SWALLOW SCHOOL DISTRICT
W299 N5614 Highway E
Hartland, Wisconsin 53029

SCHOOL BOARD WORK SESSION December 2, 2022 7:00 a.m.

Present: Kevin Scott, Peggy Moede, Kim Khoury, Wendy Szafranski, Holly Heard, Anton Shircel, Rob Nelson and Melissa Thompson.

Also in Attendance: Annie DiPietro, Mike Hoida, Emily Stolzman, Amy Robertson, Colleen Berkowitz, Kristin Schultz, and Matt Osman.

Excused: Haley Sweeney.

CALL TO ORDER

The work session began at 7:00 a.m.

DISCUSSION

Members of the Board of Education met to hear updates on the proposed District Cash Management Plan shared by Director of Business Services Rob Nelson which would utilize the services of PMA, the same vendor used to assist with Other Post-Employment Benefit (OPEB) accounts. Based on discussion, this will be brought for action at the December Board meeting.

Kim Khoury provided updates on both the Curriculum Committee and CESA #1 as the delegate from Swallow. She indicated the Committee's continued work to better understand the day-to-day Middle School Social-Emotional Learning lessons and learning process as well as details about Xello's privacy and data management plans. An electronic folder was shared with information from CESA #1 Board meetings and area District representatives are working together to get updates for non-Board of Control members in a timely fashion moving forward.

Library/Media Specialist Annie DiPietro joined Superintendent Thompson and Assistant Principal and Curriculum Coordinator Shircel to showcase the final draft of the Supplemental Resource Selection Process based on discussion with the Board and staff to date this school year. The Board agreed with administration that this process would be used to vet all technology-based resources students use as well as more consistently used supplemental resources as compared to one-off intervention or extension supports for just-in-time student learning needs which staff should just complete the first portion related to a review of Board policy prior to use. For current events, the media bias chart will be used by staff to ensure that articles from multiple perspectives are provided for students to read and compare and contrast. It was also explained that administration would go over this with staff at the December staff meeting. As a result of this discussion and the Curriculum Committee report, it was requested to have the Policy Committee complete a review of the 2000 policy series in upcoming meetings.

The work session closed with Assistant Principal and Curriculum Coordinator Shircel providing a Preliminary Review of Second Grade Staffing and Student Needs as a result of the November Board meeting discussion. He explained the presented staffing ratio chart for all grade levels with and without student special education plans and 504 plans in place and spoke to the additional support that hiring an aide, who began December 1, will be able to provide. Board members requested that monitoring of student performance data and support of staff continue and that an update is provided at a future board meeting.

ADJOURNMENT

The work session adjourned at 8:22 a.m.

Respectfully submitted,

Melissa Thompson
Superintendent

Approved: _____

_____, President

_____, Clerk