SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING April 15, 2021 5:30 p.m.

Present: John Stahl, Susie Polentini, Peggy Moede, Darin Clark, Greg Zimmerman, Melissa Thompson, Jeremy Struss, Adam Scanlan, and Nancy Hazelberg.

Community members in attendance: Jan Buckley and Kevin Scott.

Also in attendance via Virtual Connection: Wendy Szafranski, Amy Robertson and Julie Wold.

CALL TO ORDER

School Board President John Stahl called the meeting to order at 5:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance. Peggy Moede motioned to approve the agenda. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

CLOSED SESSION

Motion and roll call vote to go into closed session. Pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education may move into Closed Session for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This closed session is being held specifically to discuss staff management planning and discuss and take potential action regarding the resignation of a certified staff member. (Roll Call Vote Required) (Stahl – YES, Polentini – YES, Moede – YES, Clark – YES Zimmerman - YES.)

RECONVENE INTO OPEN SESSION

At 5:39 p.m. Peggy Moede made the motion to return to open session which was seconded by Darin Clark. (Stahl- YES; Polentini: YES; Moede- YES; Clark – YES; Zimmerman - YES)

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Superintendent Dr. Melissa Thompson presented the following information:

Announcement of School Board Election Results: Kevin Scott and Wendy Szafranski were welcomed to the School Board for three-year terms which begin April 26, 2021 and run through April 2024. Kevin Scott took the Oath of Office after this meeting. Candidate Jennifer Ignatowski was thanked or her dedication to the District and desire to also serve on the board.

Finance and Operations

COVID-19 Impact and Updates: Superintendent Dr. Melissa Thompson updated the board on the updates made to the District website as items related to COVID are now all linked there and then a link to the website is in the Thursday Folder, rather than several links restating what is on the website. Additional discussion was had about this week's County call and the planning starting for summer and beyond with respect to quarantine and mitigation measures.

Monthly Financial Overview – Director of Business Services Jeremy Struss presented the revenue and expense reports for March. Revenue came in $13,600 above the projection. March expenditures came in below the projection by $18,790.

Principal's Report
Month in Review & Preview – Principal Adam Scanlan provided a synopsis of the month in review, stating all students will be at Swallow for in-person learning starting Monday, April 19. He presented a rough draft of the schedule and offerings for the 2021-2022 school year, covering the options and anticipated minutes. The board liked the new options and asked to just be kept up to date on changes as they occur. Choir and Band have started practicing in a distanced format, using the outdoor space, large gym, small gym, and music rooms when appropriate with the size of the group. Curriculum and Programmatic Review work is continuing, aligning vertically with the varying grade levels.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes
Susie Polentini motioned to approve the following minutes March 18, 2021 –School Board Meeting; March 18, 2021 - School Board Executive Session; March 25, 2021 – School Board Special Meeting; March 25, 2021 - School Board Executive Session; April 9, 2021 – School Board Special Meeting; April 12, 2021 –Board of Canvassers Meeting. Peggy Moede seconded and the motion passed on a 5-0 vote.

Finance and Operations

Peggy Moede motioned to approve the expenditures as presented in the amount of $803,277.93 during the month of March. In addition, the Board acknowledged the receipt of $424,891.53 in revenue during the month of March. Darin Clark seconded and the motion passed on a 5-0 vote.

Potential Action on Recommendations based on COVID-19 Impact and Updates – no action taken.

Darin Clark motioned to approve the 2021-31 Capital Improvement Project List for Fund 46. Greg Zimmerman seconded and the motion passed on a 5-0 vote.

Susie Polentini motioned to approve East/South Sidewalk and Entry Not to Exceed $75,000. Darin Clark seconded and the motion passed on a 5-0 vote.

Peggy Moede motioned to approve Basketball Court Repair/Sealing Not to Exceed $35,000. Greg Zimmerman seconded and the motion passed on a 5-0 vote.

Darin Clark motioned to approve Replacement of Remaining Fencing Along County K Not to Exceed $18,000. Greg Zimmerman seconded and the motion passed on a 5-0 vote. A discussion was had about the value of the front sign and replacing it, which will be continued at a future board meeting.

Teaching and Learning
Peggy Moede motioned to approve the Reading and Language Arts Programmatic Recommendations as Presented. Susie Polentini seconded and the motion passed on a 5-0 vote.

Susie Polentini moved to approve the 2021-2024 District Strategic Plan. Darin Clark seconded and the motion carried 5-0 on a vote. A discussion was had regarding the Key Performance Indicator tracking and reporting cycle, which was determined to be each August and February moving forward.

DISCUSSION

Arrowhead High School's Plans for Vilter Farm Land and Implications for Swallow - Superintendent Dr. Melissa Thompson stated that Peggy Moede, Kevin Scott and Connie Van Gilder joined her at the Arrowhead School Board meeting. All three spoke to the Board regarding safety and traffic concerns which are seen daily at the four way stop. Annexation determination is not currently on the agenda for the Village of Hartland. The Swallow School Board will stay in communication with the Village of Hartland Board, the Arrowhead High School Board, and start communications with the Town of Merton Board regarding concerns about the development of this parcel.

School Board Meetings in May 2021 – Superintendent Dr. Melissa Thompson asked if the following meeting times will work for the board for May 2021: School Board Organizational Meeting: Friday, May 7, at 7am: Open Enrollment Lottery: May 12, 2021 at 2pm; and School Board Meeting: Thursday, May 20, 2021 at 5:30pm. All were in agreement.

ANNOUNCEMENTS

Future Meetings and School Board Events – These will be discussed at the May 7th organizational meeting. Superintendent Dr. Melissa Thompson presented both John Stahl, outgoing President, and Susie Polentini, outgoing Vice President with a canvas picture of Swallow School along with a card and gratitude for their six (6) years of dedication to the Swallow School Board.

ADJOURNMENT

At 7:53 p.m. Susie Polentini made the motion to adjourn which was seconded by John Stahl and carried 5-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk