SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD WORK SESSION September 2, 2022 7:00 a.m.

Present: Kevin Scott, Kim Khoury (until 8:11 a.m.), Peggy Moede, Haley Sweeney, Wendy Szafranski, Holly Heard, Rob Nelson, Melissa Thompson and Nancy Hazelberg.

CALL TO ORDER

Board President Kevin Scott called the work session to order at 7:00 a.m. and led those in attendance in the Pledge of Allegiance.

Review of Future Board Agenda Topics and Meeting Dates

The upcoming meeting calendar was discussed, particularly the September 15th meeting, but it was decided to keep that date and time as planned. The time for the October 31 meeting was moved to 8:15 a.m. Based on the review of meeting agendas for the next three months, Board members discussed parameters for securing a travel agent through the Request for Proposal process for the 8th grade Washington, D.C. field trip for the 2022-23 school year. In addition, it was requested that at future meetings the Campus Parent Connect Committee report out, the staff evaluation process be detailed for the Board, and a deep dive done on Teacher Contracts, the Employee Handbook, and cross-over with District Job Descriptions.

The Policy Committee updated the Board on their latest meeting indicating that a subsequent meeting was scheduled to review the NEOLA semi-annual updates and updates to job descriptions if they are back from legal counsel review, as a first step in the updating process.

Celebrations and Commendations

Board members thanked both Jeff Grunwald and Jessie Zarling for their hard work over the summer to get the school prepared for the upcoming school year.

The following new staff members were introduced and provided some personal background:
Luke Mattias, John Marzion, Andy Sargent, Anna Walle, Jeannette Snedden and Sarah Moreno.

District Key Performance Indicators Tracker

Director of Business Services Rob Nelson walked through the key performance indicators, and answered any questions. The Board agreed that the trackers were fine as-presented to be posted to the District website.

Community Chat Participation

Board members joined the Swallow Education Foundation Community Chat in the Multipurpose Room for the remainder of the meeting and shared information about the District and answered questions.

ADJOURNMENT

At 9:11 a.m. Peggy Moede made the motion to adjourn which was seconded by Haley Sweeney and carried 4-0 on a voice vote.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk