

The ABC's of Edith L. Frierson Montessori School
2024-2025



Contact Information

http://ccsdschools.com/frierson

ELF Main Line – (843) 559-4500
Fax – (843) 559-6438
Registrations - ext. 1002
Guidance – ext. 1021
School Nurse – ext. 9999
Cafeteria – ext. 8888

Principal- Latrice Smalls - Latrice_Smalls@charleston.k12.sc.us

Assistant Principal- Sophie De La Tour DuPavillon- sophie_dupavillon@charleston.k12.sc.us

Bookkeeper- Nicole Barnes- Nicole_Barnes@charleston.k12.sc.us

Data Specialist- Eulonda Mitchell-McCanick- Eulonda_Mitchell@charleston.k12.sc.us

**All staff emails are firstname_lastname@charleston.k12.sc.us*

Important Information

School Doors open at 8:05 AM and the tardy bell rings at 8:30 AM
Students not in the building at 8:30 AM are TARDY

Dismissal begins at 3:20 PM
Early Release bell time: 1:30 PM
Half-Day bell time: 11:45 AM

To pick a child up, the parent or guardian must be on the Emergency List or a handwritten note must be sent stating who will be picking the child up.
A Driver's License/Photo ID is required to sign a child out of school.
Transportation changes may not be made after 2:45 PM. All transportation changes must be made in writing with the child's name and date included.

Academic Calendar CCSD	The new school year will begin for students on Wednesday, August 13, 2024, and will end for students on Thursday, May 29, 2025. https://www.ccsdschools.com/cms/lib/SC50000504/Centricity/Domain/546/2023-2024academiccalendar68.pdf
Arrival/ Dismissal	Arrival: Car Riders: Arrival procedures begin promptly at 8:05 AM. Once your car is along the sidewalk, students may exit the car. Please make sure students have said all of their goodbyes, have all of their materials ready to go and are prepared to hop out of the car when you pull up to the drop-off zone. Staff will be outside to monitor arrival, but students are responsible for opening their own car door. Students are considered tardy after 8:30 AM. After this time, an adult must bring the student into the office to sign them in. Dismissal: The dismissal process will begin at 3:20 p.m. Dismissal will begin with car riders, bus riders, and Kaleidoscope will be dismissed. **All students must be picked up by 3:45 PM.** Adults picking up students must have an official E.L. Frierson identification tag to pick up students, these tags will have the student's name and must be visible. This is an added security measure and will help streamline dismissal to be more efficient and timely. If you do not have the E.L. Frierson identification tag with you, you must park and bring your driver's license into the office for your student to be released.
Attendance	Students must be signed in by a parent/guardian in the front office if arriving at 8:30 AM or after. Please keep in mind on a normal school day, in order for your child to be marked present, they must attend school no less than 3.5 hours. Example: If you are signing in tardy due to a scheduled doctor's appt., you must sign your child in before 12:00 PM for them to be counted present for the day. If you are signing your child out early, they must be signed out after 12:00 PM to be counted present for the day. **All parent excuses and/or doctor's excuses must be sent in within three days of the child's return back to school.** Please include your child's full name, the date(s) of absence, and a parent's signature in parent-written excuses. Excuses should be handwritten and sent in with your child. Please note: there will be NO student sign-outs after 2:45 PM as we are preparing for dismissal.

Bus Services	First Student Bus Services -- 843-566-8142 www.ccsdschools.com/transportation ELF Bus Code is: 4H83 To find your bus stop, visit the transportation site link and select the Edith L. Frierson bus chart. Look for the bus stop with the nearest cross-street to you. The AM and PM times when the bus will be at this stop are on the chart. Make a note of your bus number and the street name. Please communicate this to your child's teacher. If you do not see a bus stop within 0.4 miles of your house, you can request a stop on the CCSD Transportation website. Plan to be at your bus stop 10-15 minutes early. There are instructions on how to sign up for bus delay notifications on the Transportation site. *Expect the first week of school to have delays!*
Cafeteria	All breakfasts and lunches are free this year for all students. For daily breakfast and lunch menus, pre-pay accounts, and meal applications, visit: www.ccsdschoolmeals.com
CCSD Code of Conduct	In addition to the policies and procedures specific to Edith L. Frierson, please reference the CCSD Code of Conduct for a comprehensive look at expectations.
Celebrations	If you would like to join your child for lunch to celebrate their birthday, please contact your child's teacher to let them know you will be in attendance. Lunch visitors must check in with the front office and present a photo ID before joining their children.
Communication	Website: http://ccsdschools.com/frierson Facebook: https://www.facebook.com/FriersonES *Parent communication will occur regularly via phone, the school website, and social media. The website and Facebook pages will be updated frequently to share current events and celebrations.*

Drop Off Materials	If you are dropping off materials after school starts for your student, please ring the doorbell and you will be let into the vestibule. Please give your item to a front office staff member with a label stating your child's name and teacher. If you get the chance, please send the teacher an email letting them know you dropped an item off. We will do our best to get your item to your child as soon as possible. Please note that there is no guarantee it will get to your child on the same day. If you forgot a lunch, we have free lunch all year, and your student can pick up one of those if you forget. We also have water bottles here for any student who doesn't have one.
Family Friendly SC Learning Standards	Family Friendly Learning Standards
Guidance	Our School Counselor is Ms. Kisha Harvey. Her email is kisha_harvey@charleston.k12.sc.us
How to Get Involved	The School Improvement Council (SIC) at Frierson is a broad-based advisory body made up of parents, teachers, and community members. We work to identify and meet the needs of our school as we continuously work towards excellence. We seek to identify ways in which we can improve academic achievement, school climate, as well as teacher, student, and parent engagement. For more information about the School Improvement Council (SIC), please email latrice_smalls@charleston.k12.sc.us or Ross Anderson at realizeascent@gmail.com
After School	Edith L. Frierson's after school director is Mr. Adam Terry. His email is adam_terry@charleston.k12.sc.us. https://www.ccsdschools.com/frierson The afterschool program is a district-led after-school and summer camp program. Questions about the program should be directed to 843-559-4500.
Mission Statement	Edith L. Frierson Elementary strives to develop confident, life-long learners who are competent, responsible, and self-motivated by providing a safe environment where parents and teachers support children as they explore an integrated, culturally diverse, and innovative curriculum that fosters critical thinking and creativity.

Nurse	• The school nurse should be notified of all health issues. • Daily/Emergency medications must be dropped off and accompanied by a doctor's signed instruction sheet. • Parents will be contacted by the nurse regarding all major illnesses and incidents. • Throughout the year, the school may offer preventive health services such as flu shots, vision tests, etc. You will receive notification of these events in school communications.
Parent Educator	The Parent Educator will work collaboratively with families, education staff, and community partners to ensure that the program meets the needs of the whole child and supports parents/guardians in addressing family needs and setting and achieving ambitious family goals.
Parent Portal	To create an account, you will need to have your child's unique Access ID and Access Key/Password. If you have not received your child's unique Access ID and Access Key/Password, please email powerschool@charleston.k12.sc.us. CCSD Information about creating and accessing your CCSD Parent Portal can be found here: https://www.ccsdschools.com/Page/8002. You only need to create a Parent Portal account once.
PTA	The Edith L. Frierson PTA is dedicated to supporting the teachers, students, and staff of Frierson. As a PTA, we provide the students with a wide array of fun and educational opportunities and are able to do so with donations and the help of volunteers! Please sign up to become a PTA member! If you have any questions, please email friersonpta@gmail.com
Registration	ALL students must register for the 2023-2024 school year. (New and Returning) www.ccsdschools.com/registration • Registration questions may be directed to Eulonda_Mitchell@charleston.k12.sc.us

School Security	The Security and Emergency Management team's mission is to promote and support an environment that fosters life safety and the continuation of the learning process within the Charleston County School District. This is accomplished through comprehensive emergency planning, the delivery of effective training, developing community partnerships, employing effective security measures, and providing situational guidance to school staff and administrators during critical incidents. Here's a link to Overview of School Safety Measures: https://www.ccsdschools.com/Page/7887 All school visitors must bring a valid Driver's License as photo ID with them every visit. Identification is always required to pick up a student. If someone other than the parent/guardian is picking your child up early from school, a handwritten note with that person's full name as it appears on their driver's license and time of pickup must be sent in with the child that morning. The school office nor the teacher can accept phone calls, emails, faxes, or text messages. This policy is put into place for the safety of our students. Visitors should ring the school doorbell and identify themselves and their purpose for visiting before entering the building. Fire, hurricane/tornado, and lock-down drills are conducted regularly. To help our youngest elves, primary students will have a red tag on their backpacks with student information (name, class, bus stop, or afterschool program). All car riders will be given a car rider identification tag. This must be displayed visibly during pickup.
School Supplies and Instructional Fees	Edith L. Frierson Elementary does not charge instructional fees. School supply lists are posted onhttps://www.ccsdschools.com/Domain/33 Or www.facebook.com/FriersonES . If you are in need of assistance with school supplies, please check our Facebook page for school supply drive information or contact latrice_smalls@charleston.k12.sc.us.
Student Number	All students are assigned a PIN number upon registration. Check with your child's teacher or the front office for this PIN if you do not have it prior to school starting. Student PIN numbers stay with them through graduation and are used to help identify the student for meal payments, student records, online education portal identification, K5 tags, etc.

Tardies	Once a student receives five tardies, a parent letter will be sent home. After that, If the student receives two additional tardies, the parent will be required to come in for an administrative problem-solving conference. If your student is at our school on an Approved District Transfer, they may not receive more than five (5) tardies in one semester or 18 weeks, or they risk having their transfer revoked.
Truancy	SC State Law says a child is truant if they miss (3) consecutive or (5) cumulative days absent in a school year that is not due to illness, medical, bereavement, or legal reasons. Vacations and/or out-of-town trips scheduled within the 180-day school year are not considered excused absences and may result in your child reaching a "truant status." Once a child is considered "truant," an administrative conference will be required to put a "Truancy Intervention Plan" into place for the remainder of the school year.
Uniforms	School uniforms keep students focused on their education, create a level playing field among students, and reduce peer pressure and bullying. Wearing uniforms enhances school pride, unity, and community spirit. Edith L. Frierson's uniforms are as follows: ● Navy blue, baby blue, yellow, and white collared shirts ● Navy blue, baby blue, yellow, and white sweaters and sweatshirts ● Navy blue and khaki pants, shorts, jumpers, and skirts ● Closed-toe tennis shoes or soft-soled shoes
Volunteers	We love and appreciate our volunteers! Guidelines will be updated when we have received updated guidance from our CCSD/MUSC task force for the 2023/2024 school year. Per CCSD, volunteers and chaperones must pay a $5.00 fee to be cleared through our Raptor security system.