

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, January 27, 2025 at 6:30 p.m. at the Elementary School, President Grimm presiding.

BOARD MEMBERS PRESENT: Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

BOARD MEMBERS ABSENT: Amy Calabrese, Megan Personale, John Polimeni

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

BOARD DISTRICT CLERK: Deborah Sundlov

OTHERS PRESENT: On file

Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. everyone in the Pledge of Allegiance.

Middle School Teaser- Mary Poppins, Jr.

Middle School musical directors, Mrs. Day and Mrs. Reaves along with a group of students performed a supercalifragilisticexpialidocious from *Mary Poppins, Jr.*, which is the Middle School musical that will show the weekend of February 7-9, 2025.

Board Meeting Minutes

Upon a motion made by Dr. Schneider, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved January 13, 2025 meeting minutes.

APPROVED: MINUTES

December 2024 Warrant Review

Upon a motion made by Mrs. Grimm on behalf of Mrs. Calabrese, seconded by Mrs. Thomas, with all present voting yes, the Board of Education approved the December Warrants.

A-58 General 9010848-9010932 (ACH)
A-59 General 20101-20159 (Check Print)
A-60 General 20079-20100 (In House)
A-61 General 14783696, 14792548, 14802895, 14802908, 14807952 (Manual)
A-64 General 9010933-9010974 (ACH)
A-65 General 20166-20233 (Check Print)
A-66 General 20160-20165 (In House)
C-11 Cafeteria 3277-3294
C-12 Cafeteria 3295-3307
F-16 Federal 9000524-9000529 (ACH)
F-17 Federal 978-981 (Check Print)
F-18 Federal 9000530-9000531 (ACH)
F-19 Federal 982 (Check Print)

Board Student Representative

Macy Schneckenburger reported Student Government completed updating their constitution. They added five action verbs and point systems for events along with election students to various positions, some of which are new.

Superintendent's Report

Superintendent Farr noted Governor Hochul released her draft budget last week.

Consensus Agenda

Upon a motion made by Mrs. Miller, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved/accepted the Consensus and Supplemental Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business

1. Treasurer's Report

the Treasurer's Report for the Period of December 1, 2024 – December 31, 2024. Additional information is included as an attachment and is filed.

2. Budget Status Report

the Appropriation Status Report, which is a summary, for the period of July 1, 2024 – December 31, 2024. Additional information is included as an attachment and is filed.

3. Revenue Status Report

the Revenue Status Report, which is a summary, for the period of July 1, 2024 – December 31, 2024. Additional information is included as an attachment and is filed.

4. Surplus Equipment

to declare as surplus item and sell at an upcoming auction. This bus has high mileage and various mechanical issues.

- Bus 27, 2017 Thomas #4UZABRDT3HCHV5241

5. Budget Transfer

the below budget transfer is over \$20,000 and requires Board approval. This is to cover tuition costs for students with special needs.

From: A2250.490-00-00000	Special Programs BOCES Services	\$47,200
To: A2250.470-00-PRVT	Special Programs Tuition Private Schools	\$47,200

6. 2025-2026 School Calendar

of the 2025-2026 school calendar.

7. Field Trip- Initial Approvals

the request of Mrs. Marissa Logue, Academy Principal, for initial approval of the below trips:

- FIRST Robotics, Albany, NY- March 26-29, 2025
- DECA State Conference, Rochester, NY- March 5-7, 2025

8. Athletic Field Trip- Initial Approval

the request of Mrs. Caroline Chapman, Athletic Director, for initial approval of the below trip:

- Boys Varsity Lacrosse, West Point, NY- March 28-29, 2025

9. Spring Semester 2025 - 40 Hour Field Placement

the request of Ms. Kris VanDuyne, Middle School Principal:

- Kieran Cotter, Hobart William Smith with Zach Gisleson- January 21-May 2, 2025

10. Attend Canandaigua Schools

the request of Mrs. Katherine Wells, Primary School Teacher, for her son, Matthew to continue attending Canandaigua City School District in eleventh grade.

11. Health Services 2024-2025

We are required to provide the same health services to students attending private and parochial schools as are provided for the children attending public school. The Education Law permits the School District to bill the district of residence for health services to non-resident students. It is necessary for the Board to approve the rate to be charged. This rate is based on a calculation of our per pupil health services cost using a formula prescribed by the State Education Department. The rate is \$979.78 per student, per year for the purpose of billing for health services provided to students attending private and parochial schools who are not residents of the Canandaigua City School District for the 2024-2025 school year. The total number of students for the 2024-2025 school year is 73.

12. Clinical Psychologist Interns- Ontario County Mental Health

for Cheyenne Grice and Sabrina Gambino to collaborate with our school psychologists K-8 for the purpose of completing their internship. These candidates will be supervised by representatives from Ontario County Mental Health.

13. Uncollected Taxes for 2024-2025

WHEREAS, the Education Law provides that the tax collector shall be relieved of responsibility for the uncollected portion of the tax list when a complete list of delinquent tax items has been certified to the Board of Education, and since the collector has affixed her affidavit to such statement and filed a statement accounting for handling of the tax warrant and list as follows:

NAME OF TOWN	TAX TO BE RETURNED	6% INTEREST	TOTAL
Canandaigua City	561,131.98	33,667.92	594,799.90
Canandaigua Town	927,219.59	55,633.18	982,852.77
Farmington	63,493.57	3,809.61	67,303.18
East Bloomfield	0.00	0.00	0.00
Bristol	13,871.19	832.27	14,703.46
Hopewell	131,062.53	7,863.75	138,929.28
Gorham	0.00	0.00	0.00
South Bristol	0.00	0.00	0.00
Total	\$1,696,778.86	\$101,806.73	\$1,798,585.59
Tax Levy			\$52,472,805.70
Library Levy			\$1,007,573.00
Less Star Reimbursement			\$2,595,975.35
Plus Chargeback			\$107,536.30
Plus Omitted STAR			\$0.00
LESS: small claims		\$3,381.42	
LESS: assessor's error		\$527.00	

	Total Adjustments	\$3,908.42
plus/minus rounding		<u>-0.06</u>
Tax to be collected		\$50,988,031.17
Tax collected 96.6722%		<u>\$49,291,252.31</u>
		<u>\$1,696,778.86</u>
Unpaid taxes to be returned:		
City Treasurer	\$561,131.98	
County Treasurer	<u>\$1,135,646.88</u>	
TOTAL		<u>\$1,696,778.86</u>

AND WHEREAS, the district treasurer has verified the accuracy and signed the report of the collector;

THEREFORE, BE IT RESOLVED, that the Board of Education accept the report of the tax collector and having determined that the collector has accounted for the full amount of the tax warrant, directs that the lists of the delinquent tax items with the addition of 6% penalty be certified to the offices of the City and County Treasurers.

14. Recommendations of the Committee on Special Education

recommendations of the Committee on Special Education meeting dates of November 25, December 3, 4, 10, 16, 17, 18, 19, 20, January 6, 7, 8, 10, 14, and 15.

Personnel

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Lisa Littlefield	School Bus Monitor	Resignation	1/19/2025

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Kerry Hurley	Substitute Teacher Aide	1/28/2025	\$15.50/hr.
Gabriela Tepedino	Teacher Aide	1/28/2025	\$15.50/hr.
Natalia Matos	School Monitor	2/24/2025	\$15.50/hr.

2. Instructional Personnel

A. Resignation

- 1) of Madison Clement, Elementary Teacher, who has resigned from the District effective February 14, 2025.
- 2) of Derek Moore who has resigned as the JV Wrestling Coach effective January 16, 2025.

B. Leave Of Absence

- 1) of Amy Vaughn, Special Education Teacher at the Middle School, for a leave of absence from June 6, 2025 through August 31, 2025.



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- 2) of Rachael Myers, Physical Education Teacher at the Academy, for a leave of absence for the 2025-2026 school year.

C. Appointments

1) Mentor

the following individual to be a Mentor as indicated at the contractual rate:

Mentor

Lindsay Lazenby

Mentee

Marie Windover – Effective 1/27/2025

2) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Leah Boylan

Kerry Hurley

Tyler Tichenor

3) Certified Substitute Teachers

the following to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable.

Natalie Johnson

Valerie Boudrieau

Makayla Wright

End of Consensus Agenda

Discuss Budget Guidelines, Process, and Calendar

Upon a motion made by Mr. Johnson, seconded by Ms. Tessendorf, with all present voting yes, the Board of Education approved the Budget Guidelines, Process, and Calendar.

APPROVED: BUDGET GUIDELINES, PROCESS, AND CALENDAR

1. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data, that prepare them to be successful.
2. Continue to evaluate and reduce costs through budget efficiencies, partnerships and shared services.
3. Strategically utilize fund balance and reserves to mitigate programmatic impact in the near and long-term future.
4. Maintain a transparent system of continual communication with the public.
5. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district.

Upcoming Events

- January 29- Lunar New Year- No School
- January 31 & February 1- FMLEA Elementary School All County
- February 1- UPK Applications Open
- February 3- Elementary Band and Orchestra Informance (Monday Ensemble)
- February 4- Elementary Band and Orchestra Informance (Wednesday Ensemble)
- February 7- Audit Committee
- February 7,8,9- Middle School Musical
- February 10- Board of Education Meeting
- February 11- Frieda O'Hanlon District Spelling Bee
- February 13- MS Small Ensembles Concert



Canandaigua City
School District

*Minutes -January 27, 2025-
Elementary School, Elementary Gymnasium*

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- February 17-21- February Break- No School
 - February 24- School Board Candidate Petitions Available
 - February 28- UPK Application Deadline

Adjournment

Upon a motion made by Dr. Schneider, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:47 p.m. The next Regular meeting will be on February 10, 2025 at 6:30p.m. at the Operations Center.

Respectfully submitted,

Deborah Sundlov
District Clerk