SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING March 16, 2023 6:00 p.m.

Present: Kevin Scott, Haley Sweeney, Peggy Moede, Wendy Szafranski, Melissa Thompson, Rob Nelson, Anton Shircel, Holly Heard, and Nancy Hazelberg.

Excused: Kim Khoury

Community Members in Attendance: Amy Robertson, Susie Polentini, Betsy Fleming, Annie DiPietro, Mike Hoida, Carmen & David Michaelis, Joel Tyler, Becki Anderson, and Jeannine Ruby.

CALL TO ORDER

School Board President Kevin Scott called the meeting to order at 6:00 p.m., read the Notice of the Meeting, verified proper notice per Wis. Stats. 19.84(2), and led those in attendance in the Pledge of Allegiance. Wendy Szafranski addressed the Board regarding a member's attendance. Wendy Szafranski motioned to approve the agenda. Peggy Moede seconded and the motion passed 4-0.

INFORMATIONAL ITEMS

Administrative Reports
2023-24 Waukesha County Area Schools Health Insurance Cooperative & Insurance Renewal-Superintendent Melissa Thompson and Director of Business Services Rob Nelson updated the Board on the current state of the Health Insurance Cooperative as well as 2023-2024 health insurance plan options and renewal rates with more information expected in April.

Review of District Action Plan and Key Indicators – Superintendent Melissa Thompson provided an overview of the current Action Plans and Indicators, noting that most cannot be updated until the end of the school year.

Board Committee Reports
Curriculum Committee – Haley Sweeney stated they have rescheduled the upcoming meeting to April 4th at 7am due to other commitments on the same date as the currently scheduled meeting.

Teacher Pay Model Committee – Peggy Moede presented the updated Teacher Pay Model additional degree and licensure approval process and answered Board member questions.

CONSENT AGENDA

Haley Sweeney motioned to approve the consent agenda as presented. Peggy Moede seconded and the motion passed 4-0.

Approval of Minutes – February 23, 2023—School Board Meeting; February 23, 2023—School Board Executive Session; February 27, 2023– School Board Work Session—Curriculum; March 6, 2023 – School Board Special Meeting; March 6, 2023 – School Board Executive Session; March 9, 2023 – School Board Work Session- Teacher Pay Model; March 13, 2023 – School Board Work Session-Ad Hoc Superintendent Search.

Finance and Operations

Monthly Accounts - The Board acknowledged expenditures in the amount of $998,315.01 during the month of February. In addition, the Board acknowledges the receipt of $1,692,169.44 in revenue during the month of February.

Monthly Financial Overview - This was approved as part of the consent agenda; no discussion was had.

Open Records Request Updates- This was approved as part of the consent agenda.

Assistant Principal's Month in Review Report- This was approved as part of the consent agenda; no discussion was had.

Director of Special Education's Month in Review Report - This was approved as part of the consent agenda; no discussion was had.

CITIZENS' FORUM

There were no comments from Citizens.

DISCUSSION AND ACTION ITEMS

Teacher Pay Model Additional Degree and Licensure Approval Process – Peggy Moede motioned to approve the Teacher Pay Model Additional Degree and Licensure Approval Process. Wendy Szafranski seconded and the motion passed 4-0.

Superintendent Search Process- A brief discussion was had regarding the proposals received from search firms to assist the Board in the Superintendent Search Process, noting that meetings with the individual firms would be held Friday, Marcy 17.

Discussion of Curriculum Transparency- The Board and administration discussed what is meant by Curriculum Transparency as school staff feel that there is a great deal of transparency between the publishing of the approved curriculum and principle resources online, having a learning management system that parents can sign into, and the various conference opportunities for families and staff to meet along with regular newsletters. It was agreed that Assistant Principal and Curriculum Coordinator Anton Shircel would discuss this with the staff for further fleshing out of ways there is currently transparency and ideas for more as well as address this in the *Thursday Folder*. Superintendent Thompson will create a tab on the website within the *Parents* section that pulls this information together as well.

Planning for Student, Parent and Staff Annual Survey- Peggy Moede reminded the Board that the survey was revised last year and proposed that in order to gather comparative data, there should not be any significant changes. Administration was asked to roll forward last year's survey.

First Reading of Policy Revisions and Adoptions

1. Employee Handbook
2. Employment Addendum Non-Contracted Staff
3. Employment Addendum Teachers

A brief discussion was had regarding the proposed changes. There were no additional changes suggested.

NEW BUSINESS

Process Discussion – Thank you to Melissa Thompson for urging the discussion on Curriculum Transparency as it was a productive and good discussion.

Future Agenda Items - Board members asked to review the Board committee structure, Teacher Contracts, and that the Policy Committee review the current Policy 5500, Student Code of Classroom Conduct.

ANNOUNCEMENTS

Future Meetings and School Board Events:

1. Board Meeting- Closed Session: Friday, March 17, 2022 at 7:15am
2. Work Session- Staff Breakfast: Friday, March 24, 2023 at 7:15am
3. Work Session-Curriculum Committee: Wednesday, April 4, 2023 at 7:00am
4. Work Session: Thursday, April 6, 2023 at 7am
5. Board Meeting: Thursday, April 20, 2023 at 6pm

CLOSED SESSION

Haley Sweeney motioned to convene into closed session. Wendy Szafranski seconded, and the motion passed 4-0.

At 7:42 p.m., the Board of Education convened into closed session: Pursuant to Wisconsin Statutes 19.85 (1) (c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" and (e) "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." This closed session was held specifically to conduct staff management planning, take potential action to issue preliminary notices to consider the nonrenewal of individual teacher contracts pursuant to Wis. Stats. 118.22 due to budgetary constraints, and prepare for AUTO negotiations. Scott – YES, Sweeney – YES, Moede – YES, Szafranski– YES.

RECONVENE INTO OPEN SESSION

At 10:00 p.m. the Board of Education reconvened into open session. Scott – YES, Sweeney –YES, Moede – YES, Szafranski– YES.

ADJOURNMENT

At 10:01 p.m. Peggy Moede made the motion to adjourn which was seconded by Wendy Szafranski and carried on a 4-0 voice vote.

Respectfully submitted,

Superintendent Dr. Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk