



## **Report of Standing Committees**

### **Building and Grounds**

Commissioner Adzigirey provided an update on the recent January 31 2025 meeting of the committee. She discussed potential drainage issues, rust on the metal railings of the outdoor ramp, the courtyard area and possible replacement of ground cover to avoid an overgrowth of poison ivy.

Chairman Sinopoli inquired about the atrium project and whether or not the foundation would still be willing to fund a third of the cost should the proposed cost increase substantially over the \$48,000. Ms. Vessella said she thought they would, but she would get confirmation.

Discussion ensued as to whether the commission would be willing to fund a third as well. This would equate to a contribution of approximately \$16,000. The commissioners were polled and all agreed that they would be willing to put up \$16,000 toward the atrium project.

Commissioner Tartsinis MOTIONED and Commissioner Kawalec seconded to allow the library commission to make a contribution up to \$16,000 towards the Atrium project to match the Library Foundation with the condition that the town also matches that same amount. Motion passed unanimously.

### **Community Relations**

Commissioner Parks stated there was nothing to report this month.

### **Finance**

Commissioner Craven discussed his recent meeting with Commissioner Kawalec to review the responsibilities of the Treasurer position. He noted that a KMLC Account second signer needed to be elected. Commissioner Craven called for nominations.

Commissioner Craven nominated Commissioner Kawalec as the second signer. No additional nominations were presented. Unanimous decision. Commissioner Kawalec is the new second signer for the KMLC Account.

Chairwoman Sinopoli emphasized the need to make sure that all paperwork is fresh and up to date.

### **Historical**

Commissioner Boutin stated there was nothing to report this month.

### **Personnel**

Commissioner Kendrick stated there was nothing to report this month.

### **Policy**

Chairwoman Sinopoli provided a brief update on what had taken place since the last meeting and the items she has requested from Library Director Amy Vasella.

### **Technology**

Commissioner Craven stated there was nothing to report this month.

### **Unfinished Business**

- a. FOIA Complaints update – The FOIA Commission dismissed the first of the Irwin’s complaints.
- b. Town of Suffield Annual Report – The request for information went to the Commission Chair and the Library Director. Chairwoman Sinopoli was happy with the information provided by the Library Director, however, she would like to be more collaborative in the future.

### **New Business**

- a. Long Range Plan Special Committee Discussion and Formation

Commissioner Kendrick MOTIONED and Commissioner Boutin seconded to form a Special Committee for Long Rang Planning. Vote: 11-0 in favor. Motion passed unanimously.

Commissioner Boutin nominated Commissioner Craven to be Chair. No additional nominations were presented. Unanimous decision. Commissioner Craven is the new Chair of the Long Range Plan Special Committee.

### **Adjournment**

Commissioner Parks MOTIONED and Commissioner Adzigirey seconded to adjourn at 7:37 p.m. Motion passed unanimously.

Respectfully submitted,  
Kristen O. Lambert  
Recording Secretary

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