SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD SPECIAL MEETING August 12, 2022 7:00 a.m.

Present: Kim Khoury, Peggy Moede, Kevin Scott, Haley Sweeney, Wendy Szafranski, Holly Heard, Rob Nelson and Melissa Thompson.

CALL TO ORDER

Board President Kevin Scott called the meeting to order at 7:01 a.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance. Kim Khoury motioned to approve the agenda. Wendy Szafranski seconded and the motion carried 5-0 on a voice vote.

CLOSED SESSION

At 7:03 a.m., the Board of Education convened into Closed Session: the closed session was pursuant to Wisconsin Statutes 19.85 (1)(c) the Board of Education may move into Closed Session for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." This closed session was held specifically to discuss staff management planning. Moede – YES, Khoury– YES, Scott – YES, Szafranski– YES – Sweeney - YES.

RECONVENE INTO OPEN SESSION

At 8:48 a.m. the Board of Education reconvened into open session. Moede – YES, Szafranski– YES, Scott – YES, Sweeney – YES, Khoury– YES.

ACTION ITEMS

Approval of Teacher Resignation– Peggy Moede motioned to accept the resignation of Middle School Spanish teacher Melissa Losiniecki. Kim Khoury seconded and discussion followed regarding the terms of the resignation approval. Haley Sweeney motioned to amend the motion on the floor to include payment of full liquidated damages due to the District and to waive the 60-day notice in exchange for transition time with the new hire and Assistant Principal & Curriculum Coordinator Anton Shircel. Wendy Szafranski seconded and the amendment passed on a 5-0 vote. The approval passed on a 5-0 vote as amended.

Approval of Individual Teacher Contract – Peggy Moede motioned to approve the individual teacher contract for Luke Mattias as a Middle School Spanish teacher. Wendy Szafranski seconded and the motion passed on a 5-0 vote.

INFORMATIONAL ITEMS

Preparations for the 2022-23 School Year- Superintendent Melissa Thompson provided the Board with an update on preparations including finalizing the ESSER III grant submission, hiring and still needing four aides, completion

of the Master Schedule, slight enrollment increases as houses sell in the District, and the completed or nearly completed capital improvement projects around the building and grounds.

2022-23 Budget Information—Director of Business Services Rob Nelson provided follow ups from the July Board meeting about associations to which the District or individual employees belong as well as the revenue and expenses associated with Summer School.

8th Grade Washington, D.C. Trip Planning—The Board reviewed the information provided by Assistant Principal & Curriculum Coordinator Anton Shircel and requested that administration complete a Request for Proposal process for a travel agent prior to approval of the trip at a next board meeting.

Upcoming Board Meetings and Work Sessions- Due to time constraints, the calendar of meetings and anticipated agenda topics was only briefly reviewed and will be brought back to a future meeting.

Tour Building and Grounds– Board members toured the building and grounds to review the completed and in-progress capital improvement projects. Administration answered questions as they arose.

ADJOURNMENT

At 9:05 a.m. Peggy Moede made the motion to adjourn which was seconded by Kim Khoury and carried 5-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk