SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING March 17, 2022 5:30 p.m.

Present: Wendy Szafranski, Kevin Scott and Greg Zimmerman, Melissa Thompson, Adam Scanlan and Nancy Hazelberg, Peggy Moede was virtual and joined the meeting at 5:33 p.m., Darin Clark was excused.

Community members in attendance: NEOLA Attorney Bob Burns, Kim Khoury, Kathy Adamson, Haley Sweeney, Betsy Fleming, Mike Hoida, staff members Andrea Rice, Susie Polentini, Kelly Cavaiani, Megan Arreola, Jackie Hagenow, and Gretchen Nelson.

CALL TO ORDER

School Board Vice President Wendy Szafranski called the meeting to order at 5:30 p.m., read the Notice of the Meeting and verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance. Greg Zimmerman motioned to approve the minutes Kevin Scott seconded, and the motion passed 3-0.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Policy

Review of Proposed NEOLA Policy Updates with Attorney Robert Burns – Attorney Robert Burns clarified several new policy updates and answered any questions from the board. Superintendent Dr. Melissa Thompson assisted with clarification and answered questions as well.

Employee Relations

Employee Recognition Development Program Update – The Pay Model committee members presented the final recommendations and updates since the last meeting which included additional personal days based on service to the district at sixteen and twenty-five years as well as a stipend for staff not receiving a raise via the changes in pay model.

Teaching and Learning

Campus Parent Connection Committee Report – School Board Vice President Wendy Szafranski and Principal Adam Scanlan presented the highlights from survey results and answered all questions.

Update on Resources Related to Bias Andrea Rice, Gretchen Nelson and Jackie Hagenow discussed curriculum and related instructional resources related to bias in their respective subject areas with board members.

Finance and Operations

Roofing and Potential Solar Project Updates – Superintendent Dr. Melissa Thompson presented the proposed roof and skylight repairs, and possible solar panel installation. It was decided that due to the remaining lifespan of the

roof and recommendations from solar installation companies, it would be best to revisit solar installation when the low-slope roof would be replaced.

CONSENT AGENDA

Kevin Scott motioned to approve the consent agenda, Peggy Moede seconded and the motion passed on a 4-0 vote. February 17, 2022 – School Board Meeting; February 17, 2022—School Board Executive Session; February 23, 2022 – School Board Work Session, 8:30am; February 23, 2022 – School Board Work Session, 6:30pm; February 24, 2022 – School Board Work Session, 8:30am; February 24, 2022 – School Board Work Session, 6:30pm; March 2, 2022 – School Board Work Session; March 4, 2022 - School Board Special Meeting; March 4, 2022 – School Board Executive Session; March 10, 2022 – School Board Work Session; March 14, 2022 – School Board Work Session; March 15, 2022 – School Board Executive Session.

Monthly Accounts
The Board acknowledged expenditures in the amount of **$967,268.02** during the month of February. In addition, the Board acknowledges the receipt of **$1,593,331.80** in revenue during the month of February. These were approved via the consent agenda; no discussion was had.

Monthly Financial Overview
This was approved as part of the consent agenda; no discussion was had.

Open Records Request Updates
Legal Fees to Date – This was approved as part of the consent agenda; no discussion was had.

District Administration Hours and Cost to District - This was approved as part of the consent agenda; no discussion was had.

Roofing Project Not to Exceed $210,000- This was approved as part of the consent agenda; a discussion was had prior to the consent agenda.

Principal's Month in Review Report
This was approved as part of the consent agenda; no discussion was had.

ACTION ITEMS

Employee Relations
Kevin Scott motioned to approve the 2022-23 Health Insurance Dual Option Plan. Greg Zimmerman seconded and the motion passed on a 4-0 vote.

Teaching and Learning
Kevin Scott motioned to approve the 66.0301 Consortium Band Agreement for 2022-23 School Year. Greg Zimmerman seconded and the motion passed on a 4-0 vote.

Policy
First Reading of Policy Revisions and Adoptions- the Board reviewed and discussed the following policies:

a. 0100, Definitions
b. 0142.1, Electoral Process
c. 0142.5, Vacancies
d. 0144.5, Board Member Codie of Conduct
e. 0152, Officers
f. 0165.1, Notice of Meetings
g. 1421, Criminal History Record Check and Employee Self-Reporting Requirement

h. 1460, Physical Examination
i. 2414, Human Growth and Development
j. 3121, Criminal History Record Check and Employee Self-Reporting Requirement
k. 3122.01, Drug-Free Workplace
l. 3160, Physical Examination
m. 3340, Grievance Procedure
n. 4121, Criminal History Record Check and Employee Self-Reporting Requirement
o. 4122.01, Drug-Free Workspace
p. 4160, Physical Examination
q. 4340, Grievance Procedure
r. 5113, Open Enrollment
s. 5215, Missing and Absent Children
t. 6114, Cost Principals- Spending Federal Funds
u. 6146, Post Issuance Tax Exempt Bond Compliance
v. 6152, Student Fees, Fines, and Payments Due
w. 6152.01, Waiver of School Fees or Fines

A brief discussion was held. Greg Zimmerman motioned to accept the first reading of the above policies as written. Kevin Scott seconded and the motion passed on a 4-0 vote.

DISCUSSION

Process Discussion and Future Agendas – Kevin Scott requested that the board revisit having a separate committee to review curriculum as part of a future discussion. Wendy Szafranski requested to have more discussion with Third and Fourth grade teachers regarding class size for next year.

ANNOUNCEMENTS

A. Future Meetings and School Board Events
    1. Friday, April 1, 2022 – School Board Special Meeting and Staff Breakfast, 7am
    2. Wednesday April 13, 2022 – School Board Meeting, 5:30pm

ADJOURNMENT

At 7:44 p.m. Kevin Scott made the motion to adjourn which was seconded by Greg Zimmerman and carried 4-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk