located outside of the City's geographic boundaries and located in the geographic area in which the School District is located, is a water treatment plant.

2. The District hereby bestows to the City of Canandaigua a Real Property Tax Exemption for Tax Parcel #322400 112.00-01-18.100 pursuant to Real Property Tax Law Section 406(3).
3. This resolution shall take effect immediately upon its filing with the assessors of the City comprising the School District and the Ontario County Office of Real Property and shall be applicable to all assessment rolls prepared on or after March 1, 2025.

The question of adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

Mrs. Amy Calabrese	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Ms. Jenny Tessendorf	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

The resolution was thereupon declared adopted.

XI. Presentation- Blue Ribbon Commission

Mr. Matt Schrage, Assistant Superintendent for Instruction, will provide the BOE with an update from the Board of Regents Blue Ribbon Commission on Graduation Measures and the timeline associated with the implementation of its recommendations.

XII. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business

1. Annual Election and Budget Vote

That pursuant to Section 2606 of the Education Law that the date of May 6, 2025 be designated as the day of registration for the School Board Election and Budget Vote to be held on Tuesday, May 20, 2025; that the place of registration be designated as the Administrative Offices, 143 North Pearl Street, Canandaigua, New York; that the hours of registration be designated as from 8:00 a.m. through 4:00 p.m. on May 6, 2025; and that the Board of Registration consist of Lisa Brunelli and Aline Clement.

That pursuant to Sections 2606 and 2602 of the Education Law that the Canandaigua Primary-Elementary School, West Gibson Street, Canandaigua, New York, and Cheshire Fire Department, 4285 State Route 21, Canandaigua, New York, be designated as the locations where the Annual School Board Election and Propositions for Budget Vote and other Approved Propositions will be held on Tuesday, May 20, 2025 and that the hours for the polls to be open be designated as from 7:00 a.m. to 9:00 p.m.

2. Field Trip- Final Approval

Mrs. Marissa Logue, Academy Principal, is requesting final approval of the below trip:

- 1st Amendment 1st Vote, Rochester, NY- April 1-2, 2025 (*initial January 13, 2025*)

3. Donation

A donation from Canandaigua Rotary in the amount of \$4,000 for the Instrumental music club account. This is a result of the RPO Holiday Concert at Canandaigua Academy.

4. Agreement

An agreement for Free Application for Federal Student Aid (FAFSA) data collection to be used by families and counseling staff.

5. Architectural/Engineering Services

WHEREAS, the Board of Education of the Canandaigua Central School District (the “Board of Education”) has determined that it is in the best interest of the School District to retain an architect/engineer to: provide architectural and engineering services; provide design, construction planning, and construction oversight; prepare and update as needed a project milestone schedule; assist with bid solicitation and analysis, and contract negotiation for work to be done under an exception to the competitive bidding requirements; provide status reports; and provide related professional services (“Architectural/Engineering Services”) in connection with its 2024 Capital Improvement Project (the “Project”); and

WHEREAS, LaBella Associates, DPC (“LaBella”) was awarded a contract and provided pre-referendum Architectural/Engineering services for the Project; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to continue its professional relationship with LaBella for the purpose of providing Architectural/Engineering Services for the post-referendum stage of the Project; and

WHEREAS, the School District’s legal counsel, Ferrara Fiorenza, PC and LaBella have jointly prepared a contract and related documents for Architectural/Engineering Services for the Project (the “Post-Referendum Contract”) which has been submitted to the Board of Education for consideration; and

WHEREAS, the School District’s Superintendent has reviewed the Post-Referendum Contract and recommends approval as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education hereby approves the retention of LaBella to provide Architectural/Engineering Services and proceed with the Project in accordance with the terms and conditions of the Post-Referendum Contract, for the fees and expenses set forth therein.
2. The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the Post-Referendum Contract on behalf of the School District in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a change to the scope of the Project, the fees, or expenses) as may be approved by the Superintendent of Schools, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the Post-Referendum Contract in connection with the Project.
3. Upon Board of Education approval, this Resolution shall take effect immediately.

6. Recommendations of the Committee on Special Education

Recommendations of the Committee on Special Education meeting dates of: December 18, 19, 20, 2024, January 7, 8, 9, 10, 13, 14, 15, 16, 17, 23, 27, and 28, 2025.



Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Roy Brown	Food Service Helper	Resignation	1/29/2025
Tara McClung	Teacher Aide	Resignation	1/30/2025
Natalia Matos	School Monitor	Declined job offer	2/3/2025
Mari Lynn Shaw	School Monitor	Resignation	2/14/2025

B. Leave of Absence

- 1) Rebecca Hirschman, Teacher Aide, has requested a leave of absence from February 19, 2025 through June 30, 2025.

C. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Shayne Cooke	Substitute Cook	2/3/2025	\$17.91/hr.
Todd DeRycke	School Monitor	2/24/2025	\$15.50/hr.
Julia Friedman	Substitute Teacher Aide	2/24/2025	\$15.50/hr.
David Tuttle	School Bus Driver	2/3/2025	\$24.91/hr.
Hallie Martin	School Bus Driver	2/3/2025	\$24.91/hr.

2. Instructional Personnel

A. Resignation

- 1) Taylor Fraser, Special Education Teacher, has resigned from the District effective January 31, 2025.

B. Leave Of Absence

- 1) Michael LaFave, Math Teacher at the Academy, has requested a leave of absence for the 2025-2026 school year.

C. Appointments

1) 2024-2025 Coach

The following staff are recommended for 2024-2025 Coaching positions at rates in accordance with contract:

Nate Gilligan – JV Wrestling Coach – 0.25 of Step 1D

2) Administrative Substitute

The following individual has been recommended to a substitute position at an agreed upon rate:

Jennifer Marafioti Substitute CSE Chair



3) Non-Certified Substitute Teachers

The following individuals are recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Amy McCaffrey
Anders Namestnik

4) Certified Substitute Teachers

The following individual is recommended to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Leah Johnson

End of Consensus Agenda

XIII. Board Committee Reports

- Audit Committee- Mr. Milton Johnson- February 7, 2025

XIV. District Committee Reports

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson
- Council for Instructional Excellence (CIE)- Mrs. Julianne Miller/ Mrs. Beth Thomas
- **Safety / Health / Security Committee- Mr. John Polimeni- January 16, 2025**

XV. Upcoming Events

- February 11- Frieda O'Hanlon District Spelling Bee
- February 13- MS Small Ensemble Concert
- February 17-21- February Break
- February 28- UPK Application Deadline
- March 1- Transitional Kindergarten Application Opens
- March 3- Board of Education Meeting
- March 7, 8, 9- Academy Players Spring Musical
- March 11- District Orchestra Concert
- March 14- Superintendent Conference Day
- March 14- Transitional Kindergarten Deadline
- March 14, 15- Academy Players Spring Musical
- March 17- Spring JV/Varsity Sports Begin
- March 18- 6th Grade Band and Chorus Concert
- March 19- College Night
- March 20- 7th Grade Band and Chorus Concert

XVI. Closing Remarks

(President, Board of Education and/or Superintendent)

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, January 27, 2025 at 6:30 p.m. at the Elementary School, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese, Megan Personale, John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. everyone in the Pledge of Allegiance.

Middle School Teaser- Mary Poppins, Jr.

Middle School musical directors, Mrs. Day and Mrs. Reaves along with a group of students performed a supercalifragilisticexpialidocious from *Mary Poppins, Jr.*, which is the Middle School musical that will show the weekend of February 7-9, 2025.

Board Meeting Minutes

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved January 13, 2025 meeting minutes.

APPROVED: MINUTES

December 2024 Warrant Review

Upon a motion made by Mrs. Grimm on behalf of Mrs. Calabrese, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the December Warrants.

A-58 General 9010848-9010932 (ACH)
A-59 General 20101-20159 (Check Print)
A-60 General 20079-20100 (In House)
A-61 General 14783696, 14792548, 14802895, 14802908, 14807952 (Manual)
A-64 General 9010933-9010974 (ACH)
A-65 General 20166-20233 (Check Print)
A-66 General 20160-20165 (In House)
C-11 Cafeteria 3277-3294
C-12 Cafeteria 3295-3307
F-16 Federal 9000524-9000529 (ACH)
F-17 Federal 978-981 (Check Print)
F-18 Federal 9000530-9000531 (ACH)
F-19 Federal 982 (Check Print)

Board Student Representative

Macy Schneckenburger reported Student Government completed updating their constitution. They added five action verbs and point systems for events along with election students to various positions, some of which are new.

Superintendent's Report

Superintendent Farr noted Governor Hochul released her draft budget last week.

Consensus Agenda

Upon a motion made by Mrs. Miller, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of December 1, 2024 – December 31, 2024. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2024 – December 31, 2024. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2024 – December 31, 2024. Additional information is included as an attachment and is filed.

4. Surplus Equipment

to declare as surplus item and sell at an upcoming auction. This bus has high mileage and various mechanical issues.

- Bus 27, 2017 Thomas #4UZABRDT3HCHV5241

5. Budget Transfer

the below budget transfer is over \$20,000 and requires Board approval. This is to cover tuition costs for students with special needs.

From: A2250.490-00-00000	Special Programs BOCES Services	\$47,200
To: A2250.470-00-PRVT	Special Programs Tuition Private Schools	\$47,200

6. 2025-2026 School Calendar

of the 2025-2026 school calendar.

7. Field Trip- Initial Approvals

the request of Mrs. Marissa Logue, Academy Principal, for initial approval of the below trips:

- FIRST Robotics, Albany, NY- March 26-29, 2025
- DECA State Conference, Rochester, NY- March 5-7, 2025

8. Athletic Field Trip- Initial Approval

the request of Mrs. Caroline Chapman, Athletic Director, for initial approval of the below trip:

- Boys Varsity Lacrosse, West Point, NY- March 28-29, 2025

9. Spring Semester 2025 - 40 Hour Field Placement

the request of Ms. Kris VanDuyne, Middle School Principal:

- Kieran Cotter, Hobart William Smith with Zach Gisleson- January 21-May 2, 2025

10. Attend Canandaigua Schools

the request of Mrs. Katherine Wells, Primary School Teacher, for her son, Matthew to continue attending Canandaigua City School District in eleventh grade.

11. Health Services 2024-2025

We are required to provide the same health services to students attending private and parochial schools as are provided for the children attending public school. The Education Law permits the School District to bill the district of residence for health services to non-resident students. It is necessary for the Board to approve the rate to be charged. This rate is based on a calculation of our per pupil health services cost using a formula prescribed by the State Education Department. The rate is \$979.78 per student, per year for the purpose of billing for health services provided to students attending private and parochial schools who are not residents of the Canandaigua City School District for the 2024-2025 school year. The total number of students for the 2024-2025 school year is 73.

12. Clinical Psychologist Interns- Ontario County Mental Health

for Cheyenne Grice and Sabrina Gambino to collaborate with our school psychologists K-8 for the purpose of completing their internship. These candidates will be supervised by representatives from Ontario County Mental Health.

13. Uncollected Taxes for 2024-2025

WHEREAS, the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of delinquent tax items has been certified to the Board of Education, and since the collector has affixed her affidavit to such statement and filed a statement accounting for handling of the tax warrant and list as follows:

NAME OF TOWN	TAX TO BE RETURNED	6% INTEREST	TOTAL
Canandaigua City	561,131.98	33,667.92	594,799.90
Canandaigua Town	927,219.59	55,633.18	982,852.77
Farmington	63,493.57	3,809.61	67,303.18
East Bloomfield	0.00	0.00	0.00
Bristol	13,871.19	832.27	14,703.46
Hopewell	131,062.53	7,863.75	138,929.28
Gorham	0.00	0.00	0.00
South Bristol	0.00	0.00	0.00
Total	\$1,696,778.86	\$101,806.73	\$1,798,585.59
Tax Levy			\$52,472,805.70
Library Levy			\$1,007,573.00
Less Star Reimbursement			\$2,595,975.35
Plus Chargeback			\$107,536.30
Plus Omitted STAR			\$0.00
LESS: small claims		\$3,381.42	
LESS: assessor's error		\$527.00	

	Total Adjustments	\$3,908.42
plus/minus rounding		<u>-0.06</u>
Tax to be collected		\$50,988,031.17
Tax collected 96.6722%		<u>\$49,291,252.31</u>
		<u>\$1,696,778.86</u>
Unpaid taxes to be returned:		
City Treasurer	\$561,131.98	
County Treasurer	<u>\$1,135,646.88</u>	
TOTAL		<u>\$1,696,778.86</u>

AND WHEREAS, the district treasurer has verified the accuracy and signed the report of the collector;

THEREFORE, BE IT RESOLVED, that the Board of Education accept the report of the tax collector and having determined that the collector has accounted for the full amount of the tax warrant, directs that the lists of the delinquent tax items with the addition of 6% penalty be certified to the offices of the City and County Treasurers.

14. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of November 25, December 3, 4, 10, 16, 17, 18, 19, 20, January 6, 7, 8, 10, 14, and 15.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Lisa Littlefield	School Bus Monitor	Resignation	1/19/2025

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Kerry Hurley	Substitute Teacher Aide	1/28/2025	\$15.50/hr.
Gabriela Tepedino	Teacher Aide	1/28/2025	\$15.50/hr.
Natalia Matos	School Monitor	2/24/2025	\$15.50/hr.

2. Instructional Personnel

A. Resignation

- 1) of Madison Clement, Elementary Teacher, who has resigned from the District effective February 14, 2025.
- 2) of Derek Moore who has resigned as the JV Wrestling Coach effective January 16, 2025.

B. Leave Of Absence

- 1) of Amy Vaughn, Special Education Teacher at the Middle School, for a leave of absence from June 6, 2025 through August 31, 2025.



-
- 2) of Rachael Myers, Physical Education Teacher at the Academy, for a leave of absence for the 2025-2026 school year.

C. Appointments

1) Mentor

the following individual to be a Mentor as indicated at the contractual rate:

Mentor

Lindsay Lazenby

Mentee

Marie Windover – Effective 1/27/2025

2) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Leah Boylan

Kerry Hurley

Tyler Tichenor

3) Certified Substitute Teachers

the following to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Natalie Johnson

Valerie Boudrieau

Makayla Wright

End of Consensus Agenda

Discuss Budget Guidelines, Process, and Calendar

Upon a motion made by Mr. Johnson, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the Budget Guidelines, Process, and Calendar.

APPROVED: BUDGET GUIDELINES, PROCESS, AND CALENDAR

1. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data, that prepare them to be successful.
2. Continue to evaluate and reduce costs through budget efficiencies, partnerships and shared services.
3. Strategically utilize fund balance and reserves to mitigate programmatic impact in the near and long-term future.
4. Maintain a transparent system of continual communication with the public.
5. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district.

Upcoming Events

- January 29- Lunar New Year- No School
- January 31 & February 1- FMLEA Elementary School All County
- February 1- UPK Applications Open
- February 3- Elementary Band and Orchestra Informance (Monday Ensemble)
- February 4- Elementary Band and Orchestra Informance (Wednesday Ensemble)
- February 7- Audit Committee
- February 7,8,9- Middle School Musical
- February 10- Board of Education Meeting
- February 11- Frieda O'Hanlon District Spelling Bee
- February 13- MS Small Ensembles Concert



Canandaigua City
School District

*Minutes -January 27, 2025-
Elementary School, Elementary Gymnasium*

-
- February 17-21- February Break- No School
 - February 24- School Board Candidate Petitions Available
 - February 28- UPK Application Deadline

Adjournment

Upon a motion made by Dr. Schneider, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:47 p.m. The next Regular meeting will be on February 10, 2025 at 6:30p.m. at the Operations Center.

Respectfully submitted,

Deborah Sundlov
District Clerk

Blue Ribbon Commission on Graduation Measures/ Portrait of a Graduate



Canandaigua City School District

Background- What is the Blue Ribbon Commission on Grad Measures?

- In early 2019, then-Chancellor Rosa committed to rethinking New York's graduation requirements. A few months later, the Board of Regents announced it would create a Blue Ribbon Commission on Graduation Measures.
- To help inform the work of the Commission, the Board of Regents and the State Education Department held regional meetings across the state to gather input from many stakeholders, including parents, educators, administrators, school support staff, representatives of higher education, the business community, students, and the general public.



Canandaigua City School District

Background- What is this work focused on?

Four Transformations



Adopt a NYS
Portrait of a
Graduate



Redefine Credits and
Learning
Experiences



Sunset
Diploma Assessment
Requirements



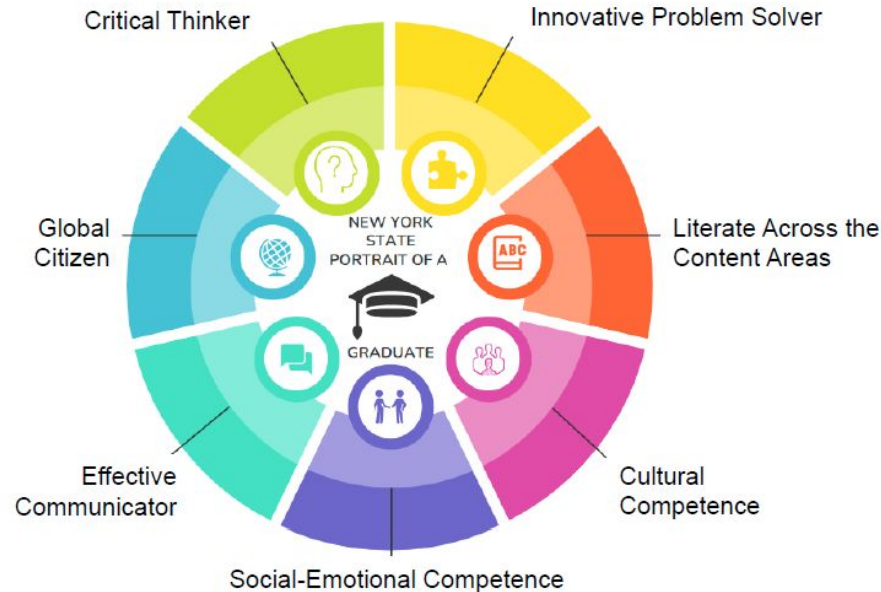
Move to One NYS
High School
Diploma



Canandaigua City School District

Background- What is this work focused on?

Portrait of a Graduate



All students must demonstrate proficiency in each component of the Portrait of a Graduate to earn a high school diploma.



Canandaigua City School District

Background- What is this work focused on?

Current Model vs. Proposed Transformational Model

Current Model



Three
diploma types

Advanced
designation is one



Twofold
system

Credit Requirements,
primarily earned
through units of study
Assessment
Requirements



Districts can add local requirements
and withhold diplomas from students
who do not meet those requirements.

Proposed Transformational Model



One
diploma

Advanced
designation becomes
seal or endorsement



Evidence-based
system

Multiple means for
demonstrating student
proficiency
Eliminates assessment
requirements



Districts must confer diplomas to
students who satisfy the State's
requirements.

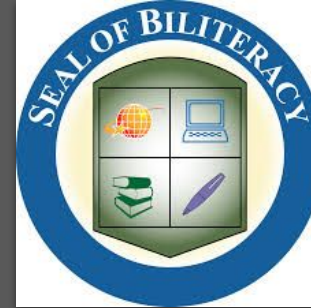
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How can students differentiate their single diploma type?

Seals and Endorsements (Replaces Advanced Designation)



Canandaigua City School District

Background- What is this work focused on?

Theory of Change

If

We take a holistic approach to education that:

- adopts a NYS Portrait of a Graduate;
- redefines credits and expands learning opportunities;
- sunsets separate diploma assessment requirements; and
- moves to one NYS high school diploma.

Then

Our students will be equipped with the knowledge, skills and dispositions needed to thrive in an increasingly complex and interconnected world.

As Shown By

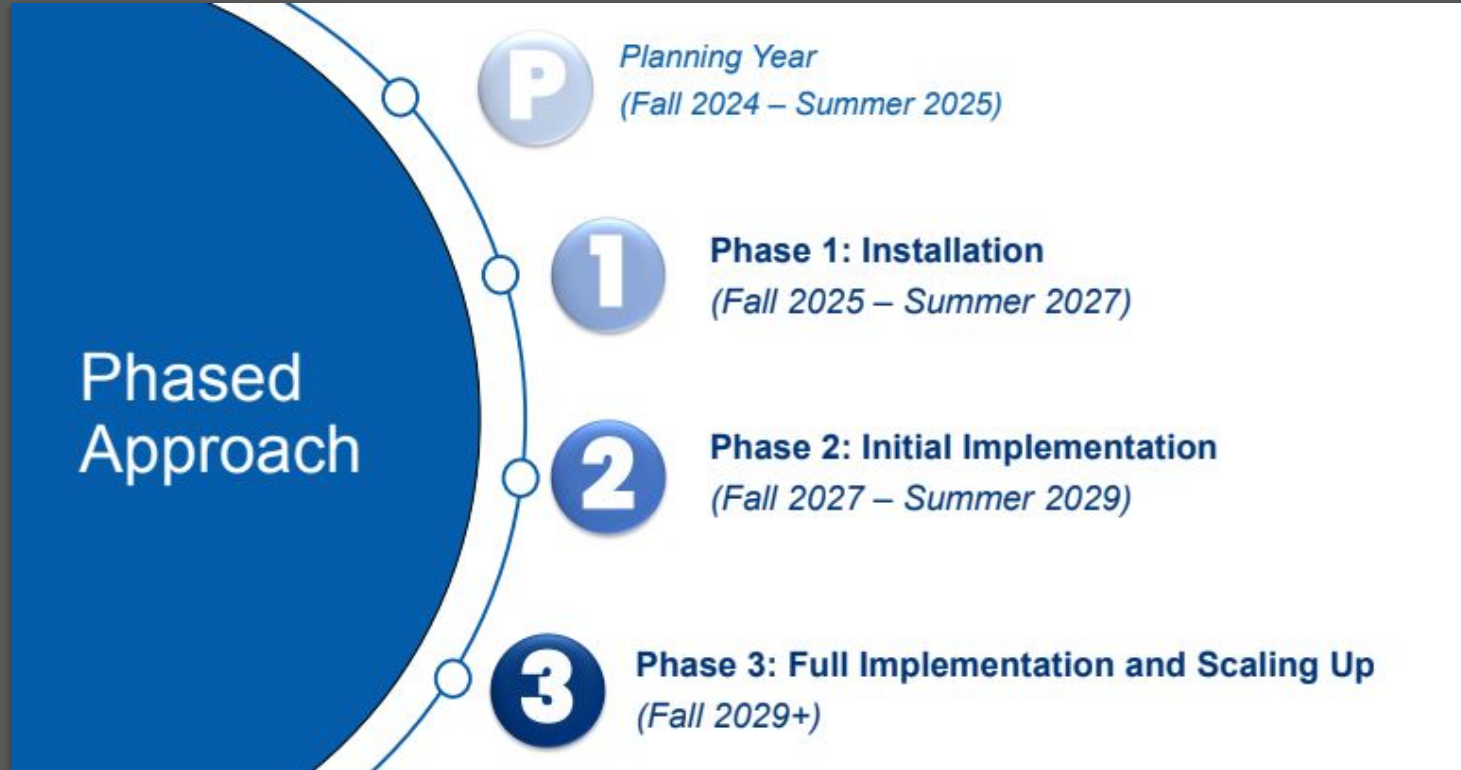
Our students':

- proficiency in the New York State Learning Standards and the Portrait of a Graduate components;
- engagement in interdisciplinary, project-based, real-world learning, including career and technical education;
- multiple means of providing evidence of mastery; and
- preparedness for future pathways.



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Timeline



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What do these proposed changes mean for this year?

Planning for Success

Planning Year: Fall 2024 - Summer 2025



Exemptions for Major Life Events

- Exemptions from diploma assessment requirements for major life events



Portrait of a Graduate

- Release definitions for each Portrait of a Graduate Component
- Adopt a NYS Portrait of a Graduate



Support Networks

- NYSED will establish workgroups and advisory committees
- Build communication channels to disseminate and support changes to future diploma requirements



Canandaigua City School District

What do these proposed changes mean for future years?



Installation

Fall 2025 - Summer 2027



Portrait of a Graduate

- Release Portrait of a Graduate rubrics with guidance



Learning Expectations

- Release prioritized, reformatted learning standards with guidance
- Require instruction in financial literacy and climate education (effective SY 26-27)
- Release details on new credit requirement (cohort phase-in)



Support Networks

- NYSED will continue workgroups and advisory panels
- Continue communication channels to disseminate and support changes to future diploma requirements



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Canandaigua City School District

What do these proposed changes mean for future years?



2

Initial Implementation

Fall 2027-Summer 2029



One Diploma

- Move to one diploma for all students



Diploma Assessments

- Sunset diploma assessment requirements for all students
- Redefine seals and endorsements, including to allow district-developed assessments



Learning Expectations

- Redefine credit to expand ways students earn credit
- Students entering grade 9 in 2027, and beyond, are required to earn one CTE credit, which could include financial literacy



Support Networks

- Guidance to support innovation as districts move to implement POG and prioritized learning standards
- Professional learning opportunities
- Regional learning networks




Canandaigua City School District

What do these proposed changes mean for future years?


3 Full Implementation and Scaling Up

Fall 2029+




Cohort Phase-In

- New system will be phased in beginning with students who enter grade 9 in 2029-2030 (Cohort 2029)




New Statewide Transcript

- New statewide transcript requirements
- Transcript will document proficiency in both Portrait of a Graduate and prioritized learning standards



Support Networks

- Highlight and disseminate best practices as districts implement the Portrait of a Graduate and prioritized learning standards
- Support administration of new assessments aligned to prioritized learning standards
- Support new transcript requirements



Timeline- Diploma Requirements

Diploma Requirements by Cohort

Cohort 2023
and prior

- Current diploma requirements* leading to one of three diplomas (Local, Regents, or Regents with Advanced Designation)
- **Eligible students may request an exemption due to major life events*

Cohorts
2024 - 2026

- One diploma, advanced designation as a seal of distinction
- Current credit requirements
- Diploma assessment requirements decoupled by Fall 2027

Cohorts
2027 - 2028

- One diploma, redefined seals and endorsements including advanced designation
- New credit requirement
- Sunset diploma assessment requirements

Cohort 2029+

- One diploma, redefined seals and endorsements including advanced designation
- Statewide transcript required
- Proficiency in both learning standards and the Portrait of a Graduate required



Canandaigua City School District

It is important to note that none of the proposed changes are final until they are approved by the Board of Regents.



Canandaigua City School District

Next Steps

- Monitor Board of Regents approval or modification of recommendations
- If approved, wait for the following information:
 - Portrait of a Graduate rubric and guidance
 - NYSED provided professional learning
 - Prioritized learning standards documents
- Plan/provision for curriculum, instruction and assessment needs tied to these changes
 - Summer work time?
 - Release time?
 - Other?



Canandaigua City School District

Questions?



Canandaigua City School District

Request for Overnight Field Trip

To authorize overnight field trip approval, each section of this cover sheet must be filled out **in detail along with accompanying documents** (itinerary, permission slip, forms, etc.). Failure to complete this cover sheet and provide thorough documentation will result in the packet being returned without making it onto a board agenda thus delaying and jeopardizing potential approval. *At no point should there be any parent or student meeting(s) nor money collected prior to this form reaching board approval, unless there is preapproval by the Superintendent.* Should you have questions regarding proper completion of the forms, please see your immediate supervisor for assistance.

Name of Group/Club (building/grade level):

1st Amendment 1st Vote Club – Canandaigua Academy: 9-12

Destination:

Woodcliff Hotel

199 Woodcliff Dr, Fairport, NY 14450

Departure Date and Approximate Time:

Tuesday April 1st depart at 9:00AM

Day 1: 10:00a-7:30p (includes lunch & dinner)

Return Date and Approximate Time:

Wednesday April 2nd at 2:00

Day 2: 7AM-1:30PM

Number of Students Expected to Attend:

5 Students (all paid for)

Nora Gleason

Sarah Gatesman

Lilah Sickles

Taylor Pennise

Rylie Sallazzo

Number of Chaperones (also detail how students will be supervised 24 hours / day):

2, Mrs. Costello & Mrs. Sullivan

Cost per student	
Package Amount	
or Breakdown Amount	
Travel	
Lodging	
Meals	INCLUDED
Breakfast	
Lunch	
Dinner	
Other (Explanation)	
Cost of Trip Per Student	
Less Club Contribution	
Less Expected Fundraising	
Final Cost to Student	NOTHING