SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING February 17, 2022 5:30 p.m.

Present: Peggy Moede, Wendy Szafranski, Darin Clark, Kevin Scott and Greg Zimmerman, Melissa Thompson, Rob Nelson, Adam Scanlan and Nancy Hazelberg.

Community members in attendance: Bill Dyhr, Jason Bott, Chris Anderson, Joan Anderson, Dave Anderson, Kristen Gusho, Connie Ellingson, Marty Ellingson, Kim Khoury, Laura McGuire, Emily Stolzman, Pennie & Chris Takala, Carmen & David Michaelis, Mike Hoida, Kathy Adamson, Susie Polentini, Andrea Rice, Megan Arreola, Brynn Rhode, Reese Smith, Kelly Cavaiani, and numerous other students and family members of those on the Honor Roll Commendation list for brief periods of time.

CALL TO ORDER

School Board President Peggy Moede called the meeting to order at 5:30 p.m., read the Notice of the Meeting and verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance. Wendy Szafranski motioned to approve the minutes Kevin Scott seconded, and the motion passed 5-0.

CITIZENS' FORUM

Susie Polentini asked the Board to consider not splitting the current 3rd grade class into three classes next year. Her children all attended Swallow with classrooms being this size and all went well. Support in Math, Reading and Writing as it is being done this year could be an alternative.

Kim Khoury addressed the Board regarding a survey that was given to 7th grade students and included questions about bias and asked that her children are taught how to think not what to think. She also asked about whether student information was being accessed by third parties through instructional technology resources used by the District.

CELEBRATIONS AND COMMENDATIONS

The following Middle School students were commended for achieving High Honors and Honors for the First Semester of 2021-2022:

6th Grade
High Honors: Sawyer Anderson, Samuel Denk, Emma Hand, Keira Hoida, Juliet Newton, Mason Safranek, Bryce Schaus, Graysen Schneider, Gabriella Seufert, Sophia Siebold, Sophia Takala, Anna Vayts, Jack Verhagen, Longyue Yan, Sophia Yearling, Miya Zhang, Lana Zimmerman.

Honors: Dylan Berg, Walter Bong, Brody Bott, Grace Brown, Layla Brown, Anthony Cappiello, Mathias Christman, Max Dennis, Lucille Diericks, Jacob Downing, William Dyhr, Ethan Greene, Charlotte Hostetler, Cade Hoxie, Jane Ignatowski, Nicholas Jung, Samantha Katz, Aiden Lerner, Rylan Levene, Vanessa McAnany, Carson McCoy, Carleigh Rockteacher, Bryn Rockteacher, Nikhil Santharam, Vivian Schultz, Anthony Vetta, Cameron Walsh, Zachariah Zelenko.

7th Grade
High Honors: Rex Adamson, Ian Anderson, Blake Basich, Naomi Boundy, Maggie Hall, Stella Huggett, Grant Khoury, Natalie Krogwold, Ayden McClain, Manha Rahman, Taylor Wold, Rachel Zamborini.

Honors: Ella Anderson, Landon Becker, Chloe Briggs, Nolan Clark, Chloe Fitzgerald, Evelyn Grieve-Waite, Cayden Gusho, Nolan Hanson, Georgia House, Ava Krotts, Nathan Malehorn, Aidan Marino, Finley McSorley, Cal Michaelis, Luke Millikin, Mason Mullett, Andrew Orzechowski, Adam Pies, Luca Reyes, Caden Sarchet, Mackenzie Schaefer, Brooklyne Schwarz, Sophia Strobusch, William Thompson, Neve Turner, William Viehe, Gianna Young.

8th Grade
High Honors: Natalie Ahearn, Enayah Beg, William Cornell, Abigail Dickson, Ava Egenhoefer, Gwen Guc, Samuel Hall, Allison Heimsch, Tessa Hoida, Cameron Katz, Nia McCloskey, Annica Merritt, Piper Moede, Lucille Santharam, Sophia Tassone, Shivi Tripathi, Bridget Van Gilder, Mekenna Verhagen.

Honors: Dylan Barden, Martin Brenny, Grayson Bruss, Payton Cieslak, Catriona Cummings, Christopher Domenico, Andrew Downing, Oren Dubofsky, Brooklyn Emanuele, Zoe Ennis, Elizabeth Gilmore, Giselle Huggett, Cole Ketterhagen, Gavin Knaus, Aidan Koper, Elliot Kotarski, Charlotte Luce, Logan Matte, Gavin Monis, Sophia Montes, Brody Newton, Elijah Rabinovich, Brynn Rogers, Gabriella Sansone, Tyler Schaus, Nathan Selby, Weston Wegner, Abigail Wieselman, Paige Willroth.

INFORMATIONAL ITEMS

Teaching and Learning

Campus Parent Connection Committee Report – School Board Vice President Wendy Szafranski updated the Board that the survey has been taken and the committee is now awaiting results before determining next steps.

Employee Relations

Employee Recognition Development Program Update – Dr. Melissa Thompson and Business Director Rob Nelson updated the Board on the new pay model presented to the teachers. Board member questions were noted and will be answered at a next meeting.

CLOSED SESSION

The Board moved to convene into closed session at 7:03 p.m. Pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education may move into Closed Session for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This closed session was held specifically to conduct staff management planning. Moede – YES, Szafranski– YES, Scott – YES, Clark – YES, – Zimmerman – YES.

RECONVENE INTO OPEN SESSION

At 8:14 p.m. Greg Zimmerman made the motion to return to open session which was seconded by Darin Clark. (Moede – YES, Szafranski– YES, Scott – YES, Clark – YES, – Zimmerman - YES)

CONSENT AGENDA

Wendy Szafranski motioned to approve the consent agenda, Kevin Scott seconded and the motion passed on a 5-0 vote. January 20, 2022 – School Board Meeting; January 20, 2022—School Board Executive Session; January 25, 2022 – School Board Work Session; January 31, 2022 – School Board Work Session; February 2, 2022 – School Board Work Session; February 7, 2022 – School Board Work Session; February 9, 2022 – School Board Work Session (7am); February 9, 2022 – School Board Work Session

(3:30pm); February 11, 2022 – School Board Work Session; February 15, 2022 – School Board Work Session

Monthly Accounts
The Board acknowledged expenditures in the amount of **$433,741.71** during the month of January. In addition, the Board acknowledges the receipt of **$2,147,038.21** in revenue during the month of January. These were approved via the consent agenda; no discussion was had.

Monthly Financial Overview
This was approved as part of the consent agenda; no discussion was had.

Open Records Request Updates
Legal Fees to Date – This was approved as part of the consent agenda; no discussion was had.

District Administration Hours and Cost to District - This was approved as part of the consent agenda; no discussion was had.

Kitchen HVAC Replacement not to exceed $35,000 - This was approved as part of the consent agenda; no discussion was had.

Principal's Month in Review Report
This was approved as part of the consent agenda; no discussion was had.

ACTION ITEMS

Employee Relations

Wendy Szafranski motioned to approve the resignation of Art teacher Jayne Costello as presented. Darin Clark seconded and the motion passed on a 5-0 vote.

Teaching and Learning

Darin Clark motioned to approve the Agreement with the Elmbrook School District to participate in the Waukesha County Special Education Cooperative during the 2022-23 school year. Wendy Szafranski seconded and the motion passed on a 5-0 vote.

Wendy Szafranski motioned to approve the 66.0301 Arrowhead area summer beginning band camp cooperative agreement for the 2022-23 School Year. A brief discussion was held. Greg Zimmerman seconded and the motion passed on a 4-1 vote.

Wendy Szafranski motioned to 66.0301 for the 2022-23 school psychology services with the Richmond School District. Greg Zimmerman seconded and the motion passed on a 5-0 vote.

Darin Clark motioned to approve 66.0301 for the 2022-23 band and music education shared services with North Lake and Stone Bank School Districts. Kevin Scott seconded and the motion carried on a 5-0 vote.

Wendy Szafranski motioned to approve 2022-23 student and professional calendars. Kevin Scott seconded and the motion carried 5-0 on a voice vote.

DISCUSSION

2022-23 Budget Development Process and Board Parameters – Swallow Director of Business Services Rob Nelson presented the Board with the status of the current budget and a discussion was had regarding the parameters and priorities for building the 2022-2023 school year budget. The parameters that will be used to establish the budget are: to maintain a balanced budget and not live at the top of the budget with the priorities within these parameters as being: adequate staffing, pay model, flexible staffing, and maintaining reserves for CIP and technology needs.

Community Conversations Series Planning – A discussion was had regarding the presentation and confirming which Board members were available for each of the four sessions.

Review of Vendor Agreements Expiring June 30, 2022– Superintendent Dr. Melissa Thompson updated the Board on the agreements that are up for review and renewal. These include: Milwaukee Symphony Orchestra, Reilly, Penner & Benton Audit Services, Lawn Care Services, Physical Therapy Services, Cleaning Services, Substitute Services, and Wrap Around/After School Provider Contract. A discussion was had regarding each agreement and the Board asked administration to prepare and send out a Request for Proposal for the wrap around/after school provider contract, with all other agreements to continue.

Review of Statutes, Resolutions, Codes, Board Policies and/or Written Guidance Pertaining to COVID-19 Protocols – Board members discussed the current protocols in place and determined that revising the Isolation, Quarantine and Testing Information sheet to only focus on Isolation for those diagnosed with COVID-19 with the classroom notifications of a positive case ceasing and the District Nurse recommending, but not requiring testing for COVID-19, would be the District protocol moving forward.

Anti-Bias Instruction – Board members discussed some parent concern over a survey that was used with 7th grade students and asked to have a copy of the full survey, follow up on the resource Xello used for Academic and Career Planning, and how bias and discrimination are handled in the curriculum at a next meeting.

Process Discussion and Future Agendas – A discussion was had regarding future agendas with follow ups per the Discussion section of the agenda requested as well as a reminder that the April Board meeting date was changed.

ANNOUNCEMENTS

A. Future Meetings and School Board Events
    1. Friday, March 4, 2022 – School Board Work Session, 7am
    2. Thursday, March 17, 2022 – School Board Meeting, 5:30pm
    3. Friday, March 18, 2022 – School Board Work Session, 7am (Staff Breakfast)
    4. Friday, April 1, 2022 – School Board Work Session, 7am
    5. Wednesday April 13, 2022 – School Board Meeting, 5:30pm

CLOSED SESSION

The Board moved to convene into closed session at 10:53 p.m. Pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education may move into Closed Session for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This closed session was held specifically to conduct staff management planning. (Moede – YES, Szafranski– YES, Scott – YES, Clark – YES, – Zimmerman – YES)

RECONVENE INTO OPEN SESSION

At 11:38 p.m. Greg Zimmerman made the motion to return to open session which was seconded by Darin Clark. (Moede – YES, Szafranski– YES, Scott – YES, Clark – YES, – Zimmerman - YES)

ADJOURNMENT

At 11:39 p.m Wendy Szafranski made the motion to adjourn which was seconded by Darin Clark and carried 5-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk