SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING June 16, 2022 6:00 p.m.

Present: Kevin Scott, Peggy Moede, Wendy Szafranski, Kim Khoury, Melissa Thompson, Adam Scanlan, Rob Nelson and Nancy Hazelberg. Haley Sweeney was excused.

Community members in attendance: Kelly Cavaiani, Angela and Luke Millikin, Betsy Fleming, Amy Robertson, The Gusho Family, Natalie Ahearn, The Rogers Family, Nicole & Kendell Gehring, Kathy Adamson, Joelle & Samantha McDonald, Heather & Isabelle DiCristo, The Roberts Family, The Yearling Family, Ying Lu, Longyue Yan, Nicole & Stella Huggett and Colleen Berkowitz.

CALL TO ORDER

School Board President Kevin Scott called the meeting to order at 6:00 p.m., read the Notice of the Meeting and verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance. Kim Khoury motioned to approve the minutes Wendy Szafranski seconded, and the motion passed 4-0.

CELEBRATIONS, COMMENDATIONS AND ACCEPTANCE OF GIFTS

Colleen Berkowitz presented a check for $75,000 to the Swallow School District from the Swallow Education Foundation to fund items as specified in the proposed 2022-24 Investment Plan.

The following Middle School students were commended for achieving High Honors and Honors for the Second Semester of 2021-2022:

6th Grade
High Honors: Grace Brown, Samuel Denk, Emma Hand, Keira Hoida, Charlotte Hostetler, Jane Ignatowski, Juliet Newton, Nikhil Santharam, Graysen Schneider, Gabriella Seufert, Sophia Siebold, Sophia Takala, Jack Verhagen, Longyue Yan, Sophia Yearling, Lana Zimmerman.

Honors: Sawyer Anderson, Dylan Berg, Walter Bong, Brody Bott, Layla Brown, Anthony Cappiello, Mathias Christman, Max Dennis, Lucille Diericks, Jacob Downing, Ryder DuPuis, William Dyhr, Nicholas Jung, Samantha Katz, Aiden Lerner, Rylan Levene, Vanessa McAnany, Carson McCoy, Elliana Roberts, Carleigh Rockteacher, Bryn Rockteacher, Mason Safranek, Bryce Schaus, Vivian Schultz, Amelia Smith, Anna Vayts, Anthony Vetta, Zachariah Zelenko, Miya Zhang.

7th Grade
High Honors: Rex Adamson, Ian Anderson, Blake Basich, Landon Becker, Naomi Boundy, Chloe Briggs, Chloe Fitzgerald, Evelyn Grieve-Waite, Stella Huggett, Grant Khoury, Natalie Krogwold, Ava Krotts, Ayden McClain, Cal Michaelis, Manha Rahman, Luca Reyes, Brooklyne Schwarz, Sophia Strobusch, William Viehe, Taylor Wold, Rachel Zamborini.

Honors: Ella Anderson, Nolan Clark, Isabelle DiCristo, Cayden Gusho, Maggie Hall, Nolan Hanson, Georgia House, Aaron Jahn, Nathan Malehorn, Aidan Marino, Finley McSorley, Luke Millikin, Mason Mullett, Andrew Orzechowski, Nathan Pausch, Adam Pies, Caden Sarchet, Mackenzie Schaefer, William Thompson, Neve Turner, Gianna Young.

8th Grade
High Honors: Natalie Ahearn, Enayah Beg, William Cornell, Abigail Dickson, Ava Egenhoefer, Gwen Guc, Allison Heimsch, Tessa Hoida, Giselle Huggett, Logan Matte, Nia McCloskey, Piper Moede, Lucille Santharam, Tyler Schaus, Sophia Tassone, Shivi Tripathi, Mekenna Verhagen.

Honors: Martin Brenny, Grayson Bruss, Payton Cieslak, Catriona Cummings, Christopher Domenico, Andrew Downing, Oren Dubofsky, Brooklyn Emanuele, Zoe Ennis, Kendell Gehring, Elizabeth Gilmore, Samuel Hall, Alexander Hornsby, Cameron Katz, Cole Ketterhagen, Gavin Knaus, Aidan Koper, Elliot Kotarski, Charlotte Luce, Samantha McDonald, Annica Merritt, Gavin Monis, Sophia Montes, Brody Newton, Alena Pauley, Kyan Penebaker, Elijah Rabinovich, Brynn Rogers, Gabriella Sansone, Nathan Selby, Bridget Van Gilder, Weston Wegner, Abigail Wieselman, Paige Willroth.

INFORMATIONAL ITEMS

Administrative Reports

Community Conversations Services report out and summaries – Superintendent Dr. Melissa Thompson and Principal Adam Scanlan shared the summaries and overarching themes across community member, staff and student conversations. There was discussion with Board members about ideas for next steps in particular on digital citizenship, student mental health and parent series on these kinds of topics.

CONSENT AGENDA

Peggy Moede motioned to approve the consent agenda Wendy Szafranski seconded and the motion passed on a 4-0 vote. **Approval of Minutes** – May 19, 2022 – School Board Meeting; May 24, 2022 – School Board Meeting; May 24, 2022 – School Board Executive Session; May 26, 2022 – School Board Work Session; May 27, 2022 – School Board Work Session; May 27, 2022 – School Board Meeting; June 3, 2022 – School Board Special Meeting; June 15, 2022 – School Board Special Meeting; June 15, 2022 – School Board Executive Session

Monthly Accounts

The Board acknowledged expenditures in the amount of **$511,329.71** during the month of May. In addition, the Board acknowledges the receipt of **$91,780.59** in revenue during the month of May. These were approved via the consent agenda; no discussion was had.

Monthly Financial Overview

This was approved as part of the consent agenda; no discussion was had.

Open Records Request Updates

Legal Fees to Date – This was approved as part of the consent agenda; Wendy Szafranski clarified that the amount spent to date was $32,257.44.

District Administration Hours and Cost to District - This was approved as part of the consent agenda; no discussion was had.

Administrative Authority to Approve Expenses through June 30, 2022 - This was approved as part of the consent agenda; no discussion was had.

School Fees for the 2022-23 School Year - This was approved as part of the consent agenda; no discussion was had.

Principal's Month in Review Report

This was approved as part of the consent agenda; no discussion was had.

Annual Report on Seclusion and Restraint

This was approved as part of the consent agenda; no discussion was had.

Semi-Annual Report on Bullying and Prevention
The Board discussed the report and the range of responses from parents when students are involved in misbehavior at school. Board members recommended that guest speakers come in to meet with the students and parents, in separate sessions, regarding digital citizenship and social media next year.

School District Safety Drill Evacuation - This was approved as part of the consent agenda; no discussion was had.

CITIZENS' FORUM

No comments were made.

DISCUSSION AND ACTION ITEMS

Administrative Contract for Assistant Principal and Curriculum Coordinator Position – Wendy Szafranski moved to send a message to all staff and Swallow families to communicate the hiring of Anton Shircel the new Assistant Principal/Curriculum Coordinator to the Swallow community. A message was comprised and sent to both families and staff. Kim Khoury seconded and the motion passed on a 4-0 vote.

Support Staff Simplified Employee Pension Plan (SEP) Transition to Tax Sheltered Annuity (TSA) Plan – Wendy Szafranski motioned to approve the Support Staff Simplified Employee Pension Plan Peggy Moede seconded and the motion passed on a 4-0 vote

Two Year Investment Plan with Swallow Education Foundation – Peggy Moede motioned to approve the Two Year Investment Plan with the Swallow Education Foundation, Wendy Szafranski seconded and the motion passed on a 4-0 vote.

Creation of Curriculum/Instructional Resource Committee at Swallow School – A discussion was had regarding the structure of this new committee which will include Board members Haley Sweeney and Kim Khoury along with Superintendent Thompson and Assistant Principal Anton Shircel. These four members will meet and determine next steps for the group including who else to ask to join based on committee work and needs.

Creation of Policy Committee - A discussion was had regarding the structure of this new committee which will include Kevin Scott and Peggy Moede along with Superintendent Thompson. These three members will meet and determine next steps for the group including who else to ask to join based on committee work and needs as NEOLA changes come along as well as getting back into a routine series review.

Town Hall Meetings – The Board discussed needing more structure at these meetings possibly holding them quarterly, and modeling the procedure after the Arrowhead town hall meetings which are held in advance of each regular meeting. A schedule will be set at the August 12 Work Session.

Social Studies Resources 4K-8 – Wendy Szafranski and Peggy Moede discussed their review of these proposed resources and felt that they are ready to approve their adoption. Kevin Scott stated he would like to have the new Assistant Principal/Curriculum Coordinator, Anton Shircel's, opinion on this resource once he begins. Wendy Szafranski motioned to approve the adoption of resources as presented. Peggy Moede seconded and the motion passed on a 4-0 vote.

NEW BUSINESS

Planning for Annual Meeting and Budget Hearing to be held on August 24, 2022 –Melissa Thompson went over the process as well as the packets of information used for the annual and budget hearing meetings. Board members felt that revising them with updated data in their current format would be best.

Planning for Work Session on Finance and Operations July 7, 2022 – Rob Nelson presented an updated budget worksheet to gain feedback from the board to prepare for this work session. It was noted that packets will be sent out June 23 due to vacation schedules.

Board Development Work Session – The Board would like to have Attorney Jake Curtis provide a Board Development program in late August or September to discuss policy, open meetings and records requests, and other topics as desired by the board.

Process Discussion – No discussion was had regarding the process discussion.

Future Agenda Items – Wendy Szafranski asked if the board could continue to have both the CPC and Teacher Pay Model groups to keep the good work begun, going.

ANNOUNCEMENTS

Future Meetings and School Board Events

Work Session: Friday, July 1 at 7am
Monthly Meeting: Thursday, July 21 at 6:00pm
Work Session: Friday, August 12 at 7am
Staff Welcome Back Breakfast: Wednesday, August 24 at 7:15am
Monthly Meeting & Annual Meeting and Budget Hearing: Wednesday, August 24 at 5pm & 6pm
Work Session: Friday, September 2 at 7am
Monthly Meeting: Thursday, September 15 at 6:00pm

CLOSED SESSION

Kim Khoury motioned to convene into closed session at 8:36 p.m. Peggy Moede seconded. Pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education may move into Closed Session for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This closed session is being held specifically to conduct the Superintendent's evaluation process per Board policy. (Scott – YES, Khoury – YES, Moede – YES, Szafranski – YES)

RECONVENE INTO OPEN SESSION

At 9:40 p.m. Kim Khoury made the motion to return to open session which was seconded by Wendy Szafranski. (Scott – YES, Khoury – YES, Moede – YES, Szafranski – YES)

ADJOURNMENT

At 9:40 p.m. Wendy Szafranski made the motion to adjourn which was seconded by Peggy Moede and carried on a 4-0 voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk