



**REGULAR MEETING OF THE BOARD OF EDUCATION**

**Tuesday, February 18, 2025**

**6:30 PM**

**MEETING LOCATION:**

**MT. ZION C.U.S.D. #3 DISTRICT OFFICE- 1595 W. MAIN ST., MT ZION, IL 62549**



**AGENDA**

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1. CALL TO ORDER (ROLL CALL VOTE)
2. PLEDGE OF ALLEGIANCE
3. REGULAR AND EXECUTIVE MEETING MINUTES OF JANUARY 21, 2025 (ROLL CALL VOTE)
4. VISITOR AND STAFF COMMUNICATIONS
  - A. VISITOR COMMUNICATIONS (INFORMATION ONLY)
  - B. STAFF COMMUNICATIONS (INFORMATION ONLY)
5. REVIEW AND RELEASE OF EXECUTIVE SESSION MINUTES PRIOR TO FEBRUARY 2025 (ROLL CALL VOTE)
6. DESTRUCTION AND DISPOSAL OF VERBATISM RECORDINGS PRIOR TO AUGUST 2023 (ROLL CALL VOTE)
7. FINANCIAL
  - A. FUND WARRANTS (ROLL CALL VOTE)
  - B. BID AUTHORIZATION FOR 2026 CUSTODIAL AND PAPER SUPPLIES (ROLL CALL VOTE)
8. EXECUTIVE SESSION (ROLL CALL VOTE)
  - A. FOR THE PURPOSE OF DISCUSSING THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF A SPECIFIC EMPLOYEE OR OFFICE OF THE PUBLIC BODY
9. RETURN TO OPEN SESSION (ROLL CALL VOTE)
10. PERSONNEL (ROLL CALL VOTE)
11. GENERAL DISCUSSION (INFORMATION ONLY)
  - A. F.O.I.A. REQUEST/RESPONSE LIST
12. NEXT BOARD MEETING: MONDAY, MARCH 24, 2025, 6:30 P.M.; (INFORMATION ONLY)  
(4TH MONDAY IN MARCH) , MT ZION C.U.S.D. #3 DISTRICT OFFICE  
1595 W. MAIN ST., MT. ZION, IL 62549
13. ADJOURNMENT (ROLL CALL VOTE)

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Mt. Zion Community Unit School District: "A Great Place to Learn"

Working with families to fully develop every child's ability to be a life-long learner and contributing member of society.

**MT. ZION COMMUNITY SCHOOLS**  
**UNIT DISTRICT NO. 3**  
**MT. ZION, ILLINOIS**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**JANUARY 21, 2025**

President Jeffrey Sams called the meeting to order at 6:30 p.m.	<b>CALL TO ORDER</b>
Board members present were: Michelle Shumaker, Jeffrey Sams, Kyle Janvrin, Kent Newton, Krisit Niles, and Nathan Brock. Regan Deering arrived at 6:45pm.	<b>ROLL CALL</b>
Administration present consisted of: Dr. Travis Roundcount, Superintendent; Brian Rhoades, Associate Superintendent; Justin Johnson, High School Principal; Julie Marquardt, Junior High Principal; Randy Thacker, Intermediate School Principal; Heather Ethell, McGaughey Principal; Gary Gruen, Grade Principal; Renea Smith, Special Education Administrator; and Billy Rockey, Director of Technology	<b>ADMINISTRATION PRESENT</b>
The Pledge of Allegiance was cited by those present and led by Cretta Reid from Mrs. Walsh's 5 <sup>th</sup> grade class at Mt. Zion Intermediate School.	<b>PLEDGE OF ALLEGIANCE</b>
Nathan Brock presented a motion to approve the Regular Meeting minutes of December 17, 2024. Seconded: Kristi Niles. Roll Call; Nathan Brock, Michelle Shumaker, Kyle Janvrin, Kent Newton, Kristi Niles, and Jeffrey Sams, yea. Motion carried 6-0. (See Book of Attachments.)	<b>MEETING MINUTES</b>
James Bond spoke of the "Parents and Kids Group" that was started in 2011. This group has helped in numerous situations such as: St Jude donations, food and gas donations, donated after a house fire, etc. This year they would like to donate to the "Braves Closet" and presented Julie Marquardt with a gift and a check for \$25.00 which will be given monthly for a year.	<b>VISITOR COMMUNICATIONS</b>
<p><u>Dr. Roundcount</u> mentioned that after a survey, the March board meeting will be held March 24, 2025 instead of March 18, 2025 due to spring break.</p> <p><u>Gary Gruen</u> (Grade Principal) spoke about the updates that have been going on with the RTI program.</p> <p><u>Elizabeth Kyburz and Jessica Talty</u> summarized a live mock trial the 3<sup>rd</sup> graders participated in at the Macon County Court House. They had a guest speaker before the mock trial to teach them about the courtroom. Judge Bollinger used four courtrooms with professional volunteers to help the students during the mock trial. The sheriff's department then taught the students about the canine unit as well as the drones they use.</p>	<b>STAFF COMMUNICATIONS</b>
Kristi Niles presented a motion to approve recommended changes to the 2025-2026 High School Student Course Planning Handbook as presented. Seconded: Michelle Shumaker. Roll Call: Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, Kristi Niles, Jeffrey Sams, and Nathan Brock, yea. Motion carried 7-0. (See Book of Attachments.)	<b>EDUCATION:</b>  <b>2ND READING - 2025/26 HIGH SCHOOL STUDENT COURSE HANDBOOK CHANGES</b>

Regan Deering presented a motion to approve a resolution supporting the Illinois Vision 2030. Seconded: Kent Newton. Roll Call: Regan Deering, Kyle Janvrin, Kent Newton, Kristi Niles, Jeffrey Sams, Nathan Brock, and Michelle Shumaker, yea. Motion carried 7-0. (See Book of Attachments.)	<b>RESOLUTION SUPPORTING THE ILLINOIS VISION 2030</b>
Kristi Niles presented a motion to approve payment of the enclosed list of Fund Warrants, Quick Pays, and Athletic Imprest. Seconded: Kyle Janvrin. Roll Call: Jeffrey Sams, Michelle Shumaker, Kyle Janvrin, Kent Newton, Nathan Brock, Kristi Niles, and Regan Deering, yea. Motion carried 7-0. (See Book of Attachments.)	<b>FUND WARRANTS</b>
Regan Deering presented a motion that the Financial Treasurer's Report be accepted and filed for audit. Seconded: Michelle Shumaker. Roll Call: Kent Newton, Kristi Niles, Jeffrey Sams, Nathan Brock, Michelle Shumaker, Regan Deering, and Kyle Janvrin, yea. Motion carried 7-0. (See Book of Attachments.)	<b>FINANCIAL TREASURER'S REPORT</b>
Nathan Brock presented a motion to adopt, as per Board Policy 4:10, the FY 2026 Budget Calendar. Seconded: Michelle Shumaker. Roll Call: Kristi Niles, Jeffrey Sams, Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, and Kent Newton, yea. Motion carried 7-0. (See Book of Attachments.)	<b>FY 2026 BUDGET CALENDAR</b>
Regan Deering presented a motion to dismiss to go into closed session at 6:54 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance or dismissal of a specific employee or office of the public body. Seconded: Nathan Brock. Roll Call: Jeffrey Sams, Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, and Kristi Niles, yea. Motion carried 7-0. (See Book of Attachments.)	<b>EXECUTIVE SESSION</b>
Nathan Brock presented a motion to return the meeting to order at 8:33 p.m. Seconded: Michelle Shumaker. Roll Call: Nathan Brock, Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, Kristi Niles, and Jeffrey Sams, yea. Motion carried 7-0. (See Book of Attachments.)	<b>RETURN TO OPEN SESSION</b>
Nathan Brock presented a motion to approve the following personnel-related items as outlined below, pending a drug test and background check for new employees. Seconded: Michelle Shumaker. Roll Call: Michelle Shumaker, Regan Deering, Kyle Janvrin, Kent Newton, Kristi Niles, Jeffrey Sams, and Nathan Brock. Motion carried 7-0. (See book of Attachments.)	<b>PERSONNEL: AS PRESENTED</b>

## **Memorandum**

**TO:** BOARD OF EDUCATION  
**FROM:** TRAVIS R. ROUNDCOUNT  
**DATE:** JANUARY 15, 2025  
**RE:** PERSONNEL

### **ADMINISTRATIVE RECOMMENDATION:**

To approve the following personnel as outlined below, pending a drug test and background check for new employees.

#### **EMPLOYMENT:**

Cynthia Warrick Mt Zion Grade School	Special Education Teacher Aide, Aspire Program Effective: January 10, 2025
Diann Durbin Mt Zion School District	District Athletic Director Effective: July 1, 2025
Amber Mathews Mt Zion Intermediate	Food Service Cook Effective: January 22, 2025
Jennifer Dennis Mt Zion High School	Food Service Cashier Effective: January 22, 2025

#### **VOLUNTEER:**

Mark Putnam Mt Zion High School	Volunteer Assistant Golf Coach Effective: January 25, 2025
Daniele Daily Mt Zion McGaughey	Volunteer 1-on-1 Student Nurse Effective: January 6, 2025

#### **EMPLOYMENT OF SUB TEACHERS:**

Angela Corrigan	Melissa Girardi		
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#### **LEAVE OF ABSENCE:**

Donald Hudson Mt Zion Grade School	FMLA Effective: January 17, 2025- on or around March 14, 2025
Rickey Coventry Mt Zion High School	FMLA Effective: January 29, 2025- on or around May 1, 2025

**RESIGNATION:**

Katie Henderson Mt Zion Grade	Resignation as TA Effective: January 9, 2025
Toni Wicker Mt Zion Transportation	Resignation as Bus Driver Effective: January 24, 2025
Nicole Wilson Mt Zion McGaughey	Resignation as School Nurse Effective: January 24, 2025

**RETIREMENT:**

Katherine Von Qualen Mt Zion Junior High	Retirement as Language Arts Teacher Effective: Conclusion of the 2024-25 school year
Christina Ellis Mt Zion High School	Retirement as Algebra/Prob & Stats Teacher Effective: Conclusion of the 2024-25 school year

TRR nmg

<p><u>Regan Deering</u> - Gave IASB updates and announced the next networking meeting will be March 6, 2025 from 6:00pm – 8:00pm.</p> <p><u>Kent Newton</u> – Spoke about attending the in-service for Mt Zion teachers and how beneficial it is for the teachers.</p> <p><u>Michelle Shumaker</u> – Read a thank you card from Renea Smith thanking the district for the donation that was made in remembrance of her mother who recently passed away. Michelle also spoke about keeping in our prayers, the families affected by the recent tragedies that have occurred to three of our Mt Zion students.</p>		<b>GENERAL DISCUSSION</b>
<p>Jeffrey Sams announced Tuesday, February 18, 2025, 6:30 p. m. as the next regular meeting of the Board of Education, to be held at the Mt. Zion C.U.S.D. #3 District Office, 1595 W. Main St., Mt. Zion, IL 62549.</p>		<b>NEXT REGULAR MEETING</b>
<p>Kristi Niles introduced a motion to adjourn the Board of Education Meeting at 8:37p.m. Seconded: Kent Newton. Roll Call: Regan Deering, Kyle Janvrin, Kent Newton, Kristi Niles, Jeffrey Sams, Nathan Brock, and Michelle Shumaker, yea. Motion carried 7-0. (See Book of Attachments.)</p>		<b>ADJOURNMENT</b>
<p>_____ Jeffrey Sams, President Mt. Zion Board of Education</p>		<p>_____ Michelle Shumaker, Secretary Mt. Zion Board of Education</p>

## **Memorandum**

**TO:** BOARD OF EDUCATION  
**FROM:** TRAVIS R. ROUNDCOUNT  
**DATE:** FEBRUARY 12, 2025  
**RE:** REVIEW AND RELEASE OF EXECUTIVE SESSION MINUTES  
PRIOR TO FEBRUARY 2025

**Administrative recommendation:** to approve keeping Executive Session Minutes prior to February 2025 closed.

**Comments:** As a general rule, those minutes involving the privacy of individual students are retained for confidentiality purposes, as will some minutes involving individual employees.

TRR nmg

## **Memorandum**

**TO:** BOARD OF EDUCATION

**FROM:** TRAVIS R. ROUNDCOUNT

**DATE:** FEBRUARY 12, 2025

**RE:** DESTRUCTION AND DISPOSAL OF THE VERBATIM RECORDINGS  
PRIOR TO AUGUST 2023

**Administrative recommendation:** to authorize the destruction of the verbatim audio recordings from the closed session meetings of the Mt. Zion Board of Education prior to August 2023. The range of Board Meeting dates included are: December 2022 through July 2023.

- December 20, 2022
- January 17, 2023
- February 21, 2023
- April 18, 2023
- May 2, 2023
- June 19, 2023
- July 17, 2023

**Comments:** Listed above are the executive session verbatim audio recordings that have been secured prior to August 2023. The recordings will be destroyed and disposed of by Nicole Green at the Administrative Office.

TRR nmg

**Memorandum**

**TO:** BOARD OF EDUCATION  
**FROM:** TRAVIS R. ROUND COUNT  
**DATE:** FEBRUARY 12, 2025  
**RE:** FUND WARRANTS

**Administrative recommendation:** to approve payment of the enclosed list of Quick Pay, Fund Warrants, and Athletic Imprest Checks.

BMR nmg

Enclosures



**MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3****QUICK PAYS****1/14/2025-02/08/2025**

<b>CHECK</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
37293	ATHLETIC IMPREST	MISC EXPENSE	\$ 4,305.00
37294	ABNER, KENDRA	SUPPLIES	61.34
37295	ALSHEIMER, JONATHAN	PROF DEVELOP	5000.00
37296	AT & T	PURCHASED SERVICE	49.52
37297	BACKUPIFY, INC.	PURCHASED SERVICE	1200.00
37298	BECK TECH	SUPPLIES	1506.00
37299	CENTRAL IL WINDOW TINTING	PURCHASED SERVICE	175.00
37300	CONFIDENTIAL ON SITE PAPER SHREDDING	PURCHASED SERVICE	335.00
37301	CONNOR CO	PURCHASED SERVICE	1203.26
37302	DRISCOLL, JILL	SUPPLIES	110.33
37303	EGGERS, RYAN	MISC EXPENSE	28.00
37304	GROVE, DEREK	MISC EXPENSE	156.21
37305	HSMS MEDICAL GROUP	PURCHASED SERVICE	45.00
37306	ILLINOIS TOLLWAY	PURCHASED SERVICE	19.60
37307	ILLINOIS SCHOOL FOR THE DEAF	PURCHASED SERVICE	66.00
37308	IMPERIALDADE	SUPPLIES	1185.04
37309	INTEGRITY TECHNOLOGY SOLUTIONS	SUPPLY	36075.60
37310	JOHNSON CONTROLS	PURCHASED SERVICE	792.08
37311	MT. ZION HIGH SCHOOL ACTIVITY FUND	MISC EXPENSE	985.89
37312	NELCO	PURCHASED SERVICE	274.50
37313	TAYLOR, JENNIFER	SUPPLIES	23.75
37314	THE BLOOM ROOM	PURCHASED SERVICE	117.50
37315	WAREHAM'S SECURITY	PURCHASED SERVICE	556.75
37316	WATTS COPY SYSTEMS	PURCHASED SERVICE	140.96
37317	WM CORPORATE SERVICES, INC.	PURCHASED SERVICE	2673.69
37318	CAPITAL ONE - DD	SUPPLIES	30578.44
37319	CAPITAL ONE - DD	PURCHASED SERVICE	28719.54
37320	DD AFLAC REMITTANCE	PAYROLL ACCRUAL	504.08
37321	DD COLONIAL LIFE PREM PROCESS	PAYROLL ACCRUAL	244.24
37322	DD ILL DEPT OF REVENUE	PAYROLL ACCRUAL	28121.51
37323	DD IRS FICA	PAYROLL ACCRUAL	15608.74
37324	DD IRS MEDICARE	PAYROLL ACCRUAL	17514.02
37325	DD IRS W/H FEDERAL	PAYROLL ACCRUAL	51128.29
37326	DD MTZ CUSD MED INS	PAYROLL ACCRUAL	150611.86
37327	DD MTZ CUSD FLEX INS	PAYROLL ACCRUAL	3987.13
37328	DD MTZ CUSD LIFELOCK INS	PAYROLL ACCRUAL	199.74
37329	DD MTZ FEDERATION OF TEACHERS	PAYROLL ACCRUAL	5396.31
37330	DD MUTUAL OF OMAHA PMT PROCESS	PAYROLL ACCRUAL	14441.03
37331	DD STATE DISBURSEMENT-EXPERTPAY	PAYROLL ACCRUAL	591.93
37332	DD THE OMNI GROUP PAYROLL REMIT	PAYROLL ACCRUAL	12965.10
37333	MT. ZION FOUNDATION FOR QUALITY EDUCATION	PAYROLL ACCRUAL	103.68
37334	NCPERS GROUP LIFE INS.	PAYROLL ACCRUAL	192.00

37335	DD IMRF	PAYROLL ACCRUAL	19196.41
37336	BAKER, MARIE	SUPPLIES	121.60
37337	BEHREND, SABRINA	TEXTBOOKS	13.50
37338	COMCAST	PURCHASED SERVICE	21.95
37339	COURTICE GRASON	PURCHASED SERVICE	7420.00
37340	DD MAGIC-WRIGHTER	PURCHASED SERVICE	5.00
37341	GORDON FOOD SERVICE	SUPPLIES	18380.44
37342	HEART TECHNOLOGIES, INC.	PURCHASED SERVICE	125.00
37343	IMPERIALDADE	SUPPLIES	91.58
37344	MACON-PIATT ROE #39	PURCHASED SERVICE	4800.00
37345	MIDLAND PAPER	SUPPLIES	6310.26
37346	MIDWEST OCCUPATIONAL HEALTH ASSOCIATES	PURCHASED SERVICE	1075.00
37347	MT. ZION HIGH SCHOOL ACTIVITY FUND	MISC EXPENSE	48.76
37348	NELSON'S TERMITE & PEST CONTROL	PURCHASED SERVICE	375.00
37349	NEWTON, KENT	PROF DEVELOP	416.54
37350	PURITAN SPRINGS	SUPPLIES	90.34
37351	QUADIENT LEASING	PURCHASED SERVICE	190.43
37352	SCHMAHL, AMY	SUPPLIES	481.29
37353	SWARTZ, MARY	PROF DEVELOP	103.48
37354	WILSON, KELLY	TEXTBOOKS	25.99
37355	DD TRS EMP CONTRIBUTIONS	PAYROLL ACCRUAL	50127.81
37356	DD TRS FEDERAL CONTRIBUTIONS	PAYROLL ACCRUAL	958.08
37357	DD TRS RET CONT .58	PAYROLL ACCRUAL	3230.57
37358	DD TRS SSP	PAYROLL ACCRUAL	119.34
37359	DD TRS THIS CONTRIBUTIONS	PAYROLL ACCRUAL	8744.45
37360	CAPITAL ONE - DD	PAYROLL ACCRUAL	41348.47
37361	AT&T	PURCHASED SERVICE	64.05
37362	CENTRAL A & M HIGH SCHOOL	PROF DEVELOP	240.00
37363	DONNELLY AUTOMOTIVE MACHINE	PURCHASED SERVICE	179.06
37364	EVERGREEN FS - #15	SUPPLIES	3096.43
37365	HSMS MEDICAL GROUP	PURCHASED SERVICE	319.00
37366	ILAFCS	PROF DEVELOP	85.00
37367	JOHNSON CONTROLS	PURCHASED SERVICE	1451.40
37368	KING-LAR	PURCHASED SERVICE	84509.00
37369	LINCOLN PRAIRIE BEHAVIORAL HEALTH CENTER	MISC EXPENSE	150.00
37370	QUADIENT POSTAGE PAYMENT	PURCHASED SERVICE	1056.84
37371	SCHMAHL, AMY	SUPPLIES	130.66
37372	THE PAVILION FOUNDATION	MISC EXPENSE	198.00
37373	WIESE USA	PURCHASED SERVICE	1698.25
37374	ATHLETIC IMPREST	MISC EXPENSE	6144.71
37375	DD ILL DEPT OF REVENUE	PAYROLL ACCRUAL	32691.05
37376	DD IRS FICA	PAYROLL ACCRUAL	20088.72
37377	DD IRS MEDICARE	PAYROLL ACCRUAL	19839.64
37378	DD IRS W/H FEDERAL	PAYROLL ACCRUAL	62777.43
37379	DD MTZ CUSD MED INS	PAYROLL ACCRUAL	600.00

37380	DD MTZ CUSD FLEX INS	PAYROLL ACCRUAL	100.00
37381	DD STATE DISBURSEMENT-EXPERTPAY	PAYROLL ACCRUAL	591.93
37382	DD TRS EMP CONTRIBUTIONS	PAYROLL ACCRUAL	50127.81
37383	DD TRS FEDERAL CONTRIBUTIONS	PAYROLL ACCRUAL	958.08
37384	DD TRS RET CONT .58	PAYROLL ACCRUAL	3230.57
37385	DD TRS SSP	PAYROLL ACCRUAL	119.34
37386	DD TRS THIS CONTRIBUTIONS	PAYROLL ACCRUAL	8744.45
37393	CAPITAL ONE - DD	SUPPLIES	35081.81
37394	CAPITAL ONE - DD	MISC EXPENSE	900.93
37395	BECK TECH	SUPPLIES	6319.00
37396	CONSTELLATION NEWENERGY GAS DIVISION LLC.	PURCHASED SERVICE	15856.74
37397	EXPEDITIONS IN EDUCATION	PROF DEVELOP	200.00
37398	FIRST TO THE FINISH	SUPPLIES	1524.35
37399	GORDON FOOD SERVICE	SUPPLIES	1900.05
37400	HANSEN, RICHARD	PROF DEVELOP	379.00
37401	J W PEPPER & SON, INC.	SUPPLIES	1205.90
37402	JOHNSON CONTROLS FIRE PROTECTION LP	PURCHASED SERVICE	920.60
37403	JOSTENS, INC.	PURCHASED SERVICE	34.50
37404	MIDAMERICAN ENERGY SERVICES, LLC.	PURCHASED SERVICE	5724.28
37405	MIDWEST ELECTRONIC SYSTEMS	PURCHASED SERVICE	110.00
37406	MT. ZION JR HIGH ACTIVITY FUND	PROF DEVELOP	400.00
37407	OSBORNE, KYLE	PROF DEVELOP	2274.00
37408	OVERLOT, CYNTHIA	MISC EXPENSE	60.00
37409	PRAIRIE FARMS DAIRY	SUPPLIES	4935.80
37410	THE MUSIC SHOPPE	SUPPLIES	457.78
37411	WATTS COPY SYSTEMS	PURCHASED SERVICE	3181.35
37412	WINDHORST, STEPHANIE	PROF DEVELOP	200.00

**TOTAL**

**\$962,672.46**

10 - EDUCATION FUND	\$	719,280.01
20 - OPERATION & MAINTENANCE FUND	\$	109,585.38
40 - TRANSPORTATION FUND	\$	21,909.50
50 - MUNICIPAL RETIREMENT FUND	\$	39,611.33
60- SITE & CONSTRUCTION FUND	\$	72,286.24

**TOTAL**

**\$ 962,672.46**

**MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3**

**FUND WARRANTS**

**February 19, 2025**

CHECK #	VENDOR	DESCRIPTION	AMOUNT
37387	DEMCO	SUPPLIES	334.34
37388	EVERGREEN FS - #15	SUPPLIES	5,668.12
37389	GORDON FOOD SERVICE	SUPPLIES	21,899.20
37390	IMPERIALDADE	SUPPLIES	3,968.92
37391	SPRINGFIELD ELECTRIC	PURCHASED SEVICE	249.24
37392	VOID		

**TOTAL**

**\$ 32,119.82**

10 - EDUCATION FUND	\$	22,233.54
20- OPERATION & MAINTENANCE FUND	\$	4,218.16
40 - TRANSPORTATON FUND	\$	5,668.12

**TOTAL**

**\$ 32,119.82**

**MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3**  
**ATHLETIC IMPREST EXPENSES**  
**1/1/25-1/14/25**

CHECK	VENDOR	DESCRIPTION	AMOUNT
16263	SPRINGFIELD SOUTHEAST HIGH SCHOOL	ENTRY FEE	\$ 225.00
16264	BEATTY JR, FRANK	OFFICIAL	\$ 75.00
16265	BELL, MIKE	OFFICIAL	\$ 75.00
16265	BELL, MIKE	OFFICIAL	\$ (75.00)
16266	BOBBITT, RICHARD	OFFICIAL	\$ 75.00
16266	BOBBITT, RICHARD	OFFICIAL	\$ (75.00)
16267	DOAN, JASON	OFFICIAL	\$ 90.00
16268	GARRETT, GRANT	OFFICIAL	\$ 75.00
16269	LIPA, JOSH	OFFICIAL	\$ 75.00
16269	LIPA, JOSH	OFFICIAL	\$ (75.00)
16270	MAY, AMBER	OFFICIAL	\$ 75.00
16270	MAY, AMBER	OFFICIAL	\$ (75.00)
16271	MCCLELLAND, ANTWANE	OFFICIAL	\$ 75.00
16272	MCCLELLAND, ANTWANE	OFFICIAL	\$ 75.00
16273	NELSON, JEFF	OFFICIAL	\$ 90.00
16274	SHARP, SPENCER	OFFICIAL	\$ 75.00
16274	SHARP, SPENCER	OFFICIAL	\$ (75.00)
16275	SHARP, SPENCER	OFFICIAL	\$ 75.00
16275	SHARP, SPENCER	OFFICIAL	\$ (75.00)
16276	STEPHENS, CHARLES	OFFICIAL	\$ 90.00
16277	STROHL, TOM	OFFICIAL	\$ 90.00
16277	STROHL, TOM	OFFICIAL	\$ (90.00)
16278	TISDALE, RONALD	OFFICIAL	\$ 90.00
16279	WOELBER, STEVE	OFFICIAL	\$ 90.00
16280	BROOKS, LARRY	SECURITY	\$ 100.00
16280	BROOKS, LARRY	SECURITY	\$ (100.00)
16281	HIGGINS, SEAN	SECURITY	\$ 100.00
16282	FOSTER, MICHAEL	SECURITY	\$ 100.00
16283	BOBBITT, RICHARD	OFFICIAL	\$ 75.00
16283	BOBBITT, RICHARD	OFFICIAL	\$ (75.00)
16284	LIPA, JOSH	OFFICIAL	\$ 75.00
16285	LANPHIER HIGH SCHOOL	ENTRY FEE	\$ 250.00
16286	FINK, CHASE	OFFICIAL	\$ 75.00
16287	FINK, DUSTIN	OFFICIAL	\$ 75.00
16288	GLENWOOD HIGH SCHOOL	ENTRY FEE	\$ 250.00
16289	LIPA, JOSH	OFFICIAL	\$ 75.00
16290	FINK, CHASE	OFFICIAL	\$ 35.00
16291	FINK, DUSTIN	OFFICIAL	\$ 35.00
16292	FLOYD, GAIGE	SECURITY	\$ 100.00
16293	BECKER, RODNEY	OFFICIAL	\$ 90.00
16294	BLICKENS DERFER, MARK	OFFICIAL	\$ 90.00

16295	CUNNINGHAM, VINCENT	OFFICIAL	\$	90.00
16296	GOODLY, LYNDON	OFFICIAL	\$	90.00
16297	JOHNSON, ARGIE	OFFICIAL	\$	90.00
16298	MATHEWS, JAMES	OFFICIAL	\$	75.00
16299	MAXWELL, TODD	OFFICIAL	\$	90.00
16300	MCCAY, STEVEN	OFFICIAL	\$	90.00
16301	MCCLELLAND, ANTWANE	OFFICIAL	\$	75.00
16302	MCELROY, MATTHEW	OFFICIAL	\$	90.00
16303	MEADOR III, ARCHIE LYLE	OFFICIAL	\$	85.00
16304	MUSCHAL, ROBERT JR	OFFICIAL	\$	85.00
16305	ODOM, ROGER	OFFICIAL	\$	90.00
16306	SUTTON, TIM	OFFICIAL	\$	90.00
16307	WEST, EARLY	OFFICIAL	\$	75.00
16308	BEATTY JR, FRANK	OFFICIAL	\$	75.00
16309	MATTHEWS, DENNIS	OFFICIAL	\$	90.00
16310	MAHOMET-SEYMOUR HIGH SCHOOL	ENTRY FEE	\$	350.00
16311	MAHOMET-SEYMOUR HIGH SCHOOL	ENTRY FEE	\$	150.00
16312	RUENGER, NOAH	SECURITY	\$	100.00
16313	STEVENS, JAMES	SECURITY	\$	100.00

<b>TOTAL</b>	<b>\$ 4,305.00</b>
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10 - EDUCATION FUND	\$ 4,305.00
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INTEREST

<b>TOTAL</b>	<b>\$ 4,305.00</b>
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**MT. ZION COMMUNITY UNIT SCHOOL DISTRICT #3**  
**ATHLETIC IMPREST EXPENSES**  
**1/15/25-1/31/25**

CHECK	VENDOR	DESCRIPTION	AMOUNT
16314	DUDLEY, ROGER	OFFICIAL	90.00
16315	MAROA FORSYTH MIDDLE SCHOOL	ENTRY FEE	200.00
16315	MAROA FORSYTH MIDDLE SCHOOL	ENTRY FEE	-200.00
16316	APPLEBERRY, EMORY	OFFICIAL	90.00
16316	APPLEBERRY, EMORY	OFFICIAL	-90.00
16317	BANDELOW, GREGORY	OFFICIAL	90.00
16318	BEATTY JR, FRANK	OFFICIAL	75.00
16319	BOWLING, JUSTIN	OFFICIAL	90.00
16320	BURGE, KYLINE	OFFICIAL	85.00
16321	LIPA, JOSH	OFFICIAL	75.00
16322	MATHEWS, JAMES	OFFICIAL	75.00
16323	MCCAY, STEVEN	OFFICIAL	75.00
16323	MCCAY, STEVEN	OFFICIAL	-75.00
16324	MCCLELLAND, TROY	OFFICIAL	90.00
16325	MCELROY, MATTHEW	OFFICIAL	90.00
16326	MOORE, JENNIFER	OFFICIAL	85.00
16327	SMITH, BRYAN	OFFICIAL	90.00
16328	SMITH, CHRISTOPHER	OFFICIAL	90.00
16329	STEVENS, JAMES	SECURITY	100.00
16330	ROTZ, MARK	OFFICIAL	90.00
16331	JOHNSON, ARGIE	OFFICIAL	90.00
16332	BOBBITT, RICHARD	OFFICIAL	75.00
16333	LEWIS, ELISA	SCHOLASTIC BOWL MODERATING	50.00
16334	PEARSON, CHERYL	SCHOLASTIC BOWL MODERATING	50.00
16335	RENSHAW, AMANDA	SCHOLASTIC BOWL MODERATING	50.00
16336	SCHEIDER, AL	SCHOLASTIC BOWL MODERATING	50.00
16337	BLICKENSDELFER, COLE	OFFICIAL	55.00
16338	BLICKENSDELFER, COLE	OFFICIAL	55.00
16339	BLICKENSDELFER, COLE	OFFICIAL	55.00
16340	BOBBITT, RICHARD	OFFICIAL	75.00
16341	BRANDENBURG, JORDAN	OFFICIAL	75.00
16342	BROADDUS, SHAYE	OFFICIAL	145.00
16343	COWMAN, CLINT	OFFICIAL	90.00
16344	ENGEL, BOB	OFFICIAL	90.00
16345	JACKSON, ROBERT	OFFICIAL	90.00
16346	KROEGER, MIKE	OFFICIAL	55.00
16347	KROEGER, MIKE	OFFICIAL	55.00
16348	KROEGER, MIKE	OFFICIAL	55.00
16349	MEADOR III, ARCHIE LYLE	OFFICIAL	85.00
16350	MEADOR III, ARCHIE LYLE	OFFICIAL	85.00
16351	MORGAN, TERRY	OFFICIAL	145.00

16352	MOSER, LAURA	OFFICIAL	75.00
16353	MOSER, MICHAEL	OFFICIAL	75.00
16354	MUSCHAL, ROBERT JR	OFFICIAL	85.00
16355	MUSCHAL, ROBERT JR	OFFICIAL	85.00
16356	BLOOMINGTON HIGH SCHOOL	ENTRY FEE	175.00
16357	MOSER, LAURA	OFFICIAL	35.00
16358	MOSER, MICHAEL	OFFICIAL	35.00
16359	EUREKA MIDDLE SCHOOL	ENTRY FEE	175.00
16360	TRAVIS, MATTHEW	SECURITY	100.00
16361	RUENGER, NOAH	SECURITY	300.00
16362	ALEXANDER, ED	OFFICIAL	90.00
16363	ANDERSON, REBECCA	OFFICIAL	75.00
16364	BELL, MIKE	OFFICIAL	90.00
16365	BOBBITT, RICHARD	OFFICIAL	75.00
16366	BOSWELL, STEVE JR	OFFICIAL	90.00
16367	BUTLER, MARCUS	OFFICIAL	90.00
16368	DAMPEER, MARVELON	OFFICIAL	55.00
16369	ESTACIO, ESTIVEN	OFFICIAL	75.00
16370	GARRETT, GRANT	OFFICIAL	75.00
16371	GARRETT, GRANT	OFFICIAL	75.00
16372	KERR, SCOTT	OFFICIAL	90.00
16373	KROEGER, MIKE	OFFICIAL	55.00
16374	LEIGHTY, TIMOTHY	OFFICIAL	90.00
16375	LEININGER, BRADLEY	OFFICIAL	90.00
16376	MCCAY, STEVEN	OFFICIAL	75.00
16377	MCCLELLAND, ANTWANE	OFFICIAL	75.00
16378	MCCLELLAND, ANTWANE	OFFICIAL	75.00
16379	MCCLELLAND, ANTWANE	OFFICIAL	75.00
16380	MCCLELLAND, TROY	OFFICIAL	55.00
16381	MCCLELLAND, TROY	OFFICIAL	55.00
16382	MEDLEY, CARL	OFFICIAL	90.00
16383	MEISNER, KENNETH	OFFICIAL	90.00
16384	MOSS, RANDY	OFFICIAL	55.00
16385	ODOM, ROGER	OFFICIAL	55.00
16386	ODOM, ROGER	OFFICIAL	55.00
16387	SIEG, DEREK	OFFICIAL	90.00
16388	WOELBER, STEVE	OFFICIAL	75.00
16389	WOLFE, BRANDON	OFFICIAL	90.00
16390	WYCKOFF, RYAN	OFFICIAL	90.00

**TOTAL**

**\$ 6,145.00**

10 - EDUCATION FUND

\$

6,145.00

INTEREST

\$

0.29

**TOTAL**

**\$**

**6,144.71**



## **Memorandum**

**TO:** BOARD OF EDUCATION

**FROM:** TRAVIS R. ROUNDCOUNT

**DATE:** FEBRUARY 12, 2025

**RE:** BID AUTHORIZATION FOR FY 2026 CUSTODIAL AND PAPER  
SUPPLIES

**Administrative recommendation:** To authorize the Administration to solicit paper and custodial supply bid quotations for the 2025-2026 school year according to the attached specification sheets.

**Comments:** this is the usual and customary time to begin purchasing procedures for these items. Bid proposals are due in the Superintendent's Office on or before 10:00 a.m. (Custodial) and 11:00 a.m. (Paper) on March 12, 2025, and will be opened at that time. It is anticipated that the Board will accept and award the bids for these projects at the April 15, 2025 meeting.

BMR nmg

Enclosures

**MT. ZION SCHOOL DISTRICT #3  
2025-26 PAPER SUPPLY BID SHEET  
I. GENERAL PAPER SUPPLIES - PAGE 1**

<b>Bid Item #</b>	<b>Item Description and Quality</b>	<b>Estimated Quantity to Order</b>	<b>Green Compliant* Yes/No</b>	<b>Unit Price</b>	<b>Brand Name</b>	<b>Product Item #</b>	<b>Sample Labeled and Sent</b>
1)	<b>8 1/2 x 11; 20# Bond Multipurpose White Copy Paper</b> Brand: Fascopy, 92+ Brightness MUST be Multipurpose; Laser Bond NOT compatible with our copiers. One Time Delivery (Optional)	<u>1000 cases</u>		\$_____/case (5,000/cs)			
2)	<b>8 1/2 x 11; 20# Bond Multipurpose Colored Copy Paper, Grade 4</b> Brand: Fascopy Equal Colors: a. Pastel Blue..... 5 cases b. Pastel Green..... 5 cases c. Pastel Pink ..... 5 cases d. Canary Yellow.....5 cases	<u>20 cases total</u>		\$_____/case (5,000/cs)			
3)	<b>Von Drehle Brown Jumbo Roll Towels - 8" x 800'</b>	<u>400 cases</u>		\$_____/case (6 rolls/cs)			
4)	<b>Von Drehle 2-Ply Jumbo Toilet Tissue - 9" x 1,000'</b> <b>Box MUST specify 1000'</b> in order to be an acceptable bid. <b>Anything less will be automatically rejected and all will be returned at bid vendor's cost.</b>	<u>250 cases</u>		\$_____/case (12 rolls/cs)			
5)	<b>40-45 Gallon <u>Flat</u>-Seal Extra Heavy Grade Garbage Bags, 2mL</b> <b>Flat-Seal Required: Two samples must accompany all bids;</b> <b><u>**ALL STAR-SEALS WILL BE AUTOMATICALLY REJECTED**</u></b> <b><u>Minimum Thickness, 1.7mL</u></b> <b>Size: 43" x 47"</b>	<u>300 cases</u>		\$_____/case 100 bags/cs			
						_____mL <b>FLAT SEAL? YES or NO</b>	
6)	<b>20-30 Gallon High-Density Can Liners, 16 Mic/.59 mil, 30" x 36"/.59 mil</b> <b><u>Minimum Thickness: 16 MIC</u></b> <b>Size: 30" x 36"</b>	<u>200 cases</u>		\$_____/case (250/case)		_____MIC	

Brands of like nature and quality will be considered; however, **SAMPLES MUST ACCOMPANY ALL BID SUBMITTALS IF DEVIATING FROM BRAND REQUESTED.**

In addition, **ALL SAMPLES MUST BE LABELED "Vendor Name - Paper Bid Item # - Quoted Price"** in order to be sorted & tested in a timely manner, for consideration of award.

Ex. "Smith Supply, Paper Bid Item #1, \$21.00/cs"

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Person for Questions/Samples, Phone, Email

\_\_\_\_\_  
Full Mailing Address

**MT. ZION SCHOOL DISTRICT #3  
2025-26 PAPER SUPPLY BID SHEET  
II. FOOD SERVICE PAPER SUPPLIES - PAGE 2**

<b>Bid Item #</b>	<b>Item Description and Quality</b>	<b>Estimated Quantity to Order</b>	<b>Green Compliant* Yes/No</b>	<b>Unit Price</b>	<b>Brand Name</b>	<b>Item #</b>	<b>Sample Labeled and Sent</b>
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1)	Dart 12 oz foam hot & cold cups, white, beaded Polystyrene	10 cases		/case 1,000/case			
2)	Solo 2 oz <b>paper souffle portion cups</b> , white, 250 ct package, 20/case Cups are resistant to liquid penetration & are compostable	10 cases		/case 5,000/case			
3)	Brown Paper Goods 16.5 x 24.5 inch 25 lb. <b>Silicone baking sheets</b> , white	10 cases		/case 1,000/case			
4)	Packer Label 16.5 x 24.5 inch Quilon Baking sheets, white	20 cases		/case 1,000/case			
5)	Medium-Weight Plastic Sporks, white, with medium length handles, polypropylene	200 cases		/case 1,000/case			
6)	Medium-Weight Plastic Forks, white, with medium length handles, ploypropylene	10 cases		/case 1,000/case			
7)	1 gallon plastic reclosable food storage bags, 10 x 11, 1.7 mil, clear Protects food & locks in freshness without ripping	20 cases		/case 1,000/case			
8)	Dart 8 oz. foam bowl, white, polystyrene	10 cases		/case 1,000/case			
9)	Dart 12 oz. foam bowls, white, polystyrene	10 cases		/case 1,000/case			
10)	Reynolds 6 x 7 inch wet-wax paper sandwich bags, white	20 cases		/case 1,000/case			
11)	8 oz. <b>white-coated</b> paper food tray, aspire pattern	5 cases		/case 1,000/case			
12)	Chinet 8.5 x 10.5 inch molded fiber cafeteria trays, 5-compartment beige, <b>100% recycled fiber NOT STYRO-FOAM</b>	500 cases		/case 500/case			
13)	Anchor Packaging 9 x 9 in 1 comp container, black, hinged, vented, polypropylene	5 cases		/case 100/case			
14)	1 ply embossed inter-fold <b>dispenser</b> napkins, white, 8.5 x 13 inch, 334/sleeve, 24 sleeves/case	50 cases		/case 6,000/ctn			
15)	8.88 inch foam plates, white, polystyrene, unlaminated, sturdy, durable, feature a Satin design with sleek clean lines	200 cases		/case 125/case			
17)	Medium powder-free vinyl gloves, clear 100 ct box, 10 bxs/case	5 cases		/case 1,000/case			

Brands of like nature and quality will be considered; however, **SAMPLES MUST ACCOMPANY ALL BID SUBMITTALS IF DEVIATING FROM BRAND REQUESTED.**

In addition, **ALL SAMPLES MUST BE LABELED "Vendor Name - Kitchen Paper Bid Item # - Quoted Price"** in order to be sorted & tested in a timely manner, for consideration of award.

Ex. "Smith Supply, Kitchen Paper Bid Item #1, \$22.00/cs"

\_\_\_\_\_  
*Authorized Signature*

\_\_\_\_\_  
*Company Name*

\_\_\_\_\_  
*Contact Person for Questions/Samples, Phone, Email*

\_\_\_\_\_  
*Full Mailing Address*

**MT. ZION SCHOOL DISTRICT #3**  
**2025-26 CUSTODIAL SUPPLY BID SHEET**  
**I. GENERAL CUSTODIAL SUPPLIES - PAGE 1**

Bid Submitted by: \_\_\_\_\_

Company Name: \_\_\_\_\_

	<i>Item Description and Quality</i>	<i>Green Compliant* Yes/No</i>	<i>Unit Price</i>	<i>Brand Name</i>	<i>Item #</i>
1)	<b>Liquid Defoamer</b>		\$_____ /gal (4 gal/case)		
2)	<b>Carpet Cleaner</b>		\$_____ /gal (4 gal/case)		
3)	<b>Concentrated Neutral Disinfectant Cleaner</b> Spartan D.M.Q.( NO SUBSTITUTIONS)		\$_____ /5-gal pail		
4)	<b>Multi-Enzyme Digestant</b> Minimum: 2 oz per gallon dilution, with residual biological odor control 1:30 dilution pH 7.0		\$_____ /gal (4 gal/case)		
5)	<b>Envirox H2Orange2 Concentrate Multi-Purpose Cleaner #117-04B**</b> Minimum: Hydrogen Peroxide TWA ppm – 1 <b>**BIDS MUST BE ON THIS BRAND AND ITEM NUMBER</b> TWA mg/m2 – 1.4 STEL ppm – 75 IDLH		\$_____ /gal (4 gal/case)		
6)	<b>Tork Wypall Econo L30 Wipers 8x100 9.25x16.25</b> Item # 192127		\$_____ /box of 120 wipes \$_____ /case of 10 boxes=1,200 wipes total		
7)	<b>Gentle Foaming Hand Soap</b>		\$_____ /gal (4 gal/case)		
8)	<b>Impact Push Lever Bulk Fill Foaming Hand Soap Dispenser</b>		\$_____ /each		
9)	<b>High P.H. Floor Cleaner</b> pH of 11% Dilution 1:128		\$_____ /5-gal pail		
10)	<b>Cling Toilet Bowl Cleaner**</b> Hydrochloric Acid 9% <b>**SEND SAMPLES PLEASE</b> <b>**MUST BE THICK TOILET BOWL CLEANER**</b>		\$_____ /quart (12 quarts/case)		
11)	<b>SC Johnson Multi-Surface Floor Wax Plus Sealer</b> <b>***NO SUBSTITUTION***</b>		\$_____ /5-gallon pail		
12)	<b>Fresh Metered Aerosol</b> 7 oz white aerosol cans		\$_____ /case (12 cans/case)		

MT. ZION SCHOOL DISTRICT #3  
2025-26 CUSTODIAL SUPPLY BID SHEET  
I. GENERAL CUSTODIAL SUPPLIES - PAGE 2

Bid Submitted by: \_\_\_\_\_  
Company Name: \_\_\_\_\_

	Item Description and Quality	Green Compliant* Yes/No	Unit Price	Brand Name	Item #
13)	Fresh Wave 3D Urinal Deodorizer** *** NO SUBSTITUTION***		\$ _____ /box (10/box) \$ _____ /case (60/case)		
14)	Standard Rayon Wet Mop 20 oz., 1" Headband (White) NOT #20		\$ _____ /case (12 mop heads/case)		
15)	Champion 2161 Sprayon All-Purpose Cleaner** 18 oz white aerosol cans      **MUST BE THIS BRAND		\$ _____ /case (12 cans/case)		
16)	Clorox LEMON Disinfecting Wipes #15948 6/75 Count		\$ _____ /case (12 containers/case=900 wipes/case)		
17)	Powder Free-Nitrile Gloves midweight #SYZ6NPR-1M 100/box, 10 boxes/case		Small: \$ _____ Medium: \$ _____ Large: \$ _____ X-Large: \$ _____ 10/100 Case		
17)	Comet Cleaner with Bleach Liquid RTU PGD02287 8/Case		\$ _____ /case (4 gal/case)		
18)	Disposable Urinal Floor Mats		\$ _____ /case (6/case)		
19)	Mr. Clean Magic Erasers #PGD79009 4.3/4 x 2 1/3x1" ***NO SUBSTITUTION***		\$ _____ /box (6/box)		
20)	Masslinn Dust Cloths 24x16"		\$ _____ /carton of 100 \$ _____ /carton of 400		

MUST SEND SAMPLES IF NOT BIDDING BRANDS REQUESTED

Bid Submitted by: \_\_\_\_\_  
Company Name

MT. ZION SCHOOL DISTRICT #3  
2025-26 CUSTODIAL SUPPLY BID SHEET  
I. GENERAL CUSTODIAL SUPPLIES -PAGE 3

21)	<b>Profi Floor Cleaner/Oil &amp; Grease Remover**</b> Solvent-and butyl-free and pH Neutral <u>Minimum:</u> 1-2 oz. per gallon dilution	<b>MUST BE THIS BRAND</b>		\$_____ /case (4 gal/case)		
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Brands of like nature and quality will be considered; however SAMPLES MUST ACCOMPY BID SUBMITTAL if deviating from Brand requested.  
In addition, ALL SAMPLES MUST BE LABELED "Vendor Name - Custodial Bid Item # - Quoted Price" in order to be sorted & tested in a timely manner, for consideration of award.  
End of General Custodial Supplies. See next page for Kitchen Custodial Supplies.

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Representative**

\_\_\_\_\_  
**Telephone**

\_\_\_\_\_  
**Fax**

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City, State, Zip**

\_\_\_\_\_  
**Email**

MT. ZION SCHOOL DISTRICT #3  
2025-26 CUSTODIAL SUPPLY BID SHEET  
II. KITCHEN CUSTODIAL SUPPLIES - PAGE 4

1)	<b>Spartan Golden Glo Lotionized Liquid Dishwashing Concentrate</b> Dilution: 1/4 oz. makes gallon, PH 7.5, phosphate-free, biodegradeable		\$ _____/case (4 gal/case) \$ _____/5-gal pail		
2)	<b>Spartan SparClean Delimer, Concentrate, Non-Foaming</b> Removes lime and mineral deposits found in low and high temp dish washers.		\$ _____/case (4 gal/case) \$ _____/5-gal pail		
3)	<b>Spartan Clothesline Fresh High-Density Liquid Laundry Detergent</b> Deep cleaning formula with patented polymeric technology.		\$ _____/case (4 gal/case) \$ _____/5-gal pail		
4)	<b>Spartan Sani-T-10 Plus Sanitizer</b> PH 7.5, Active ingredient: 10% quat		\$ _____/case (4 gal/case) \$ _____/5-gal pail		
5)	<b>Spartan SparClean High Temperature Rinse Aid 52</b> Ensures superior water sheeting and drying of dishware and utensils in high temp dish washers.		\$ _____/case (4 gal/case) \$ _____/5-gal pail		
6)	<b>Spartan Tough on Grease Cleaner/De-Greaser</b> Dilution: 12 oz. makes gallon, pH 11.7-12.3		\$ _____/case (4 gal/case) \$ _____/5-gal pail		
7)	<b>SparClean All Temperature Detergent 50</b> All temp, non-chlorinated, non-foaming, highly concentrated warewashing detergent for use in both low and high temp dish machines.		\$ _____/case (4 gal/case) \$ _____/5-gal pail		

Brands of like nature and quality will be considered; however SAMPLES MUST ACCOMPY BID SUBMITTAL if deviating from Brand requested.  
In addition, ALL SAMPLES MUST BE LABELED "Vendor Name - Custodial Bid Item # - Quoted Price" in order to be sorted & tested in a timely manner, for consideration of award.

\_\_\_\_\_  
Authorized Signature  
  
\_\_\_\_\_  
Representative

\_\_\_\_\_  
Company Name  
  
\_\_\_\_\_  
Address

MUST SEND SAMPLES IF NOT BIDDING BRANDS REQUESTED

Bid Submitted by: \_\_\_\_\_

*Company Name*

\_\_\_\_\_  
*Telephone*

\_\_\_\_\_  
*City, State, Zip*

\_\_\_\_\_  
*Fax*

\_\_\_\_\_  
*Email*



"MT. ZION CUSD #3  
FOIA REQUEST/RESPONSE LIST  
FEBRUARY 2025"

NAME	DESCRIPTION	DATE REQUESTED	DATE COMPLETED
Kirk Sarff	1. All School Board Policies, resolutions, missives, advice memoranda, communication, or public record, related to procedures, processes, or requirements to name a District facility, or part thereof, including the subject and prior to 2024 for any District facility currently operated by District; 2. All minutes, agenda, executive session findings, to exemp subject from transparency or other public record related to any School Board, special committee or other group meeting on the subject: 3. All communications, memoranda of communications, and public records, written, oral or electronic, received by, sent by, posted, shared or otherwise transmitted involving District, in any manner, on on any playform, to include but, not limited to, email, messenger, social media, cellular text or any other means to which District, or its employpyees and Board members have or had access on the Subject, including but not limited to, 2024 initiatives to name Diamond #1 at McGaughey Elementary to recognize Coach Blakey; 4. All public records related	8/16/24	8/30/24
Owen Wang	Staff/Teacher Name School Name Title Salary	08/16/24	08/23/24
Owen Wang	<b>NEW TEACHERS</b> Name School Name Title Bio Photo	08/22/24	08/28/24

"MT. ZION CUSD #3  
FOIA REQUEST/RESPONSE LIST

NAME	DESCRIPTION	DATE REQUESTED	DATE COMPLETED
Owen Wang	<b>RETIRED TEACHERS</b> Name School Name Title Years of Service	08/22/24	08/28/24
Owen Wang	School Student Activities/Clubs, and Their Faculty Sponsor	08/27/24	08/28/24
Owen Wang	School Calendar	08/29/24	08/29/24
Riki Dial	1. Name , address, and phone number, for general contactor 2. A complete list of all sub-contractors and contact information for each sub-contractor 3. The call for bids specifying State Prevailing Wage requirements 4. Bid tabulations from the public bid opening including all bidders and their respective bids for the above project 5. Copy of the general contractor and all subcontractors proof of insurance, bond, and Federal tx identification 6. Copy of the general contractor and all sub-contractors registered apprenticeship and training program with the United States Department of Labor Bureau of Apprenticeship and training 7. Copy of the general contractor and all sub-contractors' substance abuse prevention program per the Substance Abuse Prevention on Public Works Act 095-635 8. The general contractor and all subcontractors Certified Payroll per the Illinois Prevailing Wage Act 820ILCS 130/5	08/19/24	08/30/24
Sheri Reid <i>SmartProcure</i>	1. 1 Unique Identifier 2. Purchase date 3. Line Item Details 4. Line Item Quantity 5. Line Item Price 6. Vendor ID Number, name, address, contact person and their email address	09/05/24	09/06/24

"MT. ZION CUSD #3  
FOIA REQUEST/RESPONSE LIST  
FEBRUARY 2025"

NAME	DESCRIPTION	DATE REQUESTED	DATE COMPLETED
Owen Wang	Official enrollment for each schools, as reported to the state, for the new school year	08/30/24	09/09/24
Katherine Casey, Ed. S. Science of Reading	1) the names of the universal/core curricula currently used to teach reading in Kindergarten through 3 <sup>rd</sup> grade, 2) the grade levels these are used if there are multiple reading curricula, 3) the dates the reading curricula were purchased, 4) and if there are plans to purchase different literacy curricula in the future.	09/19/24	09/24/24
Owen Wang	PDF copy of student evacuation plan in case of active shooting	09/19/24	<b>DENIED</b> 9/20/24
Kirk Sarff	All communication between Travis Roundcount and any/all board members for the following subsets: "Blakey and Diamond 1/Blakey and Facilities"	09/19/24	10/03/24
Karen Garcia SmartProcure	All current employee/staff contact information: 1. First Name 2. Last Name 3. Position Title 4. Department 5. Direct Phone Number (if does not exist, list main phone number with extension) 6. Business Cell Phone (if provided by the Mt. Zion Community Unit School District No. 3) 7. Email Address 8. Office Address (Address, City, State, Zip)	11/26/24	11/26/24

"MT. ZION CUSD #3  
FOIA REQUEST/RESPONSE LIST  
FEBRUARY 2025"

NAME	DESCRIPTION	DATE REQUESTED	DATE COMPLETED
Sheri Reid <i>SmartProcure</i>	1. 1 Unique Identifier 2. Purchase date 3. Line Item Details 4. Line Item Quantity 5. Line Item Price 6. Vendor ID Number, name, address, contact person and their email address	12/12/24	12.16.24
Owen Wang <i>Macon Reporter</i>	Copy or all emails and memos from the past 12 months that contain the following keyword: "Lucy Calkins"; Units of Study"	01/28/25	01/31/25