SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING April 13, 2022 5:30 p.m.

Present: Peggy Moede, Wendy Szafranski, Darin Clark and Greg Zimmerman, Melissa Thompson, Adam Scanlan, Rob Nelson and Nancy Hazelberg, Kevin Scott arrived at 5:57 pm

Community members in attendance: Kim Khoury, Haley Sweeney, Betsy Fleming, Amy Robertson staff members Susie Polentini, Kelly Cavaiani, Krissy Perugini, Jackie Hagenow, Brynn Rogers and Barb Ryczek.

CALL TO ORDER

School Board President Peggy Moede called the meeting to order at 5:30 p.m., read the Notice of the Meeting and verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance. Wendy Szafranski motioned to approve the minutes Darin Clark seconded, and the motion passed 4-0.

CELEBRATIONS AND COMMENDATIONS

Jaclyn Hagenow was recognized for being awarded the Herb Kohl Educational Foundation Fellowship Award. She is one of 100 teachers around the state to be chosen for this honor.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Announcement of Board Election Results & Appreciation of Service for Outgoing Members - Kim Khoury and Haley Sweeney were congratulated on winning the election for the Swallow School Board, replacing Darin Clark and Greg Zimmerman.

Darin Clark and Greg Zimmerman were thanked for their service as board members over the past six years for Darin, and three years for Greg.

Employee Relations

Employee Recognition Development Program Update – Superintendent Dr. Melissa Thompson and Director of Business Services Rob Nelson presented the board with the next step in approving the new Teacher Pay Model. The next step is to transition from an HRA plan to a TSA plan for a teacher retirement benefit for those teachers who are currently employed at Swallow.

Finance and Operations

2022-23 Budget Development Process Updates - Director of Business Services Rob Nelson presented the board with the updated 2022-2023 budget which includes the new Teacher Pay Model but does not include any of the ESSER money.

Teaching and Learning

Campus Parent Connection Committee Report – School Board Vice President Wendy Szafranski and Principal Adam Scanlan updated the board on the upcoming parent meeting on Thursday, April 28, 2022 at 6:30 pm. This meeting will be to present the four different areas of focus this committee has been working on to the community.

Staffing Plan for 2022-23 for Grades Second, Fourth and Seventh & the Special Education Program – Principal Adam Scanlan presented staffing recommendations to add a second Middle School Math teacher due to the

anticipated number of math classes to be taught next year and the needs of the rising seventh grade class along with an additional Special Education and support teacher to assist with the larger class sizes in second and fourth grades as well as Special Education caseload. A lengthy discussion was had by board members and administration about various staffing possibilities.

CONSENT AGENDA

Darin Clark motioned to approve the consent agenda, Kevin Scott seconded and the motion passed on a 5-0 vote. March 17, 2022 – School Board Meeting; April 1, 2022 - School Board Special Meeting; April 7, 2022 – School Board Work Session; April 8, 2022 – Board of Canvassers Meeting

Monthly Accounts
The Board acknowledged expenditures in the amount of **$485,536.95** during the month of March. In addition, the Board acknowledges the receipt of **$385,144.18** in revenue during the month of March. These were approved via the consent agenda; no discussion was had.

Monthly Financial Overview
This was approved as part of the consent agenda; no discussion was had.

Open Records Request Updates
Legal Fees to Date – This was approved as part of the consent agenda; no discussion was had.

District Administration Hours and Cost to District - This was approved as part of the consent agenda; no discussion was had.

Principal's Month in Review Report
This was approved as part of the consent agenda; no discussion was had.

ACTION ITEMS

Employee Relations
Wendy Szafranski motioned to approve the transition from the HRA to the TSA for teacher retirement. Kevin Scott seconded and the motion passed on a 5-0 vote.

Wendy Szafranski motioned to approve the individual teacher contracts as presented. Kevin Scott seconded and the motion passed on a 5-0 vote.

Darin Clark motioned to approve a .5 Special Education and .5 support teacher position. The motion was tabled for further discussion.

Darin Clark motioned to approve a 1.0 Middle School Math/Support Teacher. Wendy Szafranski seconded and the motion passed 5-0

Kevin Scott motioned to approve a 1.0 4th grade teacher, to increase this grade level to three sections for the 2022-23 school year. Wendy Szafranski seconded and the motion passed 4-1.

Kevin Scott motioned to approve a 1.0 SPED teacher position, but then amended his motion to a 1.0 teacher position with .5 SPED and .5 Support across all grades. Peggy Moede seconded and the motion passed on a 4-1 vote.

Teaching and Learning
Krissy Perugini and Kelly Cavaiani presented the proposal for the Camp MacKenzie trip for 5th grade.

Wendy Szafranski motioned to approve the Camp MacKenzie trip as presented. Kevin Scott seconded and the motion passed on a 5-0 vote.

Policy
Kevin Scott motioned to approve the second reading of policy revisions and adoptions as presented. Wendy Szafranski seconded and the motion passed on a 5-0 vote.

DISCUSSION

Planning for Student, Parent and Staff Annual Survey – The board discussed and reviewed the upcoming surveys, indicating approval of the parent and staff surveys, but the student survey discussion was tabled until the next meeting.

School Board Meetings in May 2022 – A discussion was had to finalize upcoming board meetings. Superintendent Thompson will send out the possibilities and finalize dates based on what works for the group as not all future board members were present.

ADJOURNMENT

At 8:43 p.m. Wendy Szafranski made the motion to adjourn which was seconded by Darin Clark and carried 5-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk