

North Verdemont Elementary
 SSC Minutes
 January 30, 2025
 9:00 a.m.
 NV Library

I. Call to Order and Welcome: The meeting was called to order by Harold Olivo, at 9:12 a.m. Interpretation was available.

Mr. Olivo would like to inform the council that there is an amendment to today's agenda. He stated that, “in order to make the best use of our funds, we would like to present an SPSA Modification. This amendment requires approval from the council. Mr. Olivo made a motion to approve the amendment to today’s agenda. Jennifer Corrigan seconded the motion. There was no additional discussion nor were there recommended changes or additions.

VOTE: 8 Yeas, 0 Nays, 0 Abstain-motion carried.

II. Roll Call:

Member Type	Member Name	Present	Absent
Principal	Harold Olivo	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classroom Teacher	Gerardo Gandarilla	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classroom Teacher	Gabrielle Teanio	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Classroom Teacher	Veronica Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other Staff Member	Jesicah David	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parent/Community Member	Heather Jansen	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Parent/Community Member	Melanie Robinson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parent/Community Member	Jennifer Corrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parent/Community Member	Ilda Jimenez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Parent/Community Member	Rachel Wengel	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Guests: See sign-in sheet.

Quorum Met: Yes (8 out of 10 members present)

III. Reading and Approval of Minutes from November 21, 2024: All members and guests were provided with a copy of the minutes in English and Spanish. Time was given to review the minutes. Gabrielle Teanio made a motion to approve the minutes from November 21, 2024 as presented. Jennifer Corrigan seconded the motion. There was no additional discussion nor were there recommended changes or additions.

VOTE: 8 Yeas, 0 Nays, 0 Abstain-motion carried.

IV. Old Business: None

V. New Business:

- a. Present the 2024-2025 SPSA Modification: Mr. Olivo presented the following information to SSC members and guests:**

From Management (L01,501)-Object Code	To Management (L01,501)-Object Code	Amount (N/A for content change only)	Rationale (Why?)	Modified Strategies / Activities (SPSA Language)
L01-0313-5220 Inservice/ Conferences	L01-0313-4210 Other Books Already in the SPSA? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$1,018.64	The site will not be using district funds for Inservice/Conferences. Therefore, the site plans to transfer these funds to purchase books which will be used to recognize student achievement in Reading.	Changes apply to: <input type="checkbox"/> Action Plan <input checked="" type="checkbox"/> Possible Future Expenditures 3. To purchase culturally relevant, and grade level appropriate books for recognition of student achievement in Reading.
501-3010-2119 Student Interns	501-3010-4210 Other Books Already in the SPSA? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$3,000.00	The site has not been able to fill one of the student intern positions that were originally planned. Therefore, these funds will be moved to purchase culturally relevant books to supplement the selection for the school library.	Changes apply to: <input type="checkbox"/> Action Plan <input checked="" type="checkbox"/> Possible Future Expenditures

From Management (L01,501)-Object Code	To Management (L01,501)-Object Code	Amount (N/A for content change only)	Rationale (Why?)	Modified Strategies / Activities (SPSA Language)
501-3010-2119 Interns	501-3010-4310 Instructional Materials Already in the SPSA? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$5,385.04	The site will be using district funds for Inservice/Conferences. Therefore, the site plans to transfer these funds to purchase items such as ink and other supplemental materials and supplies.	Changes apply to: <input type="checkbox"/> Action Plan <input checked="" type="checkbox"/> Possible Future Expenditures

The SPSA modification being presented does not require approval by SSC because the amounts being transferred do not exceed the amounts that were approved in Possible Future Expenditures. Mr. Olivo asked if anyone had any questions.

Q: Have the teachers been told that they will not be attending conferences this year?

A: We are allocating the funds elsewhere. Staff is aware of this.

Q: Do we still have a student intern?

A: Yes, we still have a student intern who is funded.

There were no further questions.

b. Present an update on the budget expenditures as they relate to the 2024-2025 Section 2: LCAP and Title I Action Plan:

The SSC reviewed North Verdemont’s expenditure report, along with the LCAP and Title I strategies/activities found in the 2024-2025 SPSA. Harold Olivo presented the following information:

LCAP - Expenditures to Date

Strategies/Activities	SPSA Planned Expenditure	Year to Date Activity (Dollar Amount)	Remaining Balance (Dollar Amount)
1160 Resource Teacher	\$65,426	\$65,426	\$0
2410 Bilingual Clerk	\$33,446	\$33,616	\$0
1140 Certificated Subs	\$40,000	\$23,465	\$16,535
5633 Maintenance Agreements	\$6,000	\$5,400	\$600
5713 Printing Services	\$1,500	\$497	\$1,003
4310 Instructional Materials and Supplies	\$2,900	\$1,000	\$1,900
5220 Inservice/Conferences	\$6,500	\$0	\$6,500
5880/5898/5899 Other Services - Student Incentives	\$2,965	\$0	\$2,965
1130/1230/1930 Certificated Additional Duty	\$1,000	\$780	\$220
4340/4410/4440/4450/5841 Technology/Warranty	\$2,000	\$604	\$1,396
2440 Clerk	\$1,300	\$946	\$354
2420 Clerical OT	\$300	\$41	\$259
3000-3999 Employee Benefits	\$60,332	\$60,163	\$0
Total LCAP	\$223,669	\$191,938	\$31,732

Title I Expenditures to Date

Strategies/Activities	SPSA Planned Expenditure	Year to Date Activity (Dollar Amount)	Remaining Balance (Dollar Amount)
1160 Resource Teacher	\$65,426	\$65,426	\$0
2211 Library Aide	\$6,151	\$3,641	\$2,510
1140 Certificated Subs	\$40,000	\$12,365	\$36,635
2119 Student Interns	\$21,000	\$1,288	\$19,712
5840 Computer Licenses	\$2,934	\$2,993	\$0
4310 Instructional Materials and Supplies	\$2,475	\$0	\$9,376
1130/1230/1930 Certificated Additional Duty	\$1,000	\$459	\$541
4340/4410/4440/4450/5841 Technology/Warranty	\$2,000	\$0	\$2,000
3000-3999 Employee Benefits	\$34,155	\$36,290	\$0
Total Title I	\$175,141	\$122,462	\$70,774

Harold Olivo asked if there were any questions or concerns. There were none.

c. Present, update, and jointly develop the 2025-2026 School-Parent and Family Engagement Policy and School-Parent Compact for eventual approval in April:

School-Parent and Family Engagement Policy

Harold Olivo provided the council with an overview of the School-Parent and Family Engagement Policy. He stated that schools receiving Title I funding are required to jointly develop a written parent and family engagement policy with parents and family members of participating students. The policy must be agreed upon by the parents, as well as distributed to them. Furthermore, the policy must describe how outreach to all parents and family members will take place, how programs and activities will be implemented, as well as procedures for the involvement of parents and family members. Such programs, activities, and procedures must be planned and implemented with meaningful consultation with parents of participating students. Parents must be notified of the policy, in an understandable and uniform format, and the policy must be provided in a language that parents can understand. The policy must also be made available to the local community and annually updated to meet the changing needs of parents and the school.

Harold Olivo projected North Verdemont’s 2024-2025 School-Parent and Family Engagement Policy for review and update.

Harold Olivo reminded the council that copies of the School-Parent and Family Engagement Policy, as well as the School-Parent Compact for North Verdemont were also posted on ParentSquare at the beginning of the school year. Harold Olivo asked if there were any questions. There were none.

School-Parent Compact

Additionally, Harold Olivo explained that schools receiving Title I funding must jointly develop with parents, a School-Parent Compact (as part of the School Parent and Family

Engagement Policy), that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The School-Parent Compact includes the following:

- A description of the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment to meet the academic achievement standards
- A description of the ways in which each parent will be responsible for supporting their children's learning, such as: monitoring attendance, monitoring homework completion, volunteering in their child's classroom, and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time
- Address the importance of communication between teachers and parents on an ongoing basis through, at a minimum — parent-teacher conferences, frequent reports to parents on their children's progress, reasonable access to staff, opportunities to volunteer and participate in their child's class, as well as opportunities to observe classroom activities

Harold Olivo projected North Verdemont's 2024-2025 School-Parent Compact for review and update.

Harold Olivo asked if there were any questions or concerns. There were none.

- d. Distribute Section 3: Centralized Services for review and eventual approval in April:** All members and guests were provided with copies of the 2025-2026 SBCUSD Centralized Services. Harold Olivo asked that the Centralized Services be taken home for review. Input, discussion, and approval will take place at the April SSC meeting.

VI. Committee Reports:

- a. ELAC:** the following topics were discussed, reclassification process and the number of students currently reclassified for the 2024-2025 school year.
- b. DAC:** the following topics were discussed - Scholarships and Student Financial Aid, Social Emotional-Mental Health Training, Positive Behavior Interventions and Supports (PBiS), Approval of DAC Bylaws, and SSC Responsibilities Update #1.
- c. DELAC:** No Report.
- d. DAAAC:** No Report

- VII. Public Comment:** Harold Olivo asked for public comment. Ms. Hill reminded all members that the next SSC meeting would be on February 20, 2025. There were no further comments.

- VIII. Adjournment:** The meeting was adjourned by Harold Olivo at 10:02 a.m.