TIMELINE FOR REGIONAL BOARD OF EDUCATION BUDGET DEVELOPMENT FOR BUDGET YEAR 2025-2026

December 10, 2024 (Tuesday) **MEETING W/CHAIRMEN TOWN BOARD OF FINANCE:**
Budget Input**:** Selectmen, Board of Finance Chairs, RSD #7 BOE Chair, RSD #7 Administration. Library Media Center – **5:30 p.m.**

February 26, 2025 (Wednesday) **Budget Workshop**:
Board receives Superintendent's Budget overview, begins general discussion.
(Regular BOE Mtg.) Library Media Center – **6:00 p.m.**

March 5, 2025 (Wednesday) **BUDGET WORKSHOP:** (**Special Meeting - Input from invited Town Boards and Officials):** Library Media Center – **6:00 p.m.**

March 12, 2025 (Wednesday) **Regular Board of Education Meetin**g – Library Media Center – **6:00 p.m.** – Possible budget discussions

March 15, 2025 (Saturday) **BUDGET WORKSHOP: With New Hartford Board of Finance**
New Hartford Town Hall **- 8:00 a.m.**

March 19, 2025 (Wednesday) First Informal Town Presentation – **COLEBROOK**
Colebrook Town Hall – **6:00 p.m.**

March 26, 2025 (Wednesday) Second Informal Town Presentation – **NORFOLK**
Botelle School - Cafeteria – **6:30 p.m.**
(Regular BOE meeting to follow)

- **MOTION: Adoption of Call of Budget Hearing**
  (Must have time to post in new paper 5 days before Budget Hearing)
- **MOTION: Adoption of Referendum Question**
- ***(Possible*** **Motion to cancel April 9th meeting, or move to April 3rd)**
- **MOTION: Move 2nd April Meeting (cancel April 23rd) to follow "Annual Regional Budget Hearing" (April 21st)**

April 1, 2025 (Tuesday) Third Informal Town Presentation – **NEW HARTFORD**
Town Hall, New Hartford Senior Center - **7:00 p.m.**
(In conjunction with New Hartford Public Budget Hearing)

April 8, 2025 (Tuesday) Fourth Informal Town Presentation – **BARKHAMSTED**
Barkhamsted Elementary – Cafeteria – **7:00 p.m.**
(In conjunction with Barkhamsted Public Budget Hearing)
(**Special BOE meeting, if moved from April 9th,** to follow for Adoption of Budget to take to Budget Hearing)

- **MOTION: Adoption of Budget to take to "Annual Regional Budget Hearing" after last town presentation.** *(If April 9th Regular Board of Education Meeting is still held the motion can be moved to the April 9th meeting)*

April 9, 2025 (Wednesday) **Regular Board of Education Meetin**g – Library Media Center – **6:00 p.m.**

- *May be cancelled or moved to April 8rd – 7:00 pm following Barkhamsted Presentation.*

April 14 – 18, 2025 **April Vacation**

April 21, 2025 (Monday) **REGIONAL BUDGET HEARING TO ADOPT BUDGET TO GO TO DISTRICT BUDGET MEETING** – Region 7 Little Theater – **7:00 p.m.**
(Regular BOE meeting to follow)

- **MOTION: Adoption of Budget to take to "District Budget Meeting"**
- **MOTION (Call):***
  - **a) Sets Date of final "District Budget Meeting"**
  - **b) Sets Date of Referendum**

  ** Both in specific "Adopt the Call" Motion w/specific wording*
- **MOTION: Authorization of Explanatory Text for 2025/2026 Budget - * include Draft in Supt. Agenda Update – Technically this only authorizes Treasurer to do it.**
- *Hearing Must be No Less than 2 weeks prior to District Budget Meeting*
- *Notice of District Hearing needs to be published in newspaper (at least 5 days prior)*

April 23, 2025 (Wednesday) **Regular Board of Education Meeting** - Library Media Center – **6:00 p.m.**

- *Might be cancelled or moved to April 21st following Regional Budget Hearing.)*

May 5, 2025 (Monday) **DISTRICT BUDGET MEETING** – Region 7 Little Theatre – **7:00 p.m.**

- **Moderator the call for the meeting and referendum**
- *"District Budget Meeting" must be legally noticed in paper*
- *"District Budget Meeting" is First Monday in May*
- *5 days before Budget Meeting "a reasonable number" of copies of final budget must be delivered to towns*

May 6, 2025 (Tuesday) **Referendum** (if designated by Board or by Petition)

- *First Tuesday in May (day after District Budget Meeting)*

Rev. 02/14/25