SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD SPECIAL MEETING April 9, 2021 7:00 a.m.

Present: John Stahl, Susie Polentini, Darin Clark, Peggy Moede, Adam Scanlan, Jeremy Struss, and Melissa Thompson.

Community Members Present: Wendy Szafranski, Kevin Scott, Gretchen Nelson, Annie Bolin, and Annie DiPietro.

Via Zoom: Ben Falls, George Khoury, and Rebecca Mork.

Excused: Greg Zimmerman (left at 8:40 am),

CALL TO ORDER

School Board President John Stahl called the meeting to order at 7:00 a.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance. Peggy Moede motioned to approve the agenda. Susie Polentini seconded and the Board discussed moving the Closed Session to the end of the agenda. The motion carried 4-0 on a voice vote.

INFORMATIONAL ITEMS

Middle School Reading and Language Arts Programmatic Review Updates - Middle School Reading and Language Arts teachers Gretchen Nelson and Annie Bolin presented the Board with a programmatic update including desired updates to the Curriculum Guides and switching resources used to support the curriculum. The board was asked to consider these changes and potentially approve them at next week's meeting.

Construction Project Close Out Update- Ben Falls from CG Schmidt joined Jeremy Struss, Director of Business Services and Superintendent Thompson in reviewing the Final Total Project Budget for the Referendum Projects and discussed those items which, for the sake of timing and wanting to be sure the project remained under budget and there were no impacts to the start of the school year for learning spaces, were held out of the project. The Board was asked to consider allocating this savings towards those projects at the next meeting, in line with the discussion of the proposed summer 2021 project list.

2021-31 Capital Improvement Project List – Now that the Referendum project is closed out, the District has updated the Capital Improvement Project List with all mechanicals and interior and exterior building and grounds components, including fixtures, furnishings, and equipment so that an accurate list of all potential replacement costs is available for future planning. Administration will continue to work to update this list so that not only are each of these components listed as well as warranty timelines and/or expected replacement or repair cycle, but also such that each item with a User's Manual is also hyperlinked. The Board will be asked to approve this plan formally at next week's meeting for the purposes of Fund 46 compliance.

DISCUSSION

District Strategic Plan Review and Development of Next Three Year Action Plans- Superintendent Melissa Thompson presented the board with drafted Key Performance Indicators and feedback was provided about each indicator. At next week's meeting these revisions will be presented and the Board will be asked to approve the plan in full.

CLOSED SESSION

The Board did not convene into Closed Session.

ANNOUNCEMENTS

A. Future Meetings and School Board Events

1. Monthly Meeting: Thursday, April 15 at 5:30pm
2. Oath of Office for School Board Members: Thursday, April 15 at conclusion of 5:30pm meeting

ADJOURNMENT

At 8:44 a.m. Darin Clark made the motion to adjourn which was seconded by Susie Polentini and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk