

Minutes of the Special Meeting of the Board of Education of the Brecksville-Broadview Heights City School District, held at the Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, Ohio 44141.

Mrs. Mack called the meeting to order at 5:00 p.m.

Present: Mrs. Bernauer, Mr. Jantzen, Mr. Ziegler, Mr. Dosen, Mrs. Mack

Pledge of Allegiance

1. Interview Legal Firms (3)
2. Resolution 2017-96 – Executive Session
3. Adjournment

1. INTERVIEW LEGAL FIRMS (3)

- A. Ennis Britton Co., L.P.A. – John Britton
- B. Roetzel – G. Frederick Compton
- C. Scott Scriven LLP – Patrick J. Schmitz

2. EXECUTIVE SESSION

Motion by Mr. Dosen, seconded by Mrs. Bernauer to adjourn to Executive Session at 6:06 p.m. to adopt Resolution 2017-96 as follows:

EXECUTIVE SESSION for the consideration of the purchase of property or sale of property at competitive bidding, if premature disclosure or information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, as per board policy 0166, item C.

ROLL CALL: Mrs. Bernauer, yes; Mr. Jantzen, yes; Mr. Ziegler, yes; Mr. Dosen, yes;
Mrs. Mack, yes

The President declared Resolution 2017-96 adopted.

Reconvened to Regular Meeting at 6:54 p.m.

3. ADJOURNMENT

Motion by Mr. Ziegler, seconded by Mr. Dosen, to adjourn the Regular Meeting at 6:55 p.m.

ROLL CALL: Mrs. Bernauer, yes; Mr. Jantzen, yes; Mr. Ziegler, yes; Mr. Dosen, yes;
Mrs. Mack, yes

Motion carried.

In addition to written minutes, an audio recording is incorporated and retained in the records of the School Board.

Minutes of the Regular Meeting of the Board of Education of the Brecksville-Broadview Heights City School District, held at the Brecksville-Broadview Heights Board of Education, 6638 Mill Road, Brecksville, Ohio 44141.

Mrs. Mack called the meeting to order at 7:00 p.m.

Present: Mrs. Bernauer, Mr. Jantzen, Mr. Ziegler, Mr. Dosen, Mrs. Mack

Pledge of Allegiance

1. Recognition/Presentations
2. President's Announcements
3. Community Communications
4. Board Member Committee Reports
5. Resolution 2017-97 – Other Board Business
6. Superintendent's Announcements
7. Resolution 2017-98 – Superintendent's Consent Agenda
8. Resolution 2017-99 – Superintendent's Other Business
9. Resolution 2017-100 – Treasurer's Consent Agenda
10. Adjournment

1. RECOGNITION/PRESENTATIONS

- A. Steve Cocchiola ~ Akron Symphony Orchestra Music Educator
- B. Emily Garlock ~ Akron Symphony Orchestra Music Educator Semi-Finalist

2. PRESIDENTS' ANNOUNCEMENTS

- A. Foundations Presentation ~ Brittany Wigman ~ New Trustee
- B. Recognition – Petra Lazlo

3. COMMUNITY COMMUNICATIONS

- A. Hearing of the Public

4. BOARD MEMBER COMMITTEE REPORTS

- A. Financial Liaison/Audit Committee
- B. Permanent Improvement Committee
- C. Transportation Appeals Committee
- D. Board Policy Committee
- E. Cuyahoga Valley Career Center Report
- F. Other Board Member Reports

5. OTHER BOARD BUSINESS

Motion by Mr. Dosen, seconded by Mr. Jantzen to adopt Resolution 2017-97 as follows:

- A. RESOLVE to appoint Mark Dosen as President Pro-Tem for the January 2018 Organizational Meeting of the Brecksville-Broadview Heights Board of Education.
- B. RESOLVE to approve the New Board Policy listed below as presented at the November 20, 2017, board meeting - Final Reading
6605 Crowdfunding
- C. Gifted policies and procedures and District's gifted education identification plan - First Reading
- D. RESOLVE to declare the necessity of submitting to the electors of the Brecksville-Broadview Heights City School District the question of the issuance of school facilities improvement bonds in the aggregate principal amount of \$44, 500,000, pursuant to section 133.18 of the revised code

ROLL CALL: Mrs. Bernauer, yes; Mr. Jantzen, yes; Mr. Ziegler, yes; Mr. Dosen, yes;
Mrs. Mack, yes

The President declared Resolution 2017-97 adopted.

6. SUPERINTENDENT'S ANNOUNCEMENTS

7. SUPERINTENDENT'S CONSENT AGENDA

Motion by Mr. Dosen, seconded by Mrs. Bernauer to adopt Resolution 2017-98 as follows:

- A. Certified Recommendations
- B. Classified Recommendations
- C. Supplemental Recommendations

ROLL CALL: Mrs. Bernauer, yes; Mr. Jantzen, yes; Mr. Ziegler, yes; Mr. Dosen, yes;
Mrs. Mack, yes

The President declared Resolution 2017-98 adopted.

8. SUPERINTENDENT'S OTHER BUSINESS

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2017-99 as follows:

- A. 2018-2019 BBHHS Course Offering Options Book
- B. RESOLVE to approve out-of-state travel to Smoky Mountain National Park, Townsend, TN on February 23-25, 2018, for High School AP Environmental Science students, as set forth in the attachment
- C. RESOLVE to approve out-of-state travel to Boston, MA on April 13-17, 2019, for High School Choir and Orchestra students, as set forth in the attachment
- D. ESC Interagency Agreement for Educational Stability for Youth in Foster Care
- E. Donations to Schools

ROLL CALL: Mrs. Bernauer, yes; Mr. Jantzen, yes; Mr. Ziegler, yes; Mr. Dosen, yes;
Mrs. Mack, yes

The President declared Resolution 2017-99 adopted.

9. TREASURER'S CONSENT AGENDA

Motion by Mr. Dosen, seconded by Mrs. Bernauer to adopt Resolution 2017-100 as follows:

- A. Financial Report, November 2017
- B. Public Records Training
- C. Transfers and Advances
 - 1. Transfers:
 - a. \$25,000.00 from Fund 001-0000 (General) to Fund 019-9300 (CAPA) – Annual Support
 - b. \$25,000.00 from Fund 001-0000 (General) to Fund 004-9700 (Turf Replacement) – Annual Support
 - c. \$10,943.45 from Fund 300-720-910-990A-102 (Wrestling Tournament) to Fund 300-5100-950A (Athletic Fund)
 - d. \$231,725.00 from Fund 001-0000 (General) to Fund 002-0000 (Bond Retirement) – House Bill 264 – Debt Repayment
 - e. \$3,217.50 from Fund 001-0000 (General) to Fund 009-9107 (Central School Supplies) – Free/Reduced Lunch Student Subsidy
 - f. \$832.50 from Fund 001-0000 (General) to Fund 009-9104 (Chippewa School Supplies) – Free/Reduced Lunch Student Subsidy
 - g. \$2,475.00 from Fund 001-0000 (General) to Fund 009-9105 (Highland School Supplies) – Free/Reduced Lunch Student Subsidy
 - h. \$1,732.50 from Fund 001-0000 (General) to Fund 009-9106 (Hilton School Supplies) – Free/Reduced Lunch Student Subsidy
 - i. \$4,004.00 from Fund 001-0000 (General) to Fund 009-9103

(Middle School Supplies) – Free/Reduced Lunch Student Subsidy

2. Advance:
 - a. \$40,000.00 from Fund 009-9103 (Middle School Supplies) to Fund 001-0000 (General) – Repayment of Temporary Cash Advance

D. Appropriations Modification

1. Fund 451 – Increase from \$0 to \$10,800.00 - Connectivity Grant
2. Fund 019 – Increase from \$0 to \$23,917.68 - Foundation Grants
3. Fund 516 – Increase from \$742,632.68 to \$779,949.26 (IDEA-B)
4. Fund 572 – Increase from \$271,732.15 to \$273,463.39 (Title I)
5. Fund 590 – Increase from \$76,237.87 to \$76,458.05 (Title IIA)

E. Minutes of the November 20, 2017, meetings and December 4, 2017, meeting

ROLL CALL: Mrs. Bernauer, yes; Mr. Jantzen, yes; Mr. Ziegler, yes; Mr. Dosen, yes;
Mrs. Mack, yes

The President declared Resolution 2017-100 adopted.

10. ADJOURNMENT

Motion by Mr. Dosen, seconded by Mr. Ziegler, to adjourn the Regular Meeting at 8:04 p.m.

ROLL CALL: Mrs. Bernauer, yes; Mr. Jantzen, yes; Mr. Ziegler, yes; Mr. Dosen, yes;
Mrs. Mack, yes

Motion carried.

In addition to written minutes, an audio recording is incorporated and retained in the records of the School Board.

Minutes of the Organizational Meeting at the Board of Education of the Brecksville-Broadview Heights City School District, held at the Brecksville-Broadview Heights Board of Education Center, 6638 Mill Road, Brecksville, Ohio 44141

Oath of Office–Ellen Kramer – Conducted by Treasurer/CFO Jeff Hall

Pledge of Allegiance

Mr. Mark Dosen, President Pro-Term called the meeting to order at 5:33 p.m.

Present: Mr. Dosen, Mrs. Kramer, Mrs. Mack, Mr. Ziegler

Absent: Mr. Pedersen

1. Resolution 2018-01 – Approval of Agenda/Addendum Items
2. Resolution 2018-02 – Election of a President for 2018
3. Oath of Office for Elected President
4. Resolution 2018-03 – Election of a Vice President for 2018
5. Oath of Office for Elected Vice President
6. Resolution 2018-04 – Order of Voting on Motions and Resolutions in 2018
7. Resolution 2018-05 – Treasurer/CFO's and Superintendent's Business
8. Resolution 2018-06 – Appointment of Board of Education Representatives
9. Resolution 2018-07 – Approval of the appointments of Board of Education Representatives
10. Resolution 2018-08 – Compensation for Meetings in 2018
11. Resolution 2018-09 – Representation of Legal Counsel
12. Resolution 2018-10 – 2018 Ohio School Boards Association Membership
13. Resolution 2018-11 – 2018 Legal Assistance Fund Membership
14. Resolution 2018-12 – Appointment of Staff to Positions for the 2018 Year
15. Resolution 2018-13 – Appointment of District Records Officers (DRO) for the 2018 Year
16. Resolution 2018-14 – Budget for the 2018-2019 Fiscal Year
17. Acknowledgement of District Support Organizations
18. Resolution 2018-15 – Board of Education Meeting Dates
19. Adjournment

1. Approval of Agenda/Addendum Items

Motion by Mr. Ziegler, seconded by Mrs. Mack to adopt Resolution 2018-01 as follows:

Resolution to approve the agenda/addendum items as amended:

- a.) Item J – add Pepple and Waggoner, Ltd

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-01 adopted.

2. Election of a President for 2018 (accept nominations, no second needed, then ballot)

Mr. Ziegler nominated Mrs. Mack. There were no other nominations.

Motion to close nominations and cast a unanimous ballot for Mrs. Mack as Board President for 2018.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

Mr. Ziegler declared Mrs. Mack President for 2018 and declared Resolution 2018-02 adopted.

3. Oath of Office for Elected President, Kathleen Mack—Conducted by Treasurer/CFO Jeff Hall
Mr. Dosen will now turn the meeting over to the new President.

4. Election of a Vice President for 2018 (accept nominations, no second needed, then ballot)
Mr. Dosen nominated Mr. Ziegler. There were no other nominations.

Motion to close nominations and cast a unanimous ballot for Mr. Ziegler as Board Vice President for 2018.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Mr. Ziegler Vice President for 2018 and declared Resolution 2018-03 adopted.

5. Oath of Office for Elected Vice President, Michael Ziegler—Conducted by Treasurer/CFO Jeff Hall

6. Order of Voting on Motions and Resolutions in 2018

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-04 as follows:

The member order of voting shall be in alphabetical order with the exception of the Board President who will vote last. Robert's Rules of Order shall prevail in determining all board meeting procedural questions.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-04 adopted.

7. Treasurer/CFO's and Superintendent's Business

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-05 as follows:

1. Resolution to authorize the Treasurer/CFO of the Brecksville-Broadview Heights City School District to request the County Auditor to advance taxes from the proceeds of the tax levies pursuant to Section 321.340 of the Ohio Revised Code to meet current expenses as needed during the period of January 1, 2018 through December 31, 2018;

AND FURTHER RESOLVE under authority of Section 3313.20 O.R.C. that the Board dispense with approval of ordinary bills for purchases made under authority of the annual appropriations resolution and permit payment as seems advantageous;

AND FURTHER RESOLVE to waive the reading of the minutes of the Board as authorized by Amended House Bill #424;

AND FURTHER RESOLVE to authorize the Treasurer/CFO to invest funds that are not needed to meet current expenditures - Section 135.09 O.R.C.;

AND FURTHER RESOLVE to authorize the Treasurer/CFO to make appropriate modifications to the budgets as necessary during the year. A listing of modifications will be submitted to the Board monthly;

AND FURTHER RESOLVE to appropriate a \$20,000 Service Fund account in 2018;

AND FURTHER RESOLVE to authorize the Treasurer/CFO to approve blanket purchase orders up to a maximum of \$10,000;

AND FURTHER RESOLVE to grant authority to the Superintendent to excuse teachers and other school employees for attendance at, and provide all approved expenses for, professional and/or in-service meetings in 2018;

AND FURTHER RESOLVE to grant authority to the Superintendent to approve expenditures for those fringe benefits and other forms of non-salary remuneration not prohibited by statute, per formal opinion OAG81-052 clarifying the issue of non-salary remuneration for public employers;

AND FURTHER RESOLVE to grant the Superintendent or her designee authority to file applications for all projects considered desirable for the Brecksville-Broadview Heights City School District;

AND FURTHER RESOLVE to authorize the signature of the Treasurer/CFO, or the facsimile thereof, to be used on all checks and warrants;

AND FURTHER RESOLVE to designate the Superintendent or her designee as purchasing agent for the Brecksville-Broadview Heights City Schools for 2018;

AND FURTHER RESOLVE to recognize the Superintendent or her designee as the appeal officer for out-of-school suspensions;

AND FURTHER RESOLVE to authorize the Superintendent to hire personnel and accept resignations on behalf of the board, pending final board approval;

AND FURTHER RESOLVE to authorize the Superintendent to delegate to Principal(s) the authority to enter into contracts, as needed, in areas of photography, yearbook, graduation, and related school events. Principals will notify superintendent of such agreements.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-05 adopted.

8. Appointment of Board of Education Representatives and Committees on behalf of the District Administrative Leadership

Motion by Mr. Ziegler, seconded by Mr. Dosen to adopt Resolution 2018-06 as follows:

1. Representative to Transportation Appeals Committee
Mr. Dosen
2. Representatives to the PSO Council
Mr. Pedersen
3. Legislative Liaison Person to the Ohio School Boards Association
Mr. Dosen
4. Liaison Person(s) for Brecksville Council – Rotating
Mrs. Kramer
Mr. Ziegler
Mr. Pedersen
5. Liaison Person(s) for Broadview Heights Council – Rotating
Mr. Dosen
Mr. Ziegler
Mrs. Mack
6. Representative to Broadview Heights Tax Incentive Review Council (TIRC)
Mr. Dosen
7. Representative to Brecksville-Broadview Heights Schools Foundation
Mrs. Mack
8. Representatives to Partnership for a Healthy Community
Mrs. Kramer
Mr. Ziegler
9. Representative to the Yuletide Hunger Program
Mr. Pedersen
10. Representative to the Wellness Committee
Mrs. Kramer
11. Representative to the Cuyahoga Valley Career Center
Mr. Jim Gilbride

12. Representatives to Community Awareness and Prevention Association (CAPA)
Mr. Ziegler
13. Representative to the Safety & Security Committee
Mr. Pedersen
Mrs. Kramer

Resolution to approve the appointments of Board of Education Representatives and Committees on behalf of the District Administrative Leadership.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-06 adopted.

9. Appointment of Board of Education Representatives on behalf of the Board of Education

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-07 as follows:

1. Financial Liaison/Audit Committee Person(s)
Mr. Ziegler
Mr. Dosen
2. Representatives to Permanent Improvement Committee
Mr. Dosen
Mrs. Kramer
3. Representatives to the Board Policy Committee
Mrs. Mack
Mr. Pedersen

Resolution to approve the appointments of Board of Education Representatives on behalf of the Board of Education.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-07 adopted.

10. Compensation for Meetings in 2018

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-08 as follows:

Resolution to set Board Member compensation at \$100 per meeting, effective January 1, 2018.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-08 adopted.

11. Representation of Legal Counsel

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-09 as follows:

Resolution to approve the following list of firms for legal counsel representation during 2018:

Ennis Britton Co., LPA
Pepple and Waggoner Ltd.
Roetzel & Andress LPA
Smith, Peters & Kalail Co., LPA
Squire Patton Boggs LLP
Taft Stettinius & Hollister LLP

Additionally, the Ohio School Boards Association (OSBA) and the law directors for the cities of Brecksville and Broadview Heights may be used as appropriate.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-09 adopted.

12. 2018 Ohio School Boards Association Membership

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-10 as follows:
Resolution to approve membership in the Ohio School Boards Association for calendar year 2018 in the amount of \$8,267.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-10 adopted.

13. 2018 Legal Assistance Fund Membership

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-11 as follows:
Resolution to approve Legal Assistance Fund participation with Ohio School Boards Association for calendar year 2018 in the amount of \$250.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-11 adopted.

14. Appointment of Staff to Positions for the 2018 Year

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-12 as follows:

1. Title IX Hearing Officer: Director of Human Resources
2. Anti-Harassment Grievance Officer: Director of Human Resources and Director of Curriculum and Instruction
3. 504/ADA Compliance Officer: Director of Pupil Services and Director of Human Resources
4. Civil Rights Coordinator: Director of Pupil Services
5. Homeless Liaison: Director of Pupil Services
6. Suspension Appeal Officer, as designee of the Board: Director of Human Resources

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-12 adopted.

15. Appointment of District Records Officers (DRO) for the 2018 Year

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-13 as follows:
1. RESOLVE to recognize the Treasurer/CFO and the Director of Pupil Services as District Records Officers (DRO). The individuals in this position will also serve as the Brecksville-Broadview Heights Board of Education designees in this regard.

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-13 adopted.

16. Budget for the 2018-2019 Fiscal Year

Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-14 as follows:

1. Public Hearing on the Proposed 2018-2019 Fiscal Year Budget
2. Resolution Adopting the Budget for the 2018-2019 Fiscal Year

ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

The President declared Resolution 2018-14 adopted.

17. In accordance with Board Policy 9211, the Brecksville-Broadview Heights Board of Education acknowledges the following district support organizations:

1. Parent School Organizations (PSO's)
2. Parent School Organization Council
3. Band Boosters

4. Orchestra Boosters
 5. Vocal Music Boosters
 6. Bee Athletic Boosters
 7. Brecksville-Broadview Heights Schools Foundation
 8. Brecksville-Broadview Heights High School Speech Team Boosters
18. 2018 Board of Education Meeting Dates
Motion by Mr. Dosen, seconded by Mr. Ziegler to adopt Resolution 2018-15 as follows:
1. Resolution to approve the 2018 Board of Education meeting dates
ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent
The President declared Resolution 2018-15 adopted.
19. Adjournment
Motion by Mr. Ziegler, seconded by Mr. Dosen, to adjourn Organizational Meeting at 6:30 p.m.
ROLL CALL: Mr. Dosen, yes; Mrs. Kramer, yes; Mrs. Mack, yes; Mr. Ziegler, yes;
Mr. Pedersen, absent

Motion carried.

In addition to written minutes, an audio recording is incorporated and retained in the records of the School Board.