SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING July 15, 2021 5:30 p.m.

Present: Peggy Moede, Wendy Szafranski, Darin Clark, Greg Zimmerman, Melissa Thompson, Rob Nelson, and Adam Scanlan. Kevin Scott arrived at 5:33 p.m.

Community members in attendance: David Michaelis, Jan Buckley, and James Emanuele.

CALL TO ORDER

School Board President Peggy Moede called the meeting to order at 5:30 p.m., read the Notice of the Meeting and verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance. Darin Clark motioned to approve the agenda. Greg Zimmerman seconded and the motion carried 4-0 on a voice vote.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Superintendent Dr. Melissa Thompson presented the following information:

Presentation of Annual District Survey Results by Bill Foster of School Perceptions, LLC – Superintendent Dr. Melissa Thompson introduced and welcomed Bill Foster to present the annual district survey that was taken by students, parents and staff. Bill Foster went over each survey in detail and answered both board member and citizen questions.

Finance and Operations

Monthly Financial Overview – Director of Business Services Rob Nelson presented the revenue and expense reports for June.

Presentation of 2021-22 Budget for Publication & Presentation at the Annual Meeting - Director of Business Services Rob Nelson updated the board on the preliminary budget. Mr. Nelson reminded the board that as 2021-22 is the first year of a newly passed state biennial budget additional updates to the budget will likely be made in October when the student counts and equalized value are also provided to the District.

Policy

Review of Required Annual State and Federal Notices – Superintendent Dr. Melissa Thompson updated the board on the required annual policies that need to be provided to families as well as the public, including that they are published on the District's website in the *Stay Informed* tab.

Teaching and Learning

2021-22 Student Enrollment Forecast – Superintendent Thompson shared the enrollment forecast, noting that there have been several move-ins in the past few weeks. She also explained that the board will be asked to approve any available openings for the alternative open enrollment applications that have been submitted later in the agenda.

Principal's Report
Month in Review & Preview – Principal Adam Scanlan stated that he is still working to build the master schedule to ensure that the new schedule changes will work and have enough options for all students. The professional development for the days back in August is also under development.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes
Wendy Szafranski motioned to approve the following minutes June 17, 2021 –School Board Meeting; June 17, 2021 - School Board Executive Session; Kevin Scott seconded and the motion passed on a 5-0 vote.

Finance and Operations
Darin Clark motioned to approve the expenditures as presented in the amount of **$1,372,047.66** during the month of June. In addition, the Board acknowledged the receipt of **$867,982.87** in revenue during the month of June. Greg Zimmerman seconded and the motion passed on a 5-0 vote.

Darin Clark motioned to approve the 2021-22 budget for publication & presentation at the Annual Meeting Wendy Szafranski seconded and the motion passed on a 5-0 vote.

Policy
Darin Clark motioned to approve the Notification to Parents/Guardians of Students Enrolled in the District of the Academic Standards to be Used for the Upcoming School Year. Wendy Szafranski seconded and the motion passed 5-0.

Teaching and Learning
Wendy Szafranski motioned to approve the Alternative Open Enrollment Applications as presented. Greg Zimmerman seconded the amendment and the motion passed on a 5-0 vote.

DISCUSSION

Planning for Staff Welcome Back Breakfast to be held on August 24, 2021 – The board discussed who will be attending and decided to have this posted as a work session in case there is a quorum present.

Planning for Annual Meeting and Budget Hearing to be held on August 25, 2021 – The Board discussed the agenda for the meeting and roles for each board member. It was agreed that Treasurer Kevin Scott would present the budget during the Budget Hearing. Rob Nelson and Melissa Thompson will meet with Kevin to prepare the presentation and answer any questions in advance of the meeting.

ANNOUNCEMENTS

Future Meetings and School Board Events

1. August 6, 2021 – School Board Work Session, 7am
2. August 12, 2021 – Registration, 7-10am
3. August 17, 2021 – Registration, 2-6pm
4. August 24, 2021 – School Board Work Session, 7:15am (Staff Welcome Back Event)
5. August 25, 2021 – School Board Meeting, 5:30pm
6. August 25, 2021 – School Board Annual Meeting and Budget Hearing, 6pm
7. August 26 & 30, 2021 – Strong Start Conferences, (TBD in August for each family)
8. September 1, 2021 – First Day of School
9. September 3, 2021 – School Board Work Session, 7am
10. September 16, 2021- School Board Meeting, 5:30pm

ADJOURNMENT

At 7:21 p.m. Wendy Szafranski made the motion to adjourn which was seconded by Kevin Scott and carried 5-0 on a voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk