SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING June 17, 2021 5:30 p.m.

Present: Peggy Moede, Darin Clark, Wendy Szafranski, Melissa Thompson, Jeremy Struss, and Adam Scanlan. Kevin Scott arrived at 5:33 p.m. and left at 8:23 p.m.

Excused: Greg Zimmerman.

Community members in attendance: Several families attended to accept Honor Roll Celebrations and Commendations as listed below; no community members stayed for the meeting beyond that agenda item.

CALL TO ORDER

School Board President Peggy Moede called the meeting to order at 5:30 p.m., read the Notice of the Meeting and verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance. Wendy Szafranski motioned to approve the agenda. Darin Clark seconded and the motion carried 3-0 on a voice vote.

CELEBRATIONS AND COMMENDATIONS

The following Middle School students were commended for achieving High Honors and Honors for the Second Semester of 2020-2021:

6th Grade
High Honors: Rex Adamson, Blake Basich, Chloe Briggs, Stella Huggett, Natalie Krogwold, Ava Krotts, Ayden McClain, Luca Reyes, Taylor Wold, and Rachel Zamborini.

Honors: Ian Anderson, Ella Anderson, Dia Arora, Naomi Boundy, Aubrie Cipov, Nolan Clark, Chloe Fitzgerald, Evelyn Grieve-Waite, Maggie Hall, Nolan Hanson, Georgia House, Grant Khoury, Aidan Marino, Finley McSorley, Cal Michaelis, Luke Millikin, Andrew Orzechowski, Adam Pies, Manha Rahman, Rohan Rajesh, Caden Sarchet, Mackenzie Schaefer, Brooklyne Schwarz, Anderson Scott, Sophia Strobusch, William Thompson, William Viehe, Gianna Young, and Luya Zhang.

7th Grade
High Honors: Enayah Beg, William Cornell, Abigail Dickson, Ava Egenhoefer, Gwen Guc, Allison Heimsch, Tessa Hoida, Giselle Huggett, Annica Merritt, Piper Moede, Lucille Santharam, and Mekenna Verhagen.

Honors: Natalie Ahearn, Martin Brenny, Payton Cieslak, Catriona Cummings, Christopher Domenico, Andrew Downing, Oren Dubofsky, Brooklyn Emanuele, Zoe Ennis, Elizabeth Gilmore, Cody Guetzke, Samuel Hall, Alexander Hornsby, Brooklyn Islo, Cameron Katz, Cole Ketterhagen, Gavin Knaus, Aidan Koper, Elliot Kotarski, Logan Matte, Ava Mitcham, Gavin Monis, Sophia Montes, Brody Newton, Kyan Penebaker, Brynn Rogers, Tyler Schaus, Nathan Selby, Carter Smith, Sophia Tassone, Shivi Tripathi, Bridget Van Gilder, Noah Wade, Abigail Wieselman, Paige Willroth, and Victoria Zheng.

8th Grade
High Honors: McAllister Bong, Jackson Clark, Andrew Coraggio, Valeria Coronado, Jacquelyn Cox, Jack Hill Owen, Knaus, Mason Long, Amanda Mantei, Olivia Orzechowski, Emilia Putignano, Tyler Reinders, Miette

Stigler, Yamato Takahashi, Eamonn Thomas, Lauren Thompson, Anirudh Warrier, Ella Yearling, Eva Zamborini, and Jonas Zhang.

Honors: Cameron Albright, Benjamin Anderson, Samuel Anderson, Macy Brazelton, Brooklyn Brehmer, Channing Brown, Ethan Burkard, Madeline Burton, Taiya deVries, Estella Dyhr, Avery Fitzgerald, Trenton Inglish, Nicole Janus, Seth Krause, Reese Lantz, Parker Mayhew, Haley McCoy, Hailey Meyer, Sam Michaelis, Samantha Oosterbaan, Braden Patterson, Rylie Rockteacher, Elsa Schneider, Samuel Siebold, Owen Stahl, Julia Strobusch, Madeline Thomas, Sophia Vetta, Rylie Wegner, and Ashley Yi.

Carson Borkowicz, Andrew Coraggio, Trenton Inglish, Natalie Pies, Sam Siebold, Kim Sanchez and Ben Falls were all commended for their participation in the Construction Video Series which earned the 2021 Spectrum Award of Excellence from the Wisconsin School Public Relations Association.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Superintendent Dr. Melissa Thompson presented the following information:

Introduction of New Director of Business Services - Superintendent Dr. Melissa Thompson introduced Robert Nelson as the new Director of Business Services, and gave a brief synopsis of his work history prior to starting his employment at Swallow which will commence officially on July 1.

Finance and Operations

Monthly Financial Overview – Director of Business Services Jeremy Struss presented the revenue and expense reports for May.

Preliminary 2021-22 Budget - Director of Business Services Jeremy Struss updated the board on the preliminary budget. As 2021-22 is the first year of a new state biennial budget and the Joint Finance Committee is just beginning work on the budget, there is currently little information to go on in creating the revenue side of the next budget. This will be updated as information becomes available.

Capital Improvement Project and Purchase Update and Planning - Superintendent Thompson discussed the original intent to replace teacher desks during the rest of the referendum furniture purchases last summer, but due to timing concerns with the pandemic, they were put on hold. In addition, the STEAM and Art room tables are due for replacement as part of the current Two Year Investment Plan with SEF and administration would like to proceed as SEF's donations allow to commence this replacement process. Finally, the Board's preference on the replacement of the front sign was discussed and it was asked if it can be in front of the fence or moved to the front of the building in the grass right-of-way area and become double-sided. Superintendent Thompson will work with contractors to get updated pricing for this location change and discuss the proposal with the Town of Merton. Board member Clark suggested that the sign could perhaps be part of a next SEF fundraising plan once that gets determined this coming school year.

School Board Member Cellular Phones – Board member Clark indicated that he was willing to approve cell phones for board members if it was an option, and not a requirement, of all board members to then have a District phone for Board business purposes.

Teaching and Learning

2021-22 Student Enrollment Forecast – Superintendent Thompson shared the enrollment forecast, noting that there have been several move-ins in the past few weeks and that acceptance for open enrollment seats offered to families is underway. Another update will be provided in July.

Principal's Report
Month in Review & Preview – Principal Adam Scanlan provided a synopsis of June, including the end of the kickball league and plans for activities next year, 8th grade graduation, and the inaugural bell-ringing in its new location. Additional information was shared related to building the Master Schedule and related staffing allocations.

Annual Report on Seclusion and Restraint - Principal Adam Scanlan shared that this year there were no incidents of seclusion or restraint and that the report will be filed timely with DPI.

Semi-Annual Report on Bullying Prevention and Response - Principal Adam Scanlan provided this report and discussed the kinds of incidents he is seeing from a student behavioral standpoint.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes
Wendy Szafranski motioned to approve the following minutes May 20, 2021 –School Board Meeting; May 20, 2021 - School Board Executive Session; June 11, 2021 – School Board Special Meeting; June 11, 2021 – School Board Executive Session. Darin Clark seconded and the motion passed on a 4-0 vote.

Finance and Operations

Darin Clark motioned to approve the expenditures as presented in the amount of **$393,097.02** during the month of May. In addition, the Board acknowledged the receipt of **$60,303.18** in revenue during the month of May. Kevin Scott seconded and the motion passed on a 4-0 vote.

Wendy Szafranski motioned to approve the school fees for 2021-22 school year. Kevin Scott seconded and the motion passed on a 4-0 vote.

Kevin Scott motioned to approve the fund 46 transfer of $300,000. Darin Clark seconded and the motion passed 4-0.

Kevin Scott motioned to approve the administrative authority to approve expenses through June 30, 2021. Darin Clark seconded and the motion passed on a 4-0 vote.

Wendy Szafranski motioned to approve the furniture expense not to exceed $70,000. Darin Clark seconded the amendment and the motion to amend passed on a 4-0 vote.

Wendy Szafranski motioned to approve cellular phones at each board member's option for board business. Darin Clark seconded and the motion passed on a 4-0 vote.

Teaching and Learning

Darin Clark motioned to approve the music curriculum and programmatic recommendations. Kevin Scott seconded the amendment and the motion passed on a 4-0 vote.

Darin Clark motioned to approve the district all-in device proposal beginning with the 2021-22 School Year. Kevin Scott seconded and the motion passed on a 4-0 vote.

DISCUSSION

Planning for Annual Meeting and Budget Hearing to be held on August 25, 2021 – The board discussed continuing with the Annual Meeting publication as presented from last year as well as agreed that Treasurer Scott would provide the Budget Hearing update with assistance from Rob Nelson, who will prepare the slides.

Discussion on CNN10 – Board member Scott asked if students are required to watch CNN10 and if the District pays for it. Principal Scanlan provided background as to its usage periodically this year during handwashing breaks when kids would rotate through the bathrooms for 10-15 minutes before and after lunch/recess in grades 5-8 as well as other similar programming available for kids with current events. It was agreed that the compare and contrast assignment the middle school students completed earlier in the year was a good example of how to help understand different points of view.

ANNOUNCEMENTS

Future Meetings and School Board Events

1. July 15, 2021 – School Board Meeting, 5:30pm
2. August 6, 2021 – School Board Work Session, 7am
3. August 12, 2021 – Registration, 7-10am
4. August 17, 2021 – Registration, 2-6pm
5. August 24, 2021 – School Board Work Session, 7:15am (Staff Welcome Back Event)
6. August 25, 2021 – School Board Meeting, 5:30pm
7. August 25, 2021 – School Board Annual Meeting and Budget Hearing, 6pm
8. August 26 & 30, 2021 – Strong Start Conferences, (TBD in August for each family)
9. September 1, 2021 – First Day of School
10. September 3, 2021 – School Board Work Session, 7am
11. September 16, 2021- School Board Meeting, 5:30pm

CLOSED SESSION

Motion and roll call vote to go into closed session at 7:52p.m. Pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education moved into Closed Session for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This closed session was held specifically to conduct the Superintendent's evaluation per Board Policy. (Roll Call Vote Required) (Moede – YES, Szafranski– YES, Clark – YES Scott - YES.)

RECONVENE INTO OPEN SESSION

At 8:28p.m. Darin Clark made the motion to return to open session which was seconded by Wendy Szafranski. (Moede – YES, Szafranski– YES, Clark – YES.)

ADJOURNMENT

At 8:29 p.m. Wendy Szafranski made the motion to adjourn which was seconded by Darin Clark and carried 3-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk