SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD SPECIAL MEETING May 7, 2021 7:00 a.m.

Present: Darin Clark, Peggy Moede, Kevin Scott, Wendy Szafranski, Greg Zimmerman (left at 8:33 am), Melissa Thompson, Adam Scanlan, Jeremy Struss, and Nancy Hazelberg.

Community Members Present: James Emanuele, Geoff Seufert, Jim Ureda, and Shannon Strobusch.

CALL TO ORDER

Superintendent Melissa Thompson called the meeting to order at 7:00 a.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance. Darin Clark motioned to approve the agenda. Greg Zimmerman seconded and the motion carried 5-0 on a voice vote.

DISCUSSION

The school board members discussed school board roles and responsibilities in relation to the overall role of the school board in governance of the school district as well as specific roles and responsibilities of school board officers.

The Board will conduct one work session per month in addition to the regular monthly board meeting to meet as a whole group and discuss, on a rotating basis, matters related to Employee Relations, Finance and Operations, Policy, and Teaching and Learning.

A meeting calendar for the 2021-2022 school board year was drafted.

BOARD ORGANIZATIONAL ELECTIONS AND APPOINTMENTS

Election of 2021-22 Board of Education Officers
The Board conducted an election of 2021-22 school year officers:

Darin Clark moved to do a voice vote for the election of officers. Peggy Moede seconded and the motion passed on a 5-0 voice vote.

President: Greg Zimmerman nominated Darin Clark as President. Wendy Szafranski nominated Peggy Moede as President. There were no additional nominations. On a voice vote, Darin Clark and Greg Zimmerman voted for Darin Clark and Peggy Moede, Kevin Scott and Wendy Szafranski voted for Peggy Moede.

Vice President: Darin Clark nominated Wendy Szafranski as Vice President. Kevin Scott nominated Darin Clark, who declined the position. There were no additional nominations. All five board members voted for Wendy Szafranski on a voice vote.

Treasurer: Darin Clark nominated Kevin Scott as Treasurer. Wendy Szafranski nominated Darin Clark, who declined the position. There were no additional nominations. All five board members voted for Kevin Scott on a voice vote.

Clerk: Kevin Scott nominated Greg Zimmerman, who declined the position. Greg Zimmerman nominated Darin Clark as Clerk. All five board members voted for Darin Clark on a voice vote.

Appointment to 2021-22 Board of Education Committees/Delegates

The Board appointed the following Board Members as committee members and delegates:

CESA 1 Delegate – Kevin Scott nominated Wendy Szafranski as CESA# 1 Delegate. There were no additional nominations. All five board members voted for Wendy Szafranski on a voice vote.

WASB Delegate – Wendy Szafranski nominated Kevin Scott as WASB Delegate. There were no additional nominations. All five board members voted for Kevin Scott on a voice vote.

Negotiations – All school board members agreed to participate.

INFORMATIONAL ITEMS

Guidance Program Planning and Implementation Update –Superintendent Dr. Melissa Thompson updated the board on the preparations for implementing the new guidance program and the desire to scaffold the middle school implementation of the new guidance programming, as well as a review of the updated District Education for Employment Plan. The board was amenable to approving both at the May board meeting.

Review of School Board and District Year at a Glance and Annual Checklist – Superintendent Dr. Melissa Thompson reviewed the District Strategic Plan, Annual Checklist and the Board meeting year at a glance. A discussion was had about board priorities, the survey results and professional development plans. It was agreed that a timeline for the development of an employee recognition program would be brought for consideration at the May board meeting.

Current COVID-19 Policies – The board discussed the current COVID-19 policies and the changes made by Waukesha County, including the interplay of these changes with current Swallow policies. A request was made to verify the authority the County Executive has to issue amended quarantine guidelines or quarantine at all, or if this authority rests with the health department, as well as clarifying if these amended guidelines are a mandate or guidelines. Additional requests were made to learn what the 37 districts in the state who no longer have mask requirements have experienced in this transition and how their insurance companies are viewing this change, and if a one question survey on the topic of masks could be sent out to Swallow families and staff. Then there was a request to have a Special School Board Meeting the week of May 10 to discuss possible changes to Swallow's current COVID-19 policies and to allow the community the opportunity to express their opinions of the current policies. After board discussion on this topic including whether a resolution to set a meeting could be passed and what a 'reasonable timeframe' in which to schedule a meeting was defined as, Darin Clark, Clerk declined to schedule said meeting. Later in the meeting Kevin Scott made a motion, per Board Policy 0131.1, Bylaws and Policies, to amend Board Policy 0164.2, Special Meetings so that the President could schedule a Special Meeting. This motion was then rescinded.

Review of 2020-21 Annual Survey for Students, Parents, and Staff – A short discussion was had regarding a few minor changes in wording for the surveys. Both Peggy Moede and Wendy Szafranski had a few revisions that they will get to Superintendent Thompson. It was requested that survey results are shared with the board in June to assist in planning and preparations for the upcoming school year.

Annexation and Sale of the Vilter Farm - School Board President Peggy Moede updated the board on the information that was gathered from the meetings she and School Board Clerk Darin Clark attended.

CLOSED SESSION

At 8:39 a.m., the Board of Education convened into Closed Session: the closed session was pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education may move into Closed Session for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This closed session was held specifically to discuss staff management planning. Moede – YES, Clark – YES, Scott – YES, Szafranski– YES.

RECONVENE INTO OPEN SESSION

At 9:01 a.m. the Board of Education reconvened into open session. Moede – YES, Szafranski– YES, Scott – YES, Clark – YES.

ADJOURNMENT

At 9:02 a.m. Kevin Scott made the motion to adjourn which was seconded by Peggy Moede and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk