SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING December 16, 2021 5:30 p.m.

Present: Peggy Moede, Wendy Szafranski, Darin Clark, Melissa Thompson, Adam Scanlan, Rob Nelson, and Nancy Hazelberg.

Excused: Kevin Scott and Greg Zimmerman.

Community members in attendance: Attorney Robert Burns via Virtual Connection.

CALL TO ORDER

School Board President Peggy Moede called the meeting to order at 5:30 p.m., read the Notice of the Meeting and verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance.

CITIZENS' FORUM

No citizens' comments were made.

INFORMATIONAL ITEMS

Policy

Review of Proposed NEOLA Policy Updates with Attorney Robert Burns – Robert Burns joined the meeting virtually and answered board member questions on policies listed later in the agenda for approval.

Teaching and Learning

Campus Parent Connection Committee Report – School Board Vice President Wendy Szafranski and Principal Adam Scanlan presented the current status of the survey indicating that the committee is working on a cover letter and inquired about the vehicle that will be used to disseminate this survey. A draft will be shared with board members in the coming days.

Preparations for Open Enrollment Space Declaration for 2022-23 School Year – Superintendent Melissa Thompson presented the processes used to determine the seats for open enrollment and provided an overview of the documents and motions which will be a part of this process in January.

CONSENT AGENDA

Approval of Minutes

November 18, 2021 – School Board Meeting; November 18, 2021 - School Board Executive Session; November 29, 2021 – School Board Work Session; December 3, 2021 – School Board Special Meeting; December 3, 2021 – School Board Executive Session School Board Clerk Darin Clark motioned to adopt the agenda with the amendment to change the November 18, 2021 school board minutes to remove, attended virtually, from after Adam Scanlan's name, as he was at the meeting in person. Wendy Szafranski seconded and the motion passed on a 3-0 vote.

Monthly Accounts
The board acknowledged expenditures in the amount of **$439,722.03** during the month of November. In addition, the Board acknowledged the receipt of **$30,845.23** in revenue during the month of November. These were approved via the consent agenda.

Monthly Financial Overview
This was approved as part of the consent agenda; no discussion was had.

Open Records Request Updates
Legal Fees to Date – This was approved as part of the consent agenda; no discussion was had.

District Administration Hours and Cost to District - This was approved as part of the consent agenda; no discussion was had.

Principal's Month in Review Report
This was approved as part of the consent agenda; no discussion was had.

Wendy Szafranski motioned to amend the minutes from September 16, 2021, to remove the Ureda family name from the citizen's forum portion of the minutes. Darin Clark seconded and the motion passed on a 3-0 vote.

ACTION ITEMS

The Board reviewed and took action on the following items:

Policy
First Reading of Policy Revisions and Adoptions- the Board reviewed and discussed the following policies:

i. 5113, Open Enrollment Program

No action was taken on this policy.

Second Reading of Policy Revisions and Adoptions- the Board reviewed and discussed the following policies:

i. 2210, Curriculum Development
ii. 2240, Controversial Issues in the Classroom
iii. 2270, Religion in the Curriculum
iv. 2510, Adoption of Textbooks
v. 2521, Selection of Instructional Materials and Equipment
vi. 2605, Program Accountability and Evaluation

A discussion was had and no action was taken on policies 2240, 2270, or 2605. Policies 2210, 2510, and 2521 were revised as a part of the Second Reading process and it was decided to bring them back for a Third Reading in January.

Third Reading of Policy Revisions and Adoptions; the Board reviewed and approved the following policies:

a. 0100, Definitions
b. 0143, Authority of Individual Board Members
c. 0144.2, Board Member Ethics
d. 0144.3, Conflict of Interest
e. 0144.5, Board Member Code of Conduct
f. 0145, Board Member Anti-Harassment

g. 0167.3, Public Comment at Board Meetings
h. 0171.1, President
i. 0174.2, School Performance Report
j. 1130, Ethics and Conflict of Interest
k. 1210, Board-Superintendent Relationship
l. 1422, Nondiscrimination and Equal Employment Opportunity
m. 1422.02, Nondiscrimination Based on Genetic Information of the Employee
n. 1623, Section 504/ADA Prohibition Against Disability Discrimination in Employment
o. 1662, Employee Anti-Harassment
p. 2240, Controversial Issues in the Classroom
q. 2260, Nondiscrimination and Access to Equal Educational Opportunity
r. 2260.01, Section 504/ ADA Prohibition Against Discrimination Based on Disability
s. 2266, Nondiscrimination on the Basis of Sex in Education Programs or Activities
t. 2430, District-Sponsored Clubs and Activities
u. 2431, Interscholastic Activities
v. 2700.01, School Performance and State Accountability Report Cards
w. 3120, Employment of Professional Staff
x. 3122, Nondiscrimination and Equal Employment Opportunity
y. 3122.02, Nondiscrimination Based on Genetic Information of the Employee
z. 3123, Section 504/ADA Prohibition Against Disability Discrimination in Employment
aa. 3170, Substance Abuse
bb. 3215, Use of Tobacco and Nicotine by Professional
cc. 3230, Ethics and Conflict of Interest
dd. 3362, Employee Anti-Harassment
ee. 4120, Employment of Support Staff
ff. 4122, Nondiscrimination and Equal Employment Opportunity
gg. 4122.02, Nondiscrimination Based on Genetic Information of the Employee
hh. 4123, Section 504/ADA Prohibition Against Disability Discrimination in Employment
ii. 4161, Unrequested Leaves of Absence/Fitness for Duty
jj. 4170, Substance Abuse
kk. 4215, Use of Tobacco and Nicotine by Support Staff
ll. 4230, Ethics and Conflict of Interest
mm. 4362, Employee Anti-Harassment
nn. 5112, Entrance Age
oo. 5500.01, Conduct in Virtual Classroom
pp. 5512, Use of Tobacco and Nicotine by Students
qq. 5517, Student Anti-Harassment
rr. 5720, Student Activism and Expression
ss. 6152, Student Fees, Fines and Payments Due
tt. 6152.01, Waiver of School Fees or Fines
uu. 7434, Use of Tobacco and Nicotine on School Premises
vv. 7440.01, Video Surveillance and Electronic Monitoring
ww. 7450, Property Inventory
xx. 7455, Accounting System for Capital Assets
yy. 8500, Food Services
zz. 9270, Home-Based, Private and Tribal Schooling
aaa. 9500, Relations with Educational Researchers
bbb. 9700, relations with Non-School Affiliated Groups

Darin Clark motioned to approve the Third Reading of the policy revisions and adoptions. Wendy Szafranski seconded and the motion passed on a 3-0 vote.

Peggy Moede motioned to further remove the Ureda name from the October 14, 2021 school board minutes. Wendy Szafranski seconded and the motion passed on a 3-0 vote.

Consideration and Possible Action Regarding Recording of Board Meetings – School Board President Peggy Moede stated that if work sessions are being recorded then she feels there should be consistency to also record committee meetings. Darin Clark stated that he did not feel any recording or live streaming should continue and motioned to table this discussion until the January meeting when the other board members could be present. Wendy Szafranski seconded and the motion carried on a 3-0 vote.

DISCUSSION

District Financial Health – School Board President Peggy Moede thanked Business Manager Robert Nelson and the administrative team for the hard work taking the board on a deep-dive into the District's financial health since October and all board members expressed they felt they had all information needed in this area at this time.

WASB Convention Planning and Review of Delegate Assembly – Superintendent Melissa Thompson updated the board on the upcoming convention and delegate assembly participation rules. A discussion was had on the proposed WASB 2022 resolutions to advise Mr. Kevin Scott, the WASB Delegate.

Process Discussion and Future Agendas –Board members did not have any suggestions for new business for the upcoming agendas.

ANNOUNCEMENTS

Future Meetings and School Board Events

1. Wednesday, December 22, 2021- School Board Work Session, 7am
2. December 23-31, 2021- Winter Break
3. Friday, January 7, 2021 – School Board Work Session, 7am
4. Thursday, January 20, 2021 – School Board Meeting, 5:30pm
5. Friday, February 4, 2022 – School Board Work Session, 7am
6. Thursday, February 17, 2022 – School Board Meeting, 5:30pm
7. Friday, March 4, 2022 – School Board Work Session, 7am
8. Thursday, March 17, 2022 – School Board Meeting, 5:30pm
9. Friday, March 18, 2022 – School Board Work Session, 7am (Staff Breakfast)
10. Friday, April 1, 2022 – School Board Work Session, 7am
11. Thursday, April 21, 2022 – School Board Meeting, 5:30pm

ADJOURNMENT

At 7:00p.m. Wendy Szafranski made the motion to adjourn which was seconded by Darin Clark and carried 3-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk