SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING March 18, 2021 5:30 p.m.

Present: John Stahl, Susie Polentini, Peggy Moede, Darin Clark, Greg Zimmerman, Melissa Thompson, Jeremy Struss, Adam Scanlan, and Nancy Hazelberg.

Community members in attendance: Jennifer Ignatowski, Jan Buckley, Annie DiPietro, Laurie Calbaum, Rebecca Mork and Kevin Scott.

Also in attendance via Virtual Connection: Megan Arreola, Amy Robertson, Andrea Rice and the Ignatowski Family.

CALL TO ORDER

School Board President John Stahl called the meeting to order at 5:30 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance. Susie Polentini motioned to approve the agenda. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Superintendent Dr. Melissa Thompson presented the following information:

Teaching and Learning

Library and Technology Long Range Plan Review: Librarian Annie DiPietro presented the Library and Technology Long Range Plan Review which was created through the evaluation and integration of the Future Ready Librarian Framework and the Wisconsin Digital Learning Plan. Annie explained the goals and timeline for each piece of the pie and a discussion followed. The board thanked her for her hard work and incredible effort in keeping the library and technology up to date and running smoothly.

Physical Therapy Consulting Contract: Principal Adam Scanlan presented the Physical Therapy Consulting Contract stating normally we use a one-year contract but because they have done such an outstanding job, he also looked at a three-year contract. A brief discussion was had regarding the different terms of the two contracts.

Finance and Operations

COVID-19 Impact and Updates: Superintendent Dr. Melissa Thompson updated the board on staff vaccination progress. She also indicated there are talks of the Center for Disease Control and Preventions (CDC) making some changes to the current policies but they have not been updated at this time. The board discussed the District's reopening phases and it was decided to move into stage 3 and modify stage three to include beginning distanced music/band programming so that students could now sing and play instruments at school in large spaces or outdoors, non-school-sponsored groups could rent the building or grounds per Board Policy with the addition of a COVID-cleaning charge and a COVID-mitigation plan on file with the District. Principal Adam Scanlan presented

some ideas for 8th grade graduation, with the final approval of two guests allowed in the building per graduate and streaming the ceremony for other family members. He also presented the board with having a mattress sale fundraiser, which was also approved. There was a short discussion regarding the educational options of virtual for medical necessity vs. in-person student attendance going forward and there are no changes at this time.

Monthly Financial Overview – Director of Business Services Jeremy Struss presented the February revenue and expense reports and stated that though the tax dollars were less than anticipated in January, the February tax collections were higher than expected.

Principal's Report
Month in Review & Preview – Principal Adam Scanlan provided a synopsis of the month in review, stating Math Club is running smoothly. Susie Polentini, the Math Club Coordinator, stated she has very good participation and is planning a virtual Math Meet for 5th, 6th 7th & 8th grade students. CBS58 Chief Meteorologist Drew Burgoyne met virtually with the 2nd, 3rd, & 4th grade classes which was well-received and appreciated by the students and staff. Principal Adam Scanlan presented the scheduling updates that he Superintendent Melissa Thompson and Counselor Jaclyn Hagenow worked on per board request. The proposals focused on scheduling and deepening the guidance program for elementary students, and building on this guidance by continuing the dual focus on social and emotional development and academic and career planning for the middle school students. The board were happy with these new schedule options and gave administration approval to move forward with this planning.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes
Peggy Moede motioned to approve the following minutes: February 18, 2021 –School Board Meeting; February 18, 2021 - School Board Executive Session; March 5, 2021 – School Board Special Meeting; March 5, 2021 - School Board Executive Session. Darin Clark seconded and the motion passed on a 5-0 vote.

Finance and Operations

Susie Polentini motioned to approve the expenditures as presented in the amount of **$769,730.13** during the month of February. In addition, the Board acknowledged the receipt of **$1,601,062.36** in revenue during the month of February. Greg Zimmerman seconded and the motion passed on a 5-0 vote.

Darin Clark motioned to approve the audit contract with Reilly, Penner and Benton for 2021-2023. Peggy Moede seconded and the motion passed on a 5-0 vote.

Susie Polentini motioned to approve purchase of laptops per district replacement cycle not to exceed $70,000. Darin Clark seconded and the motion passed on a 5-0 vote.

Policy
Darin Clark motioned to waive the first reading of the Policy Revisions as presented and approve the second reading of the following policy adoptions, and deletions, with discussion to follow. Peggy Moede seconded and the motion passed on a 5-0 vote.

a.0144.2, Board Member Ethics
b.0167.3, Public Comment at Board Meetings
c.Employee Handbook
d.Employment Addendum: Teachers
e.Employment Addendum: Non-Contracted Staff

Darin Clark motioned to approve the second reading of the Policy Revisions as presented, 0144.5, Board Member Behavior and Code of Conduct; 3112/4112, Board-Staff Communications. Susie Polentini seconded and the motion passed on a 5-0 vote.

Teaching and Learning
Peggy Moede motioned to approve the Spanish programmatic recommendations as presented. Darin Clark seconded and the motion passed on a 5-0 vote.

Darin Clark moved to approve the Physical Therapy Agreement for the 2021-24 school years. Greg Zimmerman seconded and the motion carried 5-0 on a vote.

DISCUSSION

Arrowhead High School's Plans for Vilter Farm Land and Implications for Swallow - Superintendent Dr. Melissa Thompson stated that our main concern was for the tremendous safety and traffic concerns which are seen daily at the four way stop. After further research by School Board Clerk Peggy Moede there have been other ideas for a larger foot print possibility. School Board Treasurer Darin Clark stated he also had some discussions with the community regarding this and feels School Board Clerk Peggy Moede and School Board Treasurer Darin Clark should share the District's concerns with the Town of Merton, Village of Hartland and Arrowhead High Schools School Board.

District Strategic Plan Review and Development of Next Three Year Action Plans – School Board President John Stahl deferred discussion due to time. This will be added to the next work session agenda.

Plans for Next Student, Parent, and Staff Survey – The board would like to continue using the School Perceptions survey tool, with a goal of deploying the survey in May.

ANNOUNCEMENTS

Future Meetings and School Board Events

1. Staff Breakfast: Friday, March 19 at 7am
2. Special School Board Meeting: Thursday, March 25 at 10:30am
3. School Board Election: Tuesday, April 6, All Day at Municipal Polls
4. Work Session: Friday, April 9 at 7am
5. Monthly Meeting: Thursday, April 15 at 5:30pm
   Oath of Office for School Board Members: Thursday, April 15 at conclusion of 5:30pm meeting

CLOSED SESSION

The board moved to convene into closed session at 8:08 p.m. pursuant to Wisconsin Statute 19.85 (1) (c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This session was held specifically to conduct staff management planning. (Roll Call Vote Required) (Stahl – YES, Polentini – YES, Moede – YES, Clark – YES Zimmerman - YES.)

RECONVENE INTO OPEN SESSION

At 8:50 p.m. Greg Zimmerman made the motion to return to open session which was seconded by Susie Polentini. (Stahl- YES; Polentini: YES; Moede- YES; Clark – YES; Zimmerman - YES)

ADJOURNMENT

At 8:51 p.m. Peggy Moede made the motion to adjourn which was seconded by Darin Clark and carried 5-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk