SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING October 14, 2021 5:30 p.m.

Present: Peggy Moede, Wendy Szafranski, Darin Clark, Greg Zimmerman, Melissa Thompson, Rob Nelson, Nancy Hazelberg, Adam Scanlan (Via Zoom), Kevin Scott (arrived at 5:35p.m.).

Community members in attendance: Kathy Adamson, Brynn Rohde, Annie DiPietro, Carmen & David Michaelis, Jessica Berg, Mike McGarry, Emily Stolzman, Anni Schleicher, Morgan Emanuele, Kirsten Neuman, Aaron Moede, Chris Thompson, Heather Brown and Andy Mueller.

CALL TO ORDER

School Board President Peggy Moede called the meeting to order at 5:30 p.m., read the Notice of the Meeting and verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance.

INFORMATIONAL ITEMS

Spanish Curriculum and Programmatic Review Updates – Sra. Losiniecki and Sra. Hanson updated the School Board on the implementation to date of the changes made to the Spanish program last spring, which include three learning targets aligned to Interpersonal, Interpretive and Presentational Listening and Speaking and the new resource SOMOS. A review of AAPPL data was also conducted showing the growth in student proficiency over time as measured by this international assessment.

CLOSED SESSION

Kevin Scott motioned to go into Closed Session at 5:52 p.m. Darin Clark seconded. The Closed Session was pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education may move into Closed Session for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This closed session is being held specifically to conduct staff management planning. (Moede-YES, Szafranski – YES, Scott – YES, Clark – YES, – Zimmerman – YES.)

RECONVENE INTO OPEN SESSION

At 6:21 p.m. Wendy Szafranski made the motion to return to open session which was seconded by Darin Clark. (Moede – YES, Szafranski- YES, Scott – YES, Clark – YES, Zimmerman – YES)

CONSENT AGENDA

School Board President Peggy Moede introduced the Consent Agenda. School Board Vice President Wendy Szafranski motioned to approve the Consent Agenda for future use. Kevin Scott seconded and the Consent Agenda was adopted on a 5-0 vote.

Approval of Minutes

Kevin Scott motioned to approve the following minutes September 16, 2021 - School Board Meeting; September 16, 2021 – Executive Session; September 29, 2021 – School Board Work Session; October 1, 2021 – School Board Work Session; October 12, 2021 – School Board Work Session. Wendy Szafranski seconded and asked to discuss and correct the minutes for the September 16, 2021 School Board Meeting such that the Citizen's Forum section would instead read:

Geoff Seufert addressed the board regarding School Board cell phones and falsely called them "burner phones," to which he provided a check to cover their cost, which was provided by the families of the Seuferts, the Hands and the Uredas, per Mr. Seufert's clarification. President Moede gaveled Mr. Seufert as he violated Board Policy 0167.3. The check was made out to the Swallow Education Foundation in the amount of $1,512.

Kevin Scott motioned to approve these revised Minutes from September 16, 2021 along with the remaining minutes as presented. Wendy Szafranski seconded and the motion carried 5-0 on a voice vote.

Monthly Accounts
The Board acknowledged expenditures in the amount of $561,448.43 during the month of September. In addition, the Board acknowledged the receipt of $54,249.49 in revenue during the month of September. These were approved as part of the Consent Agenda.

CITIZENS' FORUM

Anni Schleicher thanked the Board for their service and raised concerns as a parent to 3rd and 1st grade students regarding class size. She asked the Board to work with administration and ask teachers if this is too many students and consider alternative staffing plans to see what can we do to make this better, and ultimately find a long term solution by changing 3rd grade into three sections.

Kirsten Neuman also spoke about rising class sizes in 1st and 3rd grades, asking what can be done now to support these classrooms and would it be possible to have the long term substitute remain on staff for the remainder of the year once the regular teacher returns?

Emily Stolzman also a parent of current 1st and 3rd grade students echoed the concerns of both Mrs. Schleicher and Mrs. Neuman.

INFORMATIONAL ITEMS

Superintendent's Report

Finance and Operations

Monthly Financial Overview – Director of Business Services Rob Nelson presented the revenue and expense reports for September.

Open Records Request Update – Superintendent Dr. Melissa Thompson explained the process for fulfillment of open records requests (ORR). The legal fees since January 1, 2021 through September 30 is $21,000. The amount of time Dr. Thompson has dedicated to the fulfillment of 71 ORRs is 99.5 hours, with the only billable expense for locating costs to date of $1,178.89. The Board discussed how to handle ongoing ORRs as this is burdensome to the District and Superintendent Dr. Melissa Thompson as the custodian of records. School Board Clerk Darin Clark suggested waiting to see if the scope and volume of requests decline and then revisiting how best to fulfill them.

Teaching and Learning
Camp Mackenzie 2022 Feedback from Families – Principal Adam Scanlan discussed the results of this survey, indicating that parent responses to date have been in favor of the trip. He will work with the 5th grade teachers to commence planning.

Principal's Report
Month in Review - Principal Adam Scanlan touched on the success of the Pulsera Project, the kick off for Girls Basketball season and many additional activities such as Student Council and iExplore. Partnerships with the

Swallow Education Foundation and joint meetings have been held, called Coffee & Conversations. The school also recently learned that NICHE ranked Swallow Elementary #3 in the area while staff earned a 2nd place ranking in Wisconsin. Swallow Middle School is ranked #4 in the Milwaukee area also with staff earning a 2nd place ranking in Wisconsin. Overall the District earned an A+ ranking.

School Board Vice President Wendy Szafranski updated the Board on the social and emotional wellness committee that she is co-chairing with Principal Adam Scanlan.

ACTION ITEMS

The Board reviewed and took action on the following items:

Policy

First Reading of Policy Revisions and Adoptions: the Board reviewed and discussed the following policies and asked for the Neola legal counsel to be available at the next meeting to answer some questions.

a. 0100, Definitions
b. 0143, Authority of Individual Board Members
c. 0144.2, Board Member Ethics
d. 0144.3, Conflict of Interest
e. 0144.5, Board Member Code of Conduct
f. 0145, Board Member Anti-Harassment
g. 0167.3, Public Comment at Board Meetings
h. 0171.1, President
i. 0174.2, School Performance Report
j. 1130, Ethics and Conflict of Interest
k. 1210, Board-Superintendent Relationship
l. 1422, Nondiscrimination and Equal Employment Opportunity
m. 1422.02, Nondiscrimination Based on Genetic Information of the Employee
n. 1623, Section 504/ADA Prohibition Against Disability Discrimination in Employment
o. 1662, Employee Anti-Harassment
p. 2240, Controversial Issues in the Classroom
q. 2260, Nondiscrimination and Access to Equal Educational Opportunity
r. 2260.01, Section 504/ ADA Prohibition Against Discrimination Based on Disability
s. 2266, Nondiscrimination on the Basis of Sex in Education Programs or Activities
t. 2430, District-Sponsored Clubs and Activities
u. 2431, Interscholastic Activities
v. 2700.01, School Performance and State Accountability Report Cards
w. 3120, Employment of Professional Staff
x. 3122, Nondiscrimination and Equal Employment Opportunity
y. 3122.02, Nondiscrimination Based on Genetic Information of the Employee
z. 3123, Section 504/ADA Prohibition Against Disability Discrimination in Employment
aa. 3170, Substance Abuse
bb. 3215, Use of Tobacco and Nicotine by Professional
cc. 3230, Ethics and Conflict of Interest
dd. 3362, Employee Anti-Harassment
ee. 4120, Employment of Support Staff
ff. 4122, Nondiscrimination and Equal Employment Opportunity
gg. 4122.02, Nondiscrimination Based on Genetic Information of the Employee
hh. 4123, Section 504/ADA Prohibition Against Disability Discrimination in Employment
ii. 4161, Unrequested Leaves of Absence/Fitness for Duty
jj. 4170, Substance Abuse
kk. 4215, Use of Tobacco and Nicotine by Support Staff
ll. 4230, Ethics and Conflict of Interest
mm. 4362, Employee Anti-Harassment

nn. 5112, Entrance Age
oo. 5500.01, Conduct in Virtual Classroom
pp. 5512, Use of Tobacco and Nicotine by Students
qq. 5517, Student Anti-Harassment
rr. 5720, Student Activism and Expression
ss. 6152, Student Fees, Fines and Payments Due
tt.6152.01, Waiver of School Fees or Fines
uu. 7434, Use of Tobacco and Nicotine on School Premises
vv. 7440.01, Video Surveillance and Electronic Monitoring
ww. 7450, Property Inventory
xx. 7455, Accounting System for Capital Assets
yy. 8500, Food Services
zz. 9270, Home-Based, Private and Tribal Schooling
aaa. 9500, Relations with Educational Researchers
bbb. 9700, relations with Non-School Affiliated Groups

DISCUSSION

Process Discussion and Future Agendas – The board discussed new business for the upcoming agendas. School Board Vice President Wendy Szafranski stated she would like to discuss the 3rd grade class size, open enrollment for the younger grades and the cost of a potential 3rd section for a grade, and to look at various staffing options to offset the larger class size in 3rd grade.

ANNOUNCEMENTS

Future Meetings and School Board Events

1. October 25, 2021 – School Board Special Meeting, 7am
2. October 28-29, 2021 – No School
3. November 5, 2021 – School Board Work Session, 7am
4. November 18, 2021 – School Board Meeting, 5:30pm
5. November 24-26, 2021 – Thanksgiving Break
6. Friday, December 3, 2021 – School Board Work Session, 8am
7. Thursday, December 16, 2021 – School Board Meeting, 5:30pm
8. Wednesday, December 22, 2021- School Board Work Session, 7am
9. December 23-31, 2021- Winter Break
10. Friday, January 7, 2021 – School Board Work Session, 7am
11. Thursday, January 20, 2021 – School Board Meeting, 5:30pm

ADJOURNMENT

At 9:14 p.m. Wendy Szafranski made the motion to adjourn which was seconded by Darin Clark and carried 5-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk