SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING January 19, 2023 6:00 p.m.

Present: Kevin Scott, Haley Sweeney, Peggy Moede, Wendy Szafranski, Melissa Thompson, Rob Nelson, Anton Shircel, Holly Heard, and Nancy Hazelberg. Kim Khoury was virtual.

Community members in attendance: Garet Galster, Betsy Fleming, Amy Robertson, Kelly Cavaiani, Andrea Rice, Kirsten Neuman, Matt Osman, Mike Hoida, Emily Stolzman, Megan Kurth, Colleen Berkowitz, Kristin Schultz, Jenna Ernster, Becki Anderson, Anni Schleicher, Carmen & David Michaelis, Rachel & Hubert Cios, Stephanie Christiano, Kathy Adamson, Michelle Frame, Kierin Isham, Claire Freemen, Jennifer Arndt, Angela Wade, Janet Chaby, Laura McGuire, and Aaron Moede.

CALL TO ORDER

School Board President Kevin Scott called the meeting to order at 6:00 p.m., read the Notice of the Meeting, verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance. Peggy Moede requested that the agenda be adjusted to move the closed session up to the beginning of the meeting and move the discussion portion of the agenda up to right after the closed session. Wendy Szafranski motioned to approve the revised agenda. Haley Sweeney seconded, and the motion passed 5-0.

CLOSED SESSION

At 6:02 p.m., the Board of Education convened into Closed Session: the closed session was pursuant to Wisconsin Statutes 19.85 (1)(c) for the purpose of: "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" and (f) "considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigation".

This closed session was held specifically to conduct staff management planning, discuss and consider termination of a pupil's open enrollment status, conduct the Superintendent's evaluation process, and to discuss administrative contracts. Scott – YES, Sweeney – YES, Khoury – YES, Moede – YES, Szafranski– YES.

Haley Sweeney motioned to convene into closed session. Wendy Szafranski seconded and the motion passed 5-0. Kim Khoury then disconnected from the meeting for the Closed Session.

RECONVENE INTO OPEN SESSION

At 7:45 p.m. the Board of Education reconvened into open session. Scott – YES, Sweeney –YES, Szafranski– YES, and Moede – YES. Kim Khoury rejoined the meeting virtually following the Closed Session.

DISCUSSION AND ACTION ITEMS

Approval of Open Enrollment Seats for 2023-2024 School Year:

Wendy Szafranski motioned not to extend the guarantee for currently attending resident student open enrollment seats for the 2023-2024 school year. Haley Sweeney seconded and the motion passed on a 5-0 vote.

Four-Year-Old Kindergarten – Kevin Scott moved to approve zero (0) space for 4-Year-Old Kindergarten for the 2023-2024 school year. Peggy Moede seconded and the motion carried on a 5-0 vote.

Kindergarten – Kevin Scott moved to approve zero (0) spaces for Kindergarten for the 2023-2024 school year. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

First Grade - Kevin Scott moved to approve zero (0) spaces for 1st grade for the 2023-2024 school year. Haley Sweeney and the motion carried 5-0 on a voice vote.

Second Grade - Kevin Scott moved to approve zero (0) spaces for 2nd grade for the 2023-2024 school year. Haley Sweeney seconded and the motion carried 5-0 on a voice vote.

Third Grade - Kevin Scott moved to approve zero (0) spaces for 3rd grade for the 2023-2024 school year. Haley Sweeney seconded and the motion carried 5-0 on a voice vote.

Fourth Grade - Kevin Scott moved to approve one (1) spaces for 4th grade for the 2023-2024 school year. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

Fifth Grade - Kevin Scott moved to approve zero (0) spaces for 5th grade for the 2023-2024 school year. Wendy Szafranski seconded and the motion carried 5-0 on a voice vote.

Sixth Grade - Kevin Scott moved to approve zero (0) spaces for 6th grade for the 2023-2024 school year. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

Seventh Grade – Kevin Scott moved to approve eight (8) spaces for 7th grade for the 2023-2024 school year. Wendy Szafranski seconded and the motion carried 5-0 on a voice vote.

Eighth Grade - Kevin Scott moved to approve zero (0) spaces for 8th grade for the 2023-2024 school year. Peggy Moede seconded and the motion passed 5-0 on a voice vote.

Special Education, Speech and Language - Kevin Scott moved to approve zero (0) spaces for the Speech and Language program for the 2023-2024 school year. Wendy Szafranski seconded and the motion carried 5-0 on a voice vote.

Special Education, Non-Speech and Language - Kevin Scott moved to approve zero (0) spaces for the Special Education Non-Speech and Language program for the 2023-2024 school year. Haley Sweeney seconded and the motion carried 5-0 on a voice vote.

Review of Intergovernmental Agreements Expiring June 30, 2023 – Director of Business Services Rob Nelson updated the Board on the current shared services contracts that are up for renewal.

State Education Convention Update – School Board Member Wendy Szafranski briefed the Board on the convention and shared some of the information she gathered.

First Reading of Policy Revisions –Discussion was had regarding the following policies, with updates proposed before a Second Reading to 5136, Personal Communication Devices:

i. 5830, Student Fundraising
ii. 9700, Relations with Non-School Affiliated Groups
iii. 0166, Agendas
iv. 5500, Student Code of Classroom Conduct
v. 0100, Definitions
vi. 5136, Personal Communication Devices
vii. 7542, On-Site Access to District Technology Resources from Personally-Owned Communication Devices

Preliminary Discussion of Curriculum Transparency Strategy – School Board President Kevin Scott discussed the supplemental resources used in classrooms and the new process being used by staff to review them in line with curriculum transparency.

Topic for Upcoming Town Hall- A discussion was had regarding topics for the upcoming Town Hall meeting. The Board specified while this is an open meeting, the focus should be on hearing from Swallow stakeholders.

Haley Sweeney motioned to move the citizens' forum up on the agenda. Wendy Szafranski seconded and the motion passed on a 5-0 voice vote.

CITIZENS' FORUM

Betsy Fleming and Anni Schleicher addressed the Board. Due to needing more time to address the Board beyond the time limit in Board Policy 167.3, Haley Sweeney made a motion to extend the time limit by 30 seconds. Wendy Szafranski seconded and the motion passed on a 5-0 voice vote.

INFORMATIONAL ITEMS

Administrative Reports

Announcement of Candidates for School Board Election – Superintendent Melissa Thompson introduced Mike Hoida to the Board. Dean Katz, the other community member running for School Board was not able to be present.

2023-24 Waukesha County Area Schools Health Insurance Cooperative Plans –Director of Business Services Rob Nelson updated the Board on the current proposals for the 2023-2024 health insurance plan options, noting that significant increases have been provided by United Health Care which are being discussed by the coop. More information will be provided at the next meeting.

Enrollment Update—Second Friday Count – Superintendent Melissa Thompson updated the Board on the current enrollment numbers from the second Friday in January count.

Staffing Timeline for 2023-24 – Superintendent Melissa Thompson reviewed with the Board the timeline for staffing for the 2023-2024 school year.

Board Committee Reports

Policy Committee – School Board President Kevin Scott updated the Board regarding the most recent policy committee meeting. There are not any recommended changes at this time beyond what was discussed with First Readings earlier in the agenda.

Teacher Pay Model Committee – School Board Member Wendy Szafranski updated the Board regarding the most recent teacher pay model committee meeting and asked Board members for any non-negotiables moving forward as additional licensure and degree parameters are reviewed.

CONSENT AGENDA

Peggy Moede motioned to approve the consent agenda as presented. Wendy Szafranski seconded and the motion passed 5-0.

Approval of Minutes – December 15, 2022—School Board Meeting; December 15, 2022—School Board Executive Session; December 19, 2022 – School Board Work Session—Teacher Pay Model; January 5, 2023 –School Board Work Session; January 9, 2023 –School Board Work Session—Policy; January 13, 2023– School Board Work Session—Teacher Pay Model.

Monthly Accounts

The Board acknowledged expenditures in the amount of $500,954.26 during the month of December. In addition, the Board acknowledges the receipt of $254,232.34 in revenue during the month of December.

These were approved via the consent agenda; no discussion was had.

Monthly Financial Overview

This was approved as part of the consent agenda; no discussion was had.

Open Records Request Updates

Legal Fees 2022 – This was approved as part of the consent agenda.

District Administration Hours and Cost to District - This was approved as part of the consent agenda; no discussion was had.

Wisconsin OPEB Trust Annual Review and Report – This was approved as part of the consent agenda.

Assistant Principal's Month in Review Report- This was approved as part of the consent agenda; no discussion was had.

Director of Special Education's Month in Review Report - This was approved as part of the consent agenda; no discussion was had.

Semi-Annual Report on Bullying Prevention and Response - This was approved as part of the consent agenda; no discussion was had.

NEW BUSINESS

Process Discussion – No discussion was had.

Future Agenda Items - Board members requested to have future discussion on Second and Fourth Grade Staffing for 2023-24 in line with the Staffing Timeline presented.

ANNOUNCEMENTS

Future Meetings and School Board Events:

1. Town Hall Meeting: Monday, January 23, 2023 from 7-8pm.
2. Work Session: Friday, February 3, 2023 at 7am
3. Work Session: Thursday, February 9, 2023 at 6:30pm
4. Board Meeting: Thursday, February 16, 2023 at 6pm
5. Work Session: Friday, March 3, 2023 at 7am
6. Board Meeting: Thursday, March 16, 2023 at 6pm
7. Work Session: Thursday, April 6, 2023 at 7am
8. Board Meeting: Thursday, April 20, 2023 at 6pm

ADJOURNMENT

At 10:06 p.m. Wendy Szafranski made the motion to adjourn which was seconded by Peggy Moede and carried on a 5-0 voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk