

**MEIGS LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING AGENDA
To be held at the
CENTRAL OFFICE BUILDING
Wednesday, January 8, 2025, at 6:30 P.M.**

1. CALL TO ORDER: Mrs. Hawley, Board President

Time: 6:47 P.M.

2. ROLL CALL: Mr. Roy W. Johnson, Treasurer/CFO

Mrs. Heather Hawley Yes, Mr. Ryan Mahr Yes, Mr. Tony Hawk Yes,
Mrs. Barbara Musser Yes, and Mrs. April Burnem Yes.

3. Pledge of Allegiance led by N/A.

4. Invocation led by N/A.

5. Mr. Mahr moved, seconded by Mrs. Musser that we approve the minutes of the December 11, 2024, Regular Meeting as submitted.

12-25 Vote: Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; Mrs. Burnem Yes;
and Mrs. Hawley Yes.

6. Additions to the Agenda:
N/A

7. Student Achievement Liaison:
N/A

8. Superintendent's Report / Principals' Report / Supervisors' Report:
Mr. Scot Gheen, Superintendent, stated a meeting is set with Buckeye Hills for January 14, 2025, to discuss HVAC. He finished by distributing notes and upcoming dates.

9. Communication:
A. Written Communication
N/A
B. Public Participation
N/A

10. Old Business:
N/A

11. New Business:
N/A

12. Treasurer's Reports and Recommendations:

- A. Mr. Mahr moved, seconded by Mrs. Burnem that we approve the financial report for the month of December 2024 as submitted.

13-25 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ;
and Mrs. Hawley Yes . Motion carried.

- B. Mr. Mahr moved, seconded by Mrs. Burnem that we approve the bills (expenditures) for payment for the month of December 2024.

14-25 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ;
and Mrs. Hawley Yes . Motion carried.

- C. Mr. Mahr moved, seconded by Mrs. Burnem that we approve the following issued credit Cards via PNC Bank (Visa) and per Board Policy 6423 and HB 312:

<u>Employee</u>	<u>Card Limit</u>
Roy Johnson	\$125,000
Scot Gheen	\$5,000
Mark Corbitt	\$1,000
Joseph Ellis	\$1,000

15-25 Vote: Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ;
and Mrs. Hawley Yes . Motion carried.

- D. Mr. Mahr moved, seconded by Mrs. Burnem that we approve participation in the Ohio Education Policy Institute (OEPI) for the calendar year 2025 in the amount of \$1,000.

16-25 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ;
and Mrs. Hawley Yes . Motion carried.

- E. Mr. Mahr moved, seconded by Mrs. Burnem that we approve obtaining the Board President Position Bond from Reed and Baur Insurance. Bond will be \$20,000 for CY 2025.

17-25 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ;
and Mrs. Hawley Yes . Motion carried.

- F. Mr. Mahr moved, seconded by Mrs. Burnem that we grant participation per ORC 3313.202 in the district's group life insurance plan. Board members are responsible for the annual premium currently set at \$48. The following members have chosen to participate for CY 2025:

Board Members – Heather Hawley, Tony Hawk, April Burnem and Barbie Musser

18-25 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ;
and Mrs. Hawley Yes . Motion carried.

- G. Mr. Mahr moved, seconded by Mrs. Burnem that we approve and accept a grant in the Amount of \$4,190 from the Meigs County Foundation for an 8th grade trip to Hocking Hills State Park. 8th grade advisor is Kelly Drummer. Funds will be deposited into Fund/SCC 019-9211.

19-25 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion carried.

- H. Mr. Mahr moved, seconded by Mrs. Burnem that we approve and accept a grant from The Joe Burrow Foundation for Meigs High School (Jackie Ortman) in the amount of \$10,000 and establish Fund/SCC 019-9226.

20-25 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

13. Superintendent's Reports and Recommendations:

A. Personnel

Amend Resolution #273-24 from the June 27, 2024, Board Minutes, hire Lindsey Sauters as 6th Grade Intervention Specialist at Meigs Middle School, for the 2024-2025 school year, retroactive to December 23, 2024, pending completion of all administrative requirements.

- 1) Mrs. Musser moved, seconded by Mr. Mahr that we accept the resignation of Melissa Scyoc, Personal Assistant, Meigs Local School District, effective January 20, 2025.

21-25 Vote: Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

- 2) Mrs. Musser moved, seconded by Mr. Mahr that we accept the resignation of Paula Roush, Meigs Primary School Title I Teacher, for retirement purposes, effective May 23, 2025.

22-25 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

- 3) Mrs. Musser moved, seconded by Mr. Mahr that we hire Don Fillinger as a substitute custodian for Meigs Local School District, for the remainder of the 2024-2025 school year, retroactive to January 7, 2025, pending completion of all administrative requirements.

23-25 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion carried.

- 4) Mrs. Musser moved, seconded by Mr. Mahr that we approve the extended medical leave for Janel Kennedy, Meigs High School Teacher, retroactive to January 6, 2025 through March 31, 2025.

24-25 Vote: Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; and Mrs. Hawley Yes . Motion carried.

- 5) Mrs. Musser moved, seconded by Mr. Mahr that we keep David Tucker working at maintenance classification pay for an employee on medical leave and on a temporary basis or for the remainder of the 2024-2025 school year, pending completion of all administrative requirements.

25-25 Vote: Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

- 6) Mrs. Musser moved, seconded by Mr. Mahr that we hire Sydney Zirkle as Secretary for Meigs Intermediate School for the remainder of the 2024-2025 school year, effective January 13, 2025, pending completion of all administrative requirements.

26-25 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

14. Board Items:

- A. Mrs. Musser moved, seconded by Mr. Mahr that we adopt the following Board of Education new/revised policies/administrative guidelines, as recommended by NEOLA:

BYLAWS AND POLICIES

Bylaw 0100 -	Definitions	(Revised)
Bylaw 0142.1 -	Oath	(Revised)
Bylaw 0151 -	Organizational Meeting	(Revised)
Bylaw 0152 -	Officers	(Revised)
Bylaw 0155 -	Presiding Officer	(Technical Correction)
Bylaw 0163 -	Presiding Officer	(Technical Correction)
Bylaw 0164 -	Notice of Meetings	(Revised)
Bylaw 0165 -	Board Meetings	(New)
Bylaw 0165.1 -	Regular Meetings	(Rescind)
Bylaw 0165.2 -	Special Meetings	(Rescind)
Bylaw 0166 -	Agendas	(New)
Bylaw 0167.2 -	Executive Session	(Renumbered)
Bylaw 0167.7 -	Use of Personal Communication Devices	(Renumbered/Revised)
Bylaw 0173 -	Board Officers	(Rescind)
Policy 4120.08 -	Employment of Personnel for Co-Curricular/Extra-Curricular Activities	(Revised)
Policy 4121 -	Criminal History Record Check	(Revised)

Policy 5131 -	Student Transfers	(Revised)
Policy 5136 -	Personal Communication Devices	(Revised)
Policy 5136.01 -	Electronic Equipment	(Revised)
Policy 5200 -	Attendance	(Revised)
Policy 5500 -	Student Conduct	(Revised)
Policy 5780 -	Student/Parent Rights	(Revised)
Policy 6220 -	Budget Preparation	(Revised)
Policy 6320 -	Purchasing and Bidding	(Revised)
Policy 6460 -	Vendor Relations	(Revised)
Policy 7530.01 V1 -	Cellular Telephone Allowance	(Revised)
Policy 7530.01 V2 -	Board-Owned Technology Resources	
	Used for Communication	(Revised)
Policy 7530.02 -	Staff Use of Personal Communication Devices	(Revised)
Policy 7540.03 -	Student Technology Acceptable Use and Safety	(Revised)
Policy 7540.04 -	Student Technology Acceptable Use and Safety	(Revised)
Policy 7540.09 -	Artificial Intelligence ("AI")	(New)
Policy 8310 -	Public Records	(Revised)
Policy 9160 -	Public Attendance at School Events	(Revised)
Policy 1130/3113/4113 -	Conflict of Interest	(Revised)
Policy 6110 -	Grant Funds	(Revised)
Policy 6111 -	Internal Controls	(Revised)
Policy 6112 -	Cash Management of Grants	(Revised)
Policy 6114 -	Cost Principles – Spending Federal Funds	(Revised)
Policy 6325 -	Procurement – Federal Grants/Funds	(Revised)
Policy 6550 -	Travel Payment & Reimbursement/Relocation Costs	(Revised)
Policy 7310 -	Disposition of Surplus Property	(Revised)
Policy 7450 -	Property Inventory	(Revised)

27-25 Vote: Mrs. Burnem Yes ; Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; and Mrs. Hawley Yes . Motion carried.

B. Mrs. Musser moved, seconded by Mr. Mahr that we review and approve the current Ohio Operating Standards for the Education of Children with Disabilities, requires educational agencies to adopt written policies and procedures regarding the education of children with disabilities (3301-51-02), as submitted by Shawn Bush, Director of Special Education and Related Services.

28-25 Vote: Mr. Mahr Yes ; Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; and Mrs. Hawley Yes . Motion carried.

C. Mrs. Musser moved, seconded by Mr. Mahr that we approve an agreement with Jefferson County VLA for the 2024-2025 school year.

29-25 Vote: Mr. Hawk Yes ; Mrs. Musser Yes ; Mrs. Burnem Yes ; Mr. Mahr Yes ; and Mrs. Hawley Yes . Motion carried.

17. Mr. Hawk moved, seconded by Mr. Hawk that we set Wednesday, January 22, 2025,
Week Day and Date
Board Office, at 6:30 P.M., for the next regular meeting of the Meigs Local Board of
Location Time
Education.

Vote: Mr. Mahr Yes; Mr. Hawk Yes; Mrs. Musser Yes; Mrs. Burnem Yes;
and Mrs. Hawley Yes. Motion carried.

18. Mrs. Burnem moved, seconded by Mrs. Musser to adjourn this meeting at 7:44 P.M.

Vote: Mr. Hawk Yes; Mrs. Musser Yes; Mrs. Burnem Yes; Mr. Mahr Yes;
and Mrs. Hawley Yes. Motion carried.

ATTESTED

Heather B. Hawley, President

Roy W. Johnson, Treasurer